

**CITY OF WHITEHORSE**  
**REGULAR Council Meeting #2019-09**

**DATE:** Monday, May 6, 2019  
**TIME:** 5:30 p.m.

**Mayor** Dan Curtis  
**Deputy Mayor** Laura Cabott  
**Reserve Deputy Mayor** Samson Hartland

## **AGENDA**

**CALL TO ORDER** 5:30 p.m.

**AGENDA** Adoption

**PROCLAMATIONS** Multiple Sclerosis Awareness Month – May 2019  
Yukon Mining and Geology Week – May 6 to 10, 2019

**MINUTES** Regular Council Meeting dated April 23, 2019

### **DELEGATIONS**

**PUBLIC HEARING** Bylaw 2019-09 Cook Street Reconstruction Local Improvement Project

### **STANDING COMMITTEE REPORTS**

**Community Services Committee** – *Councillors Stick and Curteanu*  
Spring Recreation Grant Allocations

**Public Health and Safety Committee** – *Councillors Curteanu and Roddick*

**Development Services Committee** – *Councillors Cabott and Boyd*

**Corporate Services Committee** – *Councillors Hartland and Cabott*

Budget Amendment – Staff Grant from FCM

Budget Amendment – Water License Renewal

Budget Amendment and Contract Award – Bylaw Patrol Vehicle

Budget Amendment and Contract Award – Fire Hall #1 Construction

Contract Award – Supply of Servers

Quarterly Progress Reports

**City Planning Committee** – *Councillors Roddick and Stick*

**City Operations Committee** – *Councillors Boyd and Hartland*

### **NEW AND UNFINISHED BUSINESS**

### **BYLAWS**

### **ADJOURNMENT**



## PROCLAMATION

### MULTIPLE SCLEROSIS AWARENESS MONTH

May 2019

WHEREAS multiple sclerosis is a chronic and often disabling neurological disease that affects many thousands of Canadians; and

WHEREAS the symptoms of multiple sclerosis vary widely, and may lead to problems with numbness, coordination, vision, and speech, as well as extreme fatigue and even paralysis; and

WHEREAS there is no known cause of, or cure for, multiple sclerosis; and

WHEREAS the Multiple Sclerosis Society of Canada is a national voluntary organization that supports MS research, social action, and a wide range of programs and services for people with MS, and only the dedication and commitment of supporters and volunteers make this possible;

NOW THEREFORE I, Mayor Dan Curtis, do hereby proclaim the month of May 2019 to be "*MS Awareness Month for the Multiple Sclerosis Society of Canada*" in the City of Whitehorse.

Dan Curtis  
Mayor



## PROCLAMATION

### YUKON MINING AND GEOLOGY WEEK

May 6 to 10, 2019

WHEREAS Whitehorse has a rich and vibrant history of mining in and around the community; and

WHEREAS lasting benefits and legacies such as the McIntyre Creek area and the hundreds of kilometres of trails that citizens enjoy in the Whitehorse area are a direct result of mining; and

WHEREAS pioneers and builders were visionaries that helped create the Whitehorse Copper Mine, which became the largest single employer of Whitehorse residents for decades; and

WHEREAS technology and innovation have ushered in a new era of modern and responsible mining practices that enable citizens to participate in an industry that is the largest private sector contributor to Yukon's economy; and

WHEREAS Yukon Mining and Geology Week celebrates Yukon's cornerstone industry by hosting a number of activities throughout the City and provides educational opportunities where students, families and the general public can learn more about Yukon's rich geological endowment and the diversity of the citizens who work in it;

NOW THEREFORE I, Mayor Dan Curtis, do hereby proclaim the week of May 6<sup>th</sup> to 10<sup>th</sup>, 2019 to be ***Yukon Mining and Geology Week*** in the City of Whitehorse.

Dan Curtis  
Mayor

MINUTES of **REGULAR** Meeting #2019-08 of the council of the City of Whitehorse called for 5:30 p.m. on Tuesday, April 23, 2019, in Council Chambers, City Hall.

