

**CITY OF WHITEHORSE**  
**REGULAR Council Meeting #2021-12**

**DATE:** Monday, June 14, 2021  
**TIME:** 5:30 p.m.

**Mayor Dan Curtis**  
**Deputy Mayor Laura Cabott**  
**Reserve Deputy Mayor Stephen Roddick**

## **AGENDA**

**CALL TO ORDER** 5:30 p.m.

**AGENDA** Adoption

### **PROCLAMATIONS**

**MINUTES** Regular Council meeting dated May 25, 2021

Special Council meeting dated June 10, 2021

### **DELEGATIONS**

### **PUBLIC HEARING**

### **STANDING COMMITTEE REPORTS**

#### **Development Services Committee** – *Councillors Curteanu and Roddick*

Discount Fees for Pop-up Patios – For Information Only

#### **Corporate Services Committee** – *Councillors Roddick and Curteanu*

Grants for Community Service and Municipal Charges

Budget Amendment and Procurement Commencement – Services Building

Budget Amendment – Downtown Fire Hydrant Replacement

Project Scope Change – Main Street Escarpment Geohazard Mitigation

Budget Amendment – Jumpstart Playground Site Preparation – For Information Only

2021 Union Negotiations – Terms of Reference

#### **City Planning Committee** – *Councillors Hartland and Cabott*

#### **City Operations Committee** – *Councillors Cabott and Hartland*

#### **Community Services Committee** – *Councillors Boyd and Stick*

2027 Whitehorse Canada Winter Games Bid

Trail Maintenance Policy Update

#### **Public Health and Safety Committee** – *Councillors Stick and Boyd*

### **NEW AND UNFINISHED BUSINESS**

#### **BYLAWS**

2021-31	Amend Traffic Bylaw (Reduce Downtown Speeds)	3 <sup>rd</sup> Reading
2021-36	Fees and Charges Amendment (Bagged Meters/Patios)	2 <sup>nd</sup> & 3 <sup>rd</sup> Reading
2021-28	2021 Community Service-Municipal Charges Grants	1 <sup>st</sup> & 2 <sup>nd</sup> Reading
2021-35	Budget Amendment – Services Building Scope Change	1 <sup>st</sup> & 2 <sup>nd</sup> Reading

### **ADJOURNMENT**

MINUTES of **REGULAR** Meeting #2021-10 of the Council of the City of Whitehorse called for 5:30 p.m. on Tuesday, May 25, 2021, in Council Chambers, City Hall.

PRESENT: Mayor Dan Curtis  
Deputy Mayor Laura Cabott  
Councillors Dan Boyd  
Jocelyn Curteanu  
Samson Hartland  
Stephen Roddick  
Jan Stick

ALSO PRESENT: Acting City Manager Jeff O'Farrell  
Director of Corporate Services Valerie Braga  
Director of Development Services Mike Gau  
Director of Human Resources Lindsay Schneider  
Acting Director of Operations Taylor Eshpeter  
Manager of Legislative Services Wendy Donnithorne  
Assistant City Clerk Norma Felker

Mayor Curtis called the meeting to order at 5:30 p.m.

**CALL TO ORDER**

**2021-10-01**

It was duly moved and seconded  
THAT the agenda be adopted as presented.

**AGENDA**

Carried Unanimously

Mayor Curtis proclaimed the week of May 31 to June 4, 2021 to be  
***Yukon Mining and Geology Week*** in the City of Whitehorse..

**PROCLAMATION**

**2021-10-02**

It was duly moved and seconded  
THAT the minutes of the regular Council meeting dated May 10, 2021  
be adopted as presented.

**MINUTES**

May 10, 2021

Carried Unanimously

**COMMITTEE REPORTS**

**Development Services Committee**

**2021-10-03**

It was duly moved and seconded  
THAT the draft Infrastructure Reconstruction and Local Improvement  
Policy be released for public consideration and a planned public  
engagement process; and

AUTHORIZE RELEASE –  
INFRASTRUCTURE  
RECONSTRUCTION AND  
LOCAL IMPROVEMENT  
DRAFT POLICY

.../continued

**2021-10-03** (Continued)

THAT the proposed policy be brought forward for consideration at the regular Council meeting on July 12, 2021, following a report to Standing Committee addressing the input received through the public engagement process.

AUTHORIZE RELEASE –  
INFRASTRUCTURE  
RECONSTRUCTION AND  
LOCAL IMPROVEMENT  
DRAFT POLICY  
(Continued)

Carried Unanimously

A committee member noted that work has recommenced on Cook Street and 5<sup>th</sup> Avenue with no advance notice given to residents. Administration was asked to improve communications for the benefit of area residents.

Downtown Construction  
For Information Only

**Corporate Services Committee**

Delegate submissions from Fumi Torigai and the Yukon Anti-Poverty Coalition urged Council to take an active and public role in combatting racism and discrimination. To ensure that our community is safe and welcoming for all people, they encouraged Council to take a lead role by creating an advisory committee for an Inclusive Community under the principles established by the Canadian Coalition of Inclusive Municipalities.

