

**CITY OF WHITEHORSE**  
**REGULAR Council Meeting #2022-16**

**DATE:** Monday July 11, 2022

**TIME:** 5:30 p.m.

**Mayor** Laura Cabott  
**Deputy Mayor** Michelle Friesen  
**Reserve Deputy Mayor** Kirk Cameron

**AGENDA**

**CALL TO ORDER** 5:30 p.m.

**AGENDA** Adoption

**PROCLAMATIONS**

**MINUTES** Regular Council meeting dated June 27, 2022  
Special Council meeting dated June 28, 2022

**DELEGATIONS**

**PUBLIC HEARING** Zoning Amendment – Interim Mount Sima Quarry

**STANDING COMMITTEE REPORTS**

**Public Health and Safety Committee** – *Councillors Cameron and Curteanu*

New Business – Mosquito Control Update – For Information Only

**Corporate Services Committee** – *Councillors Friesen and Cameron*

Budget Amendment – Loader for Water and Waste Services

Housing and Land Development Advisory Committee – Commencement

Inclusivity Advisory Committee – Establishment

**City Planning Committee** – *Councillors Boyd and Laking*

Public Hearing Report – 151 Black Street Zoning Amendment – For Information Only

Parking in the Downtown Core – For Information Only

Traffic Planning on Range Road – For Information Only

Commercial and Industrial Land Parcels – For Information Only

**Development Services Committee** – *Councillors Curteanu and Murray*

**City Operations Committee** – *Councillors Laking and Boyd*

**Community Services Committee** – *Councillors Murray and Friesen*

Adäka Festival 2022 – For Information Only

Canada Day and Fourth of July Celebrations – For Information Only

## **NEW AND UNFINISHED BUSINESS**

### **BYLAWS**

2022-16 Housing and Land Development Committee  
2022-17 Zoning Amendment 151 Black Street  
2022-19 Fees and Charges Amendment (2<sup>nd</sup> Quarter)  
2022-24 Cemeteries Bylaw

1<sup>st</sup> and 2<sup>nd</sup> Reading  
2<sup>nd</sup> and 3<sup>rd</sup> Reading  
2<sup>nd</sup> and 3<sup>rd</sup> Reading  
3<sup>rd</sup> Reading

### **ADJOURNMENT**

MINUTES of **REGULAR** Meeting #2022-14 of the Council of the City of Whitehorse called for 5:30 p.m. on June 27, 2022, in Council Chambers, City Hall.

PRESENT: Mayor Laura Cabott  
Deputy Mayor Ted Laking  
Councillors Dan Boyd\*\*  
Kirk Cameron  
Jocelyn Curteanu  
Michelle Friesen\*\*  
Mellisa Murray

ALSO PRESENT: Interim City Manager Jeff O'Farrell  
Acting Director of Community Services Krista Mroz  
Director of Corporate Human Resources Lindsay Schneider  
Director of Corporate Services Valerie Braga  
Director of Development Services Mike Gau  
Director of Operations Tracy Allen

\*\*Indicates electronic participation

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Mayor Cabott called the meeting to order at 5:30 p.m.

**CALL TO ORDER**

**2022-14-01**

It was duly moved and seconded

THAT the agenda be adopted as amended with the changes being:

1. Under the Bylaw section, add the 2<sup>nd</sup> and 3<sup>rd</sup> reading of Bylaw 2022-20, a Bylaw to provide for Community Service Grants and Grants for Property Taxes and other Municipal Charges for 2022.

**ADOPT AGENDA**

Carried Unanimously

**2022-14-02**

It was duly moved and seconded

THAT the minutes of the Regular Council meeting dated June 13, 2022 be adopted as presented.

**MINUTES**

June 13, 2022

Carried Unanimously

**DELEGATION**

Ted Hupé presented his organization's proposed development regarding their application for a Zoning Amendment at the planned location, 151 Black Street.

TED HUPÉ  
151 Black Street

**PUBLIC HEARING**

Mayor Cabott advised that one public hearing is scheduled for this evening.

PUBLIC HEARINGS  
SCHEDULED

Mayor Cabott called for submissions with respect to the zoning amendment application at 151 Black Street. There were no delegates registered to speak to this application.

ZONING AMENDMENT  
151 Black Street

There were two submissions received in support of the zoning amendment and four submissions received which expressed concerns.

Submissions Received

Mayor Cabott declared the public hearing for the Zoning Amendment at 151 Black Street closed and advised that a report on the input received would be presented at the next Standing Committee meeting.

Public Hearing Closed

## **STANDING COMMITTEE REPORTS**

### **Public Health and Safety Committee**

The Committee was informed of the process for community members to request traffic calming measures in their neighbourhoods, which requires an online form be submitted to the City to initiate an investigation into the areas of concern.

TRAFFIC CALMING  
MEASURES ON  
RESIDENTIAL STREETS –  
For Information Only

The Committee was provided with clarifying information regarding the Emergency Response Centre established by the Yukon Government at the Canada Games Centre. At the June 20, 2022 Standing Committee meeting Administration informed the Committee that the Emergency Response Centre at the Canada Games Centre was established by the Yukon Government through their Emergency Measures Office to lodge potential evacuees and that the City has no role in the operation of it.

CAMPING WITHIN CITY  
LIMITS – For Information  
Only

Administration also clarified with the Committee that they are currently in communication with the Yukon Government Department of Health and Social Services to monitor homelessness within the City; Mayor Cabott noted that she has met with the Minister of Health and Social Services to discuss options.

The Committee asked Administration to consider promoting harm reduction resources on the City of Whitehorse social media accounts.

HARM REDUCTION  
RESOURCES – For  
Information Only

### **Corporate Services Committee**

**2022-14-03**

It was duly moved and seconded  
THAT Council approve the audited City of Whitehorse 2021 Financial Statements as presented, and  
THAT the Water and Sewer Fund surplus of \$332,592 be transferred to the Water and Sewer Reserve.

2021 FINANCIAL  
STATEMENTS

Carried Unanimously

The Committee appreciated the transparency of the Financial Statements, however it was noted that any debt servicing costs should be considered carefully.

Discussion

**2022-14-04**

It was duly moved and seconded  
THAT Council direct that Bylaw 2022-19, a bylaw to amend the Fees and Charges Bylaw in accordance with the second quarter review, be brought forward for consideration under the bylaw process; and  
THAT the 2022 to 2024 Operating Budget be increased upon adoption of Bylaw 2022-19 in the amount of \$2,500 for 2022, \$5,000 for 2023, and \$10,000 for 2024, offset by transfers to the General Reserve for the additional revenue.

FEES AND CHARGES  
AMENDMENTS – 2<sup>nd</sup>  
Quarter Changes

Carried Unanimously

The Committee thanked Administration for deferring the waste provisions to August 1, 2022, to give companies adequate notice of the changes. Committee also discussed future changes, suggesting implementing the changes later in the year in conjunction with Recreation fee changes.

Discussion

Managers had been asked to review their capital projects and operating requirements and to provide information on their anticipated procurements over \$100,000 for the period of July and August 2022. Information on six projects that meet this requirement were provided.

FORTHCOMING  
PROCUREMENTS – For  
Information Only

Committee members asked for clarification on the single source and sole source contracts. Administration noted that many procurements only had one bid submitted. It was also noted that the contract to migrate Council Chambers audio-visual equipment was cancelled with a penalty portion to be paid and not the full amount which is currently noted in the report.

SEMI-ANNUAL  
PROCUREMENT UPDATE  
– For Information Only

**2022-14-05**

It was duly moved and seconded  
THAT the 2022 to 2025 Capital Expenditure Program be amended by moving 2022 Appendix "B" project 700c00120 Economic Development Strategy in the amount of \$75,000 to Appendix A and funding this project from the General Reserve.

ECONOMIC  
DEVELOPMENT  
STRATEGY

Carried Unanimously

The Committee noted the importance of a post-covid economic development strategy, and the impact that City's economic development could have on the whole territory.

Discussion

**2022-14-06**

It was duly moved and seconded  
THAT the appointment of Councillor Ted Laking as a City representative to the Association of Yukon Communities be rescinded; and

ASSOCIATION OF YUKON  
COMMUNITIES – Board  
Member Appointment

THAT Michelle Friesen be appointed as a City representative to the Association of Yukon Communities for a term to expire on October 31, 2022.

Carried Unanimously

The Committee congratulated Councillor Friesen on the appointment.

Discussion

The Committee was presented with a report on the recent Federation of Canadian Municipalities Conference that was attended in person by two members of Council earlier this month. It was noted that both Councillors were able to meet with other community representatives on many topics including housing, cost of living and climate change.

FEDERATION OF  
CANADIAN  
MUNICIPALITIES – For  
Information Only

The Committee was provided with clarification on the issue of First Nations 101 training. Administration noted that while it was previously mandatory for all City staff to complete this training, it is now mandatory for Transit staff but continues to be available to all.

FIRST NATIONS 101  
TRAINING – For  
Information Only

Councillor Laking presented a Notice of Motion to review the formula and caps for Municipal Charges and Community Service Grants and the City Grant Making Policy for 2023, to be brought forward to the next Regular Council meeting on June 27, 2022.

NOTICE OF MOTION

**City Planning Committee**

**2022-14-07**

It was duly moved and seconded  
THAT Council direct that Bylaw 2022-26, a bylaw to amend the zoning of KDFN Settlement Land Parcel C-112B-2, and a portion of KDFN Settlement Land Parcels C-112B-1 and C-112B-3 to allow for a residential development, be brought forward for consideration under the bylaw process.

ZONING AMENDMENT –  
KDFN Settlement Land  
Parcel C-112B

Carried Unanimously

**Development Services Committee**

There was no report from the Development Services Committee.

No Report

**City Operations Committee**

The Committee was provided with an update from Administration regarding the Bituminous Surface Treatment, or “BST” in the Mary Lake neighbourhood. Administration reported that sweeping has been completed with a final inspection planned for August. Some deficiencies have been noted for the contractor to resolve prior to final acceptance.

UPDATE ON MARY LAKE  
BITUMINOUS SURFACE  
TREATMENT – For  
Information Only

**Community Services Committee**

**2022-14-08**

It was duly moved and seconded  
THAT Council direct that Bylaw 2022-24, a bylaw to amend the Cemeteries Bylaw, be brought forward for consideration under the bylaw process.

CEMETERIES BYLAW  
AMENDMENTS

Carried Unanimously

Administration clarified that the winter access to the cemeteries was road access only, and did not include clearing paths to headstones.

Discussion

The Committee was provided with a report on the process for creating the Modernized Transit Route. This included explanations on how public input was collected, how and why new routes were structured, and the reasoning for a phased approach to implementation of the new Modernized Transit Routes.

MODERNIZED TRANSIT  
ROUTE UPDATE – For  
Information Only

Community member Nesty Paron addressed the Committee about his concerns with the Modernized Transit Route. He stated that with

MODERNIZED TRANSIT  
ROUTES – For Information  
Only

the new schedule he could no longer make it to work on time without undue hardship. He requested Council consider postponing the implementation of the modernized transit route until the public can be consulted about the schedule and various changes made.

Councillor Curteanu presented a Notice of Motion to delay the implementation of the Modernized Transit Route schedule, to be brought forward at the next Regular Council meeting on June 27, 2022.

NOTICE OF MOTION

Mayor Laura Cabott proclaimed June 21<sup>st</sup>, 2022 to be National Indigenous Peoples Day in the City of Whitehorse.

PROCLAMATIONS – For  
Information Only

## **NEW AND UNFINISHED BUSINESS**

### **2022-14-09**

Following discussion by Council it was duly moved and seconded THAT Council direct Administration to review the funding formula and caps for Municipal Charges and Community Services Grants and the City Grant Making Policy for 2023.

MOTION  
To Review the Formula and  
Caps for Municipal Charges  
and Community Service  
Grants and the City Grant  
Making Policy for 2023

Carried Unanimously

### **2022-14-10**

Following discussion by Council, it was duly moved and seconded THAT Council direct Administration to

1. Review the feedback received through emails, social media and other sources resulting from the public release of the Modernized Transit Route Plan; and
2. Organize more public engagement opportunities to collect additional input with respect to the Modernized Transit Route Plan; and
3. Analyze the information received/collected from the public as well as from the 2018 Transit Master Plan and 2020 Modernized Transit Route plan and recommend potential improvements to better serve the City of Whitehorse transit ridership; and

MOTION  
Modernized Transit Route  
Implementation

.../Continued



(Continued)

4. Calculate the estimated cost(s) to implement any recommended improvements to the Modernized Transit Route Plan; and

5. Delay the implementation of the Modernized Transit Route Plan to provide the time needed to action the items detailed above and prepare an Administrative report to be presented to City Council for consideration in December 2022.

MOTION  
(Continued)

Carried Unanimously

Councillor Michelle Friesen left the meeting.

DEPARTURE

The Committee was presented with an administrative report outlining the changes to the PSAC Y022 and Y023 collective agreements. The adoption of the amendments to Collective Agreements with PSAC was carried to Bylaw.

AMENDMENTS TO PSAC  
COLLECTIVE  
AGREEMENTS

## **BYLAWS**

### **2022-14-11**

It was duly moved and seconded

THAT Bylaw 2022-25, a bylaw to adopt amendments to the Collective Agreements with P.S.A.C., be given first reading.

