

CITY OF WHITEHORSE
REGULAR Council Meeting #2022-04

DATE: Monday, February 28, 2022

TIME: 5:30 p.m.

Mayor Laura Cabott
Deputy Mayor Dan Boyd
Reserve Deputy Mayor Jocelyn Curteanu

AGENDA

CALL TO ORDER 5:30 p.m.

AGENDA Adoption

PROCLAMATIONS

MINUTES Regular Council meeting dated February 14, 2022

DELEGATIONS

PUBLIC HEARING

STANDING COMMITTEE REPORTS

Corporate Services Committee – Councillors Friesen and Cameron

Public Input Report – 2022 to 2024 Operating Budget
Council Summaries Report for 2021

City Planning Committee – Councillors Boyd and Laking

Lease Agreement – Alkan Air Float Plane Base
Tank Farm Master Plan – Procurement of Planning Services Consultant

Development Services Committee – Councillors Curteanu and Murray

Framework for Housing and Land Development Advisory Committee

City Operations Committee – Councillors Laking and Boyd

Gravel Shortage Issue – For Information Only

Community Services Committee – Councillors Murray and Friesen

Vehicle Access to Cemetery

Public Health and Safety Committee – Councillors Cameron and Curteanu

Opioid Health Emergency – For Information Only

NEW AND UNFINISHED BUSINESS

BYLAWS

2022-10	Lease Agreement – Frostbite Music Society	3 rd Reading
2022-01	2022 to 2024 Operating Budget	2 nd & 3 rd Reading
2022-02	2022 Tax Levy	2 nd & 3 rd Reading
2022-03	Fees and Charges Amendment (Budget Changes)	2 nd & 3 rd Reading

ADJOURNMENT

MINUTES of **REGULAR** Meeting #2022-03 of the Council of the City of Whitehorse called for 5:30 p.m. on Monday, February 14, 2022, in Council Chambers, City Hall.

PRESENT: Mayor Laura Cabott
Deputy Mayor Dan Boyd
Councillors Kirk Cameron
Jocelyn Curteanu
Michelle Friesen
Ted Laking
Mellisa Murray

ALSO PRESENT: Interim City Manager Jeff O’Farrell
Acting Director of Community Services Landon Kulych
Director of Corporate Human Resources Lindsay Schneider**
Director of Corporate Services Valerie Braga
Director of Development Services Mike Gau
Director of Operations Tracy Allen
Assistant City Clerk Norma Felker
Technical Support Specialist Lloyd Borres

***Indicates Electronic Participation*

Mayor Cabott called the meeting to order at 5:30 p.m.

CALL TO ORDER

2022-03-01

It was duly moved and seconded
THAT the agenda be adopted as presented.

ADOPT AGENDA

Carried Unanimously

2022-03-02

It was duly moved and seconded
THAT the minutes of the Regular Council meeting dated January 31,
2022 be adopted as presented.

MINUTES

January 31, 2022

Carried Unanimously

PUBLIC INPUT

Mayor Cabott advised that public input into the 2022 to 2024 Operating Budget is scheduled at this meeting. Since Council Chambers is closed to in-person public participation due to the COVID-19 virus, Council will rely on written and audio-only submissions for this bylaw.

OPERATING BUDGET
PUBLIC INPUT

Mayor Cabott called for submissions with respect to Bylaw 2022-01, a bylaw to adopt the 2022 Operating Budget and the Provisional Budgets for 2023 and 2024.

BYLAW 2022-01
2022–2024 Operating Budget

Philip Fitzgerald stated the opinion that the budget document did not provide a complete analysis and supporting numbers for some items, so taxpayers can't ascertain the magnitude of the changes proposed. He expressed concern about the increasing size of the operating budget and the lack of figures for reference with respect to the city's workforce. He also noted that the budget contains no measures to help housing affordability.

Philip Fitzgerald

Mr. Fitzgerald asked a number of questions about different aspects of the budget, and suggested that changes should be made to the Senior Utility Rebate and Senior Property Tax Deferral Programs. He further suggested that there would be merit to investigating the use of more property codes in the Tax Bylaw to recognize the diversity of properties in Whitehorse.

Richard Legner stated that a well-maintained bicycling infrastructure is the key factor to increasing cycling in winter cities, and expressed the hope that this concept would be reflected in the operating budget.

Richard Legner

A written submission from Beatrix Goltz urged support for year-round maintenance of the active transportation network.

Submissions Read

A written submission from the Grey Mountain Primary School Council requested that the issue of snow clearing in front of all schools in the City be included in the review of snow and ice control policies. The School Council also requested that new push-buttons and flashing lights be installed at the intersection in front of Grey Mountain Primary before the start of the 2022 – 2023 school year.

Submissions Read

Six e-mail submissions were also received. These will be summarized in the Public Input Report.

Submissions Received

Mayor Cabott declared the public input session for Bylaw 2022-01 closed and advised that a report on the input received would be presented at the next Standing Committee meeting.

Public Input Closed

STANDING COMMITTEE REPORTS

Corporate Services Committee

2022-03-03

It was duly moved and seconded
THAT the remaining funds from the 2021 capital budget for the Range Road South Lift Station project be re-budgeted to 2022 in an amount up to \$2,314,249; and

RANGE ROAD SOUTH
LIFT STATION PROJECT

.../continued

2022-03-03 (Continued)

THAT the 2022 to 2025 Capital Expenditure Program be amended by increasing the 2022 budget for the Range Road South Lift Station project in the amount of \$500,000, funded from the Water and Sewer Reserve until an amended Gas Tax Transfer Payment Agreement has been approved; and

RANGE ROAD SOUTH
LIFT STATION PROJECT
(Continued)

THAT Administration be authorized to commence the procurement for the Range Road South Lift Station project.

Carried Unanimously

2022-03-04

It was duly moved and seconded
THAT the 2022 to 2025 Capital Expenditure Plan be amended by adding a new capital project titled ‘Snow and Ice Control Policy Review’ for the purpose of completing a comprehensive review of the City’s existing policy, in the amount of \$100,000, funded from the General Reserve.

SNOW AND ICE CONTROL
POLICY REVIEW PROJECT
BUDGET AMENDMENT

Carried Unanimously

City Planning Committee

2022-03-05

It was duly moved and seconded
THAT Bylaw 2022-10, a bylaw to authorize a lease agreement with the Frostbite Music Society for a parcel of land within Shipyards Park, be brought forward for consideration under the bylaw process.

BRING FORWARD LEASE
AGREEMENT BYLAW
Frostbite Music Society
(Chambers House)

Carried Unanimously

2022-03-06

It was duly moved and seconded
THAT Bylaw 2021-38, a bylaw to amend the zoning of Lot 1216 Robert Service Way to allow for public utility and commercial/industrial uses, be brought forward for second and third reading under the bylaw process.

BRING FORWARD ZONING
AMENDMENT BYLAW
Lot 1216 Robert Service Way

Carried Unanimously

2022-03-07

It was duly moved and seconded
THAT Bylaw 2021-39, a bylaw to change the zoning of 115 Range Road from Airport to Highway Commercial, be brought forward for second and third reading under the bylaw process.

BRING FORWARD ZONING
AMENDMENT BYLAW
115 Range Road

Carried Unanimously

2022-03-08

It was duly moved and seconded
THAT Bylaw 2021-42, a bylaw to establish the zoning for Phase 9 of
Whistle Bend, be brought forward for second and third reading under
the bylaw process.

BRING FORWARD ZONING
AMENDMENT BYLAW
Whistle Bend Phase 9

Carried Unanimously

Development Services Committee

There was no report from the Development Services Committee.

No Report

City Operations Committee

Committee members discussed a number of issues arising as a result of the unprecedented snowfall and the difficulties being experienced by residents as City crews struggle to meet the demand for snow removal. In particular, many issues have arisen around accessibility. It was noted that in some instances there may be no adequate access to bus stops or to the signal button used to implement safety signals at crosswalks. The snow accumulation has also limited access to business fronts and has prevented people from leaving their homes.

Administration advised that City crews have been working overtime for more than a month, and contractor resources are being used to supplement City resources. In accordance with existing policy, priority one and two roads are cleared first, and with back-to-back heavy snow falls the crews typically return to the priority roads before they proceed to clear roads with lesser priority. Other options are being examined, including additional potential use of contractors at snow dumps to increase the capacity of City crews to work on snow removal.

Snow Removal Issues
For Information Only

A suggestion that a Council and Administration Roundtable meeting be convened to discuss issues and options was not supported by the majority of Committee members, recognizing that time and resources would be better spent on snow removal work.

A Committee member acknowledged and applauded the active participation of citizens in clearing sidewalks in their neighbourhoods and assisting neighbours who are experiencing difficulties due to the accumulation of snow.

Community Services Committee

There was no report from the Community Services Committee.

No Report

Public Health and Safety Committee

A Committee member noted that a Council and Administration Roundtable meeting has been scheduled to discuss the recent Tax Safety Report. This meeting will provide Council members with an opportunity to discuss the recommendations and suggestions for implementation.

TAXI SAFETY REPORT
For Information Only

Administration provided an update on some recent actions by the City to support the efforts of the Government of Yukon and organizations such as Blood Ties in the battle against the opioid crisis. The issue is on the agenda for Administration’s next Total Management meeting to discuss options available to provide support going forward.

OPIOID CRISIS
For Information Only

In response to questions raised, Administration advised that the renovation of the High Country Inn is scheduled to be complete by the end of the year. It is a complicated process to convert hotel rooms into residences, and the permitting process will take time. At this point, Administration has no knowledge of the anticipated schedule for consultation with the public about the project.

SAFE AT HOME
BUILDING PROJECT
For Information Only

BYLAWS

2022-03-09

It was duly moved and seconded THAT Bylaw 2022-05, a bylaw to amend the 2021 to 2024 Capital Expenditure Program with respect to budget adjustments made throughout 2021, having been read a first and second time, now be given third reading.

Carried Unanimously

BYLAW 2022-05
UMBRELLA CAPITAL
BUDGET AMENDMENTS
THIRD READING

2022-03-10

It was duly moved and seconded THAT Bylaw 2022-06, a bylaw to amend the 2021 to 2023 Operating Expenditure Program with respect to budget adjustments made throughout 2021, having been read a first and second time, now be given third reading.

Carried Unanimously

BYLAW 2022-06
UMBRELLA OPERATING
BUDGET AMENDMENTS
THIRD READING

2022-03-11

It was duly moved and seconded THAT Bylaw 2022-07, a bylaw to write off uncollectible accounts, having been read a first and second time, now be given third reading.

Carried Unanimously

BYLAW 2022-07
WRITE OFF ACCOUNTS
THIRD READING

2022-03-12

It was duly moved and seconded
THAT Bylaw 2021-38, a bylaw to amend the zoning of Lot 1216 on Robert Service Way to allow for public utility and commercial-industrial uses, be given second reading.

Carried Unanimously

BYLAW 2021-38

ZONING AMENDMENT
Lot 1216 Robert Service Way
SECOND READING

2022-03-13

It was duly moved and seconded
THAT Bylaw 2021-38, a bylaw to amend the zoning of Lot 1216 on Robert Service Way to allow for public utility and commercial-industrial uses, having been read a first and second time, now be given third reading.

Carried Unanimously

BYLAW 2021-38

ZONING AMENDMENT
Lot 1216 Robert Service Way
THIRD READING

2022-03-14

It was duly moved and seconded
THAT Bylaw 2021-39, a bylaw to amend the zoning of 115 Range Road from Airport to Highway Commercial, be given second reading.

Carried Unanimously

BYLAW 2021-39

ZONING AMENDMENT
115 Range Road
SECOND READING

2022-03-15

It was duly moved and seconded
THAT Bylaw 2021-39, a bylaw to amend the zoning of 115 Range Road from Airport to Highway Commercial, having been read a first and second time, now be given third reading.

Carried Unanimously

BYLAW 2021-39

ZONING AMENDMENT
115 Range Road
THIRD READING

2022-03-16

It was duly moved and seconded
THAT Bylaw 2021-42, a bylaw to a bylaw to establish the zoning for the area known as Whistle Bend Phase 9, be given second reading.

Carried Unanimously

BYLAW 2021-42

ZONING AMENDMENT
Whistle Bend Phase 9
SECOND READING

2022-03-17

It was duly moved and seconded
THAT Bylaw 2021-42, a bylaw to a bylaw to establish the zoning for the area known as Whistle Bend Phase 9, having been read a first and second time, now be given third reading.

Carried Unanimously

BYLAW 2021-42

ZONING AMENDMENT
Whistle Bend Phase 9
THIRD READING

2022-03-18

It was duly moved and seconded
THAT Bylaw 2022-10, a bylaw to authorize an agreement with Frostbite
Music Society for the lease of a parcel of land in Shipyards Park, be
given first reading.

Carried Unanimously

BYLAW 2022-10

LEASE AGREEMENT
Frostbite Music Society

FIRST READING

2022-03-19

It was duly moved and seconded
THAT Bylaw 2022-10, a bylaw to authorize an agreement with Frostbite
Music Society for the lease of a parcel of land in Shipyards Park, be
given second reading.

Carried Unanimously

BYLAW 2022-10

SECOND READING

There being no further business, the meeting adjourned at 6:37 p.m.

ADJOURNMENT



Minutes of the meeting of the Corporate Services Committee

Date	February 21, 2022	2022-04
Location	Council Chambers, City Hall	
Committee Members Present	Councillor Michelle Friesen – Chair Councillor Kirk Cameron – Vice-Chair Mayor Laura Cabott Deputy Mayor Dan Boyd Councillor Jocelyn Curteanu Councillor Ted Laking Councillor Mellisa Murray	
Staff Present	Jeff O’Farrell, Interim City Manager Krista Mroz, Acting Director of Community Services Valerie Braga, Director of Corporate Services Lindsay Schneider, Director of Corporate HR Services** Mike Gau, Director of Development Services Tracy Allen, Director of Operations Svetlana Erickson, Manager of Financial Services Wendy Donnithorne, Manager of Legislative Services Norma Felker, Assistant City Clerk Lloyd Borres – Technical Support Specialist	

**Indicates electronic participation

Your Worship, the Corporate Services Committee respectfully submits the following report:

1. Public Input Report – 2022 to 2024 Operating Budget

The 2022 to 2024 Operating Budget was presented on January 31st. There were four presentations from delegates at the public input session and six emails received from residents and organizations with multiple comments and suggestions.

The majority of comments received focussed on the need for year-round maintenance of the active transportation network. A number specifically called for improvements to winter road clearing and additional personnel and equipment deal with snow removal on lesser priority roads and cycling routes, due to both climate change and the growing usage of the active transportation network.

A primary school council expressed concern over snow accumulations in front of their school and requested that communications between the Department of Education, the City, and equipment operators be improved, and that snow removal at all schools in the City be included in the planned review of snow removal policies.

One submission suggested that the mandate of Bylaw Services be amended to improve the walkability and accessibility of downtown sidewalks. Another encouraged improving transit within neighbourhoods as well as enhanced trail connectivity.

In addition, a number of comments and suggestions were received that were outside the scope of the 2022-2024 Operating budget.

The recommendation of the Corporate Services Committee is

THAT Bylaw 2022-01, a bylaw to adopt the 2022 Operating Budget and the 2023 and 2024 Provisional Budgets, be brought forward for second and third reading under the bylaw process; and

THAT the associated 2022 tax levy bylaw 2022-02, and fees and charges amendment bylaw 2022-03 be brought forward for second and third readings under the bylaw process.

2. Council Summaries for 2021

The Procedures Bylaw requires Administration to provide summary reports for the previous calendar year for each member of Council with respect to their attendance record, any travel undertaken in the performance of their duties, expense claims submitted, and their voting records with respect to issues that came before Council for a vote. Due to the 2021 Municipal Election, this report shows the records for members of Council elected or re-elected and beginning their service as Council members on November 1, 2021.

Following presentation at the Committee meeting, some minor adjustments were made to complete the accounting for Council training.

The recommendation of the Corporate Services Committee is

THAT the 2021 Council Member summary reports on attendance, expense claims, travel and voting records for the members of Council elected in 2021 be accepted as presented.

3. Curling Club Lease – For Information Only

A Committee member cited a request for lease forgiveness received from the Whitehorse Curling Club due to the impact of COVID-19, and asked if there is anything that can be done to assist the club. Discussion on the issue noted the importance of the facility, especially in light of the bid to host the 2027 Canada Winter Games, and the possible consequences of the club defaulting on their lease. Administration agreed to confirm what is being requested by the Curling Club, the assistance available from other governments, and to report back as an update at an upcoming CAR meeting.



Minutes of the meeting of the City Planning Committee

Date	February 21, 2022	2022-04
Location	Council Chambers, City Hall	
Committee Members Present	Deputy Mayor Dan Boyd – Chair Councillor Ted Laking – Vice-Chair Mayor Laura Cabott Councillor Kirk Cameron Councillor Jocelyn Curteanu Councillor Michelle Friesen Councillor Mellisa Murray	
Staff Present	Jeff O'Farrell, Interim City Manager Krista Mroz, Acting Director of Community Services Valerie Braga, Director of Corporate Services Lindsay Schneider, Director of Corporate HR Services** Mike Gau, Director of Development Services Tracy Allen, Director of Operations Pat Ross, Manager of Land and Building Services Wendy Donnithorne, Manager of Legislative Services Karmen Whitbread, Senior Planner Norma Felker, Assistant City Clerk Lloyd Borres – Technical Support Specialist	

**Indicates electronic participation

Your Worship, the City Planning Committee respectfully submits the following report:

1. Lease Agreement – Alkan Air Float Plane Base

A parcel of land on Miles Canyon Road has been leased to Alkan Air Ltd. for the purpose of operating a float plane base on Schwatka Lake. That lease expired in 2021 and is now in an over-hold status. Administration has negotiated the terms of a new lease with Alkan Air Ltd. that includes a reduced lease area and the elimination of itinerant plane docking and fuel sale obligations. The proposed lease is now being brought forward for approval under the bylaw process.

Wendy Tayler, President and CEO of Alkan Air Ltd., addressed the Committee to advise that the new lease includes a one thousand percent increase to the lease rate. She requested that the lease rate be set at a seasonal rate based on the fact that it is only

used from May 1st to October 31st annually. Administration advised that a seasonal lease was not considered because the land will be occupied year-round.

Committee members discussed the significant increase in the lease rate and the terms of the current Lease, Encroachment and Land Use Policy, and the consensus was that further review is required.

The recommendation of the City Planning Committee is

THAT the proposed lease agreement with Alkan Air Ltd. for a float plane base on Schwatka Lake be sent back to Administration for further review.

2. Tank Farm Master Plan – Procurement Commencement

The development of a master plan for the Tank Farm Area involves high-level residential neighbourhood planning for approximately 116 hectares of vacant, underutilized, and brownfield lands located adjacent to the Alaska Highway between the Valleyview, McIntyre, and Hillcrest neighbourhoods.

A variety of landowners are involved with this study area, including private entities, the Kwanlin Dün First Nation, Ta'an Kwäch'än Council, a utility provider, a not-for-profit organization, the Government of Yukon, the Government of Canada, and the City of Whitehorse. In 2012, the previous owner of two of the largest parcels in the area completed concept plans for the site. These concept plans will form the starting point for this project and will be updated and expanded to include the entire study area.

A master plan is required to ensure that the Tank Farm area is developed logically and in a coordinated manner. Once completed, the Tank Farm Master Plan will provide high-level direction for future detailed engineering and land use planning work such as zoning, subdivision, and development permits. A request for proposals will be publicly issued to hire a consultant to lead the project, including completing background studies, concept plans, and a master plan.

The recommendation of the City Planning Committee is

THAT Administration be authorized to commence the procurement of planning services for the Tank Farm Master Plan project.



Minutes of the meeting of the Development Services Committee

Date	February 21, 2022	2022-04
Location	Council Chambers, City Hall	
Committee Members Present	Councillor Jocelyn Curteanu – Chair Councillor Mellisa Murray – Vice-Chair Mayor Laura Cabott Deputy Mayor Dan Boyd Councillor Kirk Cameron Councillor Michelle Friesen Councillor Ted Laking	
Staff Present	Jeff O'Farrell, Interim City Manager Krista Mroz, Acting Director of Community Services Valerie Braga, Director of Corporate Services Lindsay Schneider, Director of Corporate HR Services** Mike Gau, Director of Development Services Tracy Allen, Director of Operations Wendy Donnithorne, Manager of Legislative Services Norma Felker, Assistant City Clerk Lloyd Borres – Technical Support Specialist	

**Indicates electronic participation

Your Worship, the Development Services Committee respectfully submits the following report:

1. **Framework for a Housing and Land Development Advisory Committee**

Council is considering forming a Housing and Land Development Advisory Committee to address issues of housing shortage and affordability by considering land supply, land development, and permitting processes. Such a Committee could provide expert advice to Council from the community

Administration is bringing forward information on a potential Committee framework including terms of reference, mandate, composition, and potential costs. It is proposed that the work of the Committee would be focussed on the elements of the housing development policies and process where the City holds authority such as planning of new development areas, issuance of building permits, development incentives, and key zoning regulations. In addition, there may be areas where the Committee could consider

where the City collaborates with the Yukon government, First Nations governments and the private sector in making land available for housing development.