Racism and Discrimination  
For Information Only

A member suggested that a meeting be scheduled to update Council with respect to previous advisory committees. Council members agreed and asked that a meeting be scheduled in a timely manner.

Discussion

**City Planning Committee**

**2021-10-04**

It was duly moved and seconded  
THAT Bylaw 2021-21, a bylaw to close the remaining portion of lane right-of-way located adjacent to Lots 6 to 17, Block 7 in the Downtown area, be brought forward for second and third reading under the bylaw process.

BRING FORWARD  
ROAD CLOSURE BYLAW  
City Hall Lane Right-of-Way

Carried Unanimously

**2021-10-05**

It was duly moved and seconded  
THAT Bylaw 2021-24, a bylaw to amend the Zoning Bylaw to enable improvements to the development application process and manage drainage requirements more effectively, be brought forward for second and third reading under the bylaw process.

BRING FORWARD  
ZONING AMENDMENT  
(Process Improvements)

A Council member noted that a report commissioned in 2019 made a number of recommendations to improve the development permitting process. It was suggested that a review of the progress made on the implementation of those recommendations should be done before any further process changes are considered.

Discussion

**2021-10-06**

It was duly moved and seconded  
THAT second reading of Bylaw 2021-24 be postponed pending a review of the progress made on implementation of the 2019 recommendations to improve the process for development permit approvals; and  
THAT Administration schedule a Council and Administration Roundtable Meeting as soon as possible to provide an update on this matter.

Motion to Postpone

Carried Unanimously

**City Operations Committee**

In response to questions raised, Administration advised that recreation services staff are working with the COVID Response team in preparing to resume full functionality at the Canada Games Centre. Plans for returning full public access to Council Chambers and other services at City Hall are still constrained by the size of physical spaces when it comes to respecting distancing guidelines.

RE-OPENING FACILITIES  
For Information Only

**Community Services Committee**

**2021-10-07**

It was duly moved and seconded  
THAT the allocation of recreation grants in the amount of \$146,587.27 be approved as recommended by the Recreation Grant Task Force, subject to any conditions as outlined on the summary sheets.

<b><u>Recreation Grant Recipient</u></b>	<b><u>Amount</u></b>
Boreal Adventure Running COVID signage for race	\$600.00
Canadian Ski patrol Nordic Toboggan	\$1,978.67
Fetal Alcohol Syndrome Society Yukon Out and About program	\$7,000.00
Flatwater North Racking Equipment	\$3,106.95

SPRING RECREATION  
GRANT ALLOCATIONS

.../continued

**2021-10-07** (Continued)

Friends of Mount Sima Explorer camps	\$2,000.00
Jazz Yukon Jazz in the Hall	\$2,400.00
Larrikin Entertainment Ensemble Theatrical Production	\$7,000.00
Mary Lake Community Association Gilles Lapres Park work	\$3,000.00
Midnight Sun Fencing Initial Fencing Club Equipment	\$5,500.00
Music Yukon Arts in the Park	\$5,000.00
Northern Steel Fighting Northern Knights' Equipment	\$1,861.65
Special Olympics Yukon Golf Program	\$2,100.00
Tennis Yukon Outhouse	\$1,100.00
The Heart of Riverdale Facility Fees/Admin and advertising	\$7,000.00
Victoria Faulkner Women's Centre Mom and Kids Program	\$7,440.00
Whitehorse Concerts Classical Music Series	\$2,500.00
Whitehorse Cross Country Ski Club 2 sit ski	\$3,000.00
Whitehorse Curling Club Equipment replacement	\$1,500.00
Yukon Arts Centre Youth Arts Education and Transportation Program	\$7,000.00
Yukon Conservation Society Advertising, events and Admin	\$5,350.00
Yukon Music Camp Ongoing projects	\$7,000.00
Yukon Transportation Museum Society Program support	\$7,000.00

SPRING RECREATION  
GRANT ALLOCATIONS  
(Continued)

.../continued

**2021-10-07** (Continued)

<b><u>Operational Support Grant Recipient</u></b>	<b><u>Amount</u></b>
Boreal Adventure Running	
Wage for logistics coordinator for race	\$1,200.00
Biathlon Yukon	
Operation and maintenance	\$4,200.00
Freedom Trails	
Support with wages	\$4,000.00
Friends of Mount Sima	
Operation and maintenance	\$4,500.00
Golden Age Society	
Operation and maintenance	\$4,500.00
Japanese Canadian Association	
Rental support	\$3,000.00
Mountain View Golf Course	
Electrical maintenance	\$4,500.00
Special Olympics Yukon	
Electrical	\$750.00
The Guild Society	
Utility support	\$4,500.00
The Heart of Riverdale	
Facility fees/Admin and advertising	\$4,500.00
Yukon Church Heritage Society	
Operation and maintenance	\$4,500.00
Yukon Music Camp	
Operation and maintenance	\$4,500.00
Yukon Transportation Museum Society	
Operation and maintenance	\$4,500.00
Recreation Grants	\$97,437.27
Operational Support Grants	<u>\$49,150.00</u>
Total	<b>\$146,587.27</b>

SPRING RECREATION  
GRANT ALLOCATIONS  
(Continued)

Carried Unanimously

**Public Health and Safety Committee**

**2021-10-08**

It was duly moved and seconded  
THAT Bylaw 2021-31, a bylaw to amend the City's Traffic Bylaw to  
implement speed limit changes in the Downtown area, be brought  
forward for consideration under the bylaw process; and

BRING FORWARD  
AMENDMENT TO THE  
TRAFFIC BYLAW  
Downtown Speed Limits

.../continued

**2021-10-08**

THAT the 2021 to 2024 capital expenditure plan be amended to create a new capital project to install the regulatory signage and develop an education and communications campaign for the Downtown Speed Reductions project in the amount of \$6,500.00, funded from the general reserve.