PRESENT: Mayor Dan Curtis  
Councillors Dan Boyd – Electronic Participation  
Laura Cabott  
Jocelyn Curteanu  
Samson Hartland  
Stephen Roddick  
Jan Stick

ALSO PRESENT: City Manager Linda Rapp  
Director of Community and Recreation Services Jeff O'Farrell  
Director of Corporate Services Valerie Braga  
Director of Development Services Mike Gau  
Director of Infrastructure and Operations Peter O'Blenes  
Manager of Strategic Communications Myles Dolphin  
Manager of Legislative Services Catherine Constable

Mayor Curtis called the meeting to order at 5:30 p.m.

**CALL TO ORDER**

**2019-08-01**

It was duly moved and seconded  
THAT the agenda be adopted as amended with the change being the  
deletion of the Public Hearing for Bylaw 2019-11 due to the application  
being withdrawn by the proponents.

**AGENDA**

Carried Unanimously

Mayor Curtis proclaimed April 27, 2019 to be World Tai Chi and Qi  
Gong Day in the City of Whitehorse.

**PROCLAMATION**

**2019-08-02**

It was duly moved and seconded  
THAT the minutes of the regular council meeting dated April 8, 2019 be  
adopted as presented.

**MINUTES**

April 8, 2019

Carried Unanimously

**COMMITTEE REPORTS**

**Public Health and Safety Committee**

**2019-08-03**

It was duly moved and seconded  
THAT administration be authorized to award the contract for the  
preparation of a Wildfire Risk Reduction Strategy to TransNorthern  
Consulting in the amount of \$69,200 plus GST.

CONTRACT AWARD  
WILDFIRE RISK  
REDUCTION STRATEGY

Carried Unanimously

**Development Services Committee**

J. P. Pinard addressed the Committee to speak about setting goals for transition to renewable energy sources and creating partnerships to meet those goals. He stated that half of Yukon's energy usage could be replaced with alternate energy by 2030 by targeting transportation and space heating. Dr. Pinard suggested that the City partner with First Nation governments and their development corporations to build Yukon's renewable energy community, and encouraged the City to take the lead to form a working group.

CLIMATE CHANGE  
For Information Only

Don Roberts spoke on behalf of Yukoners Concerned to suggest that now is the time to shift Yukon's current and future electrical demand to local renewable energy sources. He stated that burning fossil fuels is the main driver of climate change, and encouraged Council to take a proactive approach to the issue and to urge the Yukon Government to do the same.

**Corporate Services Committee**

**2019-08-04**

It was duly moved and seconded  
THAT Council's 2019 to 2021 Strategic Priorities be confirmed; and  
THAT the public release of the 2019 to 2021 Strategic Priorities be authorized.

2019 TO 2021  
STRATEGIC PRIORITIES

A council member suggested that the Strategic Priorities document be expanded to include more substance with respect to the whole range of issues that Council will be working on during this term of office.

Discussion

**2019-08-05**

It was duly moved and seconded  
THAT the 2019 to 2021 Strategic Priorities be referred back to administration for further work.

Motion to Refer

Carried Unanimously

**2019-08-06**

It was duly moved and seconded  
THAT travel expenses from the City-representative allocation and daily stipend expenses from the councillor-initiated allocation be authorized for Councillors Roddick and Stick to attend the 2019 Annual General Meeting of the Association of Yukon Communities in Haines Junction, and

AUTHORIZE COUNCIL  
MEMBER TRAVEL  
(AYC and FCM)

.../continued

**2019-08-06** (Continued)

THAT travel and daily stipend expenses from the councillor-initiated allocation be authorized for Councillors Boyd and Cabott to attend the 2019 Annual General Meeting of the Association of Yukon Communities in Haines Junction, and

AUTHORIZE COUNCIL  
MEMBER TRAVEL  
(AYC and FCM)

THAT travel and daily stipend expenses from the councillor-initiated allocation be authorized for Councillors Boyd, Cabott, Curteanu and Roddick to attend the Federation Canadian Municipalities 2019 Annual Conference in Quebec City.