Carried Unanimously

### **BYLAW 2022-25**

ADOPT AMENDMENTS  
TO COLLECTIVE  
AGREEMENTS WITH  
PSAC  
FIRST READING

### **2022-14-12**

It was duly moved and seconded

THAT Bylaw 2022-19, a bylaw to amend Fees and Charges Bylaw 2014-36, be given first reading.

Carried Unanimously

### **BYLAW 2022-19**

AMEND FEES AND  
CHARGES BYLAW  
FIRST READING

### **2022-14-13**

It was duly moved and seconded

THAT Bylaw 2022-26, a bylaw to amend Zoning Bylaw 2012-20, be given first reading.

Carried Unanimously

### **BYLAW 2022-26**

ZONING AMENDMENT  
KDFN PRCEL C-112B  
FIRST READING

**2022-14-14**

It was duly moved and seconded

THAT Bylaw 2022-24, a bylaw to amend Cemeteries Bylaw 2003-09,  
be given first reading.

**BYLAW 2022-24**

AMEND CEMETERIES  
BYLAW  
FIRST READING

Carried Unanimously

**2022-14-15**

It was duly moved and seconded

THAT Bylaw 2022-20, a bylaw to provide for community service grants  
and grants for property taxes and other municipal charges for the year  
2022, be given second reading.

**BYLAW 2022-20**

COMMUNITY SERVICE  
GRANTS AND GRANTS  
FOR PROPERTY TAXES  
AND OTHER MUNICIPAL  
CHARGES BYLAW  
SECOND READING

Carried Unanimously

**2022-14-16**

It was duly moved and seconded

THAT Bylaw 2022-20, a bylaw to provide for community service grants  
and grants for property taxes and other municipal charges for the year  
2022, be given third reading.

**BYLAW 2022-20**

THIRD READING

Carried Unanimously

There being no further business, the meeting adjourned at 7:05 p.m.

**ADJOURNMENT**

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Laura Cabott, Mayor

\_\_\_\_\_  
Wendy Donnithorne, City Clerk

ADOPTED by Resolution at meeting #2022- dated

MINUTES of SPECIAL Meeting #2022-15 of the Council of the City of Whitehorse called for 12:00 noon on Tuesday, June 28, 2022, in Council Chambers, City Hall.

PRESENT: Mayor Laura Cabott  
Councillors Kirk Cameron \*\*  
Jocelyn Curteanu  
Michelle Friesen  
Melissa Murray

ABSENT: Deputy Mayor Ted Laking  
Councillor Dan Boyd

ALSO PRESENT: Interim City Manager Jeff O'Farrell  
Director of Corporate Services Valerie Braga  
Director of Development Services Mike Gau  
Director of Operations Tracy Allen  
Acting Director of Community Services Krista Mroz  
Director of Corporate Human Resources Lindsay Schneider

\*Indicates electronic participation

Mayor Cabott called the meeting to order at 12:00 p.m.

**CALL TO ORDER**

**2022-15-01**

It was duly moved and seconded  
THAT the agenda be adopted as presented.

**AGENDA**

Carried Unanimously

**2022-15-02**

It was duly moved and seconded  
THAT Bylaw 2022-25, a bylaw to adopt amendments to collective agreements with PSAC, be given second reading.

Carried Unanimously

**BYLAW 2022-25**

ADOPT AMENDMENTS  
TO COLLECTIVE  
AGREEMENTS WITH  
PSAC  
SECOND READING

**2022-15-03**

It was duly moved and seconded  
THAT Bylaw 2022-25, a bylaw to adopt amendments to collective agreements with PSAC, having been read a first and second time, now be given third reading.

Carried Unanimously

**BYLAW 2022-25**

ADOPT AMENDMENTS  
TO COLLECTIVE  
AGREEMENTS WITH  
PSAC  
THIRD READING

There being no further business, the meeting adjourned at 12:06 p.m.

**ADJOURNMENT**

\_\_\_\_\_  
Laura Cabott, Mayor

\_\_\_\_\_  
Wendy Donnithorne, City Clerk

ADOPTED by Resolution at Meeting #2022-



## Minutes of the meeting of the Public Health and Safety Committee

Date	July 4, 2022	2022-16
Location	Council Chambers, City Hall	
Committee Members Present	Councillor Kirk Cameron – Chair Mayor Laura Cabott Councillor Dan Boyd Councillor Ted Laking Councillor Mellisa Murray	
Members Absent	Deputy Mayor Michelle Friesen Councillor Jocelyn Curteanu	
Staff Present	Tracy Allen, Acting City Manager Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Wendy Donnithorne, Manager of Legislative Services	

\*\* Indicates electronic participation

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Your Worship, the Public Health and Safety Committee respectfully submits the following report:

### 1. **New Business – Mosquito Control**

A Committee member asked for an update on the mosquito control program in the City limits, mentioning that there seems to be a much higher mosquito count this year compared to previous years. Administration explained the program that is currently in place covers mosquito control for around 700 hectares of land, by both air and ground.

The first round of spraying has been completed in the urban areas and it will be re-sprayed as required after a heavy rainfall. Administration noted that the increase in mosquitos this year is being related to the higher than average precipitation. The product used for mosquito control targets mosquitos and avoids harm to other species, but it also requires “re-application” after heavy rain or precipitation.

A Committee member asked if the algae in the Whistlebend pond could be contributing to the increase in mosquitos. Administration clarified that the mosquito control area was

increased last year to include Whistlebend, and that weather permitting, algae removal is also scheduled to take place later this week.



## Minutes of the meeting of the Corporate Services Committee

Date	July 4, 2022	2022-16
Location	Council Chambers, City Hall	
Committee Members Present	Councillor Kirk Cameron – Chair Mayor Laura Cabott Councillor Dan Boyd Councillor Ted Laking Councillor Mellisa Murray	
Members Absent	Deputy Mayor Michelle Friesen Councillor Jocelyn Curteanu	
Staff Present	Tracy Allen, Acting City Manager Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Wendy Donnithorne, Manager of Legislative Services	

\*\* Indicates electronic participation

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Your Worship, the Corporate Services Committee respectfully submits the following report:

### **1. Budget Amendment – Loader for Water and Waste Services**

The Committee was presented with a request for a budget amendment for the procurement of the loader for Water and Waste and Transportation. This capital project was approved to procure an additional loader to be used by Water and Waste Services and Transportation with respect to the growing compost program, and also to support winter road maintenance.

Fleet vehicles, equipment and parts are currently in short supply and prices have been escalating for two years. It is expected that pricing will continue to rise and delivery times may continue to extend based on current supply chain issues. Considering the critical nature of this asset for the compost program as well as the winter maintenance

program and the uncertainty of market conditions, Administration recommended proceeding with this project in 2022 without delay.

The budget will require an additional \$120,000 to complete the project. The expenditure is eligible under the Canada Community Building Fund (formerly the Gas Tax Fund).

**The recommendation of the Corporate Services Committee is**

THAT Council direct the 2022 to 2025 Capital Expenditure program be amended by increasing the budget for project #320c00322 in the amount of \$120,000, funded from the Capital Reserve until an amended Canada Community Building Fund Transfer Payment Agreement has been approved.

**2. Housing and Land Development Advisory Committee - Commencement**

The Committee was presented with a report detailing the requirements to establish the Housing and Land Development Advisory Committee including proposed committee appointments, budget requirements, and bylaw amendments to approve the Terms of Reference.

Following a public application process, Administration presented Council with the applications for membership. Administration is recommending appointment of eight candidate members including from Ta'an Kwäch'än Council and Kwanlin Dün First Nation, based on the Committee's mandate and the experience and expertise of these individuals in the land and housing development industry.

The budget requirements have been estimated at \$200,000 a year for the Committee. This would include \$100,000 for a full-time staff member to support both the Housing and Land Development Advisory Committee and the proposed Inclusivity Advisory Committee plus \$80,000 - \$100,000 for committee work, such as studies or consultants. Additional budget may be required for work arising from Committee recommendations. A budget amendment will be brought forward for Council approval once the Committees are established by bylaw.

The Committee requested clarification on the suggested bylaw amendment to limit meetings to committee members, staff and invited guests. Administration noted this is being recommended to reflect the working group nature of the committee as opposed to using a formal Council-style public meeting forum. All Committee recommendations and reports will be presented to Council consistent with the public process set out in the bylaw. The Committee can also hold public information sessions or meetings and invite community members and experts to the meetings.

A Committee member asked how often the committee would report to Council. Administration confirmed that the process and frequency for reporting to Council is still to be confirmed as part of the work plan for the new committee. On timing for new staff, Administration also confirmed that they would be working to establish the new advisory committees using existing resources to avoid delay, and would begin recruiting immediately for additional staff upon establishment of the committees.



**The recommendation of the Corporate Services Committee is**

THAT Council direct Bylaw 2022-16, a Bylaw to Amend the Advisory Committee Bylaw, be brought forward for consideration under the bylaw process to establish the Housing and Land Development Advisory Committee; and

THAT upon approval of Bylaw 2022-16, Council, by Resolution, appoint Greg Thompson, Dave Irvine, Bryony McIntyre, John Vogt, Suzanne Greening, Joel Gaetz and Simon Lapointe to the Housing and Land Development Advisory Committee.

**3. Inclusivity Advisory Committee – Establishment**

The Committee was presented with a draft terms of reference and framework for establishing an Inclusivity Advisory Committee.

The draft terms of reference identified that the purpose of the Committee is to promote inclusivity by identifying opportunities for the City to increase inclusivity through its programs and policies, to examine and make recommendations on inclusivity issues, and to hear and respond to individuals or NGO's on select topics. As part of its work, the Committee will advise Council on the implementation of the Coalition of Inclusive Municipalities toolkits and resources, for which the City is a member.

Administrative support has been estimated at \$100,000 for one full time employee to support the operations of both this committee and the Housing and Land Development Committee. Depending on the workplan and recommendations of the Committee, an additional \$80,000 - \$100,000 is estimated for potential consulting fees. A budget amendment will be brought forward to include support for both advisory committees, once the committees are established by bylaw.

The Committee discussed the key member perspectives outlined in the draft terms of reference, noting the importance of also including perspectives of seniors, elders, women, and youth. Administration noted that under the Advisory Committee Bylaw, all Council committees are expected to represent a balance of gender, culture, youth and older adults.

This general provision which applies to all advisory committees should be read together with the specific draft Terms of Reference and all of these key perspectives will be highlighted in the application process and advertising for members. The Committee also asked whether specific criteria or metrics would be used to select members. Administration noted that a broad lens will be used to select members for the Committee which is intended to bring forward perspectives and experience and to represent a diversity of views, rather than seeking members that formally represent any whole groups or specific associations or organizations.

**The recommendation of the Corporate Services Committee is**

THAT Council approve the Inclusivity Advisory Committee draft Terms of Reference and framework and instruct Administration to begin the application process for membership on the Committee and further development of the committee framework.



## Minutes of the meeting of the City Planning Committee

Date	July 4, 2022	2022-16
Location	Council Chambers, City Hall	
Committee Members Present	Councillor Dan Boyd - Chair Mayor Laura Cabott Councillor Kirk Cameron Councillor Ted Laking Councillor Mellisa Murray	
Members Absent	Deputy Mayor Michelle Friesen Councillor Jocelyn Curteanu	
Staff Present	Tracy Allen, Acting City Manager Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Wendy Donnithorne, Manager of Legislative Services Mélodie Simard, Manager of Planning and Sustainability Services	

\*\* Indicates electronic participation

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Your Worship, the City Planning Committee respectfully submits the following report:

1. **Public Hearing Report –Zoning Amendment 151 Black Street – For Information Only**

The owner of 151 Black Street has applied to rezone their property to allow the construction of a two-story office building, with associated parking, and a botanical Reconciliation healing garden on the site. The office would accommodate up to ten staff and provide space for meetings and training opportunities for teachers to use outside of school hours.

Five written submissions were received. Two submissions were in support of the proposed zoning amendment and three were in opposition. The proponent also presented as a delegate to Council on the day of the Public Hearing to further explain their proposal.

Although the proposal was not considered mixed-use under the Zoning Bylaw initially, with further information from the proponent and after reconsideration, Administration has confirmed that the reconciliation garden that is being proposed can be considered a second use as a publicly accessible park. Since the garden will be on private land, a development permit agreement will be required to ensure that it is accessible to the public and that if the use changes, another second use must be provided. A special modification to the zoning amendment is being proposed that will require that the garden is at least 250 square metres in size and located on the corner of Second Avenue and Black Street.

Since the proposed garden can be considered a second use as a park, there is no longer a need for a special modification removing the requirement to provide at least two principal uses. The proposed garden will also maintain the pedestrian-oriented vision of the CMW zone. The first floor of the building would also be open to the public.

In order to maintain the pedestrian-oriented vision of the CMW zone, Administration is recommending that no special modifications for windowsill height and size requirements be included and that the standard zoning requirements apply for the windows.

A Committee member inquired whether or not a future owner of the property would be subject to the development agreement and if the park would have to be maintained by any future owners of the property. Administration confirmed that a new owner would still need to adhere to the zoning requirements which does not allow for a single use on the lot, which could include uses other than a garden in future. The Committee also wanted to know if the window cost associated with the zoning requirements was substantially higher than the amendment proposed by the owner of the lot. Administration confirmed that this would be considered a typical cost of building in that zone.

