



Community Clean-up Policy

Policy Number:	2019-02
Approved by:	Council
Effective date:	April 2019
Department:	Corporate Services/Parks and Community Development

AUTHORITY Council Resolution #2019-07-09 dated April 8, 2019

POLICY STATEMENT

The Community Clean-up Policy was created to provide an opportunity for Whitehorse clubs, groups and organizations to earn money by participating in community clean-up projects that enhance the environment and the aesthetic appearance of the City of Whitehorse.

DEFINITIONS

1. If the singular, masculine or feminine is used in this policy, it shall be considered as if plural, feminine or masculine has been used where the context of the policy so requires.

"administration" means the Parks and Community Development Department of the City of Whitehorse.

"assigned area" means any City-owned or leased property designated for clean-up by administration.

"City" means the City of Whitehorse.

"council" means the council of the City of Whitehorse.

"grant" means funds allocated by council for the purpose of this policy.

"litter" means any trash, waste paper, plastic or garbage, including any wood or wood products not natural to the area, lying scattered about.

ELIGIBLE ORGANIZATIONS

2. Eligible organizations include any Whitehorse non-profit association of individuals whose purpose is to provide a service to the community or to support a local community club, group or organization. Registration under the *Societies Act* is not a requirement for this grant.

GRANT FUND

3. Council shall annually identify an amount in the City's operating and maintenance budget from which grants approved under the provisions of this policy shall be allocated.

4. Administration shall allocate grant funds based on the following steps:
 - (1) Eligible clubs, groups and organizations shall apply to participate in this program.
 - (2) Members of clubs, groups, or organizations approved to participate in this program will pick up litter, garbage and other debris and provide a general clean-up of an area assigned by administration.
 - (3) Clubs, groups and organizations approved to participate in this program will receive \$300 for the performance of the assigned duties.

APPLICATION PROCEDURES

5. The City shall advertise its Community Clean-up Program each year through the City's website. Program information, deadline information and application forms for this grant program will also be available on the City's website at www.whitehorse.ca
6. It shall be the responsibility of clubs, groups and organizations to apply for this grant program prior to the specified deadline using the appropriate application form.
7. In order for an application to be considered:
 - (1) The applicant must be a Whitehorse club, group or organization whose purpose is to provide a service to the community or to support a local club, group or organization; and
 - (2) The application must be received prior to the deadline and include all required information; and
 - (3) If an applicant specifies a preference for cleaning up a specific area, that area must be a section of the City designated for clean-up and must be available to be assigned.

APPROVAL PROCEDURES

8. Administration shall review applications for Community Clean-up Grants and assign clean-up areas on a first-come, first-served basis for successful applicants.
9. Every effort shall be made to advise successful applicants of their assigned areas by April 30.
10. Each approved applicant shall designate an adult supervisor. The designated adult supervisor will be responsible for ensuring:
 - (1) that all participants wear their high visibility apparel;
 - (2) that road signage is properly placed where applicable;
 - (3) that all participants work in a safe manner;
 - (4) that administration is notified when garbage and other debris is ready for pick-up; and
 - (5) that the required paperwork to authorize payment is properly completed and submitted when the clean-up of the assigned area is complete.

11. Funds will only be issued to a club, group, or organization once the assigned area has been cleaned by the applicant, inspected and approved by administration, and all required paperwork has been submitted.

■2019-03-27

Supporting References

The *Municipal Act*

The *Yukon Occupational Health and Safety Act*

Related council bylaws and policies and other applicable Acts and Regulations, as amended from time to time

History of Amendments

<u>Date of Council Decision</u>	<u>Reference (Resolution #)</u>	<u>Description</u>
September 26, 1994	94-21-10	Initial Approval Date
April 13, 2015	2015-08-07	Policy Revised
April 8, 2019	2015-07-09	Policy Revised