Carried Unanimously

A committee member expressed the hope that, as the city re-visits its procurement policies, the next iteration of these policies will reflect national and territorial procurement trends and explore new opportunities to put social and sustainable principles into practice

SOCIAL PROCUREMENT  
For Information Only

**City Planning Committee**

**2019-08-07**

It was duly moved and seconded  
THAT a development incentive agreement with KBC Developments Inc. with respect to a major development incentive for a 73-unit supportive/rental seniors housing development at 468 Range Road be approved.

MAJOR DEVELOPMENT  
INCENTIVE  
468 RANGE ROAD

Carried Unanimously

**2019-08-08**

It was duly moved and seconded  
THAT a development incentive agreement with Kevin Harms with respect to a major development incentive for a 4-unit rental housing development at 807 Wheeler Street be approved.

MAJOR DEVELOPMENT  
INCENTIVE  
807 WHEELER STREET

Carried Unanimously

**City Operations Committee**

In a follow-up to a query raised at a previous meeting, a committee member noted that the aggregate used for the BST road treatment applied last year was the maximum size allowable, and asked if a smaller rock would result in a smoother road surface. Administration confirmed that a smaller aggregate would provide a less rough surface but would use more oil.

ROAD SURFACING IN  
COWLEY CREEK  
For Information Only

Another committee member noted that last year's road treatment in Cowley Creek also caused issues with differences in grade between private driveways and the road surface

In response to a query from a committee member, administration advised that the City is looking at optional routes to create a second access to the site of the new Operations Building. A second access would facilitate safety and lessen potential traffic impacts on neighbouring businesses.

The Yukon Government is planning to extend Range Road further south towards the airport, and this provides an opportunity for the City to create a southern access to the property that will better suit heavy equipment traffic. This project would be separate from the existing construction contract and would come forward to council for approval.

ACCESS TO THE NEW  
OPERATIONS BUILDING  
For Information Only

A committee member noted that communication with neighbouring property owners will be essential

**Community Services Committee**

Mayor Curtis proclaimed April 22, 2019 to be **Earth Day** in the City of Whitehorse and encouraged all citizens to participate in the **20 Minute Make-over** on May 15<sup>th</sup> to ensure a cleaner city for everyone

PROCLAMATION  
For Information Only

**2019-08-09**

It was duly moved and seconded  
THAT administration be authorized to award the contract for the design, supply and installation of a playground at Rotary Peace Park to Blue Imp in the amount of \$389,920 not including GST.

CONTRACT AWARD  
ROTARY PEACE PARK  
PLAYGROUND

Carried Unanimously

Committee members highlighted community events and activities including:

- Denim Day on April 24<sup>th</sup> in support of Yukon Cancer Cares
- The Yukon Youth Parliament
- The Gender-Sexuality Alliance at Porter Creek Secondary School and the opening of their Rainbow Room.

COMMUNITY EVENTS  
For Information Only

In response to a question raised about staff training with respect to gender and other issues, administration advised that mandatory training for all staff on LBGTQI and on First Nations relations was instituted in 2016. On an ongoing cyclical basis, similar training is offered to all new staff along with programs respecting mental health and respectful workplace practices.

**BYLAWS**

**2019-08-10**

It was duly moved and seconded  
THAT Bylaw 2019-10, a bylaw to amend the Traffic Bylaw to change  
the speed zone on a number of streets, having been read a first and  
second time, now be given third reading.

Carried Unanimously

**BYLAW 2019-10**

AMEND TRAFFIC BYLAW  
(Speed Zones)

THIRD READING

There being no further business, the meeting adjourned at 6:02 p.m.