### **The recommendation of the City Planning Committee is**

THAT Council direct that Bylaw 2022-17, a bylaw to amend the zoning of 151 Black Street, from CMW – Mixed Use Waterfront to CMWx – Mixed Use Waterfront (modified) to allow for an office use to fully occupy the ground floor of a building, be amended to require a park as a second use, a minimum of 250 square metres in size, at the corner of Second Avenue and Black Street, be brought forward at second and third reading under the bylaw process.

## **2. New Business - Parking in the Downtown Core – For Information Only**

A Committee member inquired into what the City is doing to encourage more parking in the downtown core, citing a letter received on May 10 from small business owners regarding availability of staff parking.

Administration noted the overall Parking Master Plan created in 2019 which includes both short and long term recommendations. Implementation has begun with a review of fees, implementing a kiosk system and development of a parking app. The Master Plan focuses more on managing existing parking rather than adding more parking.

In discussion, the Committee raised a number of potential options that could be considered to manage downtown parking including increased active transportation

infrastructure such as for bicycles, adjusting the times that meter parking is enforced, and accessible parking in the downtown core.

Specific information about the City's downtown parking lot use and availability was requested for follow up by Administration.

**3. New Business - Traffic Planning on Range Road – For Information Only**

A Committee member asked for more information about the City's plans to add a crosswalk and upgrade the 2 Mile Hill and Range Road intersection, noting the traffic on Range Road has been increasing and that there may be additional construction of a school in the area.

Administration noted that work is currently underway with the Yukon Government on the Alaska Highway upgrades. The next step will be a conceptual design with a detailed design coming next year.

In response to the question of timing ahead of additional construction of a school and other developments in the area, Administration noted that it planned to proceed with the upgrade to the crosswalk at Takhini Elementary School, given the value of those improvements to the area at this time.

Administration also confirmed that the public would be consulted before and after the detailed design.

**4. New Business - Commercial and Industrial Land Parcels – For Information Only**

A Committee member asked for an update on bringing commercial and industrial lands to market. Administration noted that planning work is underway and proceeding as planned.

This includes current work to implement a study with the Yukon Government and adjacent First Nations governments. There is an ongoing feasibility study being led by Yukon Government, with the result expected around the end of July. The City will likely lead the feasibility work, including environmental, engineering design and geotechnical work. In addition, there are two land parcels owned by the City which are advancing, one is expected to go to market this year, and the other potentially next year after it goes through the rezoning process.



## **Minutes of the meeting of the Development Services Committee**

Date	July 4, 2022	2022-16
Location	Council Chambers, City Hall	
	Councillor Melissa Murray – Chair	
Committee	Mayor Laura Cabott	
Members	Councillor Dan Boyd	
Present	Councillor Kirk Cameron	
	Councillor Ted Laking	
Members	Deputy Mayor Michelle Friesen	
Absent	Councillor Jocelyn Curteanu	
Staff	Tracy Allen, Acting City Manager	
Present	Valerie Braga, Director of Corporate Services	
	Mike Gau, Director of Development Services	
	Wendy Donnithorne, Manager of Legislative Services	

\*\* Indicates electronic participation

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Your Worship, there is no report from the Development Services Committee.



## **Minutes of the meeting of the City Operations Committee**

Date	July 4, 2022	2022-16
Location	Council Chambers, City Hall	
Committee Members Present	Councillor Ted Laking – Chair Mayor Laura Cabott Councillor Dan Boyd Councillor Kirk Cameron Councillor Mellisa Murray	
Members Absent	Deputy Mayor Michelle Friesen Councillor Jocelyn Curteanu	
Staff Present	Tracy Allen, Acting City Manager Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Wendy Donnithorne, Manager of Legislative Services	

\*\* Indicates electronic participation

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Your Worship, there is no report from the City Operations Committee.



## Minutes of the meeting of the Community Services Committee

Date	July 4, 2022	2022-16
Location	Council Chambers, City Hall	
	Councillor Mellisa Murray – Chair	
Committee Members Present	Mayor Laura Cabott Councillor Dan Boyd Councillor Kirk Cameron Councillor Ted Laking	
Members Absent	Deputy Mayor Michelle Friesen Councillor Jocelyn Curteanu	
Staff Present	Tracy Allen, Acting City Manager Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Wendy Donnithorne, Manager of Legislative Services	

\*\* Indicates electronic participation

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Your Worship, the Community Services Committee respectfully submits the following report:

### 1. **Adäka Festival 2022 – For Information Only**

A Committee member highlighted the Adäka Cultural Festival, which was ongoing at the time of the Committee meeting. The festival showcased over 200 performance and visual artists. The event was sponsored by the City of Whitehorse, and three members of Council volunteered their time to help support the festival's 10<sup>th</sup> year running.

### 2. **Canada Day and Fourth of July Celebrations – For Information Only**

The Mayor highlighted the post-COVID reconnection between the City of Whitehorse, and the City of Skagway, Alaska.

Historically, leadership and members of the public have travelled each way to participate in “National Day” celebrations. This year was the first in several years where shared celebrations have been possible.

The Mayor of Skagway travelled to Whitehorse to participate in the Canada Day Celebrations. Likewise, Mayor Cabott travelled to Skagway to participate in the Fourth of July Celebrations. Of special note, a ribbon made by a resident of Skagway was presented to Mayor Cabott that read: Fourth of July Back in Business.

The opportunity to reconnect in Whitehorse and Skagway was also a chance to discuss matters of shared interest and mutual support between the cities, including with respect to tourism and economic development.



# **CITY OF WHITEHORSE**

## **BYLAW 2022-16**

A bylaw to amend the Advisory Committee Bylaw.

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WHEREAS section 191(1) of the *Municipal Act* provides that Council may by bylaw establish committees to consider matters referred to them by Council; and

WHEREAS in 2017 Council adopted an umbrella bylaw to prescribe the terms of reference and rules of procedure for any committee established by Council; and

WHEREAS the Advisory Committee Bylaw provides for the establishment of advisory committees by adopting a schedule to the bylaw that clearly outlines the mandate, membership criteria, and any designated administrative support for the committee; and

WHEREAS it is deemed appropriate to establish a special committee to advise Council and Administration on the development of housing within the City of Whitehorse;

NOW THEREFORE the Council of the City of Whitehorse, in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. Advisory Committee Bylaw 2017-28 section 44 is hereby amended to read "All Committee meetings shall be attended by Committee members, administrative staff and invited guests. The Committee may choose to hold public information sessions for the purpose of obtaining information from the public."
2. Advisory Committee Bylaw 2017-28 is hereby amended by removing section 49.
3. Advisory Committee Bylaw 2017-28 is hereby amended by adding Schedule "A" attached hereto and forming part of this bylaw, to establish a Housing and Land Development Advisory Committee.
4. This bylaw shall come into force and effect upon final passage thereof.

**FIRST and SECOND READING:**

**THIRD READING and ADOPTION:**

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Laura Cabott, Mayor

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Wendy Donnithorne, City Clerk

**Bylaw 2022-16**  
**Schedule “A”**  
**Housing and Land Development Advisory Committee**

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**Terms of Reference**

Council hereby establishes the terms of reference to prescribe the powers, duties, functions, structure, membership and procedures of the Housing and Land Development Advisory Committee.

**Mandate**

Taking direction from and reporting to Council, it is the responsibility of the Advisory Committee to identify and make recommendations on the following:

- Identify housing and land development impediments and opportunities for the city;
- Report to Council on strategic policy issues for achieving progress on housing and land development;
- Advising on ways to provide additional information regarding housing development to the general public;
- Specific policies, procedures, and bylaws as they affect land development planning, applications and process;
- On select topics, hear and respond to delegations of representatives of the development sector, community organizations and provide for a communications channel to engage with industry and land development associations for feedback on specific initiatives and proposals;
- Provide additional perspectives on promoting development policies linking land use, transportation, and sustainability; and
- Offer advice on housing and land development issues that Council refers to the Committee for consideration.

**Scope**

In meeting its purpose, the Committee shall meet to discuss issues related to the development of housing within the City of Whitehorse. The scope of work and mandate of the Committee will be defined by Council, and the Committee will limit its consideration to items falling within that mandate. Administration will work with the Committee to develop an agenda, work plan and budget for the first year.

Within the first year of its mandate, Council will expect the Committee to identify impediments and opportunities in housing development, identify market and non-market rental housing gaps, review select policies, bylaws, and proposed initiatives, and provide initial recommendations for action items.

**Timeline**

Council has determined that the Committee will be established for an initial two-year period. At or near the conclusion of this timeframe Council shall determine whether it is necessary or advisable to extend the Committee's timeline.

**Bylaw 2022-16**  
**Schedule “A”**  
**Housing and Land Development Advisory Committee**

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**Membership**

The Committee will be comprised of 8 voting members along with designated staff from Administration for advisory and secretariat support. A Chair will be chosen from among the 8 members of the Committee.

Of the 8 voting members:

- 4 or more should be selected to bring a housing and land development and/or construction business perspective and expertise to the Committee;
- 2 or more should bring a First Nations government perspective; and
- 2 should bring a broader community perspective related to housing and land development.

Yukon Government will be allocated one seat in an ex-officio, non-voting role.

From time to time, the Committee may invite subject matter experts to provide information and advice on select topics and to ensure a balance of views.

**Voting Members**

General membership criteria for Council Advisory committees is set out in the Bylaw. Applicants for Committee membership will be assessed on their demonstrated experience in and understanding of the housing and land development sector as the focus of the mandate of this Committee. Committee applicants will be required to identify how their experience will add perspective and be consistent with the mandate, purpose and scope of the Committee.

**Appointment of Committee Members**

Committee members will be appointed by Council Resolution at the conclusion of the selection process. Members will be expected to serve a term of two years and may be reappointed if the term of the Committee is extended by Council.

Public advertising will be conducted by the City, asking for expressions of interest from land and housing development industry groups, community organizations and interested individuals from the broader community. Targeted invitations will be forwarded to key organizations in the land and housing development industry.

As required under the Bylaw, the selection process should have the goals of achieving a balance of perspectives, within the context of the mandate focus of the Committee, including gender, culture and language and representation from youth and older adults.

**Roles and Responsibilities**

Chairperson

The Chairperson of the Committee will be selected from the voting members of the Committee, and will retain voting privileges upon assuming the role of Chair. The role and responsibilities of the Chairperson will be to:

**Bylaw 2022-16**  
**Schedule “A”**  
**Housing and Land Development Advisory Committee**

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- Conduct and moderate Committee meetings and facilitate discussion;
- Set an agenda for each meeting; and
- Communicate and report to Council on behalf of the Committee.

When the Chairperson is unable to attend a Committee meeting, they will designate an Acting Chairperson from the voting members of the Committee.

**Voting Members**

Committee members' responsibilities will be as follows:

- To attend all of the regular meetings of the Committee;
- To present any concerns or issues to the Committee for discussion purposes, and to contribute to and make recommendations to Council and/or Administration; and
- To gather public input on concerns and issues related to the issues they are considering on housing and land development, and report on these findings to Council.

**Meetings**

Regular meetings of the Committee shall be determined by the Chairperson in consultation with the Committee, with a minimum of six meetings per year. The Chairperson may call special meetings of the Committee as necessary.

Attendance at Committee meetings will include members of the Committee, administrative staff and invited guests. The Committee may choose to hold public input sessions at select meetings to obtain feedback from Whitehorse residents.

**Budget**

The Committee, in collaboration with Administration, will be tasked with developing a budget for expenses for each year of its activities. The budget will be presented to Council for approval as required through the City's regular budgeting processes. The City will provide the Committee with support and secretariat services for all aspects of Committee work. The Committee has no authority to expend or commit the financial resources of the City of Whitehorse.

**Committee Procedures**

Once the Committee has been appointed by Council they will be expected to follow the policies, procedures and rules for administering the operation of the Committee as set out in the Advisory Committee Bylaw and the Council Procedures Bylaw (including meeting procedures, code of conduct, and public information requirements).

**Administration and Technical Support**

A staff member from the City of Whitehorse (Director of Development Services or designate) shall serve as the “Administrative Representative” for the Committee, appointed to act as a liaison between the Committee and Council and as a non-voting

**Bylaw 2022-16**  
**Schedule “A”**  
**Housing and Land Development Advisory Committee**

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member, as an advisor and support, including the preparation of reports and recommendations to be presented to Council. An additional “Designated Officer” will provide for all secretariat and administrative support for meeting arrangements and materials.

**Conflict of Interest**

Any member of the board who believes that they may have a conflict of interest must disclose it during the appointment process or address it with the Committee Chair at the first available opportunity. Applicants will not be considered to be in a conflict of interest solely by virtue of being a land or housing development business owner.