If Council confirms its intent to move forward with the creation of this committee, Administration will begin setting up the required Committee supports and the draft Terms or Reference will be used to advertise and invite applications for committee members.

Committee members discussed the proposed membership of the Advisory Committee, including whether or not a Council member should be included as well as additional members to represent broader social perspectives on housing. It was noted that the committee objective and focus was on land development and housing, looking at policy and technical aspects within the City's authority, and the proposed membership is based on this focus.

A number of administrative edits to the draft terms of reference were recommended to reflect both a land development and housing mandate before proceeding to initiate the membership applications and set up the committee supports.

The recommendation of the Development Services Committee is

THAT Administration is hereby directed to proceed with the development of a Housing and Land Development Advisory Committee.



Minutes of the meeting of the City Operations Committee

Date	February 21, 2022	2022-04
Location	Council Chambers, City Hall	
Committee Members Present	Councillor Ted Laking – Chair Deputy Mayor Dan Boyd – Vice-Chair Mayor Laura Cabott Councillor Kirk Cameron Councillor Jocelyn Curteanu Councillor Michelle Friesen Councillor Mellisa Murray	
Staff Present	Jeff O’Farrell, Interim City Manager Krista Mroz, Acting Director of Community Services Valerie Braga, Director of Corporate Services Lindsay Schneider, Director of Corporate HR Services** Mike Gau, Director of Development Services Tracy Allen, Director of Operations Wendy Donnithorne, Manager of Legislative Services Norma Felker, Assistant City Clerk Lloyd Borres – Technical Support Specialist	

**Indicates electronic participation

Your Worship, the City Operations Committee respectfully submits the following report:

1. Gravel Shortage Issue – For Information Only

Doug Gonder of Norcope Enterprises advised the Committee that the City is facing a shortage of gravel for the upcoming construction season. He noted that this could impact the budgets on current projects, including residential building, as a particular quality of gravel is required for concrete. Mr. Gonder stated that he has been looking for a new gravel source since 2010, but the Official Community Plan review has impacted quarry extraction. He urged Council to stop delaying the approval of new quarry leases via the Official Community Plan process.

A Committee member noted that there should be caution about assuming widespread concern based on one perspective. Another member noted that a number of contractors have expressed concern about the availability of gravel, and have stated that costs will be driven up if gravel has to be sourced from greater distances. Administration confirmed that City approvals are in place for identified quarry sites within City limits, but it is up to the landowners to release the land for quarry use.



Minutes of the meeting of the Community Services Committee

Date	February 21, 2022	2022-04
Location	Council Chambers, City Hall	
Committee Members Present	Councillor Mellisa Murray – Chair Councillor Michelle Friesen – Vice-Chair Mayor Laura Cabott Deputy Mayor Dan Boyd Councillor Kirk Cameron Councillor Jocelyn Curteanu Councillor Ted Laking	
Staff Present	Jeff O'Farrell, Interim City Manager Krista Mroz, Acting Director of Community Services Valerie Braga, Director of Corporate Services Lindsay Schneider, Director of Corporate HR Services** Mike Gau, Director of Development Services Tracy Allen, Director of Operations Wendy Donnithorne, Manager of Legislative Services Norma Felker, Assistant City Clerk Lloyd Borres – Technical Support Specialist	

**Indicates electronic participation

Your Worship, the Community Services Committee respectfully submits the following report:

1. **Vehicle Access to the Cemetery**

A Committee member reiterated previously expressed concerns about restricted vehicle access at Grey Mountain Cemetery, and noted that this restriction limits access for seniors and persons with mobility challenges. These access difficulties are currently being magnified by the accumulation of snow at the cemetery entrance. Other members agreed that the matter should be examined further to determine what measures could be taken to improve accessibility.

The recommendation of the Community Services Committee is

THAT Administration be directed to explore options to improve accessibility at Grey Mountain Cemetery.

2. Community Events – For Information Only

A Committee member acknowledged February 21st as International Mother Language Day and noted that Wednesday, February 23rd is National Anti-Bullying Day. Citizens were encouraged to wear pink on Wednesday to show support for a campaign to “Be a Buddy, Not a Bully”.



Minutes of the meeting of the Public Health and Safety Committee

Date	February 21, 2022	2022-04
Location	Council Chambers, City Hall	
Committee Members Present	Councillor Kirk Cameron – Chair Councillor Jocelyn Curteanu – Vice-Chair Mayor Laura Cabott Deputy Mayor Dan Boyd Councillor Michelle Friesen Councillor Ted Laking Councillor Mellisa Murray	
Staff Present	Jeff O’Farrell, Interim City Manager Krista Mroz, Acting Director of Community Services Valerie Braga, Director of Corporate Services Lindsay Schneider, Director of Corporate HR Services** Mike Gau, Director of Development Services Tracy Allen, Director of Operations Wendy Donnithorne, Manager of Legislative Services Norma Felker, Assistant City Clerk	

**Indicates electronic participation

Your Worship, the Public Health and Safety Committee respectfully submits the following report:

1. **Opioid Health Emergency** – For Information Only

A Committee member advised that a number of members of Council met with Blood Ties to continue the conversation about what Council can do to provide support. It was suggested that the donation of bus passes and advertising space on buses may be specific ways to support this organization.

In response to questions raised, Administration advised that other levels of government already supply free bus passes to those who need them. It was also noted that the City is developing materials such as posters to put in public spaces and using its communications platforms to raise awareness and increase education about opioid use and available supports.

It was duly moved and seconded
THAT the meeting be continued past 8:30 p.m.

Carried Unanimously

Committee members discussed the donation of bus passes and other types of support, and it was determined that a broader level of discussion is needed before additional specific commitments for support can be made.

CITY OF WHITEHORSE

BYLAW 2022-10

A bylaw to authorize a lease agreement with the Frostbite Music Society with respect to the parcel of land containing the heritage property Chambers House

WHEREAS section 265 of the *Municipal Act* (2002) provides that Council may pass bylaws for municipal purposes respecting the municipality's leasing of any real or personal property; and

WHEREAS it is deemed desirable that the City enter into an agreement with Frostbite Music Society for the lease of a 280 square metre parcel of land in Shipyards Park for a ten-year period from March 1, 2022 to and including the last day of February, 2032;

NOW THEREFORE the Council of the municipality of the City of Whitehorse, in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. The City of Whitehorse is hereby authorized to enter into a lease agreement with the Frostbite Music Society with respect to a portion of Lot 8 (Remainder), Group 804, Plan 20502 LTO, in the City of Whitehorse, as shown on the sketch attached hereto as Appendix "A" and forming part of this bylaw.
2. The Mayor and City Clerk are hereby authorized to execute on behalf of the City of Whitehorse the Lease Agreement attached hereto as Appendix "B" and forming part of this bylaw.
3. This bylaw shall come into full force and effect upon the final passing thereof.

FIRST and SECOND READING: February 14, 2022

THIRD READING and ADOPTION:

Mayor

City Clerk



CITY OF WHITEHORSE
BYLAW 2022-10
APPENDIX 'A'



BYLAW 2022-10

A bylaw to authorize a lease agreement between the City of Whitehorse and the Frostbite Music Society in Shipyards Park.

LEGEND

 SUBJECT AREA
Area = 280 m²

THIS LEASE AGREEMENT, made the _____ day of _____, 2022 in triplicate, to be effective as of and from the 1st day of March, 2022.

BETWEEN:

The City of Whitehorse, a municipality duly incorporated pursuant to the provisions of the *Municipal Act* (the "Landlord").

AND:

Frostbite Music Society, a society duly incorporated pursuant to the provisions of the *Societies Act* (the "Tenant").

WHEREAS:

- A. The Landlord is the tenant of the Lands as described in Paragraph 1.1 herein pursuant to a Lease (Disposition Number 2009-3080) with the Government of Yukon (the "Head Lease");
- B. The Tenant will occupy the building known as the Chambers House which the Tenant will operate for community based arts and music programming (the "Premises");
- C. The Premises are situated on the Lands and the Tenant desires to enter into a lease agreement with the Landlord in accordance with the terms and conditions contained in this lease.

1. Demise

1.1 Lease

Witness that in consideration of the rents, covenants, conditions and agreements herein reserved and contained on the part of the Tenant to be paid, observed and performed, the Landlord, being a tenant of the Government of Yukon under the Head Lease, does hereby demise and lease unto the Tenant that parcel of land more particularly described as follows:

That portion of Lot 8 (Remainder), 804, Plan 20502 LTO, City of Whitehorse, Yukon Territory, comprising approximately 280 square metres and shown outlined in red on the sketch attached hereto as Schedule "A" (hereinafter referred to as the "Lands")

1.2 Term

To have and to hold the Lands and Premises, within which the Tenant will continue to operate an office for non-profit uses, and community arts and music based programming, for and during the term of this Lease for a period of ten (10) years, commencing March 1, 2022 to and including the last day of February, 2032.

1.3 Rent

Yielding and paying therefore during the term hereof unto the Landlord the sum of ten dollars (\$10.00) per year, plus Goods and Services Tax, of lawful money of Canada to be paid in advance on or before March 1st of each year during the term hereof.

1.4 Property Taxes

The Tenant shall be responsible for all real property taxes including local improvements rates levied or assessed by any competent authority upon or in respect of the Land.

1.5 Additional Rent

The Tenant shall pay to the Landlord as additional rent, the following:

- (a) *Insurance* - The cost of all insurance premiums paid for by the Landlord in the event that the Tenant does not pay the premiums of insurance as required by Paragraph 6.1 herein; and
- (b) *Utilities* - All rates and charges for utilities that are not billed separately to the Tenant and that are paid for by the Landlord.

(collectively referred to as "Additional Rent").

1.6 Payment of Additional Rent

The Tenant shall pay such amount of Additional Rent in twelve equal monthly instalments, in advance, in the same manner as rent. At the end of such period, the Landlord shall furnish to the Tenant a statement showing the actual amount of additional rent together with such evidence in support thereof as the Tenant may reasonably require. If an overpayment has been made by the Tenant, the Landlord shall credit such amount to the ensuing period, or if there is no ensuing period, such amount shall be repaid to the Tenant and if an amount remains owing to the Landlord, the Tenant shall pay the same forthwith to the Landlord.

1.7 Carefree Lease

The Tenant acknowledges that it is intended that this Lease be a net-net lease for the Landlord and that all and every cost, expense, charge or out lay of any nature whatsoever in any way related to the Lands or their occupancy by the Tenant shall be borne by the Tenant excepting as otherwise expressly provided herein.

1.8 Heritage Integrity

The Landlord and Tenant hereby recognize that while the Chambers House is not designated as a heritage resource, its placement in Shipyards Park, along with other designated buildings requires that the historic integrity, especially the exterior, must be maintained. Any alterations, repairs, or applications for signage must receive prior approval from the Landlord.

1.9 Parking

The Tenant, their employees and any other individuals associated with the programs and activities associated with the building shall use the designated public parking area in the Shipyards Park parking lot for vehicle parking. The parking spaces are on a first-come, first-serve basis, with no reserved spaces. Vehicles are prohibited from driving and parking on any other land in Shipyards Park, unless there are exceptional circumstances and the Tenant has received written permission from the Landlord.

1.10 Access

The Tenant agrees that vehicles shall not drive or park on any portion of Lot 8 (Remainder), Group 804, Plan 20502 LTO, City of Whitehorse, Yukon Territory without prior written permission from the Landlord.

The Tenant further agrees that the formal pedestrian access route from the parking lot shall be by way of the waterfront trail rather than across the skating loop.

1.11 Special Events

The Landlord and Tenant hereby recognize that special events and festivals will be occurring in Shipyards Park during the lease term, which may limit the availability of parking and compromise access to the Lands and Premises. The Landlord shall make every reasonable effort to ensure that access to the Lands and Premises is maintained during special events and festivals. In the event that access will be unable to be maintained to the Lands and Premises as a result of any special event or festival, the Landlord shall notify the Tenant in advance of the special event or festival (not to include any regular events such as the weekly Fireweed Market).

1.12 Lease Renewal

If the Tenant duly and regularly pays the rent hereunder and performs all and every of the covenants and agreements herein contained on the part of the Tenant to be paid, observed and performed, the Landlord may in its sole and unfettered discretion which may be unreasonably withheld, upon the written request of the Tenant made not less than 120 days prior to the expiration of the term thereof, grant to the Tenant a renewal of this Lease for a further term of ten (10) years at a rent to be determined in accordance with applicable City policies on or before 60 days prior to the expiration of the Term.

1.13 Terms of Renewal Lease

The renewal lease shall contain the same terms, provisos, covenants, and agreements herein contained except the rental rate contained in Section 1.3 herein.

2. Covenants of Tenant

2.1 Promises of Tenant

The Tenant covenants and agrees with the Landlord as follows:

- (a) *Rent* - The Tenant shall during the term of this lease or any renewal thereof pay to the Landlord the rent hereby reserved, and all other sums to be paid by the Tenant hereunder in the manner herein provided without any deduction whatsoever. The Tenant shall produce to the Landlord from time to time, at the request of the Landlord, satisfactory evidence of the due payment by the Tenant of all other payments required to be made by the Tenant under this lease;
- (b) *Repair* - The Tenant shall well and sufficiently repair, maintain, amend and keep the Lands and Premises, with appurtenances and all fixtures, in good and substantial repair when, where and so often as need shall be, damage by fire and other risks against which the Landlord is insured (the "Tenant Repair Exceptions") only excepted unless such damage is caused by the negligence or wilful act of the Landlord, its employees, agents or invitees;

- (c) *Notice to Repair* - The Landlord and its agents may at all reasonable times enter the Lands and Premises to examine the condition thereof, and all want of repair that upon such examination may be found and for the amendment of which notice in writing is delivered to the Tenant at the Premises, the Tenant shall well and sufficiently repair and make good according to such notice within 30 days from the date on which such notice was delivered to the Tenant, subject to the Tenant Repair Exceptions;
- (d) *Care of Lands* - The Tenant shall take good care of the Lands and keep the same in a safe, tidy and healthy condition and shall, at its own expense, bear such costs as are reasonably necessary during the term of this lease to keep the Lands in such condition. The Tenant shall be responsible for clearing snow on the accessible ramp/walkway between the waterfront trail and the entrance to the Premises;
- (e) *Waste diversion* - The Tenant understands that it is required to comply with the Waste Management Bylaw at all times. This includes provision of sufficient recycling and compost bins, waste collection services, and compostable bags to line compost bins within the Lands. These provisions ensure that recyclable and organic waste are separated and diverted from the landfill as required by the Waste Management Bylaw. All costs associated with waste diversion shall be the responsibility of the Tenant;
- (f) *Business Taxes* - The Tenant shall pay when due all business taxes payable by the Tenant in respect of the Tenant's occupancy of the Lands;
- (g) *Assignment and Subleasing* - The Tenant shall not assign, mortgage or encumber this Lease, or sublet, or suffer or permit the Lands and Premises or any part thereof to be used by others by license or otherwise, except as contemplated by Paragraph 2.1(h), without the prior written consent of the Landlord, which consent may be arbitrarily and unreasonably withheld. Notwithstanding the foregoing, the Landlord shall not unreasonably withhold its consent in the event that the Tenant proposes to assign or sublet this lease to another society or non-profit organization. In the event that consent to the assignment or subleasing to another society or non-profit organization or the subleasing or licensing of a portion of the land to any person is withheld by the Landlord, the matter shall, at the option of the Tenant, and subject to the provisions of the *Arbitration Act*, be referred to a single arbitrator (if the parties can agree on one) otherwise to a board of three arbitrators, the first to be appointed by one party or side to such disagreement or dispute, the second to be appointed by the other party or side and the third to be appointed by the first two arbitrators so appointed, and the determination of such arbitrator or arbitrators shall be final and binding upon the parties hereto. If the Tenant assigns or sublets the Lands and Premises or any part thereof with the prior written consent of the Lessor, the Tenant shall not be relieved from any liability under this Lease and shall remain bound and responsible to fulfil the covenants and agreements herein contained, notwithstanding such assignment or consent to assignment by the Landlord;
- (h) *Use of Lands and Premises* - The Tenant shall not use the Lands nor allow the Lands to be used for any purpose other than as office space or music and arts programming for the Frostbite Music Society, and associated secondary uses as provided for by the current zoning of the Lands being "PW – Public Waterfront", or such other uses as may be approved in writing by the Landlord, which approval may be arbitrarily and unreasonably withheld. The Lands shall not be used to provide or

supply programs or services on or off of the Lands, in other locations, in competition with privately owned and operated business;

- (i) *Nuisance* - The Tenant shall not at any time use, exercise, or carry on or permit to be used, exercised or carried on, in or upon the Lands or any part thereof any noxious, noisome, or offensive act, trade, business, occupation or calling and no act, matter or thing whatsoever shall at any time be done in or upon the Lands or any part thereof which is an unreasonable annoyance, nuisance or disturbance to the occupiers or owners of the adjoining lands and properties;
- (j) *Insurance Risk* - The Tenant shall not do or permit to be done any act or thing on the Lands and Premises which may render void or voidable or conflict with the requirements of any policy of insurance, including any regulations of fire insurance underwriters applicable to such policy. The Tenant shall ensure that all activities carried out or conducted on the Lands and Premises are done in accordance with the provisions of any policy of insurance that is in force, so that the Tenant and the Landlord have the benefit of such insurance. Any activity which cannot be insured for or which is specifically exempted from coverage under any policy of insurance that is in force shall not be permitted by the Tenant;
- (k) *By-Laws* - The Tenant shall comply with all statutes, regulations, and by-laws of any governmental authority relating in any way to the use or occupation of the Lands, including, without limiting the generality of the foregoing, all laws, regulations and bylaws affecting or relating to the sale or consumption of alcoholic beverages on the Lands;
- (l) *Alterations* - The Tenant shall not make any alterations, installations, improvements, including fencing, or changes of any kind to the Lands without the prior written consent of the Landlord, and the Landlord may require that any or all work to be done or materials to be supplied hereunder, be done or supplied by contractors or workers approved by the Landlord;
- (m) *Removal of Goods, Chattels, or Fixtures* - The Tenant shall not remove from the Lands any goods, chattels or fixtures moved into the Lands, except in the normal course of business, ("business" when used in this Lease meaning the carrying out of the society's objects), until all rent and other payments due or to become due during the term of this Lease are fully paid;
- (n) *No Permanent Structures* - The Tenant shall not construct, install or erect any permanent structures or buildings on the Lands without the express written consent of the Landlord;
- (o) *Ownership of Existing or Future Structures* – Any installations and improvements made by the Tenant within the Lands are the property of the Tenant during the term of this Lease or any renewal thereof. Upon the expiry or earlier termination of the Lease or any renewal thereof, the Premises shall become the exclusive property of the Landlord.
- (p) *Builders Liens* - The Tenant shall promptly pay all charges incurred by the Tenant for any work, materials or services that may be done, supplied or performed in respect of the Lands and Premises and shall not cause or permit any lien to be registered against the Lands and if any such lien should be so registered the Tenant shall pay off and

discharge the same forthwith and, if he shall fail or neglect to do so within 10 days after written notice thereof from the Landlord, the Landlord may but shall not be obliged to, pay and discharge such lien and may add to the next ensuing instalment of rent the amount so paid including all costs to the Landlord together with interest thereon from the date of payment. Provided that in the event of a bona fide dispute by the Tenant of the validity or correctness of any such claim of lien, the Tenant shall be entitled to defend against the same and any proceedings brought in respect thereof after having first paid into Court the amount claimed and such costs as the Court may direct or having provided such other security as the Landlord may in writing approve to ensure payment thereof. Provided further that upon determination of the validity of any such lien, the Tenant shall immediately pay any judgment in respect thereof against the Landlord, including all proper costs and charges incurred by the Landlord and the Tenant in connection with any such lien and shall cause a discharge thereof to be registered without cost or expense to the Landlord;

- (q) *Operation of the Premises* - The Tenant acknowledges that the development and operation of the Frostbite Music Society within the Lands and Premises is of the utmost importance to the Landlord and the citizens of the City of Whitehorse. The Tenant acknowledges that in the event the Society is not operational in any twelve-month period, the Tenant shall be in default of this Lease, notwithstanding that rent is paid, and the Landlord shall have the option to immediately terminate the Lease;
- (r) *Inspection* - The Tenant shall permit the Landlord or any other person authorized by the Landlord to inspect the Lands and Premises at all reasonable times;
- (s) *Maintenance* - The Tenant shall permit the Landlord to install, maintain, replace, repair and service or cause to be installed, maintained, replaced, repaired, and serviced, wires, ducts or other installations in, under or through the Lands and Premises for or in connection with the supply of any service or utility to any part of the Lands or in connection with the extension of any service or utility from the Lands to any other buildings or structures located within Shipyards Park being comprised of Lot 8 (Remainder), Group 804, Plan 20502 LTO, and Block 330, Plan 2003-0151 LTO, City of Whitehorse, Yukon Territory;
- (t) *Vacant Possession* - The Tenant shall at the expiration or earlier termination of this Lease, peaceably surrender and deliver up vacant possession of the Lands and Premises;
- (u) *Financial Information* - The Tenant shall provide to the Landlord reasonable access to all of its books and records;
- (v) *City Infrastructure and Building Access* – The Tenant acknowledges that the Landlord owns utility and security system infrastructure within the Premises. At all times, the Tenant shall ensure that the area in the vicinity of the City's infrastructure remains clear and unencumbered. The Tenant will ensure that free and clear access is maintained for the Landlord or its agents to access any City owned or maintained infrastructure located within the Premises for the purposes of installing, relaying, connecting, disconnecting, constructing, repairing, replacing, maintaining, inspecting and operating its utilities and security system and a right of reasonable access to the Premises in relation to the above. The Tenant shall ensure that the Premises are

heated in such a manner as to ensure the continual operation of the City's utility and security systems.