**ADJOURNMENT**

**MEMORANDUM**

FILE #: 4025-01 CSW-LIC

TO: Mayor and Council  
FROM: Administration  
DATE: 6 May 2019  
SUBJECT: Public Hearing – Cook Street Reconstruction Local Improvement Project

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Please be advised that there will be a Public Hearing at the Regular Council Meeting on 6 May 2019 to hear from interested parties related to the following:

**Cook Street Reconstruction Local Improvement Project**

The City is proposing a capital project to reconstruct Cook Street from 4<sup>th</sup> Avenue to the escarpment.

The proposed work includes new water and sewer mains, improved fire protection flows and storm drainage, new sidewalk, extension of the lower escarpment asphalt path from Black Street to Ogilvie Street, storm drainage, curb & gutter, and landscaping. Water services to buildings will be replaced where possible to eliminate the need for bleeder devices.

Subject to the results of the LIC process and Council approval of Bylaw 2019-09, detailed design would begin in 2019 and be outsourced to a consultant.

The estimated total cost of the project is \$7,400,000, of which \$632,409.49 is proposed to be collected from property owners through a Local Improvement Charge (LIC). The LIC would cover a portion of the cost of surface works (e.g. road surfacing, sidewalks, landscaping) and is set at the current urban standard rate in accordance with the City's LIC Policy.

Bylaw 2019-09 was first introduced on 18 March 2019, with a subsequent revision on 1 April, 2019, and first reading on 8 April 2019. Ballots were sent to benefitting property owners via registered mail the week of April 8<sup>th</sup>, and the accompanying letter notified recipients of the public hearing date.

A total of 41 ballots were mailed (one to each legally titled property with frontage on the Cook Street to be reconstructed). Owners were instructed to return the ballots to City Hall on or before 21 May 2019.

More information on the Cook Street (Reconstruction) Local Improvement Project may be obtained online at: [www.whitehorse.ca/lipprojects](http://www.whitehorse.ca/lipprojects) or from Engineering Services by contacting Taylor Eshpeter, City Engineer at 668-8305.



## Minutes of the meeting of the Community Services Committee

<b>Date</b>	April 29, 2019
<b>Location</b>	Council Chambers, City Hall
<b>Committee Members Present</b>	Councillor Jan Stick – Chair Councillor Jocelyn Curteanu – Vice Chair Mayor Dan Curtis Councillor Dan Boyd Councillor Laura Cabott Councillor Samson Hartland Councillor Stephen Roddick
<b>Staff Present</b>	Linda Rapp, City Manager Jeff O’Farrell, Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Catherine Constable, Manager of Legislative Services Keri Rutherford, Program Lead Hand Myles Dolphin, Manager of Strategic Communications

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Your Worship, the Community Services Committee respectfully submits the following report:

### **1. Spring Recreation Grant Allocations**

In accordance with the Recreation Grant Policy, the Recreation Grant Task Force has prepared recommendations for the allocation of the 2019 Arts–Cultural Facilities Grants, Recreation Facility–Parks Grants, and Spring Recreation Grants.

The Task Force consists of citizens appointed by Council, and all applications are reviewed with due diligence. A total of 30 grant applications were received and reviewed by the Task Force. The majority of applicants are recommended for less funding than requested due to the terms and conditions specified in the Recreation Grant Policy and changes in funding parameters for lotteries funding.

The Community Lotteries Program provided \$147,176.00 for Recreation Grant purposes this year. The City continues to acknowledge Lotteries support in City advertising.

**The recommendation of the Community Services Committee is**

THAT the allocation of Category 1 Recreation grants in the amount of \$69,465.90, and the allocation of Category 2 Recreation Facility–Parks and Category 3 Arts–Cultural Facilities grants in the amount of \$65,952.80 be approved as recommended by the Recreation Grant Task Force, subject to any conditions as outlined on the summary sheets.

