

**ADMINISTRATIVE REPORT**

**TO:** Planning Committee  
**FROM:** Administration  
**DATE:** May 17, 2021  
**RE:** Public Hearing Report – Zoning Bylaw Amendment – Process Improvements

**ISSUE**

Public hearing report for an administrative-led amendment to Zoning Bylaw 2012-20 to enable development application process improvements and manage drainage requirements more effectively.

**REFERENCE**

- Zoning Bylaw 2012-20
- *Municipal Act*
- Development Guidelines
- Official Community Plan (2010)
- Bylaw 2021-24

**HISTORY**

Proposed Bylaw 2021-24 contains a number of amendments to the Zoning Bylaw to enable Administration to implement a more consistent process for reviewing development permit applications and ensuring better compliance with drainage requirements. A summary of the proposed amendments was presented to Council at a CAR meeting on March 18, 2021.

Bylaw 2021-24 received first reading on April 13, 2021. Notices were published in the newspapers on April 16 and 23, 2021. The Government of Yukon Lands Department, Kwanlin Dün First Nation, and Ta'an Kwäch'än Council were notified by mail. Information about the proposed amendment was sent to the Yukon Contractors Association by email on March 25, 2021. No letters were sent to property owners as there are no mapping amendments.

A Public Hearing was held on May 10, 2021. Due to the COVID-19 pandemic, Council Chambers was closed to in-person public participation, but options were in place for the public to provide input, including audio-only participation. Written input could also be received through e-mail and be posted to the City's website.

No input was received and no issues were raised.

**ALTERNATIVES**

1. Proceed with the bylaw as presented under the bylaw process.
2. Refer the bylaw back to Administration for further review.

**ADMINISTRATIVE RECOMMENDATION**

THAT Bylaw 2021-24, a bylaw to amend the Zoning Bylaw to enable improvements to the development application process and manage drainage requirements more effectively, be brought forward for second and third reading under the bylaw process.