



Requirements for Approval of Family Day Home

Family day homes are permitted in your own home in most residential zones in Whitehorse. The only residential zone that they are presently not allowed in is the RR-Restricted Residential zone. Family day homes are not permitted in apartments.

There are three steps to receiving City of Whitehorse approval:

1. Development permit application;
2. Building and fire safety inspection; and
3. Business license application.

Development Permit

This can be obtained through the Planning & Development Services Department, and is required to make sure that the family day home meets the regulations set out in the Zoning Bylaw.

When you apply for a development permit please supply the following information:

- the number of children who will be attending;
- a site plan showing outdoor play area and off-street parking;
- whether you will have anyone working for you in the day home.

If you don't own your home the development permit application must be signed by the owner of the house.

There is a fee of \$25.00 for the development permit.

Building and Fire Safety Inspection

Your home must be inspected by the City's Building Inspection and Fire Departments to ensure that it meets National Building Code and Fire safety standards for a family day home. The inspection must be completed and any deficiencies remedied before the final approval can be issued. A \$75.00 fee is required. If a considerable amount of work has to be done to your home to bring it up to standard, a separate building permit may be required at an additional cost.

Business License

A City of Whitehorse Business License is required to operate your family day home. The fee is \$144.00 and can be obtained from the Planning & Development Services Department once the development permit has been issued.

These services can be obtained from the Municipal Services Building at 4210 – 4th Avenue.

Contact: Planning & Development Services at 668-8346.

v. 04/01/09