**2. Sovereign’s Award for Volunteering – For Information Only**

A Committee member advised that Sierra Van der Meer received the Sovereign’s Award for Volunteering in a ceremony that took place in Ottawa last week. The Committee congratulated Ms. Van der Meer and thanked her for her work on behalf of the mountain biking community.

**3. Pine Creek Extension Paved Trail – For Information Only**

On behalf of Active Trails Whitehorse Association, Keith Lay requested that the Community Services Committee review the information provided by the Association with respect to the Pine Creek Extension Paved Trail. Mr. Lay stated that there have been ongoing issues with signage and trail uses ever since the trail paving project was completed, and the Association has not been able to get the matter resolved through dealing with administration. He requested that council direct administration to bring forward a non-motorized designation for the trail.



## Minutes of the meeting of the Public Health and Safety Committee

<b>Date</b>	April 29, 2019
<b>Location</b>	Council Chambers, City Hall
<b>Committee Members Present</b>	Councillor Jocelyn Curteanu – Chair Councillor Stephen Roddick – Vice Chair Mayor Dan Curtis Councillor Dan Boyd Councillor Laura Cabott Councillor Samson Hartland Councillor Jan Stick
<b>Staff Present</b>	Linda Rapp, City Manager Jeff O’Farrell, Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Catherine Constable, Manager of Legislative Services Myles Dolphin, Manager of Strategic Communications

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Your Worship, the Public Health and Safety Committee respectfully submits the following report:

**1. Fire Smart Issues – For Information Only**

Committee members noted that forest conditions in and around the City are very dry and the potential for wildfire incidents is high. In response to questions raised with respect to the maintenance of parks and green spaces, administration advised that community associations apply to the Yukon Government for fire smart programs and administration has assisted many of these associations in preparing their applications.

Administration will look at available resources and approaches for supplementing the work of community associations, and will bring the information back to Council.



## Minutes of the meeting of the Development Services Committee

<b>Date</b>	April 29, 2019
<b>Location</b>	Council Chambers, City Hall
<b>Committee Members Present</b>	Councillor Laura Cabott – Chair Councillor Dan Boyd – Vice Chair Mayor Dan Curtis Councillor Jocelyn Curteanu Councillor Samson Hartland Councillor Stephen Roddick Councillor Jan Stick
<b>Staff Present</b>	Linda Rapp, City Manager Jeff O’Farrell, Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Catherine Constable, Manager of Legislative Services Myles Dolphin, Manager of Strategic Communications

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Your Worship, there is no report from the Development Services Committee



## Minutes of the meeting of the Corporate Services Committee

<b>Date</b>	April 29, 2019
<b>Location</b>	Council Chambers, City Hall
<b>Committee Members Present</b>	Councillor Samson Hartland – Chair Councillor Laura Cabott – Vice-Chair Mayor Dan Curtis Councillor Dan Boyd Councillor Jocelyn Curteanu Councillor Stephen Roddick Councillor Jan Stick
<b>Staff Present</b>	Linda Rapp, City Manager Jeff O’Farrell, Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Michael Reyes, Manager of Business and Technology Systems Taylor Eshpeter, Manager of Engineering Services Lindsay Schneider, Manager of Financial Services Catherine Constable, Manager of Legislative Services Richard Graham, Manager of Operations Mélodie Simard, Manager of Planning and Sustainability Services Myles Dolphin, Manager of Strategic Communications Wayne Tuck, Senior Projects Engineer

Your Worship, the Corporate Services Committee respectfully submits the following report:

### **1. Budget Amendment – Staff Grant from FCM**

The City has received a staff grant from the Federation of Canadian Municipalities Climate Innovation Program. The grant provides a maximum of \$125,000 to February 28, 2021 to fund up to 80% of eligible staff costs for a new term staff position focused on energy management. The employee would undertake actions to reduce greenhouse gas emissions from buildings, primarily through energy use reduction. The position is intended to implement operational energy efficiencies, oversee previously-identified capital upgrades that reduce energy use, and fulfil climate change planning and monitoring tasks.