BRING FORWARD  
AMENDMENT TO THE  
TRAFFIC BYLAW  
Downtown Speed Limits  
(Continued)

Carried Unanimously

**New and Unfinished Business**

**2021-10-09**

It was duly moved and seconded THAT the revised Lease, Encroachment and Property Use Policy dated May 2021 be adopted as presented.

ADOPT LEASE,  
ENCROACHMENT AND  
PROPERTY USE POLICY

Carried Unanimously

**BYLAWS**

**2021-10-10**

It was duly moved and seconded THAT Bylaw 2021-19, bylaw to adopt a joint use agreement to maximize the use of public facilities in the City of Whitehorse, having been read a first and second time, now be given third reading.

**BYLAW 2021-19**  
JOINT USE AGREEMENT  
THIRD READING

Carried Unanimously

**2021-10-11**

It was duly moved and seconded THAT Bylaw 2021-27, a bylaw to permit the temporary conversion of parking spaces to allow for the construction and commercial use of sidewalk cafés and pop-up patios in the Downtown area, having been read a first and second time, now be given third reading.

**BYLAW 2021-27**  
SIDEWALK CAFÉ AND  
POP-UP PATIO BYLAW  
THIRD READING

Carried Unanimously

**2021-10-12**

It was duly moved and seconded THAT Bylaw 2021-30, a bylaw to authorize a local improvement charge for urban electrification at Lot 68 in the Wolf Creek Subdivision, having been read a first and second time, now be given third reading.

**BYLAW 2021-30**  
URBAN ELECTRIC  
Lot 68 Wolf Creek  
THIRD READING

Carried Unanimously

**2021-10-13**

It was duly moved and seconded  
THAT Bylaw 2021-21, a bylaw to authorize the permanent closure of the remaining portions of lane right-of-way adjacent to Lots 6 to 17, Block 7, Downtown, to allow for the consolidation of the City Hall lots, be given second reading.

Carried Unanimously

**BYLAW 2021-21**  
ROAD CLOSURE  
City Hall Lane Right-of-Way  
SECOND READING

**2021-10-14**

It was duly moved and seconded  
THAT Bylaw 2021-21, a bylaw to authorize the permanent closure of the remaining portions of lane right-of-way adjacent to Lots 6 to 17, Block 7, Downtown, to allow for the consolidation of the City Hall lots, having been read a first and second time, now be given third reading.

Carried Unanimously

**BYLAW 2021-21**  
ROAD CLOSURE  
City Hall Lane Right-of-Way  
THIRD READING

**2021-10-15**

It was duly moved and seconded  
THAT Bylaw 2021-31, a bylaw to amend the Traffic Bylaw to reduce the speed limits in the Downtown area, be given first reading.

Carried Unanimously

**BYLAW 2021-31**  
AMEND TRAFFIC BYLAW  
Reduce Downtown Speeds  
FIRST READING

**2021-10-16**

It was duly moved and seconded  
THAT Bylaw 2021-31 be given second reading.

Carried Unanimously

**BYLAW 2021-31**  
SECOND READING

There being no further business, the meeting adjourned at 6:32 p.m.

**ADJOURNMENT**



MINUTES of **SPECIAL** Meeting #2021-11 of the Council of the City of Whitehorse called for 12:00 noon on Thursday, June 10, 2021, in the Pioneer Heritage Room, City Hall.

PRESENT: Deputy Mayor Laura Cabott  
Councillors Dan Boyd – Electronic Participation  
Jocelyn Curteanu  
Samson Hartland  
Stephen Roddick  
Jan Stick

ABSENT: Mayor Dan Curtis

ALSO PRESENT: Acting City Manager Jeff O’Farrell  
Acting Director of Community Services Krista Mroz  
Director of Corporate Services Valerie Braga  
Director of Development Services Mike Gau  
Acting Director of Operations Jason Everitt  
Manager of Legislative Services Wendy Donnithorne  
Assistant City Clerk Norma Felker

Deputy Mayor Cabott called the meeting to order at 12:06 p.m.

**CALL TO ORDER**

**2021-11-01**

It was duly moved and seconded  
THAT the agenda be adopted as presented.

**AGENDA**

Carried Unanimously

**COMMITTEE REPORTS**

**Development Services Committee**

The following is an excerpt from the minutes of the Standing  
Committees Meeting held on June 7, 2021:

MINUTES EXCERPT

A Committee member asked if there is interest in providing a 50% discount on the daily fee charged to businesses for taking parking meters out of service in order to create a pop-up patio. It was noted that the season for outdoor spaces has already begun, and a large number of applications is unlikely. A discounted fee for this season may encourage some businesses to open up patio operations, potentially adding more baseline information for evaluating the program going forward.

