



April 1, 2017

Construction Industry, Designers, Engineers, Contractors and Suppliers providing services in Yukon

Advisory #4 - Verification of Fire Alarm Systems & Signals to a Municipal Fire Department

The National Building Code of Canada 2015, (NBC) which is adopted in Yukon, under the Yukon Building Standards Act, contains several provisions that apply to the Installation and Verification of Fire Alarm Systems or any up-grading or alterations to any Fire Alarm System or parts thereof and Signals to a Municipal Fire Department. We are alerting you to the need for building owners, as well as their designers, engineers, builders and material suppliers on their behalf, to comply with the requirements of the 2015 NBC regarding the Installation and Verification of Fire Alarm Systems and Signals to a Municipal Fire Department.

Please be advised that in addition to an Electrical Permit a Building Permit is also required for the installation of a Fire Alarm System or any up-grading or alterations to a Fire Alarm System or parts thereof, including the replacement of a Fire Alarm Panel.

In the interest of public safety, the Building Officials of the City of Whitehorse and of the Building Safety Branch of the Yukon Government require independent "Third Party Verification", as stated in CAN/ULC S537 and as clarified in ULC Bulletin # 2006-03 (included as part of this Advisory). This applies to all newly installed Fire Alarm System. the replacement of a Fire Alarm Panel or any up-graded or altered to an existing Fire Alarm System or parts thereof. As the table in the attached bulletin states in scenario one, a team consisting of a Professional Electrical Engineer Designer, a licensed electrician Installer and verification by a fire alarm company technician is acceptable to the AHJ's within Yukon. Scenario one does not require any of the parties to be listed with ULC, however, the "Confirmation of Fire Alarm Verification Form" included on page 7 of this Advisory together with the Fire Alarm Verification is required to be submitted to the applicable AHJ. Under scenarios two and three as detailed in the bulletin, AHJ in Yukon require "Third Party Verification" to be carried out only by companies listed as Fire Alarm Verification Companies with Underwriters Laboratories of Canada (ULC). When verification is provided under scenarios two or three the verification company must also provide a certificate of verification issued by ULC.

For all annual fire alarm systems and remote signaling and monitoring systems the only inspections and certifications the AHJ will accept are certificates issued by ULC. These certificates are only available to those companies that are listed with ULC as Fire Alarm Service Companies and are endorsed for the standards that are being tested to.

Although the Territory adopts the National Building Code (NBC), it is administered within Whitehorse by the City of Whitehorse, Building Officials and in all other parts of Yukon; the Yukon Government, Building Officials administer it. The Building Officials want to ensure that consistent application of the requirements for the Installation and Verification of Fire Alarm Systems occurs throughout Yukon. The enclosed advisory includes a summary of the applicable Part 3, 2015 NBC provisions.

We hope that this advisory will help eliminate confusion about the Installation, Verification and Monitoring of Fire Alarm Systems and will encourage uniform application of the 2015 National Building Code requirements throughout Yukon. Please feel free to make copies of this advisory available to your customers as you see fit. Your assistance in achieving these goals will be greatly appreciated.

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City of Whitehorse

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Compliance with the Building Standards Act and Regulations are addressed in this advisory. The National Building Code of Canada 2015 (NBC) is adopted by the Building Standards Act. Words in *italics* are defined in the 2015 NBC.

This advisory is issued to ensure that individuals and firms involved in the engineering, designing, installation and maintenance in regards to a Fire Alarm Verification and the Monitoring and Signaling to a Municipal Fire Department are aware of the requirements governing the installation, Verification, Monitoring and Signaling requirements of these systems.

The requirements for the installation of Fire Alarm Systems and the required Monitoring and Signaling to a Municipal Fire Department are regulated by the 2015 NBC. The details of the type of system; including the features, the monitoring and signaling systems, the devices and the location of these devices are regulated by the 2015 NBC. The requirements for the testing and verification of a newly installed Fire Alarm Systems, the replacement of a Fire Alarm Panel or any up-grading or alterations to any existing Fire Alarm System or parts thereof is also governed by the 2015 NBC.

