

City of Whitehorse

COUNCIL POLICY

- Policy:** Public Drinking in Public City of Whitehorse Facilities
- Purpose:** To allow drinking by permit only in the public parks and recreation facilities owned and operated by the City of Whitehorse.
- Authority:** City Council Resolution #99-13-21 dated June 28, 1999

PUBLIC DRINKING POLICY

Policy Statement

The City of Whitehorse Public Drinking Policy provides the framework for approving applications for beer gardens, special occasions and receptions in City owned public facilities where liquor will be served. All conditions for serving liquor in a public place are bound by legislation under the Yukon Liquor Act.

Eligibility

Groups and organizations eligible to apply for City authorization for beer gardens, special occasion or reception permits in a public facility include:

- Non profit community groups, clubs and organizations with non profit status under the Yukon Societies Act;
- Commercial operators and businesses with a City Business License;
- Educational Institutions, governments and other government organizations; and
- Individuals.

General Provisions

1. All applications for a liquor permit are to be accompanied by an approved City of Whitehorse Facility/Park Booking Contract stating the nature of the activity, the date, start and end times, location and security arrangements.
2. Approval of a public drinking permit is conditional upon a \$500.00 minimum security deposit paid in advance of the event.
3. Security arrangements for beer gardens, special occasions and receptions will be required. Time restrictions will occur for use of Rotary Park.

4. Approval of a public drinking permit is conditional upon the provision of a minimum \$2,000,000.00 liability insurance policy with the City of Whitehorse named as additional insured.
5. Applications for a public drinking permit may be denied or restricted. Reasons for denial or restrictions include and are not limited to history of previous applications, lack of adequate security, non compliance with Liquor Act, conflict with other events such as family/youth oriented events, non payment.
6. Fees may be charged for a permit under the City of Whitehorse Fees and Charges Bylaw which may include but are not limited to corkage fees, flat rental fees, administrative fees, equipment fees.
7. All conditions for selling and serving liquor in a public place are bound by legislation under the Yukon Liquor Act.
8. All events involving liquor will be required to go through a post event evaluation.

Public Drinking Permit Procedures

9. An application for a public drinking permit is to be made to the City Parks and Recreation Department at 4061 Fourth Avenue, Whitehorse, Attention the Facilities/Parks Branch Supervisor.
10. A completed copy of the Facility Booking Contract accompanied by a \$500.00 security deposit and a proof of minimum \$2,000,000.00 third party liability insurance naming the City as additional insured must be submitted to the Supervisor, Facilities/Parks Branch of the City of Whitehorse. A copy will be kept on file with the contract.
11. An applicant shall submit for review to the Facilities/Parks Branch Supervisor, one of the following permit applications:
 - (1) Yukon Liquor Corporation Application for a Special Occasion Permit (liquor for resale) Form 29.
 - (2) Yukon Liquor Corporation Application for a Reception Permit (liquor free) Form 30.
12. The Facilities/Parks Branch Supervisor will approve the application for a public drinking permit and will issue a letter advising City's approval to the applicant. Following City approval, the applicant must submit the approved letter to the Yukon Liquor Corporation.
13. The Liquor Corporation permit is posted on site in a visible location the day of the activity.
14. Where the applicant wishes to use the S.S. Klondike Park, the written permission of the Superintendent of Parks Canada shall be obtained and shall accompany the application referred to in point 1.

Conditions for serving alcohol in Public Facilities

15. All alcoholic beverages will be served in plastic containers when in outside venues.
16. The applicant shall be responsible for all clean up and shall leave the area in the same state in which it was found. Solid waste and recyclables are to be removed.
17. Recycling of containers is encouraged.
18. The City requires the Designated Driver and Safe Ride Home programs be implemented and promoted.
19. The City strongly encourages applicants to have completed the Yukon Liquor Corporation's Server Training Program. The City may insist that the training has occurred prior to permit approval.
20. The sale and consumption area will be enclosed with a fence, allowing only one (1) opening (outdoor venues) or will be restricted to a designated area (indoor venues).
21. Toilet facilities must be provided, if not in place, or where those in place are inadequate for the number of persons expected to make use of the licensed area.
22. The applicant shall submit a site drawing (freehand acceptable) to show the approximate placement of the fenced-in area, bar, seating and placement of sanitary facilities.
23. Food and beverage sales and services will be permitted under the condition that they do not conflict with the onsite concession operator. Arrangements are to be reviewed prior to approval of the public drinking permit.

Security Arrangements and Deposits

24. The applicant shall submit with the completed application the sum of \$500.00 to cover any cost of repairs or damages done to City property or for wages for clean up if the applicant fails to do so. This security deposit will be returned in full after the area has been inspected by the City Parks and Recreation Department and found to be clean and damage free.
25. Where damage costs or clean up wages in the licensed area exceed \$500.00, the applicant will be held responsible for paying the difference to the City of Whitehorse.
26. Where security is required, members of the user group/organizations designated and identified as Security Guard Assistants will be on duty at all times during the hours liquor is sold, as well as one (1) hour after the closure of the applied for function.

27. One (1) uniformed security guard from a licensed Security Firm registered as and doing business in the security field will be required if deemed necessary. These security guards will be stationed at the exits to prevent people from bringing in or removing liquor from the area.