DISCOUNT ONE OF THE  
FEES FOR A POP-UP  
PATIO/SIDEWALK CAFE

A member noted that expanding a business to include temporary outdoor patio operations is an expensive proposition. When the costs of permits and fees are added, potential applicants may decide not to apply. It was suggested that discounting one fee for this season only will assist businesses that have been badly impacted by the pandemic without a significant loss of revenue to the City

For Information Only

.../continued

Committee members discussed the pros and cons of providing a discount as suggested and noted that a small amount of assistance may be worthwhile.

DISCOUNT ONE OF THE  
FEES FOR A POP-UP  
PATIO/SIDEWALK CAFÉ

Administration was requested to schedule a Special Meeting of Council and bring forward an amendment to the Fees and Charges Bylaw that would implement a 50% discount on the “bagged meter” daily fee for sidewalk cafés and pop-up patios, for this year only.

(Continued)

For Information Only

**Corporate Services Committee**

**2021-11-02**

It was duly moved and seconded THAT the 2021 to 2024 Capital Expenditure Program be amended by increasing the 2021 budget for the Jumpstart Playground site preparation project in the amount of \$264,832, funded from the Capital Reserve until an amended Gas Tax Transfer Payment Agreement has been approved.

BUDGET INCREASE  
JUMPSTART  
PLAYGROUND SITE  
PREPARATION PROJECT

Carried Unanimously

In response to questions raised, Administration confirmed that the Fireweed Market is well aware of the planned construction. There will be signage on site and a communications plan will be developed.

Discussion

**BYLAWS**

**2021-11-03**

It was duly moved and seconded THAT Bylaw 2021-36, a bylaw to amend the Fees and Charges Bylaw by adding a discounted “bagged meter” fee to facilitate development of pop-up patios and sidewalk cafes in 2021, be given first reading.

**BYLAW 2021-36**  
FEES & CHARGES  
AMENDMENT  
(Bagged Meter Fee)  
FIRST READING

Carried Unanimously

There being no further business, the meeting adjourned at 12:13 p.m.

**ADJOURNMENT**



## Minutes of the meeting of the Development Services Committee

<b>Date</b>	June 7, 2021	2021-11
<b>Location</b>	Council Chambers, City Hall	
<b>Committee Members Present</b>	Councillor Jocelyn Curteanu – Chair Councillor Stephen Roddick – Vice-Chair Mayor Dan Curtis Councillor Dan Boyd – Electronic Participation Councillor Laura Cabott Councillor Samson Hartland Councillor Jan Stick	
<b>Staff Present</b>	Jeff O’Farrell, Acting City Manager Krista Mroz, Acting Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Lindsay Schneider, Director of Human Resources Jason Everitt, Acting Director of Infrastructure and Operations Wendy Donnithorne, Manager of Legislative Services Norma Felker, Assistant City Clerk	

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Your Worship, the Development Services Committee respectfully submits the following report:

**1. Discount Fees for Pop-up Patios – For Information Only**

A Committee member asked if there is any interest among Council members in providing a 50% discount on the daily fee charged for taking parking meters out of service for businesses wishing to create a pop-up parking patio. It was noted that the season for outdoor spaces has already begun, and it is unlikely that there will be a large number of applications. A discounted fee for this season may encourage some businesses to open up patio operations and would help to provide baseline information for evaluating the program going forward.

A Committee member noted that expanding a business to include temporary outdoor patio operations is an expensive proposition. When the costs of the appropriate permits and fees are added, potential applicants may decide not to apply. It was suggested that a discount for this one fee for this season only will assist businesses that have been badly impacted by the pandemic without a significant loss of revenue to the City.

Committee members discussed the pros and cons of the suggested discount and noted that a small amount of assistance may be worthwhile.

Administration was requested to schedule a Special Meeting of Council and bring forward an amendment to the Fees and Charges Bylaw that would implement a 50% discount on the “bagged meter” daily fee for sidewalk cafés and pop-up patios, for this year only.



## Minutes of the meeting of the Corporate Services Committee

<b>Date</b>	June 7, 2021	2021-11
<b>Location</b>	Council Chambers, City Hall	
<b>Committee Members Present</b>	Councillor Stephen Roddick – Chair Councillor Jocelyn Curteanu – Vice-Chair Mayor Dan Curtis Councillor Dan Boyd – Electronic Participation Councillor Laura Cabott Councillor Samson Hartland Councillor Jan Stick	
<b>Staff Present</b>	Jeff O’Farrell, Acting City Manager Krista Mroz, Acting Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Lindsay Schneider, Director of Human Resources Jason Everitt, Acting Director of Infrastructure and Operations Taylor Eshpeter, Manager of Engineering Services Brittany Dixon, Acting Manager of Financial Services Wendy Donnithorne, Manager of Legislative Services Landon Kulych, Manager of Parks and Community Development Peter O’Blenes, Manager of Property Management Norma Felker, Assistant City Clerk	

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Your Worship, the Corporate Services Committee respectfully submits the following report:

### **1. Grants for Community Service and Municipal Charges**

Councillor Cabott declared that she has an interest in one of the organizations on the list to receive a community service grant.