- (w) *Public Accessibility* - The Tenant shall ensure that programs and activities offered on the Lands are open to the general public and that the Tenant shall work with the Landlord to ensure that the Lands and Premises are open to the general public;
- (x) *Utilities* - The Tenant shall pay when due all rates and charges for telephone and other utilities supplied to or used in the Lands as separately metered or separately invoiced by the supplier(s), including those utilities as supplied by the Landlord;
- (y) *Utility Services* - The Tenant shall pay all costs associated with the installation of any additional utility services to the Lands.

3. Covenants of Landlord

3.1 Quiet Enjoyment

The Landlord covenants that the Tenant, paying the rent hereby reserved and performing the covenants herein on its part contained, shall and may peaceably possess and enjoy the Lands and Premises for the term of this Lease or any renewal thereof without interruption or disturbance from the Landlord or any other person lawfully claiming by, from or under the Landlord.

4. Rights and Remedies of the Landlord

4.1 Re-entry

If default or breach or non-performance of any of the covenants or agreements in this Lease contained on the part of the Tenant continues for 30 days after written notice thereof has been given by the Landlord to the Tenant, then it shall be lawful for the Landlord at any time thereafter without notice to re-enter the Lands and Premises and the same to have again, repossess and enjoy as of its former estate, anything herein contained to the contrary notwithstanding. If the Landlord re-enters the Lands and Premises by reason of the default of the Tenant prior to the expiry of the term of this lease, the Tenant will be liable to the Landlord for the amount of rent for the remainder of the term as if such re-entry had not been made, less the actual amount received by the Landlord after such re-entry from any subsequent leasing of the Lands and Premises during the remainder of the term after deducting the Landlord's costs of re-letting the Lands and Premises.

4.2 Right of Termination

Upon the Landlord becoming entitled to re-enter upon the Lands and Premises, the Landlord shall have the right in addition to all other rights, to determine forthwith this lease by giving notice in writing to the Tenant and thereupon rent shall be apportioned and paid to the date of such determination and the Tenant shall forthwith deliver up possession of the Lands and Premises and the Landlord may re-enter and take possession of the same.

4.3 Bankruptcy

If the term hereof or any renewal thereof shall at any time be seized or taken in execution or attachment by any creditor of the Tenant or if the Tenant makes any assignment for the benefit of creditors or becomes bankrupt or insolvent or takes the benefit of any bankruptcy or insolvency legislation or in case the Lands and Premises become vacant or unoccupied

for a period of 10 days, the then current month's rent together with the rent accruing for the balance of the term or the next three months, whichever is less, shall immediately become due and payable and the term hereof or any renewal thereof shall at the option of the Landlord become forfeited and void. Neither this Lease nor any interest therein nor any estate hereby created shall pass to or enure to the benefit of any trustee in bankruptcy or any receiver of any assignee for the benefit of creditors or otherwise by operation of law.

4.4 Status as a Society

In the event the Tenant is dissolved, wound up or struck from the Corporate Registry, fails to maintain its status as a registered Society, or is in default of filing returns or notices, including its annual return and financial statements for a period in excess of one (1) year, or is otherwise no longer a not-for-profit society or organization, the Landlord shall have the absolute right to terminate this Lease upon giving the Tenant written notice to that effect.

4.5 Dissolution of Society

Where all of the Tenant's fixed assets are affixed solely to the Lands, the Tenant's Constitution and/or Bylaws must include an unalterable dissolution clause which provides that upon dissolution of the society, the City will take full ownership and possession of the Land and Premises. All other assets of the Tenant must firstly be distributed to another non-profit society operating within the City of Whitehorse, in good standing with the Registrar of Societies, with similar objectives, and only failing to transfer these assets to another non-profit society with similar objectives, would the Tenant's fixed assets be distributed to the City.

4.6 Distress

Whensoever the Landlord shall be entitled to levy distress against the goods and chattels of the Tenant, the Landlord may use such force as it may deem necessary for that purpose and for gaining admittance to the Lands and Premises without being liable in any action in respect thereof, or for any loss or damage occasioned thereby and the Tenant hereby expressly releases the Landlord from all actions, proceedings, claims or demands whatsoever for or on account of or in respect of any such forcible entry or any loss or damage sustained by the Tenant in connection therewith.

4.7 Non-waiver

The waiver by the Landlord of any breach by the Tenant of any covenant or condition contained in this Lease shall not be construed as or constitute a waiver of any further or other breach of the same or any other covenant or condition, and the consent or approval of the Landlord to or of any act by the Tenant requiring the Landlord's consent or approval shall not be deemed to waive or render unnecessary the Landlord's consent or approval to any subsequent act, similar or otherwise, by the Tenant.

4.8 Landlord's Right to Perform

If the Tenant fails to perform any of the covenants or obligations of the Tenant under or in respect of this Lease, the Landlord may from time to time, at its discretion, perform or cause to be performed any such covenants or obligations or any part thereof and for such purpose may do such things as may be required and may enter upon the Lands and Premises to do such things and all expenses incurred and expenditures made by or on behalf of the Landlord shall be paid forthwith by the Tenant to the Landlord and if the Tenant fails to pay

the same the Landlord may add the same to the rent and recover the same by all remedies available to the Landlord for the recovery of rent in arrears; provided that if the Landlord commences or completes either the performance or causing to be performed of any of such covenants or obligations or any part thereof, the Landlord shall not be obliged to complete such performance or causing to be performed or be later obliged to act in a like fashion.

4.9 Interest

The Tenant shall pay to the Landlord interest at the prime commercial lending rate of The Royal Bank of Canada plus 3% per annum on all payments of rent and other sums required to be paid under this Lease from the date upon which the same were due until actual payment thereof.

5 Indemnification

5.1 Indemnity by Tenant

Except for or in respect of events caused by the Landlord's actions, or those for who it is at law responsible, arising out of the use and occupation of the Lands and Premises, including wilful misconduct or negligence during the Term, the Tenant shall indemnify the Landlord and all of its servants, agents, employees, contractors, invitees and persons for whom the Landlord is in law responsible and shall hold them and each of them harmless from and against any and all liabilities, claims, damages, losses and expenses, including all legal fees, on a solicitor-and-own-client basis, or in the alternative, the highest rate allowed for the taxation of costs under the *Rules of Court* and disbursements, due to, arising from or to the extent contributed to by:

- (a) any breach by the Tenant of any of the provisions of this Lease;
- (b) any act or omission of the Tenant of any of its members, servants, agents, employees, invitees, licensees, sub-tenants, concessionaires, contractors or persons for whom the Tenant is in law responsible on the Lands and Premises;
- (c) any injury, death or damage to persons or property of the Tenant or its members, servants, agents, employees, customers, invitees, contractors or any other persons on the Lands and Premises by or with the invitation, license or consent of the Tenant;
- (d) any damage, destruction or need of repair to any part of the Lands and Premises caused by any act or omission of the Tenant or its members, servants, agents, employees, customers, invitees, contractors, or persons for whom the Tenant is in law responsible, notwithstanding any other provisions of this Lease; and
- (e) any latent or patent defect in the Lands and Premises;

and this Indemnity shall survive the expiration or earlier termination of this Lease. In the event that the Landlord incurs liabilities, claims, damages, losses and expenses which are not paid by the Tenant or acknowledged by the insurer of the Tenant, within one year of written demand being made by the Landlord for indemnity pursuant to the provisions herein, this Lease shall terminate.

5.2 Indemnity by Landlord

Except for or in respect of events caused by the Tenant's actions, or those for whom it is at law responsible, arising out of the use and occupation of the Lands and Premises, including

wilful misconduct or negligence during the term of this Lease, the Landlord shall indemnify the Tenant and all of its servants, agents, employees, contractors, customers, invitees and persons for whom the Tenant is in law responsible and shall hold them and each of them harmless from and against any and all liabilities, claims, damages, losses and expenses, including all legal fees, on a solicitor-and-own-client basis, or in the alternative, the highest rate allowed for the taxation of costs under the *Rules of Court* and disbursements, due to, arising from or to the extent contributed to by:

- (a) any breach by the Landlord of any of the provisions of this Lease;
- (b) any act or omission of the Landlord or any of its servants, agents, employees, contractors or persons for whom the Landlord is in law responsible on the Lands and Premises; and
- (c) any injury, death or damage to persons or property of the Landlord or its servants, agents, employees, contractors or any other persons on the Lands and Premises by or with the invitation or consent of the Landlord;

except for any latent or patent defect in the Lands and Premises, and this Indemnity shall survive the expiration or earlier termination of this Lease.

5.3 Landlord Unable to Perform

Whenever and to the extent that the Landlord shall be unable to fulfil or shall be delayed or restricted in the fulfilment of any obligation hereunder in respect of the supply or provision of any service or utility or the doing of any work by reason of being unable to obtain the material goods, equipment, service, utility or labour required to enable it to fulfil such obligation or by reason of any strike or lock-out or any statute, law, or order-in-council or any regulation or order passed or made pursuant thereto or by reason of the order or direction of any administration, controller or board or any governmental department or officer or other authority or by reason of any cause beyond its control either of the foregoing character or not, the Landlord shall be relieved from the fulfilment of such obligation and the Tenant shall not be entitled to compensation for any loss, inconvenience, nuisance or discomfort thereby occasioned.

5.4 Relief of Landlord on Sale

If the Landlord sells or otherwise conveys its interest in the Lands and the subsequent owner of such interest assumes the covenants and obligations of the Landlord hereunder, the Landlord shall, without further written agreement, be freed and relieved of all liability for such covenants and obligations. The Tenant shall from time to time at the request of the Landlord promptly execute and return to the Landlord such certificates confirming the current status of this Lease in such detail as the Landlord may require.

6. Insurance

6.1 Liability Insurance.

The Tenant shall provide and maintain in such form and to such extent and with such companies, as required by the Landlord, public liability insurance in the minimum amount of THREE MILLION (\$3,000,000) DOLLARS, or such other amount as the Landlord may request, for the protection against any claims in any way relating to the Lands. This public liability insurance, in which both the Landlord and the Tenant shall be designated as the

insured, which policy shall provide that the same cannot be cancelled without at least 15 days prior written notice to the Landlord and the Tenant shall deposit with the Landlord a certificate of such insurance at or prior to the commencement of the term and thereafter within 10 days prior to the expiration of any such policy.

7. Hazardous Substances

7.1 Definitions

“Hazardous Substance” means any substance which is hazardous to persons or property and includes, without limiting the generality of the foregoing:

- (a) radioactive materials;
- (b) explosives, excluding lawfully possessed fireworks and lawfully conducted exploding novelty acts;
- (c) any substance that, if added to any water, would degrade or alter or form part of a process of degradation or alteration of the quality of that water to the extent that it is detrimental to its use by man or by any animal, fish or plant;
- (d) any solid, liquid, gas or odour or combination of any of them that, if emitted into the air, would create or contribute to the creation of a condition of the air that:
 - (i) endangers the health, safety or welfare of persons or the health of animal life;
 - (ii) interferes with normal enjoyment of life or property;
 - (iii) causes damage to plant life or to property;
- (e) toxic substances; or
- (f) substances declared to be hazardous or toxic under any law or regulation now or hereafter enacted or promulgated by any governmental authority having jurisdiction over the Landlord, the Tenant, or the Lands.

7.2 Compliance with Laws

The Tenant shall not bring upon the Lands or any part thereof any Hazardous Substance. Without limiting the generality of the foregoing, the Tenant shall, at the Tenant's own cost and expense, comply with all laws and regulations from time to time in force relating to a Hazardous Substance and protection of the environment and shall immediately give written notice to the Landlord of the occurrence of any event on the Lands constituting an offence thereunder or being in breach thereof and, if the Tenant, either alone or with others, causes the happening of such event, the Tenant shall, at its own expense, immediately give the Landlord notice to that effect and thereafter give the Landlord from time to time written notice of the extent and nature of the Tenant's compliance with this Paragraph 7; promptly remove the Hazardous Substance from the Lands, as the case may be, in a manner which conforms with all laws and regulations governing the movement of the same; and if requested by the Landlord, obtain from an independent consultant designated or approved by the Landlord a report verifying the complete and proper removal thereof from the Lands or, if such is not the case, reporting as to the extent and nature of any failure to comply with this Paragraph. The Tenant shall, at its own expense, remedy any damage to the Lands caused by such event or by the performance of the Tenant's obligations under this Paragraph 7 as a result of such occurrence. If any governmental authority having jurisdiction requires the clean-up of any Hazardous Substance held, released, spilled,

abandoned, or placed upon the Lands or released into the environment by the Tenant in the course of the Tenant's business or as a result of the Tenant's use or occupancy of the Lands, then the Tenant shall, at its own expense, prepare all necessary studies, plans and proposals and submit the same for approval, provide all bonds and other security required by governmental authorities having jurisdiction and carry out the work required and shall keep the Landlord fully informed and provide to the Landlord full information with respect to proposed plans and comply with the Landlord's reasonable requirements with respect to such plans.

7.3 Discharge

The Tenant shall not discharge or permit the discharge of any oil or grease or any deleterious, objectionable, dangerous materials or Hazardous Substance into any water course, culvert, drain or sewers in, under or near the Lands. The Tenant shall take as reasonable measures for ensuring that any discharge effluent shall not be corrosive, poisonous or otherwise harmful or to cause obstruction, deposit or pollution to any waters, ditches, water course, culverts, drains or sewers, nor to or within any sewage disposal works nor to the bacteriological process of sewage purification. The Tenant shall forthwith, at the Landlord's request, provide facilities for testing and monitoring the effluent from the Tenant's operations and shall permit the Landlord and its agents reasonable access to the lands for the purposes of carrying out such testing and monitoring from time to time at the Tenant's expense. The Tenant shall construct, maintain and operate every furnace and burner used on the Lands so as to substantially consume or burn the smoke arising there from and shall not use or suffer any furnace or burner to be used negligently. The Tenant shall not cause or permit any grit, dust, noxious or offensive effluvia or Hazardous Substance to be emitted from any engine, furnace, burner or apparatus on the Lands without using the best practicable means reasonably available for preventing or counteracting such emissions.

7.4 Ownership of Hazardous Substances

If the Tenant brings onto or creates upon the Lands any Hazardous Substance or if the conduct of the Tenant's business causes there to be any Hazardous Substance upon the Lands, then, notwithstanding any rule of law to the contrary, such Hazardous Substance shall be and remain the sole and exclusive property of the Tenant and shall not become the property of the Landlord, notwithstanding the degree of affixation of the Hazardous Substance or the goods containing the Hazardous Substance to the Lands and notwithstanding the expiry or earlier termination of this Lease.

7.5 Access to Information

The Tenant hereby authorizes the Landlord to make enquiries from time to time of any government or governmental agency with respect to the Tenant's compliance with any and all laws and regulations pertaining to any Hazardous Substance and the protection of the environment and the Tenant covenants and agrees that the Tenant shall from time to time provide to the Landlord such written authorization as the Landlord may reasonably require in order to facilitate the obtaining of such information. The Tenant shall, at its own expense, comply with all the laws and regulations from time to time in force regulating the manufacture, use, storage, transportation or disposal of Hazardous Substance and shall make, obtain and deliver all reports and studies required by governmental authorities having jurisdiction.

8. Termination

8.1 Termination

It is hereby agreed that during the term hereof, the Landlord or the Tenant may terminate this Lease by giving notice in writing at least three (3) months before such determination; and on the day following the date specified in the notice, this Lease is terminated.

9 General Provisions

9.1 Subordination

This Lease is subject and subordinate to all mortgages, easements, or rights of way which now or hereafter during the term of this Lease or any renewal thereof shall be recorded in the Land Titles Office as a mortgage, easement, or right of way given by the Landlord against the Lands. The Tenant shall execute promptly from time to time any assurances that the Landlord may request to confirm this subordination.

9.2 No Agency or Partnership

Nothing herein contained shall be construed as creating the relationship of principal and agent or of partners or of joint ventures between the parties hereto, their only relationship being that of landlord and tenant.

9.3 Over-holding

If the Tenant continues to occupy the Lands with the consent of the Landlord after the expiration of this Lease or any renewal thereof without any further written agreement, the Tenant shall be a monthly Tenant at a monthly rental equivalent to 1/12 of the annual rental and all other sums payable hereunder pro-rated for one month.

9.4 Effect of Headings

The headings or subheadings to the clauses in this Lease form no part thereof, and are inserted for convenience and internal reference only and are not to be relied upon or considered by any person in the interpretation hereof.

9.5 Notices

Any notice required to be given hereunder by any party shall be deemed to have been well and sufficiently given if mailed by prepaid, registered mail, emailed, faxed to or delivered at the address of the other party hereinafter set forth:

If to the Landlord: **The City of Whitehorse**
2121 Second Avenue
Whitehorse, Yukon Territory, Y1A 1C2
Attention: Manager, Land and Building Services
Fax No. (867) 668-8395
Email Address: land@whitehorse.ca

If to the Tenant: **Frostbite Music Society**
Attention: President
PO Box 31283, Whitehorse, YT Y1A 5P7
Email Address: frostbiteyukon@gmail.com

A notice shall be deemed to have been received, if emailed, faxed or delivered, on the date of delivery and if mailed as aforesaid then on the fifth business day following the posting thereof, provided that in the event of disruption of internet connection, postal services a notice shall be given by one of the other methods of communication.

9.6 *Solicitor and Client Costs*

If the Tenant defaults in paying the rent hereunder or in performing any of the covenants and agreements herein contained on the part of the Tenant to be observed and performed, the Landlord may recover from the Tenant all of the Landlord's reasonable costs in enforcing compliance with this Lease and without limitation, costs as between solicitor-and-own-client or in the alternative, costs at the highest tariff allowed under the *Rules of Court*.

9.7 *Joint and Several Covenants*

In the event that this Lease is executed by two or more persons as Tenant, the covenants and agreements on the part of the Tenant herein contained will be and will be deemed to be joint and several covenants.

9.8 *Binding Agreement*

This Lease shall be binding upon and enure to the benefit of the parties hereto and their respective successors and permitted assigns as the case may be. This Lease is not assignable by the Tenant without the express written consent of the Landlord, which may be arbitrarily and unreasonably withheld.

9.9 *Interpretation of Words*

Wherever the singular or the masculine is used in this Lease, the same shall be deemed to include the plural or the feminine or the body politic or corporate where the context or the parties so require.

9.10 *Time of Essence*

Time shall in all respects be of the essence hereof.

9.11 *Changes to Agreement*

No provision of this Lease shall be deemed to have been changed unless made in writing signed by the Landlord and Tenant, and if any provision is unenforceable or invalid for any reason whatever, such unenforceability or invalidity shall not affect the remaining provisions of this Lease and such provisions shall be severable from the remainder of this Lease.

9.12 *Acceptance by Tenant*

The Tenant does hereby accept this Lease of the Lands, to be held by it as tenant, and subject to the conditions, restrictions and covenants above set forth.

IN WITNESS WHEREOF the parties hereto have hereunto executed this Lease as of the day and year first above written in the City of Whitehorse, in the Yukon Territory.

) THE CORPORATE SEAL OF
) **The City of Whitehorse**
) was hereunto affixed in the presence of:

)
)
)
)
)
)
) _____
) Mayor

)
)
) _____
) City Clerk

) **Frostbite Music Society**
) By its authorized signatories:

Witness

Michael Bellon, President

Print Name of Witness

Affidavit of Witness

CANADA) I, _____,
) **(print name of witness)**
)
YUKON TERRITORY) of the City of Whitehorse,
) in the Yukon Territory,
)
TO WIT:) MAKE OATH AND SAY AS FOLLOWS:

- 1) I was personally present and did see **Michael Bellon**, named in the within instrument, who identified himself to me to be the person named therein, duly sign and execute the same as the authorized signatory for **Frostbite Music Society** for the purpose therein named;
- 2) The said instrument was executed at the City of Whitehorse, in the Yukon Territory, and that I am the subscribing witness thereto;
- 3) The said party is in my belief of the full age of nineteen years.