**CITY OF WHITEHORSE**  
**BYLAW 2022-17**

A bylaw to amend Zoning Bylaw 2012-20

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WHEREAS section 289 of the *Municipal Act* provides that a zoning bylaw may prohibit, regulate and control the use and development of land and buildings in a municipality; and

WHEREAS section 294 of the *Municipal Act* provides for amendment of the Zoning Bylaw; and

WHEREAS it is deemed desirable that the Whitehorse Zoning Bylaw be amended to allow for the development of an office building at Lot 38, Block 316, Plan 2008-0034 LTO YT, municipally known as 151 Black Street;

NOW THEREFORE the council of the municipality of the City of Whitehorse, in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. Section 10.7 of Zoning Bylaw 2012-20 is hereby amended by adding a new subsection 10.7.8 c) as follows:

“c) Lot 38, Block 316, Plan 2008-0034 LTO YT, located at 151 Black Street in the Downtown area, is designated CMWx(c) with the special modifications being:

Notwithstanding section 10.7.6 of this bylaw, the following provisions apply:

- (1) Office use may occupy 100% of the ground floor.
  - (2) If the second principal use is a park, it will be a minimum of 250 square metres in area and located at the corner of Second Avenue and Black Street.
2. The zoning maps attached to and forming part of Zoning Bylaw 2012-20 are hereby amended by changing the zoning of 151 Black Street from CMW – Mixed Use Waterfront to CMWx(c) – Mixed Use Waterfront Modified as indicated on Attachment 1 and forming part of this bylaw.
  3. This bylaw shall come into force and effect upon the final passing thereof.

**FIRST READING:**

**PUBLIC NOTICE:**

**PUBLIC HEARING:**

**SECOND READING:**

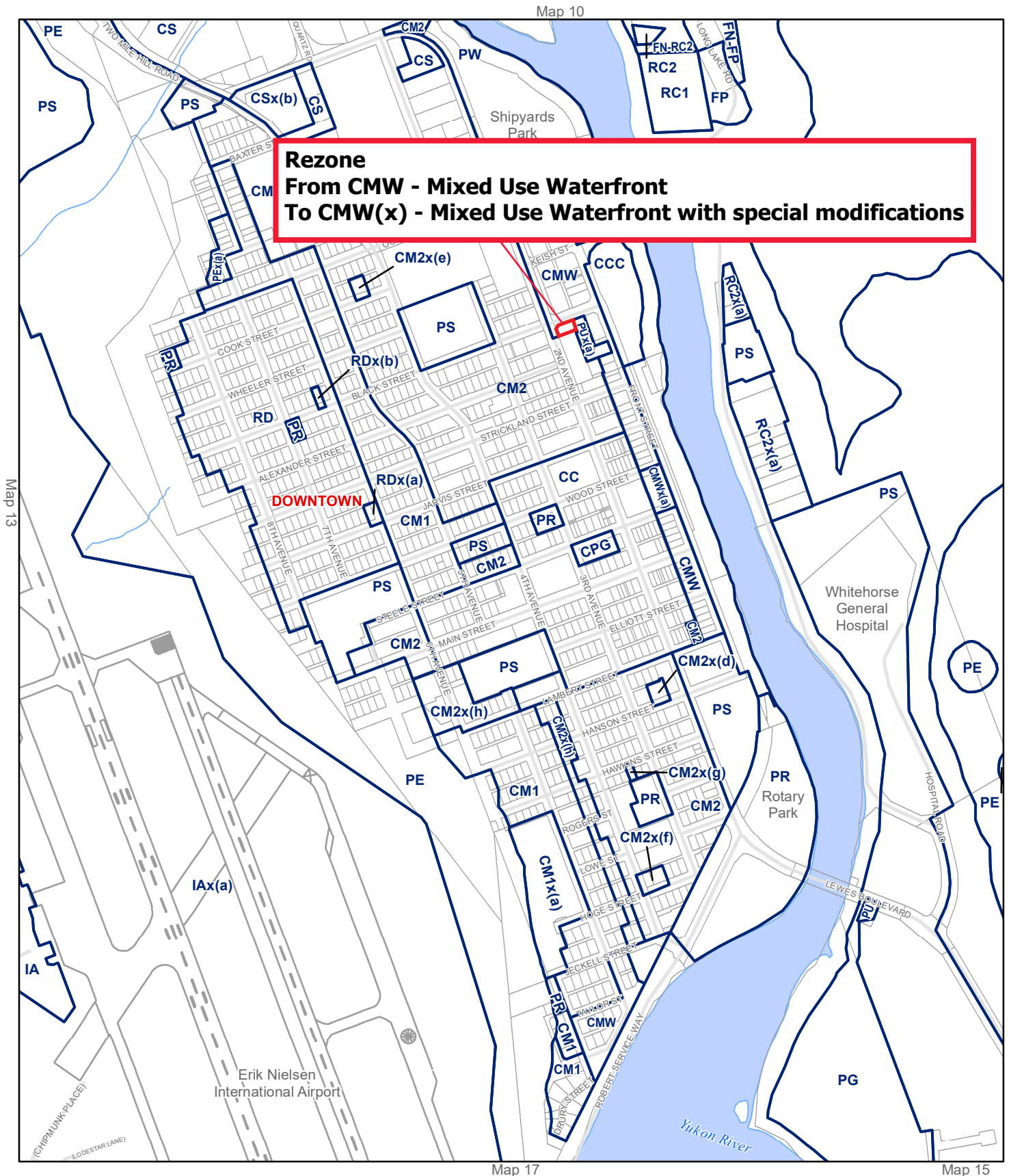
**THIRD READING and ADOPTION:**

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Laura Cabott, Mayor

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Wendy Donnithorne, City Clerk



Where a letter appears in brackets following a zoning designation, e.g. RSx(a), the letter corresponds to the 'special restrictions' subsection for that zone.



0 430  
Meters  
Projection: NAD 1983 UTM Zone 8

Consolidation date:  
December 17, 2021

**CITY OF WHITEHORSE**  
**BYLAW 2022-19**

A bylaw to amend Fees and Charges Bylaw 2014-36

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WHEREAS section 220 of the *Municipal Act* provides that council may by bylaw amend or vary bylaws; and

WHEREAS all City of Whitehorse municipal fees and charges are consolidated into one bylaw; and

WHEREAS it is deemed desirable that the Fees and Charges Bylaw be amended to reflect changes required as a result of a quarterly review;

NOW THEREFORE the Council of the municipality of the City of Whitehorse, in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. The fee schedule attached to and forming part of Fees and Charges Bylaw 2014-36 is hereby amended by repealing existing Schedules 1, 6, 11 and 12 and substituting therefore new Schedules 1, 6, 11 and 12, attached hereto as Appendix "A" and forming part of this bylaw.
2. This bylaw shall come into full force and effect on and from final passage thereof.

**FIRST READING:**

**SECOND READING:**

**THIRD READING and ADOPTION:**

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Laura Cabott, Mayor

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Wendy Donnithorne, City Clerk



## **CITY OF WHITEHORSE BYLAW 2022-19**

### **Explanatory Notes:**

The attached bylaw amends the Fees and Charges Bylaw to reflect changes required per a quarterly operational review.

The changes include new fees, fee increases, deletion of redundant fees, and amendments to fee descriptions to provide clarity.

The changes are highlighted and are detailed as follows:

#### **Schedule 1**

- Revise the description of parking fees to include zone CNC2 in the description. The zoning regulations for CNC2 allow the applicants to pay cash in lieu of providing commercial parking spaces.
- Some increases to Building and Permit fees were missed on the schedule of changes that passed under Bylaw 2022-03, those items have been updated on the schedule for this bylaw.

#### **Schedule 6**

- Add new Fire fees related to securing an abandoned or vacant property from unauthorized entry. No effect on revenue, the intent is to offset administrative expenses incurred to ensure that the work is performed and billing is managed appropriately.

#### **Schedule 11**

- Add new transit Bus Fares fees for all categories (adult, senior, youth and disability) with 3, 6 and 12 month options available through the Transit app (Token Transit) to give residents more options.
- Replace College and Education group pass with new transit Group Pass fees for education and university passes to provide increased flexibility with the online transit passes being prorated for a late start to the semester and the duration of the education semester (5-months) to give more options to the students.
- Revise the description for advertising fees to provide clarity on pricing and increase the fees to reduce the gap between existing fees and the market rate.
- Add new transit advertising fees for exterior tail panels on the back of the bus with 4-week and 52-week advertising options.
- Add new transit advertising penalty fees related to renewal of vinyl application bus wrap to recover costs associated with cancellations and non-renewal bus advertising contracts.
- Remove advertising fees from the back face of bus passes as it is outdated and has not been used for several years.

#### **Schedule 12**

- Some fees and charges under waste management were missed on the schedule of changes that passed under Bylaw 2022-03, those items have been updated on the schedule for this bylaw.

DEPARTMENT	FEE TYPE	DESCRIPTION	ADDITIONAL DETAILS	UNIT	BYLAW 2022-03	EFFECTIVE DATE	FEE IF GST APPLICABLE	BYLAW 2022-19	NEW EFFECTIVE DATE	NEW FEE IF GST APPLICABLE
Land & Building Services	Building File Information			each	\$ 75.00	1-Jan-22	\$ 78.75	\$ 75.00	1-Jan-22	78.75
Land & Building Services	Building Permit	Base Rate of \$150.00 plus .71% of construction value		minimum	\$ 150.00	1-Jan-22	no gst	\$ 150.00	1-Jan-22	no gst
Land & Building Services	Building Permit	Designated municipal historic resource		each	\$ -	27-Jan-03	no gst	\$ -	27-Jan-03	no gst
Land & Building Services	Building/Plumbing Permit Refund	Written request from applicant within 6 months of original date of issue; and no permit related work on site has begun + deduction of \$75. or 20% of fee whichever is more		fee	\$ 75.00	1-May-12	no gst	\$ 75.00	1-May-12	no gst
Land & Building Services	Building Placement (excluding modular homes)	.71% of construction value on new site (including any renovation) or minimum \$150.00		minimum	\$ 150.00	1-Jan-22	no gst	\$ 150.00	1-Jan-22	no gst
Land & Building Services	Mobile Home Placement	.71% of construction value on new site (including any renovation) or minimum \$150.00		minimum	\$ 150.00	1-Jan-22	no gst	\$ 150.00	1-Jan-22	no gst
Land & Building Services	Construction-No Permit	Construction (including excavation) commenced without prior authorization: Double (2x) the normal fee		each	varies	14-Mar-05	no gst	varies	14-Mar-05	no gst
Land & Building Services	Demolition Permit	Fee (\$150) plus deposit of \$5.00 per sq. meter of Building area – Minimum Deposit \$200		each	\$ 150.00	1-Jan-22	no gst	\$ 150.00	1-Jan-22	no gst
Land & Building Services	Special Inspection	Special Inspection not under a permit		each	\$ 75.00	1-May-12	no gst	\$ 150.00	1-Jul-22	no gst
Land & Building Services	Heating Appliance Permit	Wood stoves and appliances not installed under general building permit		each	\$ 75.00	1-May-12	no gst	\$ 150.00	1-Jul-22	no gst
Land & Building Services	Mechanical Permit	(Sprinkler) \$150.00 minimum or .71% of contract price		minimum	\$ 150.00	1-Jan-22	no gst	\$ 150.00	1-Jan-22	no gst
Land & Building Services	Plumbing Permit	Minimum \$150.00 plus \$7.50 per fixture		minimum	\$ 150.00	1-Jan-22	no gst	\$ 150.00	1-Jan-22	no gst
Land & Building Services	Temporary Building	Fee plus \$500.00 deposit		each	\$ 75.00	1-May-12	no gst	\$ 150.00	1-Jul-22	no gst
Land & Building Services	Controlled Substance Properties	Service Fees as defined in the <i>Controlled Substance Properties</i> Bylaw		all costs	Cost +	24-Sep-07	no gst	Cost +	24-Sep-07	no gst
Land & Building Services	Controlled Substance Properties	Inspection Fee		each	\$ 500.00	24-Sep-07	no gst	\$ 500.00	24-Sep-07	no gst
Land & Building Services	Controlled Substance Properties	Special safety Inspection as defined in the <i>Controlled Substance Properties</i> Bylaw		each	\$ 500.00	24-Sep-07	no gst	\$ 500.00	24-Sep-07	no gst
Land & Building Services	Controlled Substance Properties	Subsequent inspection re failure to undertake actions ordered		each	\$ 1,000.00	24-Sep-07	no gst	\$ 1,000.00	24-Sep-07	no gst
Land & Building Services	Address Changes	Changing a municipal address	No relocation	each	\$ 200.00	22-Jun-98	no gst	\$ 200.00	22-Jun-98	no gst
Land & Building Services	Development Cost Charge	Residential, single family	Unserviced Country Residential secondary Suite	per dwelling	\$ 1,040.00	1-Jul-14	no gst	\$ 1,040.00	1-Jul-14	no gst
Land & Building Services	Development Cost Charge	Residential, single family	Urban serviced lot	per dwelling	\$ 3,641.00	1-Jul-14	no gst	\$ 3,641.00	1-Jul-14	no gst
Land & Building Services	Development Cost Charge	Residential, single family	Country residential serviced lot	per dwelling	\$ 3,641.00	1-Jul-14	no gst	\$ 3,641.00	1-Jul-14	no gst
Land & Building Services	Development Cost Charge	Residential, single family	Country residential non serviced lot	per dwelling	\$ 1,769.00	1-Jul-14	no gst	\$ 1,769.00	1-Jul-14	no gst
Land & Building Services	Development Cost Charge	Residential, duplex	Duplex housing	per 2 dwellings	\$ 5,826.00	1-Jul-14	no gst	\$ 5,826.00	1-Jul-14	no gst
Land & Building Services	Development Cost Charge	Residential, multiple housing	Townhouse	per dwelling	\$ 2,913.00	1-Jul-14	no gst	\$ 2,913.00	1-Jul-14	no gst
Land & Building Services	Development Cost Charge	Residential, multiple housing	Apartment	per dwelling	\$ 2,185.00	1-Jul-14	no gst	\$ 2,185.00	1-Jul-14	no gst
Land & Building Services	Development Cost Charge	Residential, multiple housing	Multiple detached dwellings	per dwelling	\$ 2,913.00	1-Jul-14	no gst	\$ 2,913.00	1-Jul-14	no gst
Land & Building Services	Development Cost Charge	Approved Development Incentive	Suite Development Incentive	per dwelling	\$ -	24-Feb-20	no gst	\$ -	24-Feb-20	no gst
Land & Building Services	Development Cost Charge	Approved Development Incentive	Neighbourhood Density Development Incentive, To a maximum of \$50,000 in regular DCCs	per dwelling	\$ -	24-Feb-20	no gst	\$ -	24-Feb-20	no gst
Land & Building Services	Development Cost Charge	Approved Development Incentive	RCM2 Development Incentive	per dwelling	\$ -	24-Feb-20	no gst	\$ -	24-Feb-20	no gst
Land & Building Services	Development Cost Charge	Approved Development Incentive	Rental and Supportive Housing Development Incentive	per dwelling	\$ -	24-Feb-20	no gst	\$ -	24-Feb-20	no gst
Land & Building Services	Development Agreement	Approved Development Incentive	Rental and Supportive Housing Development Incentive	each	\$ 200.00	24-Feb-20	no gst	\$ 200.00	24-Feb-20	no gst
Land & Building Services	Development Permit	Conditional Use - \$500 plus applicable Permitted Use fee.		each +	\$ 500.00	1-Jan-15	no gst	\$ 500.00	1-Jan-15	no gst
Land & Building Services	Development Permit	Designated municipal historic resource		each	\$ -	27-Jan-03	no gst	\$ -	27-Jan-03	no gst
Land & Building Services	Development Permit	Change of Use	Change of Use with new zoning requirements: All zones	each	\$ 350.00	1-Jan-22	no gst	\$ 350.00	1-Jan-22	no gst
Land & Building Services	Development Permit	Change of Use	Change of Use without new zoning requirements: All zones	each	\$ 95.00	1-Jan-22	no gst	\$ 95.00	1-Jan-22	no gst