Council annually allocates funds to assist non-profit charitable and recreational organizations in the payment of municipal property taxes and other specific municipal charges. Grant allocations are recommended based on the tiered criteria contained in the Municipal Charges and Community Service Grants Policy. The City Grant-making Policy also stipulates a \$50,000 cap for all grants to any one organization in a given year.

Applicants are required to submit their latest financial statements so that their applications can be assessed against the policy's criteria. All recommended grant allocations for 2021 are consistent with the policies.

**The recommendation of the Corporate Services Committee is**

THAT Bylaw 2021-28 a bylaw to authorize municipal charges and community service grants for the year 2021, be brought forward for consideration under the bylaw process.

**2. Budget Amendment and Procurement Commencement – Services Building**

In accordance with the City's Procurement Policy, Council authorization is required prior to the commencement of the procurement for the Services Building project, also known as the New City Hall.

External funding has been secured for two-thirds of the project costs. The scope change approved by Council in May will increase the 2021 Capital Budget in the amount of \$3.9 million, to be funded by City Reserves.

As a component of the overall Building Consolidation Project, the new City Hall will house core administrative and public services. The building will provide operational efficiencies for Administration and Council, enhanced service delivery to the public, and security for staff.

In order to meet the funding deadlines required by external funding sources, construction documents must be ready for tender by late summer in order to allow for project completion by the end of 2023.

**The recommendation of the Corporate Services Committee is**

THAT Bylaw 2021-35, a bylaw to amend the 2021 to 2024 capital expenditure program by increasing the Building Consolidation – Services Building project in the amount of \$3.9 million, funded by the capital reserve, be brought forward for consideration under the bylaw process; and

THAT Administration be authorized to proceed with the procurement for the construction of the Building Consolidation – Services Building Project.

**3. Budget Amendment – Downtown Fire Hydrant Replacement**

Private residential redevelopments occurring on Hanson and Hawkins Streets in the Downtown area are advancing the need for the City to replace on-street hydrants ahead of larger infrastructure reconstruction projects. Neither of these areas are identified for reconstruction in the short term.

The hydrants need to be replaced to enable a new inline configuration. The City will gain efficiencies and cost savings by coordinating the hydrant work with the redevelopments.

**The recommendation of the Corporate Services Committee is**

THAT the 2021-2024 Capital Expenditure Plan be amended by adding a new capital project to replace two existing hydrants in the Downtown area for the Downtown Fire Hydrant Replacement project in the amount of \$60,000, funded from the Water and Sewer Reserve.

**4. Project Scope Amendment – Main Street Escarpment Geohazard Mitigation**

The Whitehorse escarpment has a long history of slope instability involving shallow surface flows of silt/clay material and debris. This spring Whitehorse experienced a snow melt that produced more runoff than normal. Combined with a few years of high volumes of precipitation, this has created groundwater conditions that have impacted the stability of the escarpment. Within the last two weeks, active movements of silt/clay material along the Downtown escarpment have occurred.

The 2021 Capital Budget includes funds to implement planned geohazard mitigations in the area of Main Street and 7<sup>th</sup> Avenue. There is sufficient budget remaining in this project to increase the scope to address some of the new geohazard issues along the escarpment in the Downtown South area. This budget will allow Administration to commence the critical engineering work to monitor the slope stability in the areas of concern.

The new scope of work will be funded from the General Reserve until the Gas Tax agreement is amended.

**The recommendation of the Corporate Services Committee is**

THAT the 2021-2024 Capital Expenditure Plan be amended by changing the scope of the Main Street Escarpment Geohazard Mitigation Project to include geohazard mitigation for the entire Downtown escarpment.

**5. Jumpstart Playground Site Preparation – For Information Only**

In 2019 the City entered an agreement with the Canadian Tire Jumpstart Charity that approved the gift of a 9,500 square foot state-of-the-art playground valued at \$1,000,000. The site selected for the playground is within the skating oval in Shipyard's Park. Jumpstart is responsible for the design, supply and installation of the playground equipment and surfacing. The City is responsible for the site preparation and future maintenance. Jumpstart is scheduled to begin construction in mid-July.

Administration issued two requests for tenders for the site preparation work and no bids were received. Attempts to solicit a contractor for the work also met with no success. A local company has now come forward, indicating that they are able to take on the project and complete it on time. However, the total quote received for the site preparation work exceeds the budget funds allocated for the project.

**6. 2021 Union Negotiations Terms of Reference**

The Collective Agreements between the City and three union locals all expire in 2021. None of the locals have yet served the City with a formal Notice to Bargain, but initial preparations to bargain have begun.

To date, the negotiating teams have been partially established, Principal Negotiators have been contracted, the current Agreements have been reviewed, department managers have been consulted, and initial research and proposal preparation has begun.

In order for the negotiating teams to proceed it is now necessary for Council to confirm the Terms of Reference.