SWORN / AFFIRMED BEFORE ME)
at Whitehorse in the Yukon Territory)
on the ____ day of _____, 2022)
)
)
)

Signature of Notary or Commissioner)
)
)
Cathy Dyson)

Print full name)
)
Notary Public in and for Yukon)
My commission expires October 31, 2023)

Witness

Print name of Witness

***All Notaries and Commissioners outside of Yukon must affix seal**

CITY OF WHITEHORSE

BYLAW 2022-01

A bylaw to adopt the 2022 operating budget and the 2023 and 2024 provisional operating budgets

WHEREAS section 238 of the *Municipal Act* (R.S.Y. 2002) provides that Council shall by bylaw cause an annual operating budget to be prepared and adopted; and;

WHEREAS section 239 of the *Municipal Act* provides that Council may establish by bylaw a procedure to authorize and verify expenditures that vary from the annual operating expenditure program;

NOW THEREFORE the Council of the municipality of the City of Whitehorse, in open meeting assembled, HEREBY ENACTS AS FOLLOWS:

1. The 2022 annual operating budget and the provisional budgets for 2023 and 2024, attached hereto as Appendix "A" and forming part of this bylaw, is hereby adopted.
2. No expenditure may be made that is not provided for in the 2022 annual operating budget unless such expenditure is approved:
 - (1) by resolution of Council to a maximum expenditure of \$500,000.00; or
 - (2) by bylaw for expenditures in excess of \$500,000.00.
3. Expenditures authorized in accordance with section 2(1) of this bylaw that result in an increase in total expenditures above what was approved in the 2022 operating budget shall be brought forward for final approval through an umbrella bylaw at year end.
4. The Director of Corporate Services is hereby authorized to re-allocate funds within the line items in Appendix "A" to a maximum expenditure of \$100,000.00.
5. The Director of Corporate Services and City Manager may jointly re-allocate funds between the line items in Appendix "A" to a maximum expenditure of \$100,000.00.
6. This bylaw shall be deemed to have been in full force and effect on January 1, 2022.

FIRST READING:

January 31, 2022

PUBLIC NOTICE:

February 4 and 11, 2022

PUBLIC INPUT:

February 14, 2022

SECOND READING:

THIRD READING and ADOPTION:

Mayor

City Clerk

CITY OF WHITEHORSE
2022-2024 OPERATING BUDGET
REVENUES

APPENDIX A	2021	2022	2023	2024
	Revised Budget	Budget	Provisional	Provisional
01 General Government				
110 Corporate Services	(195,967)			
300 Business & Information Technology Services	(1,000)	(136,000)	(21,000)	(16,000)
240 Engineering Services	(402,708)	(374,710)	(371,922)	(371,922)
260 Financial Services	(56,487,733)	(59,866,179)	(62,036,467)	(63,975,321)
280 Human Resources	(145,000)	(285,000)		
220 Legislative & Administrative Services	(20,000)	(20,500)	(500)	(500)
200 Strategic Communications				
580 Transit Services		(180,000)	(185,000)	(190,000)
650 Water & Waste Services				
Total Revenues	(57,252,408)	(60,862,389)	(62,614,889)	(64,553,743)
02 Protective Services				
400 Bylaw Services	(1,301,250)	(1,327,750)	(1,317,750)	(1,317,750)
260 Financial Services	(25,000)	(25,000)	(25,000)	(25,000)
440 Fire & Emergency Services	(14,000)	(14,000)	(14,000)	(14,000)
721 Land & Building Services	(1,280,000)	(1,964,362)	(1,905,862)	(1,905,862)
460 Safety Services	(20,000)	(20,000)	(20,000)	(20,000)
Total Revenues	(2,640,250)	(3,351,112)	(3,282,612)	(3,282,612)
03 Transportation Services				
260 Financial Services	(5,039,808)	(5,173,529)	(5,183,694)	(5,183,694)
500 Fleet and Transportation Maintenance	(561,215)	(617,331)	(620,732)	(620,732)
580 Transit Services	(1,558,300)	(1,538,167)	(1,438,167)	(1,438,167)
Total Revenues	(7,159,323)	(7,329,027)	(7,242,593)	(7,242,593)
04 Environmental Services				
260 Financial Services	(62,000)	(62,000)	(62,000)	(62,000)
720 Planning & Sustainability	(25,000)	(25,000)	(25,000)	(25,000)
360 Property Management	(26,925)	(26,925)	(26,925)	(26,925)
650 Water & Waste Services	(15,306,926)	(16,156,905)	(16,536,162)	(16,698,293)
Total Revenues	(15,420,851)	(16,270,830)	(16,650,087)	(16,812,218)
05 Public Health Services				
740 Parks & Community Development	(60,697)	(61,449)	(61,463)	(61,463)
Total Revenues	(60,697)	(61,449)	(61,463)	(61,463)
06 Community Development Services				
721 Land & Building Services	(1,030,053)	(1,233,078)	(1,233,078)	(1,233,078)
720 Planning & Sustainability	(77,000)	(77,000)	(77,000)	(77,000)
Total Revenues	(1,107,053)	(1,310,078)	(1,310,078)	(1,310,078)
07 Recreation & Cultural Services				
740 Parks & Community Development	(209,423)	(95,978)	(96,031)	(96,059)
750 Recreation & Facility Services	(4,155,926)	(4,145,541)	(4,145,811)	(4,145,811)
Total Revenues	(4,365,349)	(4,241,519)	(4,241,842)	(4,241,870)
Total	(88,005,931)	(93,426,404)	(95,403,564)	(97,504,577)

CITY OF WHITEHORSE
2022-2024 OPERATING BUDGET
EXPENSES

APPENDIX A	2021	2022	2023	2024
	Revised Budget	Budget	Provisional	Provisional
01 General Government				
100 City Manager	411,548	406,441	407,742	409,069
140 Community Services	275,730	288,537	292,928	295,430
160 Corporate Human Resources	195,967	288,537	292,928	295,430
110 Corporate Services	273,160	285,966	289,399	292,859
120 Operations	272,612	285,419	288,852	292,312
130 Development Services	306,974	294,781	298,214	301,674
300 Business & Information Technology Services	1,673,082	1,879,316	1,902,265	1,929,012
240 Engineering Services	1,501,440	1,639,449	1,686,223	1,708,134
260 Financial Services	12,477,557	12,941,261	13,074,083	13,415,033
280 Human Resources	2,323,482	2,429,312	2,228,641	2,248,285
220 Legislative & Administrative Services	1,376,707	1,305,200	1,323,336	1,331,545
360 Property Management	2,267,293	2,657,234	2,739,202	3,019,799
460 Safety Services		121,393	214,836	217,186
200 Strategic Communications	491,124	511,992	517,584	523,225
580 Transit Services		739,730	969,831	1,067,263
650 Water & Waste Services		15,000	15,000	15,000
Total Expenses	23,846,676	26,089,568	26,541,064	27,361,256
02 Protective Services				
400 Bylaw Services	2,034,572	2,027,184	2,060,758	2,083,400
440 Fire & Emergency Services	6,469,302	6,866,837	7,423,729	8,004,146
721 Land & Building Services	625,162	704,237	762,934	772,504
360 Property Management	1,364,422	1,267,679	1,167,776	1,079,069
460 Safety Services	355,980	180,738	182,305	183,895
Total Expenses	10,849,438	11,046,675	11,597,502	12,123,014
03 Transportation Services				
500 Fleet and Transportation Maintenance	15,369,020	16,421,296	16,848,755	17,127,215
360 Property Management	262,437	279,448	279,999	280,558
580 Transit Services	4,779,499	4,895,838	4,845,973	4,896,365
Total Expenses	20,410,956	21,596,582	21,974,727	22,304,138
04 Environmental Services				
740 Parks & Community Development	56,585	56,930	57,274	57,625
720 Planning & Sustainability	317,475	321,026	324,662	328,344
360 Property Management	330,086	331,185	332,288	333,407
650 Water & Waste Services	14,879,435	15,715,279	16,095,077	16,257,763
Total Expenses	15,583,581	16,424,420	16,809,301	16,977,139
05 Public Health Services				
740 Parks & Community Development	234,074	254,312	247,053	259,833
360 Property Management	1,099	1,099	1,099	1,099
Total Expenses	235,173	255,411	248,152	260,932
06 Community Development Services				
721 Land & Building Services	2,548,116	2,925,401	2,997,338	3,015,878
720 Planning & Sustainability	943,178	964,011	976,041	987,640
Total Expenses	3,491,294	3,889,412	3,973,379	4,003,518
07 Recreation & Cultural Services				
740 Parks & Community Development	3,180,441	3,433,362	3,471,644	3,593,398
360 Property Management	1,106,312	1,129,000	1,137,274	1,142,126
750 Recreation & Facility Services	9,302,060	9,561,974	9,650,521	9,739,056
Total Expenses	13,588,813	14,124,336	14,259,439	14,474,580
Total	88,005,931	93,426,404	95,403,564	97,504,577

CITY OF WHITEHORSE

BYLAW 2022-02

A bylaw to levy taxes for the year 2022.

WHEREAS section 55(2) of the *Assessment and Taxation Act* requires that each municipality shall levy taxes upon all taxable real property within its jurisdiction; and

WHEREAS section 55(3) of the *Assessment and Taxation Act* provides for the establishment of different classes of real property, and varied tax rates according to the class of real property to be taxed;

NOW THEREFORE the Council of the municipality of the City of Whitehorse, in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. In this bylaw,

"Agricultural" means all property used primarily for agricultural purposes and designated on the Whitehorse Assessment Roll as AGR.

"Non-Residential" means all property used primarily for commercial, industrial and public purposes and designated on the Whitehorse Assessment Roll as CH, CMC, CMH, CML, CR, CMS, INS, MHI, MSI, PI, PRC and QRY.

"Residential" means all property used primarily for residential use and designated on the Whitehorse Assessment Roll as OSP, POS, RCM, REC, RMH, RR1, RSA, RSC, RSM, RS1, RS2 and TRA.

2. A general tax for the year 2022 shall be levied upon all taxable real property in the City of Whitehorse classified "agricultural" at the rate of 1.124 percent.
3. A general tax for the year 2022 shall be levied upon all taxable real property in the City of Whitehorse classified "non-residential" at the rate of 1.606 percent.
4. A general tax for the year 2022 shall be levied upon all taxable real property in the City of Whitehorse classified "residential" at the rate of 1.054 percent.
5. This bylaw shall be deemed to have been in full force and effect on January 1, 2022.

FIRST READING: January 31, 2022

SECOND READING:

THIRD READING and ADOPTION:

Mayor

City Clerk

CITY OF WHITEHORSE
BYLAW 2022-02

EXPLANATORY NOTES

This bylaw sets out the 2022 property tax mill rates. The tables below show how the 2022 mill rates compare to the previous four years.

	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>
Agricultural	1.124	1.140	1.154	1.167	1.141
Non-Residential	1.606	1.622	1.636	1.649	1.612
Residential	1.054	1.070	1.084	1.097	1.072

Average Residential Property (RSC, RS1, RR1 and RS2)

<u>Assessment</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>
Improvements	\$174,014	\$163,385	\$159,115	\$153,694	\$152,290
Land	\$73,680	\$74,374	\$74,705	\$71,823	\$72,030
Total Assessed Value	\$247,684	\$237,579	\$233,821	\$225,517	\$224,321
Tax Levy	\$2,611	\$2,544	\$2,535	\$2,474	\$2,405

CITY OF WHITEHORSE
BYLAW 2022-03

A bylaw to amend Fees and Charges Bylaw 2014-36

WHEREAS all City of Whitehorse municipal fees and charges are consolidated into one bylaw; and

WHEREAS section 220 of the *Municipal Act* (R.S.Y. 2002) provides that council may by bylaw amend or vary bylaws; and

WHEREAS it is deemed desirable that the Fees and Charges Bylaw be amended to reflect the 2022 Operating Budget and the provisional operating budgets for 2023 and 2024;

NOW THEREFORE the council of the municipality of the City of Whitehorse, in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. The fee schedule attached to and forming part of Fees and Charges Bylaw 2014-36 is hereby amended by repealing existing Schedules 1 to 12 and substituting therefore new Schedules 1 to 12 attached hereto as Appendix "A" and forming part of this bylaw.
2. This bylaw shall be deemed to have been in full force and effect on the 1st day of January 2022.

FIRST READING: January 31, 2022

SECOND READING:

THIRD READING and ADOPTION:

Mayor

City Clerk

CITY OF WHITEHORSE

BYLAW 2022-03

Explanatory Notes

This bylaw amends the Fees and Charges Bylaw to reflect changes required as part of the annual budget process. The schedules have all been reformatted and any fee rate changes are highlighted in blue as detailed herein:

- Effective January 1, 2022 increase the Parks Rental Fees and Cemetery Fees by 2%. This is the standard annual increase.
- Increase Recreation and Facility Services fees and charges by 2% effective September 1, 2022. This is the standard annual increase, affecting sports fields and arenas, pool, storage, memberships and admissions.
- Effective January 1, 2022 various Building and Development Permit fees will increase as well as Land and Building Searches and Certificates fees.
- Increase Waste Management Fees by 3.60% (\$4.00 per tonne).
- Increase other Waste Management Fees as indicated

DEPARTMENT	FEE TYPE	DESCRIPTION	ADDITIONAL DETAILS	UNIT	BYLAW 2022-03	NEW EFFECTIVE DATE	NEW FEE IF GST APPLICABLE
Land & Building Services	Building File Information			each	\$ 75.00	1-Jan-22	\$ 63.00
Land & Building Services	Building Permit	Base Rate of \$150.00 plus .71% of construction value		minimum	\$ 150.00	1-Jan-22	no gst
Land & Building Services	Building Permit	Designated municipal historic resource		each	\$ -	27-Jan-03	no gst
Land & Building Services	Building/Plumbing Permit Refund	Written request from applicant within 6 months of original date of issue; and no permit related work on site has begun + deduction of \$75. or 20% of fee whichever is more		fee	\$ 75.00	1-May-12	no gst
Land & Building Services	Building Placement (excluding modular homes)	.71% of construction value on new site (including any renovation) or minimum \$150.00		minimum	\$ 150.00	1-Jan-22	no gst
Land & Building Services	Mobile Home Placement	.71% of construction value on new site (including any renovation) or minimum \$150.00		minimum	\$ 150.00	1-Jan-22	no gst
Land & Building Services	Construction-No Permit	Construction (including excavation) commenced without prior authorization: Double (2x) the normal fee		each	varies	14-Mar-05	no gst
Land & Building Services	Demolition Permit	Fee (\$150) plus deposit of \$5.00 per sq. meter of Building area – Minimum Deposit \$200		each	\$ 150.00	1-Jan-22	no gst
Land & Building Services	Special Inspection	Special Inspection not under a permit		each	\$ 75.00	1-May-12	no gst
Land & Building Services	Heating Appliance Permit	Wood stoves and appliances not installed under general building permit		each	\$ 75.00	1-May-12	no gst
Land & Building Services	Mechanical Permit	(Sprinkler) \$150.00 minimum or .71% of contract price		minimum	\$ 150.00	1-Jan-22	no gst
Land & Building Services	Permit Transfer			each	Remove Fee		
Land & Building Services	Plumbing Permit	Minimum \$150.00 plus \$7.50 per fixture		minimum	\$ 150.00	1-Jan-22	no gst
Land & Building Services	Temporary Building	Fee plus \$500.00 deposit		each	\$ 75.00	1-May-12	no gst
Land & Building Services	Controlled Substance Properties	Service Fees as defined in the <i>Controlled Substance Properties</i> Bylaw		all costs	Cost +	24-Sep-07	no gst
Land & Building Services	Controlled Substance Properties	Inspection Fee		each	\$ 500.00	24-Sep-07	no gst
Land & Building Services	Controlled Substance Properties	Special safety inspection as defined in the <i>Controlled Substance Properties</i> Bylaw		each	\$ 500.00	24-Sep-07	no gst
Land & Building Services	Controlled Substance Properties	Subsequent inspection re failure to undertake actions ordered		each	\$ 1,000.00	24-Sep-07	no gst
Land & Building Services	Address Changes	changing a municipal address	no relocation	each	\$ 200.00	22-Jun-98	no gst
Land & Building Services	Development Cost Charge	residential, single family	unserviced Country Residential secondary Suite	per dwelling	\$ 1,040.00	1-Jul-14	no gst
Land & Building Services	Development Cost Charge	residential, single family	urban serviced lot	per dwelling	\$ 3,641.00	1-Jul-14	no gst
Land & Building Services	Development Cost Charge	residential, single family	country residential serviced lot	per dwelling	\$ 3,641.00	1-Jul-14	no gst
Land & Building Services	Development Cost Charge	residential, single family	country residential non serviced lot	per dwelling	\$ 1,769.00	1-Jul-14	no gst
Land & Building Services	Development Cost Charge	residential, duplex	duplex housing	per 2 dwellings	\$ 5,826.00	1-Jul-14	no gst
Land & Building Services	Development Cost Charge	residential, multiple housing	townhouse	per dwelling	\$ 2,913.00	1-Jul-14	no gst
Land & Building Services	Development Cost Charge	residential, multiple housing	apartment	per dwelling	\$ 2,185.00	1-Jul-14	no gst
Land & Building Services	Development Cost Charge	residential, multiple housing	multiple detached dwellings	per dwelling	\$ 2,913.00	1-Jul-14	no gst
Land & Building Services	Development Cost Charge	Approved Development Incentive	Suite Development Incentive	per dwelling	\$ -	24-Feb-20	no gst
Land & Building Services	Development Cost Charge	Approved Development Incentive	Neighbourhood Density Development Incentive. To a maximum of \$50,000 in regular DCCs	per dwelling	\$ -	24-Feb-20	no gst
Land & Building Services	Development Cost Charge	Approved Development Incentive	RCM2 Development Incentive	per dwelling	\$ -	24-Feb-20	no gst
Land & Building Services	Development Cost Charge	Approved Development Incentive	Rental and Supportive Housing Development Incentive	per dwelling	\$ -	24-Feb-20	no gst
Land & Building Services	Development Agreement	Approved Development Incentive	Rental and Supportive Housing Development Incentive	each	\$ 200.00	24-Feb-20	no gst
Land & Building Services	Development Permit	Conditional Use - \$500 plus applicable Permitted Use fee.		each +	\$ 500.00	1-Jan-15	no gst
Land & Building Services	Development Permit	Designated municipal historic resource		each	\$ -	27-Jan-03	no gst
Land & Building Services	Development Permit	Change of Use	Change of Use with new zoning requirements: All zones	each	\$ 350.00	1-Jan-22	no gst
Land & Building Services	Development Permit	Change of Use	Change of Use without new zoning requirements: All zones	each	\$ 95.00	1-Jan-22	no gst
Land & Building Services	Development Permit	New Development	New Use: Single detached & duplex housing; triplex & townhouse housing where each unit is on a separate fee-simple lot, living suite or garden suite	each unit	\$ 175.00	1-Jan-22	no gst
Land & Building Services	Development Permit	New Development	New Use and/or new Gross Floor Area (GFA): All other uses: \$400.00 + \$1.10/m2 GFA; Minor change to plans for application in progress resulting in revised GFA being <10% more or less than original GFA - no fee change (i.e. no refund if less, no additional charge if more)	each +	\$ 400.00	1-Jan-22	no gst
Land & Building Services	Development Permit	Secondary Use of a Residence	Home-based Business, Bed and Breakfast Lodging, Family Day Home	each	\$ 40.00	1-Jan-22	no gst
Land & Building Services	Development Permit	Placement of Sign	Per Sign	each	\$ 40.00	1-Jan-22	no gst
Land & Building Services	Development Permit	Schwatka Lake Waterfront Policy Dock Permit	Annual permit	each	\$ 300.00	1-May-16	no gst
Land & Building Services	Development Permit	Schwatka Lake Waterfront Policy Dock Permit	Refundable deposit	each	\$ 1,500.00	1-May-16	no gst
Land & Building Services	Development Permit	Demolition/Relocation of a Structure	Demolition Structure (<75 m2)	each	\$ 95.00	1-Jan-22	no gst
Land & Building Services	Development Permit	Demolition/Relocation of a Structure	Commercial	each	\$ 350.00	1-Jan-22	no gst
Land & Building Services	Development Permit	Demolition/Relocation of a Structure	Residential	each	\$ 250.00	1-Jan-22	no gst
Land & Building Services	Development Permit	Temporary Use Permit	Community Event	each	\$ 40.00	1-Jan-22	no gst
Land & Building Services	Development Permit	Temporary Use Permit	Commercial Event/Development	each	\$ 350.00	1-Jan-22	no gst
Land & Building Services	Development Permit	Temporary Use Permit	Temporary Use Permit<7 days	each	\$ 40.00	1-Jan-22	no gst
Land & Building Services	Development Permit	Mobile food Vendor on public site	Annual permit	each	\$ 350.00	1-Jan-22	no gst
Land & Building Services	Development Permit	Mobile food Vendor on public site	Monthly for electricity	monthly	\$ 50.00	1-Apr-21	no gst
Land & Building Services	Development Permit Refund	Development Permit Refund	Denied or withdrawn applications, or written request from applicant within 6 months of original approval date (provided no permit-related work on site has occurred) - deduction of the greater of \$55.00 or 50% of fee. The conditional use application fee is not refundable.	each	Varies	1-Apr-21	no gst
Land & Building Services	Land Management	Development agreement		each	\$ 200.00	29-Jan-07	no gst
Land & Building Services	Land Management	Road Closure Bylaw		each	\$ 500.00	29-Jan-07	no gst
Land & Building Services	Land Management	Subdivision Approval Extension		each	\$ 250.00	29-Jan-07	no gst
Land & Building Services	Parking	Payment in lieu of providing parking space	Space in the CC, CPG and CMW Zones	each space	\$ 18,706.00	13-Nov-01	no gst
Land & Building Services	Parking	Payment in lieu of providing parking space	space in the CM1 and CM2 zones	each space	\$ 7,967.00	13-Nov-01	no gst
Land & Building Services	Subdivision Application	Condominium (non refundable fee)	\$50.00 per unit being created to a maximum of \$500.00	each	\$ 50.00	8-Jan-01	no gst
Land & Building Services	Subdivision Application	Consolidation (non refundable fee)		each	\$ 50.00	22-Jun-98	no gst
Land & Building Services	Subdivision Application	Subdivision (non refundable fee)	min. charge \$250. max. charge \$1000. ea. Lot \$100	each	\$ 100.00	22-Jun-98	no gst
Land & Building Services	Subdivision Application	Property line adjustment or realignment (non refundable fee)	ea. adjustment/realignment \$50	each	\$ 50.00	8-Jan-01	no gst