The 2015 NBC requires that all new installations of Fire Alarm Systems, the replacement of a Fire Alarm Panel or any up-grading or alterations to an existing Fire Alarm System or parts thereof, be installed in compliance with CAN/ULC-S524, "Installation of Fire Alarm Systems", as stated in 3.2.4.5.(1) of the 2015 NBC. These systems are to be tested in conformance with the requirements of CAN/ULC-S537, "Verification of Fire Alarm Systems", as stated in 3.2.4.5.(2) of the 2015 NBC. The 2015 NBC also requires that Fire Alarm Monitoring and Signals to a Municipal Fire Department be installed in conformance with CAN/ULC-S561, "Installation and Services for Fire Signal Receiving Centres and Systems", as stated in 3.2.4.7.(4) of the 2015 NBC.

It is the owner's responsibility to ensure that only qualified personnel, who are trained in and are testing experts in the specialized field of Fire Alarm Systems, carry out the Verification of a Fire Alarm System in conformance with the 2015 NBC. The actual wiring of the systems devices and connections to power sources must comply with the Canadian Electrical Code.

CAN/ULC — S537 States:

"The requirements of this standard contemplates that the Verification procedure described herein will be conducted by an organization other than the installing contractor and designer, and that the Verification will be carried out by <u>qualified personnel</u> in the employ of an organization <u>acceptable</u> to the <u>authorities having jurisdiction</u>." Please see ULC Bulletin 2006-03 which is included in this Advisory.

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The ULC program for certification of listed Fire Alarm Service Companies provides the assurance that the listed company has been examined, tested and monitored to prove its expertise and credibility as a Fire Alarm Service Company. The certification by an independent agency, ULC, is considered adequate proof of the expertise of the company as well as satisfying the requirement of an agency other than the "designer, installer, supplier or the manufacture of the Fire Alarm System or parts thereof".

ULC listed companies must not only demonstrate knowledge of the Fire Alarm System they must also demonstrate knowledge of the 2015 NBC requirements. It is insufficient to confirm that a newly installed Fire Alarm System, the replacement of a Fire Alarm Panel or any up-graded or alterations to an existing Fire Alarm System or parts thereof is functional; it must also be Verified that all requirements of the 2015 NBC and related standards, including the Monitoring and Signaling to a Fire Department have also been met.

When a Fire Alarm System is installed it is required to be installed in conformance to CAN/ULC-S524. "Installation of Fire alarm Systems" it shall be verified in conformance to CAN/ULC-5537, "Verification of fire alarm Systems". With the exception of scenario one listed in the ULC bulletin 2006-03, which is included in this Advisory, only ULC Listed Fire Alarm Verification companies will be acceptable to the authorities having jurisdiction for the purposes of Verifying a Fire Alarm System. The submission of a ULC Certificate issued by ULC of the Fire Alarm Verification is the only acceptable evidence of confirming compliance.

When Monitoring and Signaling to a Municipal Fire Department are required to be installed or are voluntarily installed on a Fire Alarm System they shall be installed in conformance with CAN/ULC-S561, "Installation and Services for Fire Signal Receiving Centres and Systems", and must notify the Municipal Fire Department as required in 3.2.4.7. of the 2015 NBC. Only ULC Certified "Fire Signal Receiving Centres", will be acceptable to the authorities having jurisdiction for the purposes of Monitoring and Signaling a Municipal Fire Department. The only acceptable evidence of confirming compliance is the submission of a ULC Protective Signaling Certificate which is issued by ULC.

For a list of ULC Certified "Fire Signal Receiving Centres", please contact the applicable authority having jurisdiction.

REQUIREMENTS OF THE 2015 NBC

Article 3.2.4.5. Installation and Verification of Fire Alarm Systems

- 1) Fire alarm systems, including the voice communication capability where provided, shall be installed in conformance with CAN/ULC-S524, "Installation of Fire Alarm Systems."
- 2) Fire alarm systems shall be verified in conformance with CAN/ULC-S537, "Verification of Fire Alarm Systems," to ensure they are operating satisfactorily.