**The recommendation of the Corporate Services Committee is**

THAT the 2021 Negotiating Teams Terms of Reference with respect to the PSAC Locals Y022 and Y023 and IAFF Local 2217 Collective Agreements be endorsed as presented.





## Minutes of the meeting of the City Planning Committee

<b>Date</b>	June 7, 2021	2021-11
<b>Location</b>	Council Chambers, City Hall	
<b>Committee Members Present</b>	Councillor Samson Hartland – Chair Councillor Laura Cabott – Vice Chair Mayor Dan Curtis Councillor Dan Boyd – Electronic Participation Councillor Jocelyn Curteanu Councillor Stephen Roddick Councillor Jan Stick	
<b>Staff Present</b>	Jeff O’Farrell, Acting City Manager Krista Mroz, Acting Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Lindsay Schneider, Director of Human Resources Jason Everitt, Acting Director of Infrastructure and Operations Wendy Donnithorne, Manager of Legislative Services Norma Felker, Assistant City Clerk	

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Your Worship, there is no report from the City Planning Committee.



## Minutes of the meeting of the City Operations Committee

<b>Date</b>	June 7, 2021	2021-11
<b>Location</b>	Council Chambers, City Hall	
<b>Committee Members Present</b>	Councillor Laura Cabott – Chair Councillor Samson Hartland – Vice Chair Mayor Dan Curtis Councillor Dan Boyd – Electronic Participation Councillor Jocelyn Curteanu Councillor Stephen Roddick Councillor Jan Stick	
<b>Staff Present</b>	Jeff O’Farrell, Acting City Manager Krista Mroz, Acting Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Lindsay Schneider, Director of Human Resources Jason Everitt, Acting Director of Infrastructure and Operations Wendy Donnithorne, Manager of Legislative Services Norma Felker, Assistant City Clerk	

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Your Worship, there is no report from the City Operations Committee.



## Minutes of the meeting of the Community Services Committee

<b>Date</b>	June 7, 2021	2021-11
<b>Location</b>	Council Chambers, City Hall	
<b>Committee Members Present</b>	Councillor Jan Stick – Chair Mayor Dan Curtis Councillor Dan Boyd – Electronic Participation Councillor Laura Cabott Councillor Jocelyn Curteanu Councillor Samson Hartland Councillor Stephen Roddick	
<b>Staff Present</b>	Jeff O’Farrell, Acting City Manager Krista Mroz, Acting Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Lindsay Schneider, Director of Human Resources Jason Everitt, Acting Director of Infrastructure and Operations Wendy Donnithorne, Manager of Legislative Services Pascaline Etter, Administrative Assistant, Legislative Services Norma Felker, Assistant City Clerk Meagan Wilson, Project and Trail Development Coordinator	

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Your Worship, the Community Services Committee respectfully submits the following report:

**1. Kamloops Indian Residential School – For Information Only**

Mayor Curtis honoured the lives of the 215 children whose remains were found at the Kamloops Indian Residential School, and extended the sympathies of Council and the employees of the City of Whitehorse to the families and survivors of residential schools.

**2. National Aboriginal History Month – For Information Only**

Mayor Curtis advised that June is National Aboriginal History Month, a time to reaffirm our commitment to working together to advance meaningful reconciliation with our First Nations.

**3. Proclamation** – For Information Only

Mayor Curtis proclaimed June 2021 to be ***Yukon Pride Month*** in the City of Whitehorse.

**4. Racism and Discrimination** – For Information Only

Paul Gowdie addressed the Committee on behalf of Hidden Histories Society Yukon in support of a call to action to address racism and discrimination in our community. He asked Council to take a lead role, and to acknowledge and address their social obligation to their citizens and to act to improve the lives of all community members.

**5. 2027 Whitehorse Canada Winter Games Bid**

The Yukon Territory is on the hosting cycle to host the Canada Winter Games in 2027.

On January 13, 2021, the Yukon Minister of Community Services sent a letter to the Chair of the Canada Games Council (CGC) to authorize the CGC to administer the 2027 CWG bid process and to inform them that YG will support a non-competitive bid proposal to co-host the 2027 CWG with the City of Whitehorse.

In order to enter the bid process:

- The City needs to formally declare its intention to bid by June 30<sup>th</sup>, 2021;
- A Bid Committee must be established to administer the bid; and
- The co-hosts have to pay the \$60,000 bidding fee (\$30,000 each, payable in two instalments).

Hosting the 2027 Canada Games would provide a rare opportunity for Yukon athletes to compete at a national level on their home territory and be cheered by their own community and families while participating in Canada's largest multi-sport event. It would also be an incredible chance for local sports organizations to forge long-lasting relationships with partners across the country.

The Canada Games are an occasion to showcase Canada's True North culture, heritage and community spirit to the rest of the country. Yukon performing and visual artists, musicians, writers, including indigenous artists and performers, will have the chance to perform in front of thousands of athletes, coaches, officials, guests and spectators coming from Coast to Coast to Coast.