DEPARTMENT	FEE TYPE	DESCRIPTION	ADDITIONAL DETAILS	UNIT	BYLAW 2021-36 APPROVED FEE	EFFECTIVE DATE	FEE IF GST APPLICABLE
Bylaw Services	Impound Fee	Impounded	ATV Bylaw	each	\$ 150.00	1-Oct-12	no gst
Bylaw Services	Special Events Permit	Special events permit, request to use ATV in prohibited area	ATV Bylaw	each	\$ 50.00	1-Oct-12	no gst
Bylaw Services	Site Inspection for Special Events Permit	Site Inspection for special events permit, request to use ATV in prohibited area	ATV Bylaw	each	\$ 110.00	1-Oct-12	no gst
Bylaw Services	Pound Fee	impounded - animal, other	actual cost of seizure & impoundment	each	cost +	23-Feb-09	no gst
Bylaw Services	Pound Fee	feed & care daily - animal, other	in addition to actual costs of seizure	each	\$ 25.00	2-Jan-02	\$ 26.25
Bylaw Services	Pound Fee	feed & care daily - cat	daily except weekends & stat. holidays prior to release	each	\$ 5.50	23-Feb-09	\$ 5.80
Bylaw Services	License (Lifetime) tag	neutered - cat or dog	lifetime fee	each	\$ 27.50	23-Feb-09	no gst
Bylaw Services	license administrative fee	Changing from un-neutered to neutered classification - cat or dog		each	\$ 11.00	23-Feb-09	no gst
Bylaw Services	license tag	un-neutered cat or dog	annual fee	each	\$ 50.00	1-Jan-11	no gst
Bylaw Services	license tag	Replacement tag - Cat or dog		each	\$ 2.75	23-Feb-09	no gst
Bylaw Services	Special Permit	Application for special permit for 3 dogs or 3 cats		each	\$ 100.00	10-Jan-05	no gst
Bylaw Services	Pound Fee	Feed & care daily - Dog	daily except weekends & stat. holidays prior to release	each	\$ 15.00	2-Jan-02	\$ 15.75
Bylaw Services	Dangerous Dog Fees	Licensing Fee	residing within the city limits	Yearly	\$ 250.00	23-Feb-09	no gst
Bylaw Services	Pound Fee	Cat or dog - No Tag - 1st impoundment in 12 month period		each	\$ 60.00	2-Jan-02	no gst
Bylaw Services	Pound Fee	Cat or dog - No Tag - 2nd impoundment		each	\$ 150.00	2-Jan-02	no gst
Bylaw Services	Pound Fee	Cat or dog - No Tag - 3rd or subsequent impoundment		each	\$ 250.00	22-Jun-98	no gst
Bylaw Services	Pound Fee	Cat or dog - No Tag - 1st impoundment in 12 month period		each	\$ 40.00	2-Jan-02	no gst
Bylaw Services	Pound Fee	Cat or dog - No Tag - 2nd impoundment in 12 month period		each	\$ 135.00	2-Jan-02	no gst
Bylaw Services	Pound Fee	Cat or dog - No Tag - 3rd or subsequent impoundment in 12 month period		each	\$ 200.00	22-Jun-98	no gst
Bylaw Services	Sale of Cat or Dog	Pound fee + feed & care costs		each	varies	22-Jun-98	no gst
Bylaw Services	Special Permit	Dog team within City limits	annual fee	each	\$ 120.00	29-Jan-07	no gst
Bylaw Services	Animal Trap Rental	Rental of animal trap for cat or dog for 10 days		each	\$ 25.00	1-Jan-12	\$ 26.25
Land & Building Services/Bylaw	Business License	Each business for twelve (12) consecutive months from date of purchase, plus surcharge if applicable		each	\$ 160.00	1-Jan-14	no gst
Land & Building Services/Bylaw	Business License	Door to Door Salesperson, Non Resident Business	Surcharge	each +	\$ 846.00	1-Jul-13	no gst
Land & Building Services/Bylaw	Business License	Door to Door Salesperson, Resident Business	Surcharge	each +	\$ 186.00	1-Jul-13	no gst
Land & Building Services/Bylaw	Business License	Licensed premises (liquor) above 70 square meters	Surcharge	per sq mtr+	\$ 2.11	23-Feb-09	no gst
Land & Building Services/Bylaw	Business License	Accommodation surcharge (rental housing; hotel/motel) above 5 units or rooms	Surcharge	per room +	\$ 7.92	1-Jul-13	no gst
Land & Building Services/Bylaw	Business License	Mobile Home Park over 5 spaces	Surcharge	per space+	\$ 7.92	23-Feb-09	no gst
Land & Building Services/Bylaw	Business License	Minor Business Category	Characterized by minimal operations and revenue (e.g. Special Event Artists, Party Plan Activity)	each +	\$ 100.00	1-Jul-13	no gst
Land & Building Services/Bylaw	Business License	Retail sales/Wholesale outlets over 220 square meters		per sq mtr +	\$ 0.66	23-Feb-09	no gst
Land & Building Services/Bylaw	Business License	Retail sales/Wholesale outlets over 220 square meters	Surcharge	each +	\$ 100.00	1-Jul-13	no gst
Land & Building Services/Bylaw	Business License	Retail Cannabis Business	maximum of 12 consecutive months per year, plus surcharge if applicable	each	\$ 2,000.00	1-Jul-18	no gst
Land & Building Services/Bylaw	Business License	Seasonal Business License	maximum of 6 consecutive months per year, plus surcharge if applicable	each +	\$ 100.00	1-Jul-13	no gst
Land & Building Services/Bylaw	Business License	Transfer Fee	to transfer the place of business to a new owner	each	\$ 26.40	23-Feb-09	no gst
Land & Building Services/Bylaw	Business License	Transfer Fee	to change the name of the business	each	\$ 26.40	23-Feb-09	no gst
Land & Building Services/Bylaw	Business License	Re-application Fee	10% late penalty if renewed after business license expiration date from day 1-30. \$50 penalty from day 31- 365	each	\$ 0.10	1-Jan-14	no gst
Land & Building Services/Bylaw	Business License	Re-application Fee	\$50 reapplication fee after the 30 day period of non-renewal	each	\$ 50.00	1-Jan-14	no gst
Bylaw Services	Bagged Meters	Construction - A maximum of 2 meter heads - after 30 consecutive days at regular rates		Meter/day	\$ 15.00	8-Oct-13	\$ 15.75
Bylaw Services	Bagged Meters	Funeral		First 5 meters	\$ -	8-Oct-13	no gst
Bylaw Services	Bagged Meters	\$25.00 per metered parking space per day		meter/day	\$ 25.00	29-Jan-07	\$ 26.25
Bylaw Services	Bagged Meters	\$12.50 per metered parking space per day when the parking spaces are used for pop-up patios or sidewalk cafes ending December 31, 2021		meter/day	\$ 12.50	15-Jun-21	\$ 13.15
Bylaw Services	Parking Permit	Loading Zone Day - Central Business District		day	\$ 10.00	1-Mar-15	no gst
Bylaw Services	Parking Permit	Loading Zone Week - Central Business District		week	\$ 25.00	1-Mar-15	no gst
Bylaw Services	Parking Permit	Loading Zone Year - Central Business District		year	\$ 50.00	1-Mar-15	no gst
Bylaw Services	Parking	Kiosk Fee		per hour	\$ 0.47	4-Jun-17	\$ 0.50
Bylaw Services	Parking Meter	Parking Meter Fee		15 Mins	\$ 0.24	8-Oct-13	\$ 0.25
Bylaw Services	Noise Variance Letters	Administration Fees, To extend hours		each	\$ 50.00	23-Feb-09	no gst
Bylaw Services	Parking Permit	Commercial Accessible		each	\$ 35.00	1-Jan-14	no gst
Bylaw Services	Parking Permit	Temporary Accessible		each	\$ 25.00	1-Jan-14	no gst
Bylaw Services	Parking Permit	Replacement Accessible, All Accessible Parking Permits		each	\$ 25.00	1-Jan-14	no gst
Bylaw Services	Parking Permit	Permanent Accessible		each	\$ 25.00	1-Jan-12	no gst
Bylaw Services	Parking Permit	Fee for Service Vehicles issue on or before June 30 in any year		each	\$ 350.00	1-Jan-12	no gst
Bylaw Services	Parking Permit	Fee for Service Vehicles issued after June 30 in any year		each	\$ 175.00	1-Jan-12	no gst
Bylaw Services	Parkade Rental	Main Steele Parkade, monthly rent per parking stall	Monday to Friday	month	\$ 173.33	1-Jan-11	\$ 182.00
Bylaw Services	Parkade Rental	Main Steele Parkade	Weekly (weekdays), Weekly Rental	week	\$ 45.00	1-Mar-15	\$ 47.25
Bylaw Services	Parkade Rental	Second Steele Parkade	Monday to Friday	month	\$ 173.33	1-Jan-11	\$ 182.00
Bylaw Services	Parkade Rental	Second Steele Parkade	Daily (weekdays), Daily Rental	day	\$ 10.00	1-Mar-15	\$ 10.50
Bylaw Services	Parkade Rental	6th & Main Parkade, monthly rent per parking stall	Monday to Friday	month	\$ 98.10	1-Jul-20	\$ 103.00
Bylaw Services	Residential Parking Permit	First Permit - 1 Per Year	Program for persons residing adjacent to 2 hour zones outside of the Central Business District	each	\$ 50.00	1-Jan-14	\$ 52.50
Bylaw Services	Residential Parking Permit	Second Permit - 1 Per Year	Program for persons residing adjacent to 2 hour zones outside of the Central Business District	each	\$ 350.00	1-Jan-14	\$ 367.50

DEPARTMENT	FEE TYPE	DESCRIPTION	ADDITIONAL DETAILS	UNIT	BYLAW 2021-36 APPROVED FEE	EFFECTIVE DATE	FEE IF GST APPLICABLE
Bylaw Services	Residential Parking Permit	Visitor -2 Maximum per Year	Program for persons residing adjacent to 2 hour zones outside of the Central Business District	each	\$ 25.00	1-Jan-14	\$ 26.25
Bylaw Services	Residential Parking Permit	Replacement - as needed	Program for persons residing adjacent to 2 hour zones outside of the Central Business District	each	\$ 50.00	1-Jan-14	\$ 52.50
Bylaw Services	Road Closure Applications	Full Day	Up to a maximum of 2 blocks	each	\$ 250.00	23-Feb-09	\$ 262.50
Bylaw Services	Road Closure Applications	1/2 Day	Up to a maximum of 2 blocks	each	\$ 125.00	23-Feb-09	\$ 131.25
Bylaw Services	Road Closure Applications	Full Day	For each additional block	each	\$ 125.00	23-Feb-09	\$ 131.25
Bylaw Services	Street Occupancy Permit	Less than 1 week		each	\$ 35.00	1-Jan-14	no gst
Bylaw Services	Street Occupancy Permit	Up to 1 Month		each	\$ 50.00	1-Jan-14	no gst
Bylaw Services	Street Occupancy Permit	More than 1 Month		each	\$ 100.00	1-Jan-14	no gst
Bylaw Services	Road Closure Applications	1/2 Day	For each additional block	each	\$ 75.00	23-Feb-09	\$ 78.75
Bylaw Services	Road Closure Applications	Administration Costs	To process the Application	each	\$ 50.00	23-Feb-09	no gst
Bylaw Services	Parade/Road Closure	Traffic Control	For each intersection Bylaw staffs during parade	each	\$ 25.00	1-Jan-11	\$ 26.25
Bylaw Services	Safe Snowmobile Card	Fee paid by there person receiving the card after passing a snowmobile safety course exam online		each	\$ 34.95	1-Oct-12	\$ 36.70
Bylaw Services	Impound Fee	Impounded	Snowmobile Bylaw	each	\$ 150.00	1-Oct-12	no gst
Bylaw Services	Special Events Permit	Request to use Snowmobile in a prohibited area	Snowmobile Bylaw	each	\$ 50.00	1-Oct-12	no gst
Bylaw Services	Site Inspection for Special Events Permit	Request to use Snowmobile in a prohibited area	Snowmobile Bylaw	each	\$ 110.00	1-Oct-12	no gst
Bylaw Services	Driver Permit and Vehicle License	new, renewal - Vehicle for Hire	Vehicle for Hire Bylaw	each	\$ 75.00	1-Jan-12	no gst
Bylaw Services	Driver Permit and Vehicle License	replacement - Vehicle for Hire	Vehicle for Hire Bylaw	each	\$ 25.00	1-Jan-12	no gst
Bylaw Services	Inspection Fee	Inspection outside of scheduled dates - Vehicle for Hire		each	\$ 100.00	1-Jan-12	no gst

DEPARTMENT	FEE TYPE	DESCRIPTION	ADDITIONAL DETAILS	UNIT	BYLAW 2022-03	NEW EFFECTIVE DATE	NEW FEE IF GST APPLICABLE
Parks	Cemetery Disinterment	urn	only for forensic purposes	each	\$ 383.51	1-Jan-22	\$ 402.69
Parks	Cemetery Disinterment	casket	only for forensic purposes	each	\$ 914.76	1-Jan-22	\$ 960.49
Parks	Cemetery Interment	urn -after normal business hours	includes interment permit fee	each	\$ 535.41	1-Jan-22	\$ 562.18
Parks	Cemetery Interment	casket-after normal business hours	includes vault, shoring & interment permit fee	each	\$ 2,139.56	1-Jan-22	\$ 2,246.54
Parks	Cemetery Interment-winter	casket	includes vault, shoring & interment permit fee	additional each	\$ 1,804.00	1-Jan-22	\$ 1,894.20
Parks	Cemetery Interment	urn -during normal business hours	includes interment permit fee	each	\$ 356.96	1-Jan-22	\$ 374.81
Parks	Cemetery Interment	casket-during normal business hours	includes vault, shoring & interment permit fees	each	\$ 1,668.35	1-Jan-22	\$ 1,751.77
Parks	Cemetery Plot Purchase & Reservation Certificate	urn or casket -includes perpetual care & headstone placement for standard sized headstone		each	\$ 713.91	1-Jan-22	\$ 749.60
Parks	Cemetery Installation charge	Monument/Headstone/Memorial tablet	upright to 24 inches	each	\$ 236.03	1-Jan-22	\$ 247.83
Parks	Cemetery Installation charge	Monument/Headstone/Memorial tablet	upright to 48 inches	each	\$ 371.67	1-Jan-22	\$ 390.25

DEPARTMENT	FEE TYPE	DESCRIPTION	ADDITIONAL DETAILS	UNIT	BYLAW 2019-12 APPROVED FEE	EFFECTIVE DATE	FEE IF GST APPLICABLE
Fleet and Transportation Maintenance	Equipment Charge	Tandem Dump & Tractor	Charge out rate for Tandem Dump Truck & Tractor	per hour	\$ 76.00	1-Jan-11	\$ 79.80
Water & Waste Services	Equipment Charge	Eductors - Vactors	Charge out rate for Eductor - Vactors	per hour	\$ 170.00	1-May-15	\$ 178.50
Fleet and Transportation Maintenance	Equipment Charge	Road Grader	Charge out rate for Road Grader	per hour	\$ 94.00	1-Jan-11	\$ 98.70
Fleet and Transportation Maintenance	Equipment Charge	Pickups	Charge out rate for Pickups	per hour	\$ 19.00	1-Jan-11	\$ 19.95
Fleet and Transportation Maintenance	Equipment Charge	One Tons	Charge out rate for One Tons	per hour	\$ 30.00	1-Jan-11	\$ 31.50
Fleet and Transportation Maintenance	Equipment Charge	Loaders	Charge out rate for Loaders	per hour	\$ 90.00	1-Jan-11	\$ 94.50
Fleet and Transportation Maintenance	Equipment Charge	Single Axle 5 Ton	Charge out rate for Single Axle 5 Ton	per hour	\$ 74.00	1-Jan-11	\$ 77.70
Fleet and Transportation Maintenance	Equipment Charge	Track Hoe	Charge out rate for Track Hoe	per hour	\$ 125.00	1-Jan-11	\$ 131.25
Fleet and Transportation Maintenance	Equipment Charge	Wheel Case Hoe	Charge out rate for Wheel Case Hoe	per hour	\$ 65.00	1-Jan-11	\$ 68.25
Fleet and Transportation Maintenance	Equipment Charge	Street Sweepers	Charge out rate for Street Sweepers	per hour	\$ 83.00	1-Jan-11	\$ 87.15
Fleet and Transportation Maintenance	Equipment Charge	Skid Steer	Charge out rate for Skid Steer	per hour	\$ 50.00	1-Jan-11	\$ 52.50
Water & Waste Services	Equipment Charge	Steamer Truck	Charge out rate for Steamer Truck	per hour	\$ 192.00	1-Jan-11	\$ 201.60
Fleet and Transportation Maintenance	Equipment Charge	Bucket Truck	Charge out rate for Bucket Truck	per hour	\$ 150.00	1-Jan-11	\$ 157.50
Fleet and Transportation Maintenance	Equipment Charge	Vibrator Roller	Charge out rate for Vibrator Roller	per hour	\$ 50.00	1-Jan-11	\$ 52.50
Fleet and Transportation Maintenance	Equipment Charge	Paver	Charge out rate for Paver	per hour	\$ 100.00	1-Jan-11	\$ 105.00
Fleet and Transportation Maintenance	Equipment Charge	Pothole Patcher	Pothole Patcher with 2 Operators	per hour	\$ 600.00	1-Jan-11	\$ 630.00
Fleet and Transportation Maintenance	Equipment Charge	Compressor	Charge out rate for Compressor	per hour	\$ 50.00	1-Jan-11	\$ 52.50
Fleet and Transportation Maintenance	Equipment Charge	Tapping Tool	Charge out rate for Tapping Tool	per hour	\$ 80.00	1-Jan-11	\$ 84.00
Water & Waste Services	Equipment Charge	Camera	Charge out rate for Camera	per hour	\$ 40.00	1-Jan-11	\$ 42.00
Fleet and Transportation Maintenance	Equipment Charge	Brush Chipper		per hour	\$ 50.00	1-Jan-11	\$ 52.50
Water & Waste Services	Equipment Charge	Water Service Freeze Machine	Charge out rate for Water Service Freeze Machine	per hour	\$ 20.00	1-Jul-13	\$ 21.00
Water & Waste Services	Equipment Charge	Sewer Router	Charge out rate for Sewer Router	per hour	\$ 20.00	1-Jul-13	\$ 21.00
Water & Waste Services	Equipment Charge	Water Service Thaw Machine	Charge out rate for Water Service Thaw Machine	per hour	\$ 20.00	1-Jul-13	\$ 21.00
Water & Waste Services	Equipment Charge	Sewer Camera -Large diameter pipe		per hour	\$ 50.00	1-May-15	\$ 52.50
Water & Waste Services	Labor Charge	Water & Waste Personnel	Personnel between the hours of 7:00am to 5:30pm PST	Per Person-Per Hour	\$ 70.00	31-Mar-19	\$ 73.50
Water & Waste Services	Labor Charge	Water & Waste Personnel	Personnel outside of the hours of 7:00am to 5:30pm PST - Minimum of 4 hours will be charged	Per Person-Per Hour	\$ 120.00	31-Mar-19	\$ 126.00
Fleet and Transportation Maintenance	Labor Charge	Fleet and Transportation Maintenance Personnel	Personnel between the hours of 7:00am to 5:30pm PST	Per Person-Per Hour	\$ 70.00	31-Mar-19	\$ 73.50
Fleet and Transportation Maintenance	Labor Charge	Fleet and Transportation Maintenance Personnel	Personnel outside of the hours of 7:00am to 5:30pm PST - Minimum of 4 hours will be charged	Per Person-Per Hour	\$ 120.00	31-Mar-19	\$ 126.00
Parks	Equipment Charge	Water Truck	1 Operator & Truck	Per Hour	\$ 147.19	1-Jan-20	\$ 154.55