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Community Services
Building and Safety
Standards Branch

Building Standards – Advisory #4

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Article 3.2.4.7. Signals to Fire Department

- 1) A single stage fire alarm system installed in a *building* of *assembly occupancy* that has an *occupant load* more than 300 shall be designed to notify the fire department, in conformance with Sentence (4), that an *alarm signal* has been initiated.
- 2) A fire alarm system that includes waterflow-indicating devices shall be designed to notify the fire department in conformance with Sentence (4) when an alarm is initiated.
- 3) A 2-stage fire alarm system shall be designed to notify the fire department, in conformance with Sentence (4), that an *alert signal* has been initiated.
- 4) Notification of the fire department, as required by Sentences (1), (2) and (3), shall be provided in conformance with CAN/ULC-S561, "Installation and Services for Fire Signal Receiving Centres and Systems."

(See Note A-3.2.4.7.(4).)

A-3.2.4.7.(4) Design and Installation of Fire Department Notification. In some jurisdictions, the fire department may utilize, or have available, a municipal fire alarm system or equipment intended for receiving notification by means of a direct connection. If used, it is expected that these systems and installations conform to the requirements of Sentence (4) so as to achieve and provide a uniform and reliable level of service. It is also intended that a proprietary central station as well as a fire brigade used by a large corporation, university campus or similar site comply with Sentence (4).

CAN/ULC-S561, "Installation and Services for Fire Signal Receiving Centres and Systems," which is referenced in Sentence 3.2.4.7.(4), and CAN/ULC-S524, "Installation of Fire Alarm Systems," which is referenced in Sentence 3.2.4.5.(1), go hand-in-hand: conformity to CAN/ULC-S561 entails conformity with the fire alarm system components required in that standard, which include the fire alarm transmitter (signal transmitting unit), the interconnections, and the communication path.

- 5) Where a single stage fire alarm system is installed in a *building* that is not *sprinklered* throughout and Sentence (1) does not apply, a legible notice that is not easily removed shall be affixed to the wall near each manual station stating
- a) that the fire department is to be notified in the event of a fire emergency, and
- b) the emergency telephone number for the municipality or for the fire department

(see Note A-3.2.4.7.(5)(b)).

- **A-3.2.4.7.(5)(b) Emergency Telephone Number.** In many municipalities an emergency telephone number, for example 911, is used for all emergency services and it is preferable to post that number.
- 6) Helicopter landing areas on roofs shall be provided with telephone extensions or means to notify the fire department.

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An attiliate of Underwriters Laboratories in:

STANDARDS BULLETIN 2006-03

June 29, 2006

INTERPRETATION: FIRE ALARM SYSTEM VERIFICATION — NUMBER OF ORGANIZATIONS/COMPANIES (PARTIES) REQUIRED

CAN/ULC-S537-04, Verification of Fire Alarm Systems

The following is an interpretation by the ULC Subcommittee on Installation, Inspection and Testing, and Verification of Fire Alarm Systems, on CAN/ULC-S537-04 (Verification of Fire Alarm Systems) with regards to the verification of fire alarm systems.

This interpretation is being issued to provide guidance and clarification for the authority having jurisdiction (AHJ) and the fire alarm industry in general.

The request for interpretation originates from the Preface of CAN/ULC-S537-04, which states:

"...The requirements of this Standard contemplates that the verification procedure described herein will be conducted by an organization other than the installing contractor and designer, and that the verification will be carried out by qualified personnel in the employ of an organization acceptable to the authority having jurisdiction. Refer to Appendix A, Qualified Personnel..."

Specifically, this relates to the portion of the Preface statement that recommends that the verification procedure should be conducted by an organization other than the installing contractor and designer.

It is important to note that the normative (mandatory) part of CAN/ULC-S537-04 (and all ULC Standards) starts from the Scope (Section 1) up to and including all Figures. Appendices may be either normative or informative and are stated as such.

All ULC standards contain a Preface, which provides informative (non-mandatory) elements about the contents of the standard. In the case of CAN/ULC-S537-04, the Preface paragraph quoted above would be considered "administrative". Administrative requirements are not permitted in the body of a "technical" Standard. The AHJ may enforce some or all portions of the Preface or any informative appendix. Consequently, it is conceivable that the AHJ may, at their option, enforce the portion of the Preface in CAN/ULC-S537-04 that relates to verification of fire alarm systems.