**The recommendation of the Community Services Committee is**

THAT the City of Whitehorse be authorized to send a letter to the Canada Games Council to formally declare its intention to bid for the 2027 Canada Winter Games with Yukon Government before June 30, 2021, with the submission of the bid dependant on the identification of funds to stage the games; and

THAT the establishment of a Canada Winter Games Bid Committee with Yukon Government be authorized to prepare the bid to co-host the 2027 Canada Winter Games in Whitehorse; and

THAT the 2021 operating budget be increased in the amount of \$10,000, and the 2022 provisional operating budget be increased in the amount of \$20,000, both funded by the General Reserve, to cover the City's share of the cost of the Canada Winter Games bid fee.

**6. Amendments to the Trail Maintenance Policy**

Ten trails are being recommended for adoption into the Trail Maintenance Policy. When trails are included in the Policy they are regularly inspected and receive regular maintenance. Seven of the trails proposed for adoption were constructed in the past three years. The three previously existing trails are being recommended as they are well used and desirable routes.

City trails are prioritized for maintenance based on a number of factors. All ten trails being recommended for adoption are classified as Type III trails as they are unsurfaced single track trails typically used for hiking and mountain biking. Of the ten trails proposed for adoption, four are classified as priority B for maintenance. These trails contain built structures and are inspected annually. The remaining six trails are classified as priority C, meaning that they do not contain built structures and are inspected every two to three years.

Costs for additional trail maintenance are anticipated to be covered by existing budget.

**The recommendation of the Community Services Committee is**

THAT the addition of ten trails to the Trail Maintenance Policy be approved as recommended by the City Trail Crew.

**7. Filipino Heritage Month – For Information Only**

Committee members recognized that June is Filipino Heritage Month and issued an invitation to the public to attend a flag raising ceremony at City Hall on Friday, June 11<sup>th</sup>.



## Minutes of the meeting of the Public Health and Safety Committee

<b>Date</b>	June 7, 2021	2021-11
<b>Location</b>	Council Chambers, City Hall	
<b>Committee Members Present</b>	Councillor Jan Stick – Chair Mayor Dan Curtis Councillor Dan Boyd – Electronic Participation Councillor Laura Cabott Councillor Jocelyn Curteanu Councillor Samson Hartland Councillor Stephen Roddick	
<b>Staff Present</b>	Jeff O'Farrell, Acting City Manager Krista Mroz, Acting Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Lindsay Schneider, Director of Human Resources Jason Everitt, Acting Director of Infrastructure and Operations Wendy Donnithorne, Manager of Legislative Services Norma Felker, Assistant City Clerk	

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Your Worship, there is no report from the Public Health and Safety Committee.

**CITY OF WHITEHORSE**  
**BYLAW 2021-31**

A bylaw to amend Traffic Bylaw 2013-34

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WHEREAS section 124 of the *Motor Vehicles Act* (RSY 2002) provides that a municipality may by bylaw prescribe a maximum speed other than 50 kilometres per hour for all or part of a highway subject to its jurisdiction; and

WHEREAS section 125 of the *Motor Vehicles Act* provides that a municipality may authorize the placing, erecting, or marking of traffic control devices at any locations considered necessary for controlling highways subject to its jurisdiction; and

WHEREAS it is deemed desirable and expedient that the City of Whitehorse Traffic Bylaw be amended to reduce speed limits in the Downtown area;

NOW THEREFORE the council of the municipality of the City of Whitehorse, in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. Traffic Bylaw 2013-34 is hereby amended by deleting the existing Schedule “B” and substituting therefore a new Schedule “B”, attached hereto as Appendix “A” and forming part of this bylaw.
2. This bylaw shall come into force and effect upon the final passing thereof.

**FIRST and SECOND READING:** May 25, 2021  
**THIRD READING and ADOPTION:**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Assistant City Clerk

# Traffic Bylaw Amendment Bylaw 2021-31

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APPENDIX "A"

## Schedule "B"

### OPERATION OF VEHICLES

1. No person shall drive at a greater rate of speed than **30 kilometres per hour** on the following highways between the designated points:
  - (1) on Alsek Road between Duke Road and Blanchard Road;
  - (2) on Mount Sima Road from the ski hill parking lot northward towards the downtown core of the City, for a distance of 600 metres;
  - (3) on Prospector Road from the Alaska Highway to that point where the roadway enters private property;
  - (4) on Sumanik Drive from Hamilton Boulevard to Mount McIntyre Recreation Centre.
  - (5) on Valleyview Drive along its entire length.