DEPARTMENT	FEE TYPE	DESCRIPTION	ADDITIONAL DETAILS	UNIT	BYLAW 2022-03	EFFECTIVE DATE	FEE IF GST APPLICABLE	BYLAW 2022-19	NEW EFFECTIVE DATE	NEW FEE IF GST APPLICABLE
Land & Building Services	Development Permit	New Development	New Use: Single detached & duplex housing; triplex & townhouse housing where each unit is on a separate fee-simple lot, living suite or garden suite	each unit	\$ 175.00	1-Jan-22	no gst	\$ 175.00	1-Jan-22	no gst
Land & Building Services	Development Permit	New Development	New Use and/or new Gross Floor Area (GFA): All other uses: \$400.00 + \$1.10/m2 GFA; Minor change to plans for application in progress resulting in revised GFA being <10% more or less than original GFA - no fee change (i.e. no refund if less, no additional charge if more)	each +	\$ 400.00	1-Jan-22	no gst	\$ 400.00	1-Jan-22	no gst
Land & Building Services	Development Permit	Secondary Use of a Residence	Home-based Business, Bed and Breakfast Lodging, Family Day Home	each	\$ 40.00	1-Jan-22	no gst	\$ 40.00	1-Jan-22	no gst
Land & Building Services	Development Permit	Placement of Sign	Per Sign	each	\$ 40.00	1-Jan-22	no gst	\$ 40.00	1-Jan-22	no gst
Land & Building Services	Development Permit	Schwatka Lake Waterfront Policy Dock Permit	Annual permit	each	\$ 300.00	1-May-16	no gst	\$ 300.00	1-May-16	no gst
Land & Building Services	Development Permit	Schwatka Lake Waterfront Policy Dock Permit	Refundable deposit	each	\$ 1,500.00	1-May-16	no gst	\$ 1,500.00	1-May-16	no gst
Land & Building Services	Development Permit	Demolition/Relocation of a Structure	Demolition Structure (<75 m2)	each	\$ 95.00	1-Jan-22	no gst	\$ 95.00	1-Jan-22	no gst
Land & Building Services	Development Permit	Demolition/Relocation of a Structure	Commercial	each	\$ 350.00	1-Jan-22	no gst	\$ 350.00	1-Jan-22	no gst
Land & Building Services	Development Permit	Demolition/Relocation of a Structure	Residential	each	\$ 250.00	1-Jan-22	no gst	\$ 250.00	1-Jan-22	no gst
Land & Building Services	Development Permit	Temporary Use Permit	Community Event	each	\$ 40.00	1-Jan-22	no gst	\$ 40.00	1-Jan-22	no gst
Land & Building Services	Development Permit	Temporary Use Permit	Commercial Event/Development	each	\$ 350.00	1-Jan-22	no gst	\$ 350.00	1-Jan-22	no gst
Land & Building Services	Development Permit	Temporary Use Permit	Temporary Use Permit<7 days	each	\$ 40.00	1-Jan-22	no gst	\$ 40.00	1-Jan-22	no gst
Land & Building Services	Development Permit	Mobile food Vendor on public site	Annual permit	each	\$ 350.00	1-Jan-22	no gst	\$ 350.00	1-Jan-22	no gst
Land & Building Services	Development Permit	Mobile food Vendor on public site	Monthly for electricity	monthly	\$ 50.00	1-Apr-21	no gst	\$ 50.00	1-Apr-21	no gst
Land & Building Services	Development Permit Refund	Development Permit Refund	Denied or withdrawn applications, or written request from applicant within 6 months of original approval date (provided no permit-related work on site has occurred) - deduction of the greater of \$55.00 or 50% of fee. The conditional use application fee is not refundable.	each	Varies	1-Apr-21	no gst	Varies	1-Apr-21	no gst
Land & Building Services	Land Management	Development agreement		each	\$ 200.00	29-Jan-07	no gst	\$ 200.00	29-Jan-07	no gst
Land & Building Services	Land Management	Road Closure Bylaw		each	\$ 500.00	29-Jan-07	no gst	\$ 500.00	29-Jan-07	no gst
Land & Building Services	Land Management	Subdivision Approval Extension		each	\$ 250.00	29-Jan-07	no gst	\$ 250.00	29-Jan-07	no gst
Land & Building Services	Parking	Payment in lieu of providing parking space	Space in the CC, CPG and CMW Zones	each space	\$ 18,706.00	13-Nov-01	no gst	\$ 18,706.00	13-Nov-01	no gst
Land & Building Services	Parking	Payment in lieu of providing parking space	Space in the CM1, CM2 and CNC2 zones	each space	\$ 7,967.00	13-Nov-01	no gst	\$ 7,967.00	13-Nov-01	no gst
Land & Building Services	Subdivision Application	Condominium (non refundable fee)	\$50.00 per unit being created to a maximum of \$500.00	each	\$ 50.00	8-Jan-01	no gst	\$ 50.00	8-Jan-01	no gst
Land & Building Services	Subdivision Application	Consolidation (non refundable fee)		each	\$ 50.00	22-Jun-98	no gst	\$ 50.00	22-Jun-98	no gst
Land & Building Services	Subdivision Application	Subdivision (non refundable fee)	Min. charge \$250. max. charge \$1000. ea. Lot \$100	each	\$ 100.00	22-Jun-98	no gst	\$ 100.00	22-Jun-98	no gst
Land & Building Services	Subdivision Application	Property line adjustment or realignment (non refundable fee)	Each adjustment/realignment \$50	each	\$ 50.00	8-Jan-01	no gst	\$ 50.00	8-Jan-01	no gst

DEPARTMENT	FEE TYPE	DESCRIPTION	ADDITIONAL DETAILS	UNIT	BYLAW 2020-32 APPROVED FEE	EFFECTIVE DATE	FEE IF GST APPLICABLE	BYLAW 2022-19	NEW EFFECTIVE DATE	NEW FEE IF GST APPLICABLE
Fire	Burning	Burning	Open burning for land clearing purposes	per day	\$ 110.00	23-Feb-09	no gst	\$ 110.00	23-Feb-09	no gst
Fire	Burning	Burning-open burning for other than land clearing purposes	1 week (7 day) permit)	each	\$ 22.00	23-Feb-09	no gst	\$ 22.00	23-Feb-09	no gst
Fire	Burning	Burning-open burning for other than land clearing purposes-seasonal permit	Season is October 1 to March 31	per season	\$ 110.00	23-Feb-09	no gst	\$ 110.00	23-Feb-09	no gst
Fire	Confined Space	Confined Space Rescues	Standard 3rd (third) party billing rates for staff & equipment plus \$500.00 for materials used	each event	Actual + \$500	27-Jan-03	no gst	Actual + \$500	27-Jan-03	no gst
Fire	Explosives	Explosives Storage for construction purposes		each	\$ 100.00	28-Jan-02	\$ 105.00	\$ 100.00	28-Jan-02	105
Fire	High Hazard Fireworks Display	Fireworks Permit	For non-City organized events fee + fire protection if needed	each	\$ 250.00	1-Jan-12	no gst	\$ 250.00	1-Jan-12	no gst
Fire	Occupancy Load	Determine Occupancy Load	Determine the occupancy load for any space	each event	150.00 + 100/hr after the first 2 hours	1-Apr-20	+ GST	150.00 + 100/hr after the first 2 hours	1-Apr-20	+ GST
Fire	Safety Plan	Review of New Fire Safety Plan	Fee includes cost recovery for applicable wages and benefits	each	Actual + 100	1-Jul-18	+ GST	Actual + 100	1-Jul-18	+ GST
Fire	Safety Plan	Update of Fire Safety Plan	Review of an updated fire safety plan		\$ 50.00	1-Jan-12	\$ 52.50	\$ 50.00	1-Jan-12	52.5
Fire	False Alarm	3rd and Subsequent Responses within 12 months	False alarms due to vandalism, defective alarm systems or equipment, or negligence of building owner, tenant or contractor	each	\$ 500.00	1-Oct-20	no gst	\$ 500.00	1-Oct-20	no gst
Fire	File search/Letter	Administration Costs	Information request including inspection or investigation reports provided to any person, insurance company or government agency required to prepare by the Fire Department based on the approval of the Fire Chief, Deputy Fire Chief, or Prevention Officer.	Per Request	5 per page+ 100 admin+Postage	1-Apr-20	+ GST	5 per page+ 100 admin+Postage	1-Apr-20	+ GST
Fire	Response	Per Unit responding plus actual cost of incident mitigation, disposal and lost or damage to equipment		unit/hour+	Actual + 250	1-Jul-18	no gst	Actual + \$250	1-Jul-18	no gst
Fire	Investigation	Fire or Incident Investigation	Investigation into fire or accident causation factors or any investigation where public safety from fire or accident needs to be determined. Fees will also be levied where ancillary agents are used for investigation purposes including towing, security, storage, specialized photographic or other evidentiary services. travel, accommodation, and other required services.	each	Actual + \$100	1-Jul-18	no gst	Actual + \$100	1-Jul-18	no gst
Fire	Inspection Fee	Compliance Re-inspection Fee		each	\$ 200.00	1-Jan-12	no gst	\$ 200.00	1-Jan-12	no gst
Fire	Inspection Fee	Inspection Required for Licensing and Permitting	Daycares or Child Care centers	each	\$ 50.00	1-Jul-18	no gst	\$ 50.00	1-Jul-18	no gst
Fire	Inspection Fee	Licensing Inspection	Inspecting a premise for purpose of obtaining a liquor license	yearly	\$ 100.00	1-Jan-12	no gst	\$ 100.00	1-Jan-12	no gst
Fire	Inspection Fee	Special Event Inspection	If no occupancy load calculation is required	each	\$ 100.00	1-Jan-12	no gst	\$ 100.00	1-Jan-12	no gst
Fire	Stand-By	Confined Space	On Site Stand-By. Fee includes cost recovery for applicable wages, benefits and lost or damaged equipment	each	Actual + \$500	1-Jul-18	no gst	Actual + \$500	1-Jul-18	no gst
Fire	Technical Rescue	Technical Rescue response beyond City of Whitehorse limits	Cost recovery for wages, benefits and any loss or damage to fire department equipment	each	Actual Cost	1-Jul-13	no gst	Actual Cost	1-Jul-13	no gst
Fire	False Alarm	1st Response within 12 months	False alarms due to vandalism, defective alarm systems or equipment, or negligence of building owner, tenant or contractor	each	No charge	1-Oct-20	no gst	No charge	1-Oct-20	no gst
Fire	False Alarm	2nd Response within 12 months	False alarms due to vandalism, defective alarm systems or equipment, or negligence of building owner, tenant or contractor	each	\$ 200.00	1-Oct-20	no gst	\$ 200.00	1-Oct-20	no gst
Fire	Property Securement	Securing an abandoned or Vacant property against unauthorized entry	Utilization of a 3rd party contractor to secure a building which is vacant, abandoned or damaged and where normal means of securement (locking doors / windows) has proven to be inadequate to prevent unauthorized entry.	each event				Actual + \$250	1-Jul-22	no gst