An operating budget proposal to fund the position was not approved by council as part of the 2019-2021 budget, but is being brought back for consideration as administration has identified that approved budgets can now be used to fund the additional costs to the City. This initiative is a collaborative effort between the Operations Department and the Planning and Sustainability Services Department, and supports goals identified in the Official Community Plan and the Whitehorse Sustainability Plan.

**The recommendation of the Corporate Services Committee is**

THAT the 2019 to 2021 operating and maintenance budget be amended by increasing the 2019 budget in the amount of \$31,100, the 2020 budget in the amount of \$62,500, and the 2021 budget in the amount of \$31,400 to reflect the Federation of Canadian Municipalities Climate Innovation Program grant for a new staff position.

**2. Budget Amendment – Water License Renewal**

The City has an 18-month water licence in place and administration is working on the application process for a 25-year renewal. The short-term license was conditionally agreed to by the Yukon Water Board when it was realized that new unanticipated conditions would be applied to a long-term license.

A number of conditions were placed on the 18-month licence, with deadlines that require immediate action to stay compliant. These conditions could not have been anticipated during the initial application process and therefore were not accounted for in the budget. The conditions include conducting hydrogeological assessments on the Livingstone Trail Environmental Control Facility and the Crestview lagoon before March 2020, and the creation of a seepage water quality monitoring plan before September 2019.

A budget amendment is required in order to carry out the work as part of the water license renewal project. There is no alternative that will allow the City to stay compliant with regulations.

**The recommendation of the Corporate Services Committee is**

THAT the 2019 to 2022 capital expenditure program be amended by increasing the 2019 Water Licence Renewal project in the amount of \$150,000, funded by the Water and Sewer Reserve.

**3. Budget Amendment and Contract Award – Bylaw Patrol Vehicle**

In March of this year a fully marked bylaw patrol vehicle was hit by another vehicle while it was stopped in traffic. The City's insurance company has written off the vehicle and will only cover its current value. Funds received from insurance will be used to offset the cost of a new vehicle.

The Bylaw Services Department is currently operating with less than a full complement of units available for their daily operational requirements.

A capital budget amendment is required to fund a replacement vehicle. The typical procedure for vehicle purchases involves a tender process that could take as much as a year before a vehicle is delivered. As time is of the essence in replacing this vehicle, research into replacement options and timelines began immediately. An investigation of available stock at three Whitehorse dealerships found that there is one new 2019 three-quarter ton pickup truck available locally that meets specifications.

The Purchasing and Sales Policy does not make allowances to exempt this type of procurement from the public tendering process. A council resolution is required to waive the public bidding process in this case.

**The recommendation of the Corporate Services Committee is**

THAT the 2019 to 2022 capital budget be amended by creating a new capital project for a Replacement Bylaw Services Vehicle in the amount of \$66,000, funded by the Equipment Replacement Reserve (\$51,000) and proceeds from insurance (\$15,000); and

THAT administration be authorized to waive the public bidding process for the supply of a Replacement Bylaw Services Vehicle; and

THAT administration be authorized to award the sole source contract for the supply of one Replacement Bylaw Services Vehicle to Metro Chrysler for a net cost to the City of Whitehorse of \$53,110.00, plus GST.

**4. Budget Amendment and Contract Award – Fire Hall #1 Construction**

Two compliant bids were received in response to a tender issued for the construction of the new Fire Hall #1. The low number of bidders is a result of the number of construction contracts now under way and planned for the near future. The low submitted bid is approximately 14% higher than the estimate, which is representative of current market conditions.

Additional funding in the amount of \$400,000 is required to complete the entire project, with funding to come from unallocated funding in the Operations Building Project.

**The recommendation of the Corporate Services Committee is**

THAT the 2019 to 2022 capital expenditure program be amended by increasing the 2019 Fire Hall #1 construction project in the amount of \$400,000, funded by decreasing the Operations Building project; and

That administration be authorized to award the contract for the Fire Hall #1 construction project to Ketza Construction for a cost to the City of \$3,199,955.28 plus GST.