2. No person shall drive at a greater rate of speed than **30 kilometres per hour** on the following streets within the McIntyre Subdivision:

Hanna Crescent	McCandless Crescent	McClennan Road
McCrimmon Crescent	McIntyre Drive	Murphy Road
O'Brien Place	O'Brien Road	

3. No person shall drive at a greater rate of speed than **30 kilometres per hour** on the following streets within the Takhini North neighbourhood:

Antwerp Street	Arnhem Road
Carpique Road	Cassino Street
Nijmegen Road	Normandy Road North
Ortona Avenue	Rhine Way

4. No person shall drive at a greater rate of speed than **40 kilometres per hour** on the following **downtown** streets, unless otherwise posted within a school or playground zone:

2nd Avenue	3 <sup>rd</sup> Avenue	4th Avenue	5th Avenue
6th Avenue	7th Avenue	8th Avenue	Alexander Street
Baxter Street	Black Street	Cook Street	Drury Street
Elliott Street	Front Street	Hanson Street	Hawkins Street
Hoge Street	Jarvis Street	Jeckell Street	Keish Street
Lambert Street	Lowe Street	Main Street	Ogilvie Street
Ray Street	Rogers Street	Steele Street	Strickland Street
Taylor Street	Wheeler Street	Wood Street	

.../continued





## Traffic Bylaw Amendment Bylaw 2021-31

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10. No person shall drive at a greater rate of speed than **70 kilometres per hour** on the following highways between the designated points:
- (1) on the Hamilton Boulevard Extension between the Alaska Highway and Falcon Drive South;
  - (2) on Mountainview Drive from Tlingit Road to a point 100 metres south of Twelfth Avenue;
  - (3) on Robert Service Way between the Alaska Highway and the intersection at Miles Canyon Access Road.



# **CITY OF WHITEHORSE**

## **BYLAW 2021-28**

A bylaw to provide for community service grants and grants for property taxes and other municipal charges for the year 2021

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WHEREAS section 245 of the *Municipal Act* (R.S.Y. 2002) provides that council may by bylaw make grants to any person or association of persons; and

WHEREAS council adopted a policy to provide grants with respect to municipal taxes or rent paid in lieu of taxes to charitable, non-profit, recreational and religious Whitehorse organizations that are primarily concerned with providing services to disadvantaged members of the community; and

WHEREAS the policy also provides for grants with respect to municipal taxes or rent paid in lieu of taxes to eligible Whitehorse organizations that provide general services to the community, including but not limited to animal shelter facilities, museums, and organizations that lease municipally-owned property; and

WHEREAS council has established a policy of granting other specific municipal charges to non-profit charitable and recreational organizations that lease municipally-owned property;

NOW THEREFORE the council of the municipality of the City of Whitehorse, in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. Grants for property taxes and other municipal charges in the amount of \$165,945.85 are hereby authorized as detailed in Appendix "A" attached hereto and forming part of this bylaw.
2. This bylaw shall come into full force and effect upon the final passing thereof.

**FIRST and SECOND READING:**

**THIRD READING and ADOPTION:**

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Mayor

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Assistant City Clerk

## Municipal Charges & Community Service Grants Bylaw 2021-28

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### Appendix "A"

Roll Number	Applicant	Grant
3701011150	Biathlon Yukon	\$3,937.89
3011000300	Boys and Girls Club of Yukon	\$2,694.08
3011351100	Canadian Mental Health Association	\$1,987.17
3011450400	DUGS (Downtown Urban Gardens Society)	\$479.04
3011000300	Food Bank Society of Whitehorse	\$5,469.80
3015060202	Golden Age Society	\$5,215.87
3100169300	Guild Society	\$17,585.24
3010380800	Hospice Yukon Society	\$1,982.32
3460007600	Humane Society Yukon	\$6,860.28
3015051300	Kaushee's Place Housing Society	\$12,259.19
3460007500	LDAY (Learning Disabilities Association Yukon)	\$1,867.91
3010071800	MacBride Museum Society	\$41,850.12
3011230200	Maryhouse	\$2,564.26
3010461100	Royal Canadian Legion – Whitehorse Branch 254	\$9,094.55
3110110800	Softball Yukon	\$24,610.56
3180523100	Softball Yukon: Ball Diamond Robert Service	\$748.55
3901174000	Tennis Yukon	\$206.81
3010421100	Victoria Faulkner Women's Centre	\$2,179.54
3013050700	Whitehorse Aboriginal Women's Circle	\$10,937.25
3114041200	Yukon Broomball Association	\$4,921.47
3180126700	Yukon Cross Country Motorcycle Association	\$1,059.17
3908000000	Yukon Film Society	\$334.75
3015050600	Yukon Women's Transition Home Society	\$7,100.0
<b>Grand Total</b>		<b>\$165,945.85</b>

**CITY OF WHITEHORSE**  
**BYLAW 2021-35**

A bylaw to amend Capital Expenditure Program Bylaw 2020-36.  
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WHEREAS section 238 of the *Municipal Act* (R.S.Y. 2002) provides that council shall by bylaw adopt an annual operating budget and a multi-year capital expenditure program; and

WHEREAS section 241 of the *Municipal Act* provides that no expenditure shall be made which increases total expenditures above what was approved in the annual operating budget or capital budget unless such expenditure is approved by bylaw; and

WHEREAS it is necessary to increase the 2021 to 2024 capital expenditure program to provide for a change to the scope of the Building Consolidation – Services Building project;

NOW THEREFORE the council of the municipality of the City of Whitehorse, in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. The 2021 to 2024 capital expenditure program is hereby amended by increasing the 2021 capital budget in the amount of 3.9 million dollars.
2. This bylaw shall come into full force and effect upon final passing thereof.

**FIRST and SECOND READING:**

**THIRD READING and ADOPTION:**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Assistant City Clerk