DEPARTMENT	FEE TYPE	DESCRIPTION	ADDITIONAL DETAILS	UNIT	BYLAW 2022-21 APPROVED FEE	EFFECTIVE DATE	FEE IF GST APPLICABLE	BYLAW 2022-19	NEW EFFECTIVE DATE	NEW FEE IF GST APPLICABLE
Transit	Bus Fares	Adult Pass: Monthly (Age 19-59)	1-month @ \$62	each	\$ 62.00	1-Jan-08	no gst	\$ 62.00	1-Jan-08	no gst
Transit	Bus Fares	Adult Pass: 3 Months (Age 19-59)	3-months @ \$62; available through the Token Transit App	each				\$ 186.00	1-Jul-22	no gst
Transit	Bus Fares	Adult Pass: 6 Months (Age 19-59)	6-months @ \$61; available through the Token Transit App	each				\$ 366.00	1-Jul-22	no gst
Transit	Bus Fares	Adult Pass: 12 Months (Age 19-59)	12-months @ \$60; available through the Token Transit App	each			\$ -	\$ 720.00	1-Jul-22	no gst
Transit	Bus Fares	Adult Single-cash - Age 19-59		each	\$ 2.50	1-Jan-08	no gst	\$ 2.50	1-Jan-08	no gst
Transit	Bus Fares	Adult Ticket (sold in strips of 10) - Age 19-59		each strip	\$ 23.00	1-Jan-08	no gst	\$ 23.00	1-Jan-08	no gst
Transit	Bus Fares	Day Pass - Age 5 and over		each	\$ 5.00	1-Apr-15	no gst	\$ 5.00	1-Apr-15	no gst
Transit	Bus Fares	Disabled Handy Bus Pass: Monthly - Handy Bus disabled customers that meet the eligibility requirements of Handy Bus Service	1-month @ \$26	each	\$ 26.00	1-Jan-08	no gst	\$ 26.00	1-Jan-08	no gst
Transit	Bus Fares	Disabled Handy Bus Pass: 3 Months	3-months @ \$26; available through the Token Transit App	each				\$ 78.00	1-Jul-22	no gst
Transit	Bus Fares	Disabled Handy Bus Pass: 6 Months	6-months @ \$25; available through the Token Transit App	each				\$ 150.00	1-Jul-22	no gst
Transit	Bus Fares	Disabled Handy Bus Pass: 12 Months	12-months @ \$24; available through the Token Transit App	each				\$ 288.00	1-Jul-22	no gst
Transit	Bus Fares	Disabled Handy Bus-Cash - Handy Bus disabled customers that meet the eligibility requirements of Handy Bus Service		each	\$ 2.50	1-Jan-08	no gst	\$ 2.50	1-Jan-08	no gst
Transit	Bus Fares	Disabled Handy Bus-Ticket (strip of 10) - Handy Bus disabled customers that meet the eligibility requirements of Handy Bus Service		each strip	\$ 10.00	1-Jan-08	no gst	\$ 10.00	1-Jan-08	no gst
Transit	Bus Fares	Disabled Conventional Bus - Conventional Bus- disabled customers that meet the eligibility- requirements of Handy Bus Service		each	free	1-Jul-03	no gst	Remove Fee		
Transit	Bus Fares	Pre-schooler: 4 and under accompanied by an adult (2 per adult)	Proof of age may be required	each	free	22-Jun-98	no gst	free	22-Jun-98	no gst
Transit	Bus Fares	Senior Pass: Monthly (Age 60 and over)	1-month @ \$26	each	\$ 26.00	1-Jan-08	no gst	\$ 26.00	1-Jan-08	no gst
Transit	Bus Fares	Senior Pass: 3 Months (Age 60+)	3-months @ \$26; available through the Token Transit App	each				\$ 78.00	1-Jul-22	no gst
Transit	Bus Fares	Senior Pass: 6 Months (Age 60+)	6-months @ \$25; available through the Token Transit App	each				\$ 150.00	1-Jul-22	no gst
Transit	Bus Fares	Senior Pass: 12 Months (Age 60+)	12-months @ \$24; available through the Token Transit App	each			\$ -	\$ 288.00	1-Jul-22	no gst
Transit	Bus Fares	Senior Single-cash - Age 60 and over		each	\$ 2.50	1-Jan-08	no gst	\$ 2.50	1-Jan-08	no gst
Transit	Bus Fares	Senior Ticket (strips of 10) - Age 60 and over		each strip	\$ 10.00	1-Jan-08	no gst	\$ 10.00	1-Jan-08	no gst
Transit	Bus Fares	Youth Pass: Monthly (Age 5-18)	1-month @ \$40	each	\$ 40.00	1-Jan-08	no gst	\$ 40.00	1-Jan-08	no gst
Transit	Bus Fares	Youth Pass: 3 Months (Age 5-18)	3-months @ \$40; available through the Token Transit App	each				\$ 120.00	1-Jul-22	no gst
Transit	Bus Fares	Youth Pass: 6 Months (Age 5-18)	6-months @ \$39; available through the Token Transit App	each				\$ 234.00	1-Jul-22	no gst
Transit	Bus Fares	Youth Pass: 12 Months (Age 5-18)	12-months @ \$38; available through the Token Transit App	each			\$ -	\$ 456.00	1-Jul-22	no gst
Transit	Bus Fares	Youth Single-cash - Age 5-18		each	\$ 2.50	1-Jan-08	no gst	\$ 2.50	1-Jan-08	no gst
Transit	Bus Fares	Youth Ticket (sold in strips of 10) - Age 5-18		each strip	\$ 15.00	1-Jan-08	no gst	\$ 15.00	1-Jan-08	no gst
Transit	Bus Fares	Superpass Monthly - Superpass -ADULT		each	\$ 54.25	1-Jul-18	no gst	\$ 54.25	1-Jul-18	no gst
Transit	Bus Fares	Superpass Monthly - Superpass -YOUTH		each	\$ 35.00	1-Jan-15	no gst	\$ 35.00	1-Jan-15	no gst
Transit	Bus Fares	Superpass Monthly - Superpass -SENIOR		each	\$ 22.75	1-Jan-15	no gst	\$ 22.75	1-Jan-15	no gst
Transit	Bus Fares	Superpass Monthly - Superpass -DISABILITY		each	\$ 22.75	1-Jan-15	no gst	\$ 22.75	1-Jan-15	no gst
Transit	Bus Fares	Suspend the collection of fees for all bus fares until July 01, 2022		each	-	18-May-22	no gst	-	18-May-22	no gst

DEPARTMENT	FEE TYPE	DESCRIPTION	ADDITIONAL DETAILS	UNIT	BYLAW 2022-21 APPROVED FEE	EFFECTIVE DATE	FEE IF GST APPLICABLE	BYLAW 2022-19	NEW EFFECTIVE DATE	NEW FEE IF GST APPLICABLE
Transit	Group Pass	University Pass: Monthly		each				\$ 62.00	1-Jul-22	no gst
Transit	Group Pass	University Pass: Semester (2-months)	Available through the Token Transit App: Prorated for late start to semester	each				\$ 124.00	1-Jul-22	no gst
Transit	Group Pass	University Pass: Semester (3-months)	Available through the Token Transit App: Prorated for late start to semester	each				\$ 186.00	1-Jul-22	no gst
Transit	Group Pass	University Pass: Semester (4-months)	Available through the Token Transit App: Full semester	each				\$ 248.00	1-Jul-22	no gst
Transit-	Group Pass	College – 0% – 10% (0-55) of students participating		each	\$ 248.00	1-Jan-13	no gst	Remove Fee		
Transit-	Group Pass	College – 10% – 20% (56-110) of students participating	0% Transit Discount	each	\$ 248.00	1-Jan-13	no gst	Remove Fee		
Transit-	Group Pass	College – 20% – 30% (111-165) of students participating	20% Transit Discount	each	\$ 198.40	1-Jan-13	no gst	Remove Fee		
Transit-	Group Pass	College – 30% – 40% (166-220) of students participating	20% Transit Discount	each	\$ 198.40	1-Jan-13	no gst	Remove Fee		
Transit-	Group Pass	College – 40% – 50% (221-275) of students participating	35% Transit Discount	each	\$ 161.20	1-Jan-13	no gst	Remove Fee		
Transit-	Group Pass	College – 50% – 60% (276-330) of students participating	35% Transit Discount	each	\$ 161.20	1-Jan-13	no gst	Remove Fee		
Transit-	Group Pass	College – 60% – 70% (331-385) of students participating	50% Transit Discount	each	\$ 124.00	1-Jan-13	no gst	Remove Fee		
Transit-	Group Pass	College – 70% – 80% (386-440) of students participating	50% Transit Discount	each	\$ 124.00	1-Jan-13	no gst	Remove Fee		
Transit-	Group Pass	College – 80% – 90% (441-495) of students participating	75% Transit Discount	each	\$ 62.00	1-Jan-13	no gst	Remove Fee		
Transit-	Group Pass	College – 90% – 100% (496-550) of students participating	75% Transit Discount	each	\$ 62.00	1-Jan-13	no gst	Remove Fee		
Transit	Group Pass	Education Pass: Monthly		each				\$ 30.00	1-Jul-22	no gst
Transit	Group Pass	Education Pass: Semester (2-months)	Available through the Token Transit App: Prorated for late start to semester	each				\$ 60.00	1-Jul-22	no gst
Transit	Group Pass	Education Pass: Semester (3-months)	Available through the Token Transit App: Prorated for late start to semester	each				\$ 90.00	1-Jul-22	no gst
Transit	Group Pass	Education Pass: Semester (4-months)	Available through the Token Transit App: Prorated for late start to semester	each				\$ 120.00	1-Jul-22	no gst
Transit	Group Pass	Education Pass: Semester (5-months)		each				\$ 150.00	1-Jul-22	no gst
Transit-	Group Pass	Education – 0% of eligible students or employees participating	0% Transit Discount	each	\$ 40.00	1-May-12	no gst	Remove Fee		
Transit-	Group Pass	Education – 25% of eligible students or employees participating	10% Transit Discount	each	\$ 36.00	1-May-12	no gst	Remove Fee		
Transit-	Group Pass	Education – 50% of eligible students or employees participating	15% Transit Discount	each	\$ 34.00	1-May-12	no gst	Remove Fee		
Transit-	Group Pass	Education – 75% of eligible students or employees participating	20% Transit Discount	each	\$ 32.00	1-May-12	no gst	Remove Fee		
Transit-	Group Pass	Education – 100% of eligible students or employees participating	25% Transit Discount	each	\$ 30.00	1-May-12	no gst	Remove Fee		
Transit-	Group Pass	Education – Semester – 0% of eligible students or employees participating	0% Transit Discount	each	\$ 200.00	1-Apr-21	\$ 210.00	Remove Fee		
Transit-	Group Pass	Education – Semester – 25% of eligible students or employees participating	10% Transit Discount	each	\$ 180.00	1-Apr-21	\$ 189.00	Remove Fee		
Transit-	Group Pass	Education – Semester – 50% of eligible students or employees participating	15% Transit Discount	each	\$ 170.00	1-Apr-21	\$ 178.50	Remove Fee		
Transit-	Group Pass	Education – Semester – 75% of eligible students or employees participating	20% Transit Discount	each	\$ 160.00	1-Apr-21	\$ 168.00	Remove Fee		
Transit-	Group Pass	Education – Semester – 100% of eligible students or employees participating	25% Transit Discount	each	\$ 150.00	1-Apr-21	\$ 157.50	Remove Fee		