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ULC Underwriters' Laboratories of Canada.

This Standards Bulletin is being issued in order to provide guidance to the AHJ such that the enforcement of the intent of this Preface statement is consistent with the Subcommittee interpretation (recommended approach). The approach takes into consideration that there are recognized provincial and territorial qualification requirements regarding those who design, install, verify, test and maintain fire alarm systems.

Other than the Preface, there is no other requirement in CAN/ULC-S537-04 that states that an organization other than the installing contractor and designer shall conduct the fire alarm system verification. Since this is not addressed in the mandatory portions of CAN/ULC-S537-04, the following is the Subcommittee's recommended approach with regards to fire alarm system verifications, which is based on best practice and what the Subcommittee had intended:

- A fire alarm system is designed by, and/or reviewed and signed by a professional engineer (i.e. Party 1). Refer to Appendix C1 (Fire Alarm System Verification Report), of the Standard. The designer is independent from the installing contractor and fire alarm company.
- A licensed electrician who is preferably also a fire alarm technician installs the fire alarm system (i.e. Party 2). Refer to Appendix C1 (Fire Alarm System Verification Report), of the Standard. The installing contractor is independent from the designer and the fire alarm company.
- A fire alarm technician who has received factory training on the specific fire alarm system conducts the verification (i.e. Party 3). Refer to Appendix C1 (Fire Alarm System Verification Report), of the Standard. The fire alarm technician is independent from the designer and the installing contractor.
- All verification forms required by CAN/ULC-S537-04 are to be fully completed.

Refer to the accompanying Table that illustrates possible fire alarm system verification scenarios as examples of those that comply and those that do not comply with the Preface statement.

The above process is outlined as Scenario #1 in the Table. In this scenario, the intent of Preface is met and there would be no need to have an additional organization to conduct the verification.

Scenarios #2 and #3 in the Table outline processes where an additional organization (Party 4) would be required to conduct the verification based on the intent of the Preface.

Scenario #4 in the Table would not meet the intent of the Preface.

Should you require any additional information, please contact Mahendra (Mike) Prasad at 416-757-5250 Ext. 61242 or email: mahendra.prasad@ca.ul.com



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This Standard can be ordered through our website at www.ulc.ca and selecting ULC Online Store. Next, enter "S537" in Search box and click Search.

Yours truly,

G. Rae Dulmage

Director, Standards Department

J Kar Zismage

FIRE ALARM SYSTEM VERIFICATION PROCESS EXAMPLE SCENARIOS	(Party 1) FIRE ALARM SYSTEM DESIGN AND SIGN-OFF (i.e. by a professional engineer)	(Party 2) FIRE ALARM SYSTEM INSTALLATION AND SIGN-OFF (i.e. by a licensed electrician)	(Party 3) FIRE ALARM SYSTEM VERIFICATION* (i.e. by a fire alarm company technician)	IS A 4 ^{1H} PARTY REQUIRED FOR THE FIRE ALARM SYSTEM VERIFICATION** (i.e. a knowledgeable, recognized company, or person)	DOES THIS SCENARIO MEET THE INTENT OF THE PREFACE OF CAN/ULC-S537?
Scenario #1	By an Independent Designer***	By an Electrical Contractor	By Fire Alarm Company No. 1 Technician	NOT REQUIRED	YES
Scenario #2	By an Independent Designer***	By Fire Alarm Company No. 1	By Fire Alarm Company No. 1 Technician	REQUIRED	YES
Scenario #3	By Fire Alarm Company No. 1	By an Electrical Contractor	By Fire Alarm Company No. 1 Technician	REQUIRED	YES
Scenario #4	By Fire Alarm Company No. 1	By Fire Alarm Company No. 1	By Fire Alarm Company No. 1 Technician	THIS SCENARIO DOES NOT MEET THE INTENT OF THE PREFACE OF CAN/ULC-S537	NO

^{*} This verification can be done by the same fire alarm company that provided the equipment and programming.