DEPARTMENT	FEE TYPE	DESCRIPTION	ADDITIONAL DETAILS	UNIT	BYLAW 2022-03	NEW EFFECTIVE DATE	NEW FEE IF GST APPLICABLE
Recreation Services	Administration	Withdrawal/Change	All Programs	Each	\$ 25.00	1-Jul-13	no gst
Recreation Services		***non-profit groups charging admission pay the regular rate - this will apply to all non-				23-Feb-09	no gst
Recreation Services		***for profit groups minimum full cost recovery plus negotiated terms by the Department Manager or designate				1-Mar-11	no gst
Recreation Services	Rental, Leisure Ice	Dry-Floor Leisure Ice	1/3 of Dry floor arena rates	1/2 day	\$ -	1-Jan-11	no gst
Recreation Services	Damage Deposit	Dry floor rentals or any rentals where liquor is served or consumed-\$500 per booking		per booking	\$ 500.00	1-Jan-10	no gst
Recreation Services	Dry Floor (Arenas)	Regular Rate + cost of staff	plus cost of staff	hour	\$ 172.48	1-Sep-22	\$ 181.10
Recreation Services	Dry Floor (Arenas)	Y/S/D Non-Profit Discount	plus cost of staff	hour	\$ 79.38	1-Sep-22	\$ 83.35
Recreation Services	Dry Floor (Arenas)	Adult Non-Profit Discount	plus cost of staff	hour	\$ 118.95	1-Sep-22	\$ 124.90
Recreation Services	Rental, Fieldhouses	Y/S/D Non-profit Discount	Non-Prime Time 6am-3pm Mon-Fri & all summer	hour	\$ 59.52	1-Sep-22	\$ 62.50
Recreation Services	Rental, Fieldhouses	Adult Non-profit Discount	Non-Prime Time 6am-3pm Mon-Fri & all summer	hour	\$ 89.24	1-Sep-22	\$ 93.70
Recreation Services	Rental, Takhini Arena	Mezzanine	Summer(minimum 3 hr Rental)	hour	\$ 66.67	1-Sep-20	\$ 70.00
Recreation Services	Rental, Outdoor Training Field (Takhini Arena)	April 1 - Sept 30 (based on field condition)		each	Actual Cost	23-Feb-09	Actual Cost Plus GST
Recreation Services	Rental, Snowball	Maximum 1.5 hours operation	With Leisure Ice rental	each 15 min	\$ 47.62	1-Sep-22	\$ 50.00
Recreation Services	Rental, Parking Lot	Regular Rate	valid April 1-Sept 30, outside regular season	hour	\$ 44.81	1-Sep-22	\$ 47.05
Recreation Services	Rental, Winter Ice	Adult Discount	Non-Prime Time 6am-3pm Mon-Fri	hour	\$ 131.48	1-Sep-22	\$ 138.05
Recreation Services	Rental, Winter Ice	Y/S/D Discount	Non-Prime Time 6am-3pm Mon-Fri	hour	\$ 83.43	1-Sep-22	\$ 87.60
Recreation Services	Rental, Winter Ice	Adult Non-Profit Discount	Sept -April	hour	\$ 175.43	1-Sep-22	\$ 184.20
Recreation Services	Rental, Winter Ice	Y/S/D Non-Profit Discount	Sept-April	hour	\$ 111.24	1-Sep-22	\$ 116.80
Recreation Services	Rental Ice	Regular rate	January 1-December 31	hour	\$ 224.62	1-Sep-22	\$ 235.85
Recreation Services	Rental, Ice Summer	Non-Profit Discount	May - August	hour	\$ 170.14	1-Sep-22	\$ 178.65
Recreation Services	Storage/Exclusive Use Space	Storage Locker	Less Than 100 Cu Ft	year	\$ 127.99	1-Sep-21	\$ 134.40
Recreation Services	Storage/Exclusive Use Space	Small areas	100-299 cu ft.	year	\$ 510.87	1-Sep-21	\$ 536.40
Recreation Services	Storage/Exclusive Use Space	Medium areas	300-699 cu ft.	year	\$ 765.97	1-Sep-21	\$ 804.25
Recreation Services	Storage/Exclusive Use Space	Large areas	700-1000 cu ft.	year	\$ 1,019.95	1-Sep-21	\$ 1,070.95
Recreation Services	Storage/Exclusive Use Space	Other areas	Over 1000 Cu Ft. or has specialized services	year	\$ 1,276.31	1-Sep-21	\$ 1,340.15
Recreation Services	Office Space	office space rental		Monthly	\$ 230.96	1-Sep-21	\$ 242.50
Recreation Services	Rental	Kiosk Space	Non-Profit	Day	\$ 30.95	1-Sep-22	\$ 32.50
Recreation Services	Booking Amendment Fee	Request for changes to their rentals after being firmed up		Day	\$ 5.00	1-Sep-15	No GST
Recreation Services	Rental	Static Display Space	with written approval by Manager	Day	\$ 12.14	1-Sep-22	\$ 12.75
Recreation Services	Rental	Additional Staff	Extra rec staff required for rental or event support	hour	hourly rate + staff	1-Sep-15	hourly rate + staff
Recreation Services	Rental, Meeting Space	Large meeting area	Grey Mountain Room, Wellness Studio, Literacy Centre, Mezzanine	hour	\$ 47.62	1-Sep-20	\$ 50.00
Recreation Services	Rental, Meeting Space	Large meeting area-per day (10-24 hr)	Grey Mountain Room, Wellness Studio, Literacy Centre, Mezzanine	per day	\$ 476.19	1-Jan-21	\$ 500.00
Recreation Services	Rental, Meeting Space	Small meeting area	Meeting rooms, Kitchen and portion of Concourse	hour	\$ 23.81	1-Sep-20	\$ 25.00
Recreation Services	Rental, Pool	Regular Rate	2 Lifeguards for up to 50 people	hour	\$ 340.95	1-Sep-22	\$ 358.00
Recreation Services	Rental, Pool	Pool-Adult Non-Profit Discount	2 Lifeguards for up to 50 people	hour	\$ 255.71	1-Sep-22	\$ 268.50
Recreation Services	Rental, Pool	Pool - Youth/Senior/Disabled Non-Profit	2 Lifeguards for up to 50 people	hour	\$ 170.48	1-Sep-22	\$ 179.00
Recreation Services	Rental, Pool Lane	Pool Lane	1/8 of Pool Rental Rates	hour	\$ -	1-Jan-11	no gst
Recreation Services	Daily Single Admission	Adult	19 - 59 years	each	\$ 8.10	1-Sep-22	\$ 8.50
Recreation Services	Daily Single Admission	Senior/Student	60 yrs. or older, or proof of current post-secondary enrollment	each	\$ 6.57	1-Sep-22	\$ 6.90
Recreation Services	Daily Single Admission	Youth or Disabled	2 to 18 years or permanent disability	each	\$ 4.19	1-Sep-22	\$ 4.40
Recreation Services	Daily Single Admission	Family	2 guardians with up to 5 dependents 18 and under, at the same address	each	\$ 18.67	1-Sep-22	\$ 19.65
Recreation Services	Daily Single Admission	Small Child	Under 2	each	No Charge	15-Oct-05	No Charge
Recreation Services	6 Month Membership	Adult	19 - 59 years	per 6 Months	\$ 301.24	1-Sep-22	\$ 316.30
Recreation Services	6 Month Membership	Senior/Student	60 yrs. or older, or proof of current post-secondary enrollment	per 6 Months	\$ 247.71	1-Sep-22	\$ 260.10
Recreation Services	6 Month Membership	Youth or Disabled	2 to 18 years or permanent disability	per 6 Months	\$ 150.62	1-Sep-22	\$ 158.15
Recreation Services	6 Month Membership	1 Adult Family	1 guardian with up to 5 dependents 18 and under, at the same address	per 6 Months	\$ 386.43	1-Sep-22	\$ 405.75
Recreation Services	6 Month Membership	2 Adult Family	2 guardians with up to 5 dependents 18 and under, at the same address	per 6 Months	\$ 657.95	1-Sep-22	\$ 690.85
Recreation Services	1 year Membership	Adult	19 - 59 years	annual	\$ 543.00	1-Sep-22	\$ 570.15
Recreation Services	1 year Membership	Senior/Student	60 yrs. or older, or proof of current post-secondary enrollment	annual	\$ 446.86	1-Sep-22	\$ 469.20
Recreation Services	1 year Membership	Youth or Disabled	2 to 18 years or permanent disability	annual	\$ 277.43	1-Sep-22	\$ 291.30
Recreation Services	1 year Membership	1 Adult Family	1 guardian with up to 5 dependents 18 and under, at the same address	annual	\$ 699.52	1-Sep-22	\$ 734.50
Recreation Services	1 year Membership	2 Adult Family	2 guardians with up to 5 dependents 18 and under, at the same address	annual	\$ 1,194.95	1-Sep-22	\$ 1,254.70
Recreation Services	30 Day Pass	Adult	19 - 59 years	each	\$ 55.48	1-Sep-22	\$ 58.25
Recreation Services	30 Day Pass	Senior/Student	60 yrs. or older, or proof of current post-secondary enrollment	each	\$ 45.57	1-Sep-22	\$ 47.85
Recreation Services	30 Day Pass	Youth or Disabled	2 to 18 years or permanent disability	each	\$ 27.76	1-Sep-22	\$ 29.15
Recreation Services	30 Day Pass	1 Adult Family	1 guardian with up to 5 dependents 18 and under, at the same address	each	\$ 71.33	1-Sep-22	\$ 74.90
Recreation Services	30 Day Pass	2 Adult Family	2 guardians with up to 5 dependents 18 and under, at the same address	each	\$ 121.86	1-Sep-22	\$ 127.95
Recreation Services	Group Membership	On 6 Month & 1 Year Memberships	10 or more people in a group will receive 10% off individual memberships		\$ -	1-Sep-20	no gst
Recreation Services	Adult Programming	min. 100% recoverable	Including all partnership Programs	each	See Leisure Guide	1-Jan-10	See Active Living Guide
Recreation Services	Children/Youth/Senior/Disabled Programming	min. 50% recoverable	not including day camp	each	See Leisure Guide	1-Jan-10	See Active Living Guide
Recreation Services	Day-camp Programming	min. 60% recoverable		each	See Leisure Guide	1-Mar-11	See Active Living Guide

DEPARTMENT	FEE TYPE	DESCRIPTION	ADDITIONAL DETAILS	UNIT	BYLAW 2022-03	NEW EFFECTIVE DATE	NEW FEE IF GST APPLICABLE
Recreation Services	10-Day Flex Pass (max 2 year)	Adult	19 - 59 years and it expires in 2 years from the date of purchase	each	\$ 71.33	1-Sep-22	\$ 74.90
Recreation Services	10-Day Flex Pass (max 2 year)	Senior/Student	60 yrs. or older, or proof of current post-secondary enrollment and expires in 2 years from the date of purchase	each	\$ 57.48	1-Sep-22	\$ 60.35
Recreation Services	10-Day Flex Pass (max 2 year)	Child/Youth or Disabled	2 to 18 years or permanent disability and it expires in 2 years from the date of purchase	each	\$ 36.67	1-Sep-22	\$ 38.50
Recreation Services	10-Day Flex Pass (max 2 year)	Family	2 guardians with up to 5 dependents 18 and under, at the same address and it expires in 2 years from the date of purchase	each	\$ 168.43	1-Sep-22	\$ 176.85
Recreation Services	Rental, set up	1/2 of regular rental rate		per booking	1/2 of regular rental rate	1-Jan-10	1/2 of regular rental rate
Recreation Services	Rental, Fieldhouses	Y/S/D Non-Profit Discount	Flexihall or Fieldhouse	hour	\$ 79.38	1-Sep-22	\$ 83.35
Recreation Services	Rental, Fieldhouses	Adult Non-Profit Discount	Flexihall or Fieldhouse	hour	\$ 118.95	1-Sep-22	\$ 124.90
Recreation Services	Rental, Fieldhouses	Regular Rate	Flexihall or Fieldhouse	hour	\$ 158.67	1-Sep-22	\$ 166.60
Recreation Services	Rental Sports Equipment	skate rentals/badminton racquets		per unit	\$ 3.81	1-Sep-22	\$ 4.00
Recreation Services	Rental	Portable Bleachers	Staff costs	each	Actual Cost	1-Sep-20	Actual Cost
Recreation Services	Rental	Mobile Electric Cart	240 Volts	each	\$ 104.24	1-Sep-22	\$ 109.45
Recreation Services	Rental	Basic Equipment	Table, Podium	each	\$ 12.14	1-Sep-21	\$ 12.75
Recreation Services	Rental	Minor Equipment	AV Equipment, Projector, Activity Bag	each	\$ 24.29	1-Sep-21	\$ 25.50
Recreation Services	Rental	Major Equipment	Fitness, High Value or Set of Equipment	each	\$ 72.86	1-Sep-21	\$ 76.50
Recreation Services	Rental	Chairs		each	\$ 2.43	1-Sep-21	\$ 2.55
Recreation Services	Rental	Outside Hours Operation	Charges at Regular Rental Rate, Non-profit discounts do not apply	each	Per Rental Type	1-Sep-20	Per Rental Type
Recreation Services	Floor covering installation	Staff Costs	Full Flexi is 8 hours	actual cost	Actual Cost	1-Sep-20	Actual Cost Plus GST
Recreation Services	Stage (4' X 8' Risers)	Staff Costs	One Section is one Hour	each	Actual Cost	1-Sep-20	Actual Cost Plus GST
Recreation Services	Advertising	Board Advertising - CGC	Board advertising for arenas and fieldhouses	annual	\$ 864.76	1-Jan-20	\$ 908.00
Recreation Services	Advertising	Poster Ads	Poster Ads up to 11x17	Monthly	\$ 26.67	1-Jan-20	\$ 28.00
Recreation Services	Advertising	4x8 Sign - CGC	4x8 Sign Advertising	annual	\$ 570.48	1-Jan-20	\$ 599.00
Recreation Services	Advertising	Takhini Arena	65% of CGC Advertising rates	annual	65% of CGC rates	1-Jan-20	65% of CGC rates
Recreation Services	Advertising	Resurfacer - CGC	1 Side	annual	\$ 1,100.00	1-Jan-20	\$ 1,155.00
Recreation Services	Advertising	Resurfacer - CGC	2 Sides	annual	\$ 1,650.48	1-Jan-20	\$ 1,733.00
Recreation Services	Advertising	Resurfacer - CGC	Top	annual	\$ 824.76	1-Jan-20	\$ 866.00
Recreation Services	Advertising	Resurfacer - CGC	Front	annual	\$ 550.48	1-Jan-20	\$ 578.00
Recreation Services	Advertising	Resurfacer - CGC	Rear	annual	\$ 275.24	1-Jan-20	\$ 289.00
Recreation Services	Advertising	Resurfacer - CGC	Entire Machine	annual	\$ 2,200.00	1-Jan-20	\$ 2,310.00
Recreation Services	Advertising	Ice Logo - CGC	1/2 Centre Ice	annual	\$ 1,650.48	1-Jan-20	\$ 1,733.00
Recreation Services	Advertising	Ice Logo - CGC	Full Centre Ice	annual	\$ 2,200.00	1-Jan-20	\$ 2,310.00
Recreation Services	Advertising	Ice Logo - CGC	Neutral Zone, End Zone, Blue Line	annual	\$ 1,100.00	1-Jan-20	\$ 1,155.00
Recreation Services	Advertising	Ice Logo - CGC	Face Off Dots	annual	\$ 275.24	1-Jan-20	\$ 289.00
Recreation Services	Advertising	Hallway Beams	Takhini Arena Only	annual	\$ 82.86	1-Jan-20	\$ 87.00
Recreation Services	Advertising	Active Living Guide-Non-Profit Organizations	HALF PAGE	each	\$ 87.62	1-Sep-20	\$ 92.00
Recreation Services	Advertising	Active Living Guide-Non-Profit Organizations	FULL PAGE	each	\$ 145.71	1-Sep-20	\$ 153.00
Recreation Services	Advertising	Active Living Guide - Profit Organizations	HALF PAGE	each	\$ 145.71	1-Sep-20	\$ 153.00
Recreation Services	Advertising	Active Living Guide - Profit Organizations	FULL PAGE	each	\$ 259.05	1-Sep-20	\$ 272.00
Recreation Services	Advertising	Active Living Guide - Cover Pages	10% off 2 editions, 15% off 3 editions	each	\$ 1,566.24	1-Jan-14	\$ 1,644.55
Recreation Services	Keys Deposit	all facilities	all facilities	each	\$ 50.00	1-Jan-10	no gst
Recreation Services	Wellness Service	Basic Body Comp or Program Design	Individual Member	each	\$ 61.90	1-Sep-21	\$ 65.00
Recreation Services	Wellness Service	Basic Body Comp or Program Design	Individual Non-member	each	\$ 71.43	1-Sep-21	\$ 75.00
Recreation Services	Bag of Pins	Whitehorse Pins	Bag of 25	bag of 25	\$ 9.52	1-Jan-15	\$ 10.00

DEPARTMENT	FEE TYPE	DESCRIPTION	ADDITIONAL DETAILS	UNIT	BYLAW 2020-32 APPROVED FEE	EFFECTIVE DATE	FEE IF GST APPLICABLE
Fire	Burning	Burning	open burning for land clearing purposes	per day	\$ 110.00	23-Feb-09	no gst
Fire	Burning	Burning-open burning for other than land clearing purposes	1 week (7 day) permit)	each	\$ 22.00	23-Feb-09	no gst
Fire	Burning	Burning-open burning for other than land clearing purposes-seasonal permit	Season is October 1 to March 31	per season	\$ 110.00	23-Feb-09	no gst
Fire	Confined Space	Confined Space Rescues	standard 3rd (third) party billing rates for staff & equipment plus \$500.00 for materials used	each event	actual + 500.00	27-Jan-03	no gst
Fire	Explosives	Explosives Storage for construction purposes		each	\$ 100.00	28-Jan-02	\$ 105.00
Fire	High Hazard Fireworks Display	Fireworks Permit	for non-City organized events fee + fire protection if needed	each	\$ 250.00	1-Jan-12	no gst
Fire	Occupancy Load	Determine Occupancy Load	determine the occupancy load for any space	each event	150.00 + 100/hr after the first 2 hours	1-Apr-20	+ GST
Fire	Safety Plan	Review of New Fire Safety Plan	Fee includes cost recovery for applicable wages and benefits	each	actual + 100	1-Jul-18	+ GST
Fire	Safety Plan	Update of Fire Safety Plan	Review of an updated fire safety plan		\$ 50.00	1-Jan-12	\$ 52.50
Fire	False Alarm	3rd and Subsequent Responses within 12 months	False alarms due to vandalism, defective alarm systems or equipment, or negligence of building owner, tenant or contractor	each	\$ 500.00	1-Oct-20	no gst
Fire	File search/Letter	Administration Costs	Information request including inspection or investigation reports provided to any person, insurance company or government agency required to prepare by the Fire Department based on the approval of the Fire Chief, Deputy Fire Chief, or Prevention Officer.	Per Request	5 per page+ 100 admin+Postage	1-Apr-20	+ GST
Fire	Response	Per Unit responding plus actual cost of incident mitigation, disposal and lost or damage to equipment		unit/hour+	actual + 250	1-Jul-18	no gst
Fire	Investigation	Fire or Incident Investigation	Investigation into fire or accident causation factors or any investigation where public safety from fire or accident needs to be determined. Fees will also be levied where ancillary agents are used for investigation purposes including towing, security, storage, specialized photographic or other evidentiary services. travel, accommodation, and other required services.	each	actual + 100	1-Jul-18	no gst
Fire	Inspection Fee	Compliance Re-inspection Fee		each	\$ 200.00	1-Jan-12	no gst
Fire	Inspection Fee	Inspection Required for Licensing and Permitting	Daycares or Child Care centers	each	\$ 50.00	1-Jul-18	no gst
Fire	Inspection Fee	Licensing Inspection	inspecting a premise for purpose of obtaining a liquor license	yearly	\$ 100.00	1-Jan-12	no gst
Fire	Inspection Fee	Special Event Inspection	If no occupancy load calculation is required	each	\$ 100.00	1-Jan-12	no gst
Fire	Stand-By	Confined Space	On Site Stand-By. Fee includes cost recovery for applicable wages, benefits and lost or damaged equipment	each	actual + \$500	1-Jul-18	no gst
Fire	Technical Rescue	Technical Rescue response beyond City of Whitehorse limits	Cost recovery for wages, benefits and any loss or damage to fire department equipment	each	Actual Cost	1-Jul-13	no gst
Fire	False Alarm	1st Response within 12 months	False alarms due to vandalism, defective alarm systems or equipment, or negligence of building owner, tenant or contractor	each	No charge	1-Oct-20	no gst
Fire	False Alarm	2nd Response within 12 months	False alarms due to vandalism, defective alarm systems or equipment, or negligence of building owner, tenant or contractor	each	\$ 200.00	1-Oct-20	no gst