DEPARTMENT	FEE TYPE	DESCRIPTION	ADDITIONAL DETAILS	UNIT	BYLAW 2022-21 APPROVED FEE	EFFECTIVE DATE	FEE IF GST APPLICABLE	BYLAW 2022-19	NEW EFFECTIVE DATE	NEW FEE IF GST APPLICABLE
Transit	Group Pass	Employers 5-25 Participants - 0% of employees participating	0% Transit Discount	each	\$ 62.00	1-Jun-12	no gst	\$ 62.00	1-Jun-12	no gst
Transit	Group Pass	Employers 5-25 Participants - 25% of employees participating	3.75% Transit Discount	each	\$ 59.68	1-Jun-12	no gst	\$ 59.68	1-Jun-12	no gst
Transit	Group Pass	Employers 5-25 Participants - 50% of employees participating	7.50% Transit Discount	each	\$ 57.35	1-Jun-12	no gst	\$ 57.35	1-Jun-12	no gst
Transit	Group Pass	Employers 5-25 Participants - 75% of employees participating	11.25% Transit Discount	each	\$ 55.03	1-Jun-12	no gst	\$ 55.03	1-Jun-12	no gst
Transit	Group Pass	Employers 5-25 Participants - 100% of employees participating	15.0% Transit Discount	each	\$ 52.70	1-Jun-12	no gst	\$ 52.70	1-Jun-12	no gst
Transit	Group Pass	Employers 26-50 Participants - 0% of employees participating	0% Transit Discount	each	\$ 62.00	1-Jun-12	no gst	\$ 62.00	1-Jun-12	no gst
Transit	Group Pass	Employers 26-50 Participants - 25% of employees participating	5% Transit Discount	each	\$ 58.90	1-Jun-12	no gst	\$ 58.90	1-Jun-12	no gst
Transit	Group Pass	Employers 26-50 Participants - 50% of employees participating	10% Transit Discount	each	\$ 55.80	1-Jun-12	no gst	\$ 55.80	1-Jun-12	no gst
Transit	Group Pass	Employers 26-50 Participants - 75% of employees participating	15% Transit Discount	each	\$ 52.70	1-Jun-12	no gst	\$ 52.70	1-Jun-12	no gst
Transit	Group Pass	Employers 26-50 Participants - 100% of employees participating	20% Transit Discount	each	\$ 49.60	1-Jun-12	no gst	\$ 49.60	1-Jun-12	no gst
Transit	Group Pass	Employers over 50 Participants - 0% of employees participating	0% Transit Discount	each	\$ 62.00	1-Jun-12	no gst	\$ 62.00	1-Jun-12	no gst
Transit	Group Pass	Employers over 50 Participants - 25% of employees participating	6.25% Transit Discount	each	\$ 58.13	1-Jun-12	no gst	\$ 58.13	1-Jun-12	no gst
Transit	Group Pass	Employers over 50 Participants - 50% of employees participating	12.50% Transit Discount	each	\$ 54.25	1-Jun-12	no gst	\$ 54.25	1-Jun-12	no gst
Transit	Group Pass	Employers over 50 Participants - 75% of employees participating	18.75% Transit Discount	each	\$ 50.38	1-Jun-12	no gst	\$ 50.38	1-Jun-12	no gst
Transit	Group Pass	Employers over 50 Participants - 100% of employees participating	25% Transit Discount	each	\$ 46.50	1-Jun-12	no gst	\$ 46.50	1-Jun-12	no gst
Transit	Group Pass	Youth - Employers 5-25 Participants - 0% of employees participating	0% Transit Discount	each	\$ 40.00	1-Jul-13	no gst	\$ 40.00	1-Jul-13	no gst
Transit	Group Pass	Youth - Employers 5-25 Participants - 25% of employees participating	3.75% Transit Discount	each	\$ 38.50	1-Jul-13	no gst	\$ 38.50	1-Jul-13	no gst
Transit	Group Pass	Youth - Employers 5-25 Participants - 50% of employees participating	7.50% Transit Discount	each	\$ 37.00	1-Jul-13	no gst	\$ 37.00	1-Jul-13	no gst
Transit	Group Pass	Youth - Employers 5-25 Participants - 75% of employees participating	11.25% Transit Discount	each	\$ 35.50	1-Jul-13	no gst	\$ 35.50	1-Jul-13	no gst
Transit	Group Pass	Youth - Employers 5-25 Participants - 100% of employees participating	15.0% Transit Discount	each	\$ 34.00	1-Jul-13	no gst	\$ 34.00	1-Jul-13	no gst
Transit	Group Pass	Youth - Employers 26-50 Participants - 0% of employees participating	0% Transit Discount	each	\$ 40.00	1-Jul-13	no gst	\$ 40.00	1-Jul-13	no gst
Transit	Group Pass	Youth - Employers 26-50 Participants - 25% of employees participating	5% Transit Discount	each	\$ 38.00	1-Jul-13	no gst	\$ 38.00	1-Jul-13	no gst
Transit	Group Pass	Youth - Employers 26-50 Participants - 50% of employees participating	10% Transit Discount	each	\$ 37.00	1-Jul-13	no gst	\$ 37.00	1-Jul-13	no gst
Transit	Group Pass	Youth - Employers 26-50 Participants - 75% of employees participating	15% Transit Discount	each	\$ 34.00	1-Jul-13	no gst	\$ 34.00	1-Jul-13	no gst
Transit	Group Pass	Youth - Employers 26-50 Participants - 100% of employees participating	20% Transit Discount	each	\$ 32.00	1-Jul-13	no gst	\$ 32.00	1-Jul-13	no gst
Transit	Group Pass	Youth - Employers over 50 Participants - 0% of employees participating	0% Transit Discount	each	\$ 40.00	1-Jul-13	no gst	\$ 40.00	1-Jul-13	no gst
Transit	Group Pass	Youth - Employers over 50 Participants - 25% of employees participating	6.25% Transit Discount	each	\$ 37.50	1-Jul-13	no gst	\$ 37.50	1-Jul-13	no gst
Transit	Group Pass	Youth - Employers over 50 Participants - 50% of employees participating	12.50% Transit Discount	each	\$ 35.00	1-Jul-13	no gst	\$ 35.00	1-Jul-13	no gst
Transit	Group Pass	Youth - Employers over 50 Participants - 75% of employees participating	18.75% Transit Discount	each	\$ 32.50	1-Jul-13	no gst	\$ 32.50	1-Jul-13	no gst
Transit	Group Pass	Youth - Employers over 50 Participants - 100% of employees participating	25% Transit Discount	each	\$ 30.00	1-Jul-13	no gst	\$ 30.00	1-Jul-13	no gst

DEPARTMENT	FEE TYPE	DESCRIPTION	ADDITIONAL DETAILS	UNIT	BYLAW 2022-21 APPROVED FEE	EFFECTIVE DATE	FEE IF GST APPLICABLE	BYLAW 2022-19	NEW EFFECTIVE DATE	NEW FEE IF GST APPLICABLE
Transit	Advertising	Bench Back - 4 weeks	21"x69" ad panel	each	\$ 82.50	1-Jan-13	\$ 86.60	\$ 90.00	1-Jul-22	\$ 94.50
Transit	Advertising	Bench Back - 52 weeks (@ 44 weeks cost)	21"x69" ad panel	each	\$ 825.00	1-Jan-13	\$ 866.30	\$ 990.00	1-Jul-22	\$ 1,039.50
Transit	Advertising	Exterior King panels, side of bus - 4 weeks	139"x30" ad panel	each	\$ 275.00	1-Jan-13	\$ 288.80	\$ 300.00	1-Jul-22	\$ 315.00
Transit	Advertising	Exterior King panels, side of bus - 52 weeks (@ 44 weeks cost)	139"x30" ad panel	each	\$ 2,750.00	1-Jan-13	\$ 2,887.50	\$ 3,300.00	1-Jul-22	\$ 3,465.00
Transit	Advertising	Exterior Tail panels, back of bus - 4 weeks	69.75" x 21" ad panel	each				\$ 300.00	1-Jul-22	\$ 315.00
Transit	Advertising	Exterior Tail panels, back of bus - 52 weeks (@ 44 weeks cost)	69.75" x 21" ad panel	each				\$ 3,300.00	1-Jul-22	\$ 3,465.00
Transit	Advertising	Interior panel - 4 weeks	11"x21" ad panel	each	\$ 33.00	1-Jan-13	\$ 34.70	\$ 35.00	1-Jul-22	\$ 36.80
Transit	Advertising	Interior panel - 52 weeks (@ 44 weeks cost)	11"x21" ad panel	each	\$ 352.00	1-Jan-13	\$ 369.60	\$ 385.00	1-Jul-22	\$ 404.30
Transit	Advertising	Shelters - 4 weeks	47 1/4" x 68 1/2" ad panel	each	\$ 385.00	1-Jul-13	\$ 404.30	\$ 420.00	1-Jul-22	\$ 441.00
Transit	Advertising	Shelters - 52 weeks (@ 44 weeks cost)	47 1/4" x 68 1/2" ad panel	each	\$ 3,850.00	1-Jul-13	\$ 4,042.50	\$ 4,620.00	1-Jul-22	\$ 4,851.00
Transit	Advertising	Vinyl application bus wrap: Full Bus Wrap (1st Year) - 52 weeks	Full Bus Wrap, fewer areas required clear for safety	each	\$ 7,700.00	31-Mar-19	\$ 8,085.00	\$ 8,500.00	1-Jul-22	\$ 8,925.00
Transit	Advertising	Vinyl application bus wrap: Full Bus Wrap (1st Year) - 52 weeks, Late cancellation, non-renewal, monthly fee (10%)	Full Bus Wrap, fewer areas required clear for safety	each	\$ 770.00	1-Apr-21	\$ 808.50	\$ 850.00	1-Jul-22	\$ 892.50
Transit	Advertising	Vinyl application bus wrap: Full Bus Wrap (Renewal) - 52 weeks late cancellation, non-renewal, monthly fee (10%)	Full Bus Wrap, fewer areas required clear for safety	each	\$ 5,133.33	31-Mar-19	\$ 5,390.00	\$ 6,000.00	1-Jul-22	\$ 6,300.00
Transit	Advertising	Vinyl application bus wrap: Full Bus Wrap (Renewal) - 52 weeks	Full Bus Wrap, fewer areas required clear for safety	each				\$ 600.00	1-Jul-22	\$ 630.00
Transit	Advertising	Vinyl application bus wrap: One half of the Bus - 52 weeks	One side of the bus fewer areas required clear for safety	each	\$ 3,850.00	31-Mar-19	\$ 4,042.50	\$ 5,100.00	1-Jul-22	\$ 5,355.00
Transit	Advertising	Vinyl application bus wrap: One half of the bus, Late cancellation, non-renewal, monthly fee (10%)	One side of the bus fewer areas required clear for safety	each	\$ 385.00	1-Apr-21	\$ 404.25	\$ 510.00	1-Jul-22	\$ 535.50
Transit	Advertising	Vinyl application bus wrap: One third of the bus - 52 weeks	Top Runner, One Panel or Lower portion	each	\$ 1,650.00	31-Mar-19	\$ 1,732.50	\$ 3,400.00	1-Jul-22	\$ 3,570.00
Transit	Advertising	Vinyl application bus wrap: One third of the bus, Late cancellation, non-renewal, monthly fee (10%)	Top Runner, One Panel or Lower portion	each	\$ 165.00	1-Apr-21	\$ 173.25	\$ 340.00	1-Jul-22	\$ 357.00
Transit	Advertising	Back face of bus-passes - yearly	Includes Adult 300, Youth 400, Seniors 100	each	<del>\$ 1,980.00</del>	1-Jan-13	<del>\$ 2,079.00</del>	Remove Fee		