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^{**4&}lt;sup>th</sup> Party: This party is independent from Party 1 and Party 2.

^{***}Independent designer: Designer that is independent from the electrical contractor and the fire alarm company.





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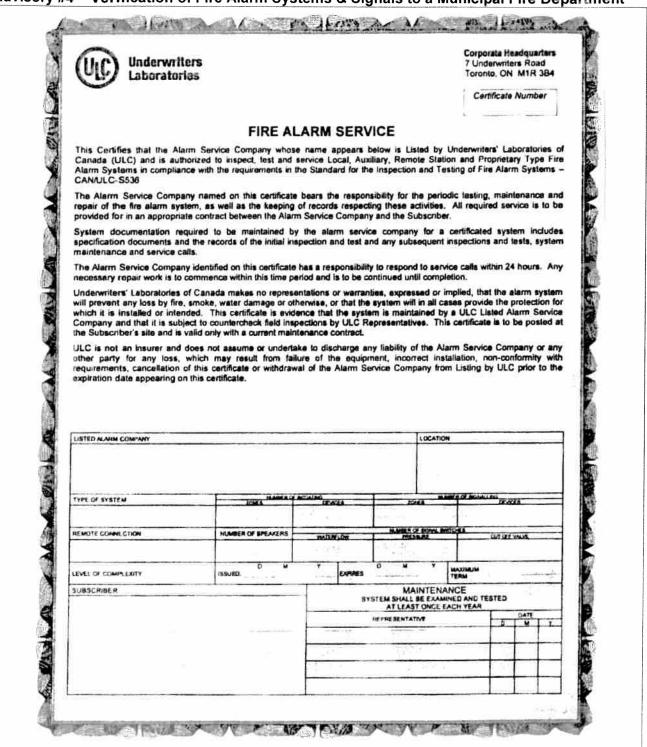
Advisory #4 – Verification of Fire Alarm Systems & Signals to a Municipal Fire Department and the second second Corporate Headquarters Underwriters 7 Underwriters Road Laboratories Toronto, ON M1R 384 Cartificate Number FIRE ALARM VERIFICATION SERVICE This Certifies that the Alarm Service Company whose name appears below is Listed by Underwriters Laboratories of Canada (ULC) and is authorized to verify Local, Auxiliary, Remote Station and Proprietary Type Fire Alarm Systems in compliance with the requirements in the Standard for the Verification of Fire Alarm Systems — CAN/ULC-S537 The Alarm Service Company named on this certificate bears the responsibility for the verification, as well as the keeping of records respecting these activities. All required service is to be provided for in an appropriate contract between the Alarm Service Company and the Subscriber. System documentation required to be maintained by the alarm service company for a certificated system includes specification documents and the records of the initial inspection. The Alarm Service Company identified on this certificate has a responsibility to respond to service cells within 24 hours. Any necessary repair work is to commence within this time period and is to be continued until completion. Underwriters' Laboratories of Canada makes no representations or warranties, expressed or implied, that the alarm system will prevent any loss by fire, smoke, water damage or otherwise, or that the system will in all cases provide the protection for which it is installed or intended. This certificate is evidence that the system is maintained by a ULC Listed Alarm Service Company and that it is subject to countercheck field inspections by ULC Representatives. This certificate is to be posted at the Subscriber's site and is valid only with a current maintenance contract. ULC is not an insurer and does not assume or undertake to discharge any flability of the Alarm Service Company or any other party for any lose, which may result from failure of the equipment, incorrect installation, non-conformity with requirements, cancellation of this certificate or withdrawal of the Alarm Service Company from Listing by ULC prior to the expiration date appearing on this certificate. LISTED ALAHM COMPANY LOCATION TYPE OF SYSTEM REMOTE CONNECTION HUMBER OF BYTAKERS EVEL OF COMPLEXITY SUBSCRIBER MAINTENANCE SYSTEM SHALL BE EXAMINED AND TESTED AT LEAST ONCE EACH YEAR HEPRESENTATIVE TE SH





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