

**CITY OF WHITEHORSE SERVICING STANDARDS MANUAL**  
**PART I - PROCEDURES**  
**APPENDIX I.G – HYDRANT REPORT SHEETS**

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## **APPENDIX I.G – HYDRANT REPORT SHEETS**

### **I.G.1 INFORMATION REQUIRED FOR HYDRANT REPORT SHEETS**

The following information is required on hydrant report sheets (Numbers in this list correspond to numbers on sample Hydrant Sheet).

- 1) Street name where the hydrant is located
- 2) Avenue name where they hydrant is located
- 3) Side or corner location
- 4) Project number or project name
- 5) Hydrant number (to be obtained from the city of Whitehorse Engineering Department)
- 6) Alignment of the hydrant in relation to the property line of the street
- 7) Alignment of the hydrant in relation to the property line of the avenue
- 8) Lot, block and civic address opposite the hydrant
- 9) Street or avenue where the water main runs
- 10) Alignment of the water main in relation to property line
- 11) Nominal pipe size of the water main (mm)
- 12) Material composition of the water main pipe
- 13) Nominal pipe size of the hydrant lead (if applicable) (mm)
- 14) Material composition of the hydrant lead (if applicable)
- 15) Hydrant lead connection position (to the water main) in relation to the hydrant (if applicable)
- 16) Control valve position in relation to the hydrant
- 17) Control valve number (to be obtained from the City of Whitehorse Engineering Department)
- 18) Method of connecting the hydrant/hydrant lead to the water main
- 19) Make and model of the hydrant
- 20) Type of operation of hydrant (compression or slide gate)
- 21) Barrel diameter
- 22) Presence of a steamer nozzle
- 23) Number of fire hose connections
- 24) Presence of a built-in butterfly valve

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- 25) Addition of a butterfly valve to the hydrant
- 26) Number of protection posts or bollards provided (if applicable)
- 27) Date the hydrant was installed
- 28) Time hydrant came into service (City to complete)
- 29) Additional information pertaining to the hydrant, such as special trench or construction conditions, thrust blocking, etc.
- 30) For City of Whitehorse use only
- 31) Sketch of the hydrant lead, if necessary, including the following information:
  - Dimension in relation to a property line
  - Hydrant number and make
  - Control valve number and make of valve
  - Lot, block, and civic address
  - Size and type of water main



# CITY OF WHITEHORSE HYDRANT REPORT RECORD

Proj. No. \_\_\_\_\_

Hydrant No. \_\_\_\_\_

## LOCATION OF HYD:

St. \_\_\_\_\_ Alignment \_\_\_\_\_

Ave. \_\_\_\_\_ Alignment \_\_\_\_\_

Side or Corner \_\_\_\_\_

CONNECTION TO MAIN: - OPPOSITE LOT No. \_\_\_\_\_ , BLK No. \_\_\_\_\_ , CIVIC ADDRESS \_\_\_\_\_

On \_\_\_\_\_ Size \_\_\_\_\_

Main Alignment \_\_\_\_\_ Type \_\_\_\_\_

## HYDRANT LEAD:

IN-LINE CONNECTION

HYDRANT LEAD

Size \_\_\_\_\_ Type \_\_\_\_\_

Connection Position in relation to Hyd. \_\_\_\_\_

Control Valve Position in relation to Hyd. \_\_\_\_\_

Control Valve registration Number \_\_\_\_\_

Method of connecting to main \_\_\_\_\_

## THE HYDRANT:-

Make \_\_\_\_\_ Type \_\_\_\_\_ Comp/S.G. \_\_\_\_\_

Barrel Size \_\_\_\_\_ 6" / 7 $\frac{1}{4}$ " / 8" Steamer \_\_\_\_\_ Yes/No Hose Connection (No.) \_\_\_\_\_ 2/4

Butterfly Valve:- Built In \_\_\_\_\_ Yes/No

Added \_\_\_\_\_ Yes/No

Protection Posts (No.) \_\_\_\_\_

CALLED INTO SERVICE:- Date \_\_\_\_\_ Time \_\_\_\_\_

## REMARKS:-

(Use & Position of Special Fittings, etc.)

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Work Order No. \_\_\_\_\_ Date of Report \_\_\_\_\_ Foreman \_\_\_\_\_

Make complete report of each job, other than operational work

**IF LEAD IS NOT STRAIGHT FROM HYDRANT TO MAIN, MAKE A SKETCH ON REVERSE**



# CITY OF WHITEHORSE HYDRANT REPORT RECORD

Proj. No. 4

Hydrant No. 5

### LOCATION OF HYD:

St. STEELE STREET 1

Alignment 0.75m W of E PL 6

Ave. SECOND AVE 2

Alignment 0.75m N of S PL 7

Side or Corner CORNER 3

### CONNECTION TO MAIN:

OPPOSITE LOT No. 12 8 BLK No. 16 CIVIC ADDRESS 201 STEELE ST

On SECOND AVENUE 9

Size 250 11

Main Alignment 0.75m W OF E PL 10

Type D.I. 12

### HYDRANT LEAD:

IN-LINE CONNECTION

HYDRANT LEAD

Size N/A 13

Type N/A 14

Connection Position in relation to Hyd. N/A 15

Control Valve Position in relation to Hyd. BOLTED TO LEFT OF HYDRANT 16

Control Valve registration Number 62 17

Method of connecting to main 250 x 250 TEE 18

### THE HYDRANT:-

Make McAVITY O-67 19 Type 20 Comp/S.G.

Barrel Size 21 6" 7 1/4" 8" Steamer 22 Yes/No Hose Connection (No.) 23 2/4

Butterfly Valve:- Built In 24 Yes/No

Added 25 Yes/No

Protection Posts/Bollards (No.) TWO 26

### CALLED INTO SERVICE:-

Date 2001/08/18 27 Time N/A 28

### REMARKS:-

(Use & Position of Special Fittings, etc.)

CONTROL VALVE IS BOLTED TO HYDRANT TEE 29

Work Order No. 30 Date of Report \_\_\_\_\_ Foreman \_\_\_\_\_

Make complete report of each job, other than operational work

IF LEAD IS NOT STRAIGHT FROM HYDRANT TO MAIN, MAKE A SKETCH ON REVERSE 31