DEPARTMENT	FEE TYPE	DESCRIPTION	ADDITIONAL DETAILS	UNIT	NEW FEE IF GST APPLICABLE			BYLAW 2022-19	NEW EFFECTIVE DATE	NEW FEE IF GST APPLICABLE
					BYLAW 2022-03	EFFECTIVE DATE				
Waste	Curbside Collection	Eligible premises		unit/month	\$ 13.42	1-Jan-22	no gst	\$ 13.42	1-Jan-22	no gst
Waste	Curbside Collection	Eligible premises - 2 Carts at current eligible premises rate + \$2.00 admin fee		unit/month	\$ 28.96	1-Jan-22	no gst	\$ 28.96	1-Jan-22	no gst
Waste	Organics Collection	Commercial Organics Producers - Weekly Collection & includes 1 Cart		per site/ month	\$ 35.00	1-Jan-19	no gst	\$ 35.00	1-Jan-19	no gst
Waste	Organics Collection	Commercial Organics Producers - Weekly Collection - Additional Cart		per site/ month	\$ 30.00	1-Jan-19	no gst	\$ 30.00	1-Jan-19	no gst
Waste	Organics Collection	Commercial Organics Producers - LARGE VOLUME - 2 yard bin weekly collection		per site/ month	\$ 250.00	1-Jan-19	no gst	\$ 250.00	1-Jan-19	no gst
Waste	Organics Collection	Commercial Organics Producers - LARGE VOLUME - 3 yard bin weekly collection		per site/ month	\$ 280.00	1-Jan-19	no gst	\$ 280.00	1-Jan-19	no gst
Waste	Organics Collection	Hold in Service - Bin Removal and Replacement		each	\$ 300.00	1-Jul-18	no gst	\$ 300.00	1-Jul-18	no gst
Waste	Organics Collection	Hold in Service - Cart Removal and Replacement		each	\$ 200.00	1-Jul-18	no gst	\$ 200.00	1-Jul-18	no gst
Waste	Organics Collection	Hold in Service - Freeze and Reactivate Billing		per site	\$ 50.00	1-Jul-18	no gst	\$ 50.00	1-Jul-18	no gst
Waste	Compostable Waste	Organic material- to be weighed; loose or in approved compostable bags	Organic waste per Schedule "B" of Waste Management Bylaw	per tonne	\$ 52.00	1-Jan-22	no gst	\$ 52.00	1-Jan-22	no gst
Waste	Compostable Waste	Organic material - small load (Max 2m x2.5m x0.6m or 6'x8'x2')	Organic waste per Schedule "B" of Waste Management Bylaw	per load	\$ 5.00	1-Jan-14	no gst	\$ 5.00	1-Jan-14	no gst
Waste	Compostable Waste	Organic material - up to 3 compostable bags not more than 20kg each	Organic waste per Schedule "B" of Waste Management Bylaw	up to 3 bags	\$ 3.00	1-Jan-14	no gst	\$ 3.00	1-Jan-14	no gst
Waste	Compostable Waste	Woodchips & Sawdust	Clean woodchips and sawdust (no gravel)	per tonne	\$ -	1-Jun-15	no gst	\$ -	1-Jun-15	no gst
Waste	Recyclable Waste	Recyclable Waste	Per Schedule "C" of Waste Management Bylaw	no charge	\$ -	11-Jul-00	no gst	\$ -	11-Jul-00	no gst
Waste	Controlled Waste	minimum weighed load fee		each	\$ 35.00	1-May-13	no gst	\$ 35.00	1-May-13	no gst
Waste	Controlled Waste	Animal carcasses-small	Cats, dogs, other household pets	each	\$ 7.00	1-May-13	no gst	\$ 7.00	1-May-13	no gst
Waste	Controlled Waste	Animal carcasses-large	pigs, horses, bears, deer, moose, hides, road kills	each	\$ 25.00	1-Jan-17	no gst	\$ 25.00	1-Jan-17	no gst
Waste	Controlled Waste	Asbestos Load: In-addition to materials containing asbestos charge	Asbestos - pipe, shingles, insulation, drywall	per load	\$ 160.00	1-May-13	no gst	\$ 160.00	1-May-13	no gst
Waste	Controlled Waste	Materials containing asbestos	Materials containing asbestos from within City boundaries	per tonne	\$ 200.00	1-Jan-22	no gst	\$ 200.00	1-Jan-22	no gst
Waste	Controlled Waste	Materials containing asbestos from outside City boundaries		per tonne	\$ 300.00	1-Jan-22	no gst	\$ 350.00	1-Aug-22	no gst
Waste	Controlled Waste	Bulky items	Couches, Recliners, wooden furniture, wooden fences, etc.	Per Item	\$ 10.00	1-Oct-19	no gst	\$ 10.00	1-Oct-19	no gst
Waste	Controlled Waste	Boxsprings, mattresses		Per Item	\$ 15.00	1-May-13	no gst	\$ 15.00	1-May-13	no gst
Waste	Controlled Waste	Clean wood & Brushing	Sorted, untreated, uncontaminated brush or dimensional lumber per Schedule "D" of Waste Management Bylaw	per tonne	\$ 50.00	1-Jan-19	no gst	\$ 52.00	1-Aug-22	no gst
Waste	Controlled Waste	C&D and wood - small load (Max 2m x2.5m x0.6m or 6'x8'x2')	Sorted construction & demolition waste; grubbing; and clean per Schedule "D" of Waste Management Bylaw	Per Load	\$ 10.00	14-Apr-20	no gst	\$ 10.00	14-Apr-20	no gst
Waste	Controlled Waste	C&D and wood - medium load (Max 2m x2.5m x1.2m or 6'x8'x4')	Sorted construction & demolition waste; grubbing; and clean per Schedule "D" of Waste Management Bylaw	Per Load	\$ 20.00	14-Apr-20	no gst	\$ 25.00	1-Aug-22	no gst
Waste	Controlled Waste	C&D Sorted large load - to be weighed	Sorted construction & demolition waste; grubbing; and clean per Schedule "D" of Waste Management Bylaw	per tonne	\$ 116.03	1-Jan-22	no gst	\$ 116.03	1-Jan-22	no gst
Waste	Controlled Waste	Clean Fill	Soil with analytical test results showing acceptable contamination levels	each	\$ -	30-May-12	no gst	\$ -	30-May-12	no gst
Waste	Controlled Waste	Designated municipal historic resource		each	\$ -	28-Jun-99	no gst	\$ -	28-Jun-99	no gst
Waste	Controlled Waste	Scrap Metal- (small load)	Clean scarp metal as per Schedule "D" of Waste Management Bylaw	per load	\$ 35.00	1-Jan-17	no gst	\$ 35.00	1-Jan-17	no gst
Waste	Controlled Waste	Scrap Metal to be weighed	Clean scarp metal as per Schedule "D" of Waste Management Bylaw	per tonne	\$ 116.03	1-Jan-22	no gst	\$ 116.03	1-Jan-22	no gst
Waste	Controlled Waste	White goods	Dishwashers, stoves, washing machines & clothes dryers and refrigerators, freezers and air conditioners with certification that refrigerant removed	each	\$ 15.00	1-May-13	no gst	\$ 15.00	1-May-13	no gst
Waste	Controlled Waste	White goods (containing refrigerant)	Refrigerators, freezers and air conditioners without certification of refrigerant removed	each	\$ 40.00	1-May-13	no gst	40	41395	no gst
Waste	Controlled Waste	Tires - off rim with an inner diameter greater than 99.06 cm (39 inches)	Tires on rims not accepted	each	\$ 250.00	1-Oct-18	no gst	250	43374	no gst

DEPARTMENT	FEE TYPE	DESCRIPTION	ADDITIONAL DETAILS	UNIT	NEW FEE IF GST APPLICABLE			BYLAW 2022-19	NEW EFFECTIVE DATE	NEW FEE IF GST APPLICABLE
					BYLAW 2022-03	EFFECTIVE DATE				
Waste	Residual Waste	Residual waste-up to 5 regular size garbage bags (maximum 90 L or 76cm x 83 cm)	Residual waste containing no construction & demolition waste, clean wood, organics, grubbing, or other controlled waste.	up to 5 bags	\$ 5.00	1-May-13	no gst	\$ 5.00	1-May-13	no gst
Waste		Residual Waste	Small load (Max 2mX2.5mX.6m or 6'X8'X2')	Residual waste containing no construction & demolition waste, clean wood, organics, grubbing, or other controlled waste	Per Load	\$ 10.00	1-May-13	no gst	\$ 10.00	1-May-13
Waste	Residual Waste	Medium load (Max 2mX2.5mX1.2m or 6'X8'X4')	Residual waste containing no construction & demolition waste, clean wood, organics, grubbing, or other controlled waste.	Per Load	\$ 20.00	1-May-13	no gst	\$ 20.00	1-May-13	no gst
Waste		Residual Waste	Sorted large load - to be weighed	Residual waste containing no construction & demolition waste, clean wood, grubbing or metals or other controlled waste	per tonne	\$ 116.03	1-Jan-22	no gst	\$ 116.03	1-Jan-22
Waste	Residual Waste	Sorted waste from outside city boundaries	Only accepted from communities identified on the periphery circuit list as per MOA	per tonne	\$ 300.00	1-Jan-22	no gst	\$ 300.00	1-Jan-22	no gst
Waste	Residual Waste	Volume equivalent for properly sorted residual or C&D waste	Residual waste containing no construction & demolition waste, clean wood, organics, grubbing, or other controlled waste.	cubic metre	\$ 16.00	14-Apr-20	no gst	\$ 16.00	14-Apr-20	no gst
Waste		Mixed Waste	C&D unsorted large load - to be weighed	Construction and demolition waste containing residual waste, or other controlled waste	per tonne	\$ 300.00	1-Jan-22	no gst	\$ 300.00	1-Jan-22
Waste	Mixed Waste	Soil mixed with other controlled waste		per tonne	\$ 275.00	1-Jan-19	no gst	\$ 300.00	1-Aug-22	no gst
Waste	Mixed Waste	Un-sorted large load - to be weighed	Residual waste containing construction & demolition waste, other controlled waste	per tonne	\$ 275.00	1-Jan-19	no gst	\$ 300.00	1-Aug-22	no gst
Waste		Mixed waste	Un-sorted waste from outside city boundaries	Only accepted from communities identified on the periphery circuit list as per MOA - residual waste mixed with other waste	per tonne	\$ 450.00	1-Jan-21	no gst	\$ 450.00	1-Jan-21
Waste	Mixed waste	Volume equivalent for contaminated residual or C&D waste		cubic metre	\$ 50.00	14-Apr-20	no gst	\$ 50.00	14-Apr-20	no gst
Waste	Mixed waste	Unsorted item fee- load contains white goods, electronic waste, hazardous waste or tires		each	\$ 50.00	1-Apr-18	no gst	\$ 50.00	1-Apr-18	no gst
Waste		Other	clean-up of waste not disposed of properly or spilled on street or lane		each	actual	22-Jun-98	no gst	actual	22-Jun-98
Waste	Other	Load inspection fee		per inspection	\$ 100.00	1-Jan-10	no gst	\$ 100.00	1-Jan-10	no gst
Waste	Other	removal of condemned waste receptacle		each	actual	28-Jun-99	no gst	actual	28-Jun-99	no gst
Waste		Other	removal of waste receptacle on street other than collection day		each	actual	28-Jun-99	no gst	actual	28-Jun-99
Waste	Other	testing weigh scale for accuracy		each	actual	28-Jun-99	no gst	actual	28-Jun-99	no gst
Waste	Other	Uncovered Load		each	\$ 250.00	23-Feb-09	no gst	\$ 250.00	23-Feb-09	no gst
Waste	Permit	Permit to Collect Waste		each	\$ -	30-May-12	no gst	\$ -	30-May-12	no gst
Waste	Permit	Permit to Dispose Waste		each	\$ -	30-May-12	no gst	\$ -	30-May-12	no gst
Waste	Permit	Permit to Transport Waste		each	\$ -	30-May-12	no gst	\$ -	30-May-12	no gst
Waste	Compost Sale	1-9 cubic yard bulk blended sand/compost		0.765m3 (1 yard)	\$ 45.00	1-Jul-15	no gst	\$ 45.00	1-Jul-15	no gst
Waste	Compost Sale	10+ cubic yard bulk blended sand/compost		0.765m3 (1 yard)	\$ 30.00	1-Jan-17	no gst	\$ 30.00	1-Jan-17	no gst
Waste	Compost Sale	1-9 cubic yard bulk compost		0.765m3 (1 yard)	\$ 45.00	1-Jul-15	no gst	\$ 45.00	1-Jul-15	no gst
Waste	Compost Sale	10 + cubic yard bulk compost		0.765m3 (1 yard)	\$ 30.00	1-Jan-17	no gst	\$ 30.00	1-Jan-17	no gst
	Compost Sale	Bagged Compost		Per load	\$ 5.00	1-Jan-15	no gst	\$ 5.00	1-Jan-15	no gst

**CITY OF WHITEHORSE**  
**BYLAW 2022-24**

A bylaw to amend the Cemeteries Bylaw

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WHEREAS section 265 of the *Municipal Act* provides that a council may pass bylaws for municipal purposes, subject to the *Cemeteries and Burial Sites Act*, respecting cemeteries; and,

WHEREAS section 220 of the *Municipal Act* provides for the amendment of bylaws; and

WHEREAS it is deemed desirable that the Cemeteries Bylaw be amended with respect to a number of administrative edits and to provide for additional public vehicle access during the winter months;

NOW THEREFORE the Council of the municipality of the City of Whitehorse, in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. Section 2 of Cemeteries Bylaw 2003-09 is hereby amended by deleting the existing definitions for “Immediate Family” and “Manager” and substituting therefore new definitions as follows:

“IMMEDIATE FAMILY” means spouse, parents, siblings, children and grandparents, and may also include common-law relationships.

“MANAGER” means the Manager or designate of the Parks Department of the City of Whitehorse.
2. Cemeteries Bylaw 2003-09 is hereby amended by deleting the existing section 3 and substituting therefore a new section 3 that reads as follows:

“3. Cemeteries shall be open to public access from 8:00 a.m. until 11:00 p.m. or as designated.

  - (1) From May 1 to September 30, vehicle access shall be available Monday to Sunday between the hours of 8:00 a.m. and 5:00 p.m.
  - (2) From October 1 to April 30, vehicle access shall be by prior arrangement with the Parks Department with the exception of November 10, November 11 and December 25, when cemeteries shall be open to vehicle access between the hours of 8:00 a.m. and 5:00 p.m.”
3. Section 10 of Cemeteries Bylaw 2003-09 is hereby amended by deleting the existing preliminary statement and substituting therefore a new preliminary statement that reads as follows:

“10. Under the supervision of the Manager, Parks Administration shall:”

## Bylaw 2022-24 – A Bylaw to Amend Cemeteries Bylaw 2003-09

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4. Cemeteries Bylaw 2003-09 is hereby amended by deleting the existing section 17 and substituting therefore a new section 17 that reads as follows:  
“17. Interments shall take place during the normal business hours of 8:00 a.m. to 4:00 p.m. Monday to Friday, excluding statutory holidays. Interments taking place outside of normal business hours shall require the payment of after-hours fees.”
5. Cemeteries Bylaw 2003-09 is hereby amended by deleting the existing section 23 and substituting therefore a new section 23 that reads as follows:  
“23. A monument shall not be installed without the approval of the Manager.”
6. Cemeteries Bylaw 2003-09 is hereby amended by deleting the existing section 56 and substituting therefore a new section 56 that reads as follows:  
“56. No casket or urn shall be disinterred unless authorized by the Manager. Disinterment will follow all guidelines and legislation including the *Yukon Cemeteries and Burial Sites Act*.”
7. This bylaw shall come into full force and effect upon the final passing thereof.

**FIRST and SECOND READING:**  
**THIRD READING and ADOPTION:**

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Laura Cabott, Mayor

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Wendy Donnithorne, City Clerk