



Minutes of the meeting of the Corporate Services Committee

Date	November 8, 2021	2021-22
Location	Council Chambers, City Hall	
Committee Members Present	Councillor Kirk Cameron – Chair Mayor Laura Cabott Councillor Dan Boyd Councillor Jocelyn Curteanu Councillor Michelle Friesen – Electronic Participation Councillor Ted Laking Councillor Mellisa Murray	
Staff Present	Jeff O’Farrell, Acting City Manager Landon Kulych, Acting Director of Community Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Lindsay Schneider, Director of Human Resources Tracy Allen, Director of Operations Wendy Donnithorne, Manager of Legislative Services Norma Felker, Assistant City Clerk	

Your Worship, the Corporate Services Committee respectfully submits the following report:

1. Forthcoming Procurements – For Information Only

In accordance with the Procurement Policy, a list of forthcoming procurements with an anticipated value greater than \$100,000 must be provided to Council on a bi-monthly basis. There are only two items on the current list and the first is renewal of support and maintenance for licensed Microsoft software and systems. The cost is estimated to be approximately \$120,000 per year for a total of \$360,000 over the term.

The second item is for construction services to replace a short section of the Marwell sanitary force main pipe between the lift station and the first valve chamber within the facility compound.



Minutes of the meeting of the City Planning Committee

Date	November 8, 2021	2021-22
Location	Council Chambers, City Hall	
Committee Members Present	Councillor Dan Boyd – Chair Councillor Ted Laking – Vice Chair Mayor