DEPARTMENT	FEE TYPE	DESCRIPTION	ADDITIONAL DETAILS	UNIT	BYLAW 2018-39 APPROVED FEE	EFFECTIVE DATE	FEE IF GST APPLICABLE
Miscellaneous	Advertising	All			various by tender	8-Mar-99	no gst
Miscellaneous	AutoCAD custom drafting & plotting	minimum 1/2 hour charge		per hour	\$ 50.00	1-Jan-08	\$ 52.50
Miscellaneous	AutoCAD drawing compilation and printing			per sheet	\$ 21.50	1-Jan-08	\$ 22.60
Miscellaneous	AutoCAD Plotting			per plot	\$ 8.25	1-Jan-08	\$ 8.70
Miscellaneous	Blue Print reproductions			per sheet	\$ 3.00	1-Jan-08	\$ 3.20
Miscellaneous	Book, Lost Graves			each	\$ 10.00	1-Jan-08	\$ 10.50
Miscellaneous	Business License List	special, monthly or partial listing		per page	\$ 0.25	1-Jan-08	\$ 0.30
Miscellaneous	Business License List	full listing		each	\$ 45.00	1-Jan-08	\$ 47.30
Miscellaneous	Compost carts	Ability to purchase additional household carts		each	\$ 200.00	1-Jan-10	\$ 210.00
Miscellaneous	Delivery Charge-rentals	Equipment (DPW)-barricades		per rental	\$ 40.00	1-Jan-08	\$ 42.00
Miscellaneous	Delivery Charge-rentals	Equipment (DPW)-portable bleachers		per rental	\$ 200.00	1-Jan-08	\$ 210.00
Miscellaneous	Delivery Charge-rentals	Equipment (DPW)-snow fencing		per rental	\$ 40.00	1-Jan-08	\$ 42.00
Miscellaneous	Deposit, Damage	Flag	fully refundable if returned in good condition	each	\$ 20.00	28-Jun-99	no gst
Miscellaneous	Deposit, Damage	Equipment (DPW)-barricades	fully refundable if all rental conditions met	each	\$ 20.00	22-Jun-98	no gst
Miscellaneous	Deposit, Damage	Equipment (DPW)-portable bleachers	fully refundable if all rental conditions met	section	\$ 100.00	22-Jun-98	no gst
Miscellaneous	Deposit, Damage	Equipment (DPW)-snow fencing	fully refundable if all rental conditions met roll approx. 50 linear feet, rent includes posts if available	roll	\$ 25.00	22-Jun-98	no gst
Miscellaneous	Evaluation of restricted / over-strength waste			each	actual	8-Mar-99	actual
Miscellaneous	Flag	City (3'x6')		each	\$ 65.00	1-Jan-08	\$ 68.30
Miscellaneous	DVD	copy of recorded meeting		each	\$ 6.00	1-Jan-10	\$ 6.30
Miscellaneous	Development Design & Construction Review Cost Charge	Construction Value Up To \$500,000.00		each	\$ 0.02	1-Jul-13	no gst
Miscellaneous	Development Design & Construction Review Cost Charge	Construction Value from 500,001.00 to \$3,000,000.00	Based on Class A Engineer's Estimate or Tendered Price for Civil Works	each	\$ 0.01	1-Jul-13	no gst
Miscellaneous	Development Design & Construction Review Cost Charge	Construction Value Above \$ 3,000,001.00	Based on Class A Engineer's Estimate or Tendered Price for Civil Works	each	\$ 0.01	1-Jul-13	no gst
Miscellaneous	IS Consultant Fees			each	\$ 80.00	23-Feb-09	\$ 84.00
Miscellaneous	Miscellaneous Items for Resale	Convenience items available for resale through Parks or Rec and Facility Services	Including but not limited to swim diapers, goggles, locks, swim suits, towels, hockey laces & yoga mats	each	100% mark-up on cost		GST Applicable
Miscellaneous	Land Use Permit	temporary or seasonal land use		each	\$ 75.00	22-Jun-98	no gst
Miscellaneous	Local Improvement Search	LIC		each	\$ 25.00	29-Jan-07	\$ 26.30
Miscellaneous	Manual - Contract Tendering			each	\$ 80.00	1-Jan-08	\$ 84.00
Miscellaneous	Manual - Servicing Standards	manual & changes/revisions to manual to be sold at cost		each	\$ 80.00	1-Jan-08	\$ 84.00
Miscellaneous	NSF Fees/Cheque return fees/Rejected Pre-authorized credit card fee			each	\$ 45.00	1-Jun-14	no gst
Miscellaneous	Official Community Plan			each	\$ 20.00	1-Jan-08	\$ 21.00
Miscellaneous	Overstrength oil and grease, B.O.D. and T.S.S. surcharge			per Kg.	\$ 0.20	8-Mar-99	\$ 0.20
Miscellaneous	photocopy	at the discretion of administration		each	\$ 0.25	1-Jan-08	\$ 0.30
Miscellaneous	Pin	City of Whitehorse	reference Pin Policy (City Clerk's)	each	\$ 1.00	1-Jan-08	\$ 1.10
Miscellaneous	Plan Reproduction	fee plus reproduction cost		plus reproduction cost	\$ 25.00	1-Jan-08	\$ 26.30
Miscellaneous	Reprint of documents pertaining taxes and utilities			each	\$ 1.00	29-Jan-07	\$ 41,066.55
Miscellaneous	Service Inspection - Private			each	\$ 200.00	8-Mar-99	\$ 210.00
Miscellaneous	Snow Dump Permit	per truck		per truck	\$ 100.00	1-Jan-08	no gst
Miscellaneous	Studies/Reports	at cost with \$10.00 minimum		each	cost	22-Jun-98	cost + gst
Miscellaneous	Tax Search/Certificate			each	\$ 60.00	23-Feb-09	\$ 63.00
Miscellaneous	3rd Party Rate	(materials & shipping costs = shipping surcharge) X 35% Markup + Wages&Benefits@32%		each		1-Apr-15	Plus GST
Miscellaneous	3rd Party Rate (RCMP)	(materials & shipping costs = shipping surcharge) + Wages&Benefits@32%	reference Surveillance Camera Policy	each		1-Apr-15	Plus GST
Miscellaneous	Unpaid Accounts	All unpaid accounts will be charged interest on the outstanding amounts. Outstanding taxes will be charged under the provisions of the Tax Act		per month	\$ 0.02	1-Jan-11	no gst
Miscellaneous	Use Permit	temporary or seasonal land use		each	\$ 75.00	22-Jun-98	no gst
Miscellaneous	Wood Stove Approval	copy of approval		each	\$ 10.00	22-Jun-98	no gst
Miscellaneous	Zoning Bylaw			each	\$ 75.00	1-Jan-08	no gst
Miscellaneous	Zoning Bylaw	individual copy		each	\$ 10.00	1-Jan-08	no gst
Miscellaneous	Zoning Bylaw	initial subscription service		each	\$ 50.00	1-Jan-08	no gst
Miscellaneous	Zoning Maps			each	\$ 5.00	1-Jan-08	\$ 5.30

DEPARTMENT	FEE TYPE	DESCRIPTION	ADDITIONAL DETAILS	UNIT	BYLAW 2022-03	NEW EFFECTIVE DATE	NEW FEE IF GST APPLICABLE
Parks	Deposit, Damage- All booking	fully refundable if all rental conditions met		each	\$ 500.00	1-Jan-15	no gst
Parks	Shipyards Park	Non-Profit Rental - full day	24 Hours	full day	\$ 424.83	1-Jan-22	\$ 446.08
Parks	Shipyards Park	Non-Profit Rental - half day	6 Hours	half day	\$ 212.64	1-Jan-22	\$ 223.27
Parks	Shipyards Park	For Profit Rental - full day	24 Hours	full day	\$ 849.66	1-Jan-22	\$ 892.14
Parks	Shipyards Park	For Profit Rental - half day	6 Hours	half day	\$ 424.83	1-Jan-22	\$ 446.08
Parks	All Parks excluding Shipyards	Profit Rental - full day	24 Hours	full day	\$ 625.98	1-Jan-22	\$ 657.28
Parks	All Parks excluding Shipyards	Profit Rental - half day	6 Hours	half day	\$ 312.97	1-Jan-22	\$ 328.61
Parks	All Parks excluding Shipyards	Profit Rental - Hourly	1 Hour	hourly	\$ 71.84	1-Jan-22	\$ 75.43
Parks	All Parks excluding Shipyards	Non-Profit Rental - full day	24 Hours	half day	\$ 312.97	1-Jan-22	\$ 328.61
Parks	All Parks excluding Shipyards	Non-Profit Rental - half day	6 Hours	full day	\$ 156.51	1-Jan-22	\$ 164.33
Parks	All Parks excluding Shipyards	Non-Profit Rental - Hourly	1 Hour	hourly	\$ 35.91	1-Jan-22	\$ 37.71
Parks	For Profit in Designated Areas ONLY- Hourly	Programmed Activities in Area- Per Hour -no staff		per hour	\$ 26.26	1-Jan-22	\$ 27.57
Parks	Non-Profit Rental -per portion of Shipyards Park Building		per portion, per hour	per hour	\$ 36.07	1-Jan-22	\$ 37.87
Parks	Non-Profit rental -Outdoor Fire Pit Rental	Rental, wood, fire permit & attendant (monitors & extinguishes fire)		per hour	\$ 36.07	1-Jan-22	\$ 37.87
Parks	For Profit Rental -per portion of Shipyards Park Building		per portion, per hour	per hour	\$ 72.14	1-Jan-22	\$ 75.75
Parks	For Profit rental -Outdoor Fire Pit Rental			per hour	\$ 72.14	1-Jan-22	\$ 75.75
Parks	Memorial Bench	Supply and Install		each	\$ 2,559.63	1-Jan-22	\$ 2,687.61
Parks	Memorial Tree	Supply and Install		each	\$ 1,706.41	1-Jan-22	\$ 1,791.73
Parks	Portable Firepits	Portable Firepits		each	\$ 52.02	1-Jan-22	\$ 54.62
Parks	Parks	Bleacher Rentals	Delivery and Pick Up for 2 Bleachers	per two bleachers	\$ 306.00	1-Jan-22	\$ 321.30
Parks	Lift Truck	2 Operators & Truck		Per Hour	\$ 221.76	1-Jan-22	\$ 232.85
Parks	Picnic Tables	Delivery & Pick Up		Per 2 tables	\$ 240.78	1-Jan-22	\$ 252.82
Parks	Rental: 10 x 10 Tent			Each	\$ 305.48	1-Jan-22	\$ 320.75
Parks	Rental: 20 x 20 Tent			Each	\$ 1,197.97	1-Jan-22	\$ 1,257.86
Parks	Outdoor Garbage/Recycling Compost Bins	3 bin unit rental		Per one waste sorting station unit	\$ 250.78	1-Jan-22	\$ 263.32
Parks	Robert Service Camp Ground	Electrical Fee for Food Concession		Monthly	\$ 155.28	1-Jan-22	\$ 163.05
Parks	Robert Service Camp Ground	Site Rental		Per Day	\$ 26.39	1-Jan-22	\$ 27.71
Parks	Robert Service Camp Ground	Group Site Rental		Per Day	\$ 104.04	1-Jan-22	\$ 109.24
Parks	Robert Service Camp Ground	Firewood		Bundle	\$ 7.93	1-Jan-22	\$ 8.32
Parks	Robert Service Camp Ground	Showers		per 5 Minutes	\$ 158.38	1-Jan-22	\$ 166.30

DEPARTMENT	FEE TYPE	DESCRIPTION	ADDITIONAL DETAILS	UNIT	BYLAW 2021-20 APPROVED FEE	EFFECTIVE DATE	FEE IF GST APPLICABLE
Planning & Sustainability	Official Community Plan (OCP)	OCP Amendment Fee	Text or mapping changes to the OCP	each	\$ 2,000.00	1-Jan-20	no gst
Planning & Sustainability	Zoning Amendment	Zoning Bylaw Amendment	Text or mapping changes to the Zoning Bylaw	each	\$ 2,000.00	1-Jan-20	no gst
Planning & Sustainability	Zoning Amendment	Designated municipal historic resource		each	\$ -	27-Jan-03	no gst
Planning & Sustainability	OCP / Zoning Amendment	Combination OCP / Zoning Amendment	Similar text/mapping amendments to the OCP & Zoning Bylaw	each	\$ 3,000.00	1-Jan-20	no gst

DEPARTMENT	FEE TYPE	DESCRIPTION	ADDITIONAL DETAILS	UNIT	BYLAW 2019-28 APPROVED FEE	EFFECTIVE DATE	FEE IF GST APPLICABLE
Water and Waste Services	Private Fire Hydrant Servicing			each	\$ 170.00	1-Jan-12	no gst
Water and Waste Services	Utility Service Tie-Ins	Regular hours - fee + materials + 35% administration fee		per hour	\$ 225.00	1-Jan-12	no gst
Water and Waste Services	Utility Service Tie-Ins	After hours - fee + materials + 35% administration fee		per hour	\$ 450.00	1-Jan-12	no gst
Water and Waste Services	Sewer	flat rate/month	dwelling: single, multiple, duplex or semi-detached for each unit	month	\$ 17.86	1-Jan-20	no gst
Water and Waste Services	Sewer & Water	flat rate/month - Single family dwelling	dwelling: single, multiple, duplex or semi-detached for each unit	month	\$ 85.85	1-Jan-20	no gst
Water and Waste Services	Sewer & Water	Flat rate/month - Plus 1 suite		month	\$ 128.79	1-Jan-20	no gst
Water and Waste Services	Sewer & Water	Flat rate/month - Plus 2 suites		month	\$ 17.86	1-Jan-20	no gst
Water and Waste Services	Sewer & Water	Flat rate/month - Plus 3 suites		month	\$ 214.56	1-Jan-20	no gst
Water and Waste Services	Sewer & Water	Flat rate/month - Plus 4 suites		month	\$ 343.34	1-Jan-20	no gst
Water and Waste Services	Sewer & Water	Flat rate/month - Duplex Dwelling		month	\$ 171.63	1-Jan-20	no gst
Water and Waste Services	Sewer & Water	metered rate - each additional 1000 gallons over minimum	per 1,000 gallons	1000 gal	\$ 9.62	1-Jan-20	no gst
Water and Waste Services	Sewer & Water	metered rate - based on 8500 gallons	minimum charge	month	\$ 85.85	1-Jan-20	no gst
Water and Waste Services	Sewer & Water	metered rate - minimum based on 38.64 cubic meters		month	\$ 85.85	1-Jan-20	no gst
Water and Waste Services	Sewer & Water	metered rate - each additional 1 cubic meter over minimum		cubic meter	\$ 2.27	1-Jan-20	no gst
Water and Waste Services	Sewer & Water	Installation, Inspection Fee during regular hours		each	\$ 750.00	23-Feb-09	no gst
Water and Waste Services	Sewer & Water	Installation, Inspection Fee after hours and weekends		each	\$ 1,125.00	1-Jan-12	no gst
Water and Waste Services	Sewer & Water	Installation, Inspection Fee - No Shows (Contractor not ready; cancellations require 24 hours notice)		each	\$ 250.00	1-Jan-12	no gst
Water and Waste Services	Sewer & Water	Freeze Protection Testing Fee		each	\$ 250.00	23-Feb-09	no gst
Water and Waste Services	Sewer & Water	install by City: actual cost of installation as determined by the application of third party rates for labour & equipment, plus the full cost of all materials used together with a handling charge of 15%		each	varies	22-Jun-98	no gst
Water and Waste Services	Sewer & Water	service call not specified		each	\$ 100.00	1-Jan-17	no gst
Water and Waste Services	Sewer & Water	Hydrant Meter & Backflow Preventer Rental		weekly	\$ 50.00	1-Jan-17	no gst
Water and Waste Services	Sewer & Water	greasing or removing grease from lines		each	actual	27-Jan-03	no gst
Water and Waste Services	Sewer & Water	permanent disconnection of service at the main plus restoration		each	actual	22-Jun-98	no gst
Water and Waste Services	Sewer & Water	shut off & turn on for benefit of customer (other than initial turn on) after normal business hours		each	actual	22-Jun-98	no gst
Water and Waste Services	Sewer & Water	shut off & turn on for benefit of customer (other than initial turn on) during normal business hours		each	\$ 95.00	1-Jan-17	no gst
Water and Waste Services	Sewer & Water	thawing or clearing private service		each	actual	22-Jun-98	no gst
Water and Waste Services	Sewer & Water	turn on for reinstatement after shut-off for non-payment after normal business hours		each	actual	22-Jun-98	no gst
Water and Waste Services	Sewer & Water	turn on for reinstatement after shut-off for non-payment during normal business hours		each	\$ 80.00	1-Mar-11	no gst
Water and Waste Services	Sewerage Dumping	flat rate for each truck load dumped	annual permit must be purchased	each load	\$ 50.00	1-Jan-12	no gst
Water and Waste Services	Sewerage Dumping	Airport Sewage Dump Station Fee-discharging sewage from aircraft	Monthly Fee	month	\$ 200.00	1-Apr-15	no gst
Water and Waste Services	Sewerage Dumping	Discharge Permit	annual fee	per year	\$ 100.00	1-Jan-12	no gst
Water and Waste Services	Water Bulk	Key Deposit		each	\$ 200.00	23-Feb-04	no gst
Water and Waste Services	Water Bulk	coin operated bulk water station	per 1,000 litres	1000 litres	\$ 2.00	1-Jan-11	no gst
Water and Waste Services	Service Cards	prepare and provide accurate service cards for new privately developed services			\$ 250.00	23-Feb-09	no gst
Water and Waste Services	Water meter and remote test, repair, supply, or installation			actual	actual	22-Jun-98	no gst
Water and Waste Services	Water meter reading, special			each	\$ 80.00	1-Jan-12	no gst
Water and Waste Services	Water only	flat rate/month - Single family dwelling, Commercial & Bulk Water-based on 17000 gallons	dwelling, duplex or semi-detached for each unit	month	\$ 67.99	1-Jan-20	no gst
Water and Waste Services	Water only	metered rate/bulk rate - each additional 1000 gallons over minimum	per 1,000 gallons	1000 gal	\$ 8.39	1-Jan-20	no gst