**5. Contract Award – Supply of Servers**

The 2019 capital budget includes funds for the replenishment of the City's aging and obsolete servers installed in data centres. Two compliant submissions were received in response to a tender issued.

An internal review committee agreed that the low bidder is familiar with the scope of work and has the knowledge and experience required to complete the work successfully. The prices submitted are reasonable and within budget.

**The recommendation of the Corporate Services Committee is**

THAT administration be authorized to award the contract for the supply of servers for the Server Replenishment project to Klondike Business Solutions for a net cost to the City of \$101,517.40 plus GST.

**6. Quarterly Progress Reports**

Quarterly progress reports for January, February and March 2019 were received from the Corporate Services, Community and Recreation Services, Infrastructure and Operations and Planning and Sustainability Services divisions.

**The recommendation of the Corporate Services Committee is**

THAT the quarterly progress reports for January, February and March of 2019 be accepted as presented.



## Minutes of the meeting of the City Planning Committee

**Date** April 29, 2019

**Location** Council Chambers, City Hall

**Committee Members Present** Councillor Stephen Roddick – Chair  
Councillor Jan Stick – Vice Chair  
Mayor Dan Curtis  
Councillor Dan Boyd  
Councillor Jocelyn Curteanu  
Councillor Laura Cabott  
Councillor Samson Hartland

**Staff Present** Linda Rapp, City Manager  
Jeff O'Farrell, Director of Community and Recreation Services  
Valerie Braga, Director of Corporate Services  
Mike Gau, Director of Development Services  
Peter O'Blenes, Director of Infrastructure and Operations  
Catherine Constable, Manager of Legislative Services  
Myles Dolphin, Manager of Strategic Communications

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Your Worship, the City Planning Committee respectfully submits the following report:

**1. Schwatka Lake Aviation Land Uses – For Information Only**

A Committee member congratulated administration on a well-planned and conducted meeting regarding aviation land uses at Schwatka Lake, but noted that a number of issues were raised by current and potential lease holders. Operators have indicated that these issues are affecting tourism and the economy.

In response to concerns raised, administration advised that the City has been working with the Yukon Government to obtain the land transfers necessary in order to make more parcels available to operators. Efforts are currently under way to complete a multi-government land transfer that will allow for the construction of new docks as well as storage and parking spaces. However, Schwatka Lake sees many users in addition to the float planes, and both safety and environmental issues have to be considered as part of any long-term planning.

**2. Short Term Rentals** – For Information Only

A Committee member advised that a letter to council alleges that tenants are being evicted in order to make room for Airbnb rentals. Administration advised that issues regarding short-term rentals have been recognized and available data is being scrutinized to determine the impacts.



## Minutes of the meeting of the City Operations Committee

<b>Date</b>	April 29, 2019
<b>Location</b>	Council Chambers, City Hall
	Councillor Dan Boyd – Chair Councillor Samson Hartland – Vice Chair
<b>Committee Members Present</b>	Mayor Dan Curtis Councillor Laura Cabott Councillor Jocelyn Curteanu Councillor Stephen Roddick Councillor Jan Stick
<b>Staff Present</b>	Linda Rapp, City Manager Jeff O’Farrell, Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Catherine Constable, Manager of Legislative Services Myles Dolphin, Manager of Strategic Communications

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Your Worship, the City Operations Committee respectfully submits the following report:

**1. Electric Buses and Hybrid Vehicles – For Information Only**

Yolande Vachon addressed the Committee to suggest that the City look at purchasing electric buses and hybrid vehicles. She stated that electric buses pay for themselves through cost savings, and the funds saved could be used to hire additional drivers for new routes or expanded hours. Ms. Vachon also noted that owners of hybrid vehicles in Whitehorse have experienced no issues with cold weather operation, and suggested that such vehicles would be a good option for the City’s fleet.

▣