DEPARTMENT	FEE TYPE	DESCRIPTION	ADDITIONAL DETAILS	UNIT	BYLAW 2021-20 APPROVED FEE	EFFECTIVE DATE	FEE IF GST APPLICABLE
Transit	Bus Fares	Adult Monthly Pass - Age 19-59		each	\$ 62.00	1-Jan-08	no gst
Transit	Bus Fares	Adult Single-cash - Age 19-59		each	\$ 2.50	1-Jan-08	no gst
Transit	Bus Fares	Adult Ticket (sold in strips of 10) - Age 19-59		each strip	\$ 23.00	1-Jan-08	no gst
Transit	Bus Fares	Day Pass - Age 5 and over		each	\$ 5.00	1-Apr-15	no gst
Transit	Bus Fares	Disabled Handy Bus-Cash - Handy Bus disabled customers that meet the eligibility requirements of Handy Bus Service		each	\$ 2.50	1-Jan-08	no gst
Transit	Bus Fares	Disabled Handy Bus-Monthly Pass - Handy Bus disabled customers that meet the eligibility requirements of Handy Bus Service		each	\$ 26.00	1-Jan-08	no gst
Transit	Bus Fares	Disabled Handy Bus-Ticket (strip of 10) - Handy Bus disabled customers that meet the eligibility requirements of Handy Bus Service		each strip	\$ 10.00	1-Jan-08	no gst
Transit	Bus Fares	Disabled Conventional Bus - Conventional Bus disabled customers that meet the eligibility requirements of Handy Bus Service		each	free	1-Jul-03	no gst
Transit	Bus Fares	Pre-schooler:4 and under accompanied by an adult (2 per adult)	proof of age may be required	each	free	22-Jun-98	no gst
Transit	Bus Fares	Senior Monthly Pass - Age 60 and over		each	\$ 26.00	1-Jan-08	no gst
Transit	Bus Fares	Senior Single-cash - Age 60 and over		each	\$ 2.50	1-Jan-08	no gst
Transit	Bus Fares	Senior Ticket (strips of 10) - Age 60 and over		each strip	\$ 10.00	1-Jan-08	no gst
Transit	Bus Fares	Youth Monthly Pass - Age 5-18		each	\$ 40.00	1-Jan-08	no gst
Transit	Bus Fares	Youth Single-cash - Age 5-18		each	\$ 2.50	1-Jan-08	no gst
Transit	Bus Fares	Youth Ticket (sold in strips of 10) - Age 5-18		each strip	\$ 15.00	1-Jan-08	no gst
Transit	Bus Fares	Superpass Monthly - Superpass -ADULT		each	\$ 54.25	1-Jul-18	no gst
Transit	Bus Fares	Superpass Monthly - Superpass -YOUTH		each	\$ 35.00	1-Jan-15	no gst
Transit	Bus Fares	Superpass Monthly - Superpass -SENIOR		each	\$ 22.75	1-Jan-15	no gst
Transit	Bus Fares	Superpass Monthly - Superpass -DISABILITY		each	\$ 22.75	1-Jan-15	no gst
Transit	Group Pass	College - 0% -10% (0-55) of students participating		each	\$ 248.00	1-Jan-13	no gst
Transit	Group Pass	College - 10%-20% (56-110) of students participating	0% Transit Discount	each	\$ 248.00	1-Jan-13	no gst
Transit	Group Pass	College - 20%-30% (111-165) of students participating	20% Transit Discount	each	\$ 198.40	1-Jan-13	no gst
Transit	Group Pass	College - 30%-40% (166-220) of students participating	20% Transit Discount	each	\$ 198.40	1-Jan-13	no gst
Transit	Group Pass	College - 40%-50% (221-275) of students participating	35% Transit Discount	each	\$ 161.20	1-Jan-13	no gst
Transit	Group Pass	College - 50%-60% (276-330) of students participating	35% Transit Discount	each	\$ 161.20	1-Jan-13	no gst
Transit	Group Pass	College - 60%-70% (331-385) of students participating	50% Transit Discount	each	\$ 124.00	1-Jan-13	no gst
Transit	Group Pass	College - 70%-80% (386-440) of students participating	50% Transit Discount	each	\$ 124.00	1-Jan-13	no gst
Transit	Group Pass	College - 80%-90% (441-495) of students participating	75% Transit Discount	each	\$ 62.00	1-Jan-13	no gst
Transit	Group Pass	College - 90%-100% (496-550) of students participating	75% Transit Discount	each	\$ 62.00	1-Jan-13	no gst
Transit	Group Pass	Education - 0% of eligible students or employees participating	0% Transit Discount	each	\$ 40.00	1-May-12	no gst
Transit	Group Pass	Education - 25% of eligible students or employees participating	10% Transit Discount	each	\$ 36.00	1-May-12	no gst
Transit	Group Pass	Education - 50% of eligible students or employees participating	15% Transit Discount	each	\$ 34.00	1-May-12	no gst
Transit	Group Pass	Education - 75% of eligible students or employees participating	20% Transit Discount	each	\$ 32.00	1-May-12	no gst
Transit	Group Pass	Education - 100% of eligible students or employees participating	25% Transit Discount	each	\$ 30.00	1-May-12	no gst
Transit	Group Pass	Education - Semester - 0% of eligible students or employees participating	0% Transit Discount	each	\$ 200.00	1-Apr-21	\$ 210.00
Transit	Group Pass	Education - Semester - 25% of eligible students or employees participating	10% Transit Discount	each	\$ 180.00	1-Apr-21	\$ 189.00
Transit	Group Pass	Education - Semester - 50% of eligible students or employees participating	15% Transit Discount	each	\$ 170.00	1-Apr-21	\$ 178.50
Transit	Group Pass	Education - Semester - 75% of eligible students or employees participating	20% Transit Discount	each	\$ 160.00	1-Apr-21	\$ 168.00
Transit	Group Pass	Education - Semester - 100% of eligible students or employees participating	25% Transit Discount	each	\$ 150.00	1-Apr-21	\$ 157.50
Transit	Group Pass	Employers 5-25 Participants - 0% of employees participating	0% Transit Discount	each	\$ 62.00	1-Jun-12	no gst
Transit	Group Pass	Employers 5-25 Participants - 25% of employees participating	3.75% Transit Discount	each	\$ 59.68	1-Jun-12	no gst
Transit	Group Pass	Employers 5-25 Participants - 50% of employees participating	7.50% Transit Discount	each	\$ 57.35	1-Jun-12	no gst
Transit	Group Pass	Employers 5-25 Participants - 75% of employees participating	11.25% Transit Discount	each	\$ 55.03	1-Jun-12	no gst
Transit	Group Pass	Employers 5-25 Participants - 100% of employees participating	15.00% Transit Discount	each	\$ 52.70	1-Jun-12	no gst
Transit	Group Pass	Employers 26-50 Participants - 0% of employees participating	0% Transit Discount	each	\$ 62.00	1-Jun-12	no gst
Transit	Group Pass	Employers 26-50 Participants - 25% of employees participating	5% Transit Discount	each	\$ 58.90	1-Jun-12	no gst
Transit	Group Pass	Employers 26-50 Participants - 50% of employees participating	10% Transit Discount	each	\$ 55.80	1-Jun-12	no gst
Transit	Group Pass	Employers 26-50 Participants - 75% of employees participating	15% Transit Discount	each	\$ 52.70	1-Jun-12	no gst
Transit	Group Pass	Employers 26-50 Participants - 100% of employees participating	20% Transit Discount	each	\$ 49.60	1-Jun-12	no gst
Transit	Group Pass	Employers over 50 Participants - 0% of employees participating	0% Transit Discount	each	\$ 62.00	1-Jun-12	no gst
Transit	Group Pass	Employers over 50 Participants - 25% of employees participating	6.25% Transit Discount	each	\$ 58.13	1-Jun-12	no gst
Transit	Group Pass	Employers over 50 Participants - 50% of employees participating	12.50% Transit Discount	each	\$ 54.25	1-Jun-12	no gst
Transit	Group Pass	Employers over 50 Participants - 75% of employees participating	18.75% Transit Discount	each	\$ 50.38	1-Jun-12	no gst

DEPARTMENT	FEE TYPE	DESCRIPTION	ADDITIONAL DETAILS	UNIT	BYLAW 2021-20 APPROVED FEE	EFFECTIVE DATE	FEE IF GST APPLICABLE
Transit	Group Pass	Employers over 50 Participants - 100% of employees participating	25% Transit Discount	each	\$ 46.50	1-Jun-12	no gst
Transit	Group Pass	Youth - Employers 5-25 Participants - 0% of employees participating	0% Transit Discount	each	\$ 40.00	1-Jul-13	no gst
Transit	Group Pass	Youth - Employers 5-25 Participants - 25% of employees participating	3.75% Transit Discount	each	\$ 38.50	1-Jul-13	no gst
Transit	Group Pass	Youth - Employers 5-25 Participants - 50% of employees participating	7.50% Transit Discount	each	\$ 37.00	1-Jul-13	no gst
Transit	Group Pass	Youth - Employers 5-25 Participants - 75% of employees participating	11.25% Transit Discount	each	\$ 35.50	1-Jul-13	no gst
Transit	Group Pass	Youth - Employers 5-25 Participants - 100% of employees participating	15.0% Transit Discount	each	\$ 34.00	1-Jul-13	no gst
Transit	Group Pass	Youth - Employers 26-50 Participants - 0% of employees participating	0% Transit Discount	each	\$ 40.00	1-Jul-13	no gst
Transit	Group Pass	Youth - Employers 26-50 Participants - 25% of employees participating	5% Transit Discount	each	\$ 38.00	1-Jul-13	no gst
Transit	Group Pass	Youth - Employers 26-50 Participants - 50% of employees participating	10% Transit Discount	each	\$ 37.00	1-Jul-13	no gst
Transit	Group Pass	Youth - Employers 26-50 Participants - 75% of employees participating	15% Transit Discount	each	\$ 34.00	1-Jul-13	no gst
Transit	Group Pass	Youth - Employers 26-50 Participants - 100% of employees participating	20% Transit Discount	each	\$ 32.00	1-Jul-13	no gst
Transit	Group Pass	Youth - Employers over 50 Participants - 0% of employees participating	0% Transit Discount	each	\$ 40.00	1-Jul-13	no gst
Transit	Group Pass	Youth - Employers over 50 Participants - 25% of employees participating	6.25% Transit Discount	each	\$ 37.50	1-Jul-13	no gst
Transit	Group Pass	Youth - Employers over 50 Participants - 50% of employees participating	12.50% Transit Discount	each	\$ 35.00	1-Jul-13	no gst
Transit	Group Pass	Youth - Employers over 50 Participants - 75% of employees participating	18.75% Transit Discount	each	\$ 32.50	1-Jul-13	no gst
Transit	Group Pass	Youth - Employers over 50 Participants - 100% of employees participating	25% Transit Discount	each	\$ 30.00	1-Jul-13	no gst
Transit	Advertising	Bench Back - monthly	21"x69" ad panel	each	\$ 82.50	1-Jan-13	\$ 86.60
Transit	Advertising	Bench Back - yearly	21"x69" ad panel	each	\$ 825.00	1-Jan-13	\$ 866.30
Transit	Advertising	Exterior King panels, side of bus - monthly	139"x30" ad panel	each	\$ 275.00	1-Jan-13	\$ 288.80
Transit	Advertising	Exterior King panels, side of bus - yearly	139"x30" ad panel	each	\$ 2,750.00	1-Jan-13	\$ 2,887.50
Transit	Advertising	Interior panel - monthly	11"x21" ad panel	each	\$ 33.00	1-Jan-13	\$ 34.70
Transit	Advertising	Interior panel - yearly	11"x21" ad panel	each	\$ 352.00	1-Jan-13	\$ 369.60
Transit	Advertising	Shelters - monthly	47 1/4" x 68 1/2"	each	\$ 385.00	1-Jul-13	\$ 404.30
Transit	Advertising	Shelters - yearly	47 1/4" x 68 1/2"	each	\$ 3,850.00	1-Jul-13	\$ 4,042.50
Transit	Advertising	Vinyl application bus wrap - Side of the bus: 12 Months	Top Runner, One Panel or Lower portion	each	\$ 1,650.00	31-Mar-19	\$ 1,732.50
Transit	Advertising	Vinyl application bus wrap - Full 1 side of the Bus: 12 Months	1 side of the bus fewer areas required clear for safety	each	\$ 3,850.00	31-Mar-19	\$ 4,042.50
Transit	Advertising	Vinyl application bus wrap - Full Bus Wrap 1st Year: 12 Months	Full Bus Wrap, fewer areas required clear for safety	each	\$ 7,700.00	31-Mar-19	\$ 8,085.00
Transit	Advertising	Vinyl application bus wrap - Full Bus Wrap Renewal: each 12 month interval after the 1st Year	Full Bus Wrap, fewer areas required clear for safety	each	\$ 5,133.33	31-Mar-19	\$ 5,390.00
Transit	Advertising	Vinyl application bus wrap - Side of the bus: Late cancellation, non-renewal, monthly fee (10%)	Top Runner, One Panel or Lower Portion	each	\$ 165.00	1-Apr-21	\$ 173.30
Transit	Advertising	Vinyl application bus wrap - Full 1 side of the Bus: Late cancellation, non-renewal, monthly fee (10%)	1 side of the bus fewer areas required clear for safety	each	\$ 385.00	1-Apr-21	\$ 404.30
Transit	Advertising	Vinyl application bus wrap - Full Bus Wrap: Late cancellation, non-renewal, monthly fee (10%)	Full Bus Wrap, fewer areas required clear for safety	each	\$ 770.00	1-Apr-21	\$ 808.50
Transit	Advertising	Back face of bus passes - yearly	Includes Adult 300, Youth 400, Seniors 100	each	\$ 1,980.00	1-Jan-13	\$ 2,079.00

DEPARTMENT	FEE TYPE	DESCRIPTION	ADDITIONAL DETAILS	UNIT	BYLAW 2022-03	NEW EFFECTIVE DATE	NEW FEE IF GST APPLICABLE
Waste	Curbside Collection	Eligible premises		unit/month	\$ 13.42	1-Jan-22	no gst
Waste	Curbside Collection	Eligible premises - 2 Carts at current eligible premises rate + \$2.00 admin fee		unit/month	\$ 28.96	1-Jan-22	no gst
Waste	Organics Collection	Commercial Organics Producers - Weekly Collection & includes 1 Cart		per site/month	\$ 35.00	1-Jan-19	no gst
Waste	Organics Collection	Commercial Organics Producers - Weekly Collection - Additional Cart		per site/month	\$ 30.00	1-Jan-19	no gst
Waste	Organics Collection	Commercial Organics Producers - LARGE VOLUME -2 yard bin weekly collection		per site/month	\$ 250.00	1-Jan-19	no gst
Waste	Organics Collection	Commercial Organics Producers - LARGE VOLUME -3 yard bin weekly collection		per site/month	\$ 280.00	1-Jan-19	no gst
Waste	Organics Collection	Hold in Service - Bin Removal and Replacement		each	\$ 300.00	1-Jul-18	no gst
Waste	Organics Collection	Hold in Service - Cart Removal and Replacement		each	\$ 200.00	1-Jul-18	no gst
Waste	Organics Collection	Hold in Service - Freeze and Reactivate Billing		per site	\$ 50.00	1-Jul-18	no gst
Waste	Compostable Waste	Sorted compostable waste; loose or in approved compostable bags		tonne	\$ 52.00	1-Jan-22	no gst
Waste	Compostable Waste	Organic material - small load		per load	\$ 5.00	1-Jan-14	no gst
Waste	Compostable Waste	Organic material - bagged in compostable bags 1-3 bags not more than 20kg each		1 to 3 bags	\$ 3.00	1-Jan-14	no gst
Waste	Compostable Waste	Woodchips & Sawdust	Clean woodchips and sawdust (no gravel)	per tonne	\$ -	1-Jun-15	no gst
Waste	Brushing& Clean Wood	Sorted, untreated, uncontaminated brush or dimensional lumber	Clean Wood per Schedule "C" of Waste Management Bylaw	per tonne	\$ 50.00	1-Jan-19	no gst
Waste	Recyclable Waste	Recyclable Waste	Per Schedule "C" of Waste Management Bylaw	no charge	\$ -	11-Jul-00	no gst
Waste	Controlled Waste	Animal carcasses-small	cats, dogs, other household pets	each	\$ 7.00	1-May-13	no gst
Waste	Controlled Waste	Animal carcasses-large	pigs, horses, bears, deer, moose, hides, road kills	each	\$ 25.00	1-Jan-17	no gst
Waste	Controlled Waste	Asbestos Load: In-addition to materials containing asbestos charge	Asbestos - pipe, shingles, insulation, drywall	per load	\$ 160.00	1-May-13	no gst
Waste	Controlled Waste	Materials containing asbestos	Materials containing asbestos from within City boundaries	per tonne	\$ 200.00	1-Jan-22	no gst
Waste	Controlled Waste	Materials containing asbestos from outside City boundaries		per tonne	\$ 300.00	1-Jan-22	no gst
Waste	Controlled Waste	minimum charge - to be weighed		each	\$ 35.00	1-May-13	no gst
Waste	Controlled Waste	Bulky items	Couches, Recliners, wooden furniture, wooden fences, etc.	Per Item	\$ 10.00	1-Oct-19	no gst
Waste	Controlled Waste	Boxsprings, mattresses		Per Item	\$ 15.00	1-May-13	no gst
Waste	Controlled Waste	C&D and wood - small load (Max 2m x2.5m x0.6m or 6'x8'x2')	Sorted construction & demolition waste; grubbing; and clean wood waste	Per Load	\$ 10.00	14-Apr-20	no gst
Waste	Controlled Waste	C&D Sorted large load - to be weighed	clean wood; grubbing	tonne	\$ 116.03	1-Jan-22	no gst
Waste	Residual Waste	Residual waste-up to 5 regular size garbage bags (maximum 90 l or 76cm x 83 cm)	Residual waste containing no construction & demolition waste, clean wood, organics, grubbing, or other controlled waste.	Per Load	\$ 5.00	1-May-13	no gst
Waste	Residual Waste	Small load (Max 2mX2.5mX.6m or 6'X8'X2')	Residual waste containing no construction & demolition waste, clean wood, organics, grubbing, or other controlled waste.	Per Load	\$ 10.00	1-May-13	no gst
Waste	Residual Waste	Medium load (Max 2mX2.5mX1.2m or 6'X8'X4')	Residual waste containing no construction & demolition waste, clean wood, organics, grubbing, or other controlled waste.	Per Load	\$ 20.00	1-May-13	no gst
Waste	Residual Waste	Sorted large load - to be weighed	Residual waste containing no construction & demolition waste, clean wood, grubbing or metals or other controlled waste.	Tonne	\$ 116.03	1-Jan-22	no gst
Waste	Controlled Waste	Clean Fill	Soil with analytical test results showing acceptable contamination levels	each	\$ -	30-May-12	no gst
Waste	Controlled Waste	Designated municipal historic resource		each	\$ -	28-Jun-99	no gst
Waste	Metal	Scrap Metal- (small load)	clean tanks/drums, clean scrap metal	each	\$ 35.00	1-Jan-17	no gst
Waste	Metal	Scrap Metal (weighed)	clean tanks/drums, clean scrap metal	Tonne	\$ 116.03	1-Jan-22	no gst
Waste	Controlled Waste	White goods	dishwashers, stoves, washing machines & clothes dryers and refrigerators, freezers and air conditioners with certification that refrigerant removed	each	\$ 15.00	1-May-13	no gst
Waste	Controlled Waste	White goods (containing refrigerant)	refrigerators, freezers and air conditioners without certification of refrigerant removed	each	\$ 40.00	1-May-13	no gst
Waste	Residual Waste	Sorted waste from outside city boundaries	Only accepted from communities identified on the periphery circuit list as per MOA	Tonne	\$ 300.00	1-Jan-22	no gst
Waste	Residual Waste	Volume equivalent for properly sorted residual or C&D waste	Residual waste containing no construction & demolition waste, clean wood, organics, grubbing, or other controlled waste.	cubic metre	\$ 16.00	14-Apr-20	no gst
Waste	Mixed Waste	C&D unsorted large load - to be weighed	Construction and demolition waste containing residual waste, or other controlled waste	Tonne	\$ 300.00	1-Jan-22	no gst
Waste	Mixed Waste	Soil mixed with other controlled waste		Tonne	\$ 275.00	1-Jan-19	no gst
Waste	Mixed Waste	Un-sorted large load - to be weighed	Residual waste containing construction & demolition waste, other controlled waste	Tonne	\$ 275.00	1-Jan-19	no gst
Waste	Mixed waste	Un-sorted waste from outside city boundaries	Only accepted from communities identified on the periphery circuit list as per MOA - residual waste mixed with other waste	Tonne	\$ 450.00	1-Jan-21	no gst
Waste	Mixed waste	Volume equivalent for contaminated residual or C&D waste		cubic metre	\$ 50.00	14-Apr-20	no gst
Waste	Mixed waste	Load contains appliance with Freon, electronic waste, hazardous waste or tire		each	\$ 50.00	1-Apr-18	no gst
Waste	Banned Landfill Waste	Tires with an inner diameter greater than 99.06 cm (39 inches)		each	\$ 250.00	1-Oct-18	no gst
Waste	Other	clean-up of waste not disposed of properly or spilled on street or lane		each	actual	22-Jun-98	no gst
Waste	Other	Load inspection fee		per inspection	\$ 100.00	1-Jan-10	no gst
Waste	Other	removal of condemned waste receptacle		each	actual	28-Jun-99	no gst
Waste	Other	removal of waste receptacle on street other than collection day		each	actual	28-Jun-99	no gst
Waste	Other	testing weigh scale for accuracy		each	actual	28-Jun-99	no gst
Waste	Other	Uncovered Load		each	\$ 250.00	23-Feb-09	no gst
Waste	Permit	Permit to Collect Waste		each	\$ -	30-May-12	no gst
Waste	Permit	Permit to Dispose Waste		each	\$ -	30-May-12	no gst
Waste	Permit	Permit to Transport Waste		each	\$ -	30-May-12	no gst

DEPARTMENT	FEE TYPE	DESCRIPTION	ADDITIONAL DETAILS	UNIT	BYLAW 2022-03	NEW EFFECTIVE DATE	NEW FEE IF GST APPLICABLE
Waste	Compost Sale	1-9 cubic yard bulk blended sand/compost		0.765m3 (1 yard)	\$ 45.00	1-Jul-15	no gst
Waste	Compost Sale	10+ cubic yard bulk blended sand/compost		0.765m3 (1 yard)	\$ 30.00	1-Jan-17	no gst
Waste	Compost Sale	1-9 cubic yard bulk compost		0.765m3 (1 yard)	\$ 45.00	1-Jul-15	no gst
Waste	Compost Sale	10 + cubic yard bulk compost		0.765m3 (1 yard)	\$ 30.00	1-Jan-17	no gst
Waste	Controlled Waste	C&D and Clean wood - medium load (Max 2m x2.5m x1.2mm or 6'x8'x4')	Sorted construction & demolition waste, grubbing or clean wood waste	Per load	\$ 20.00	14-Apr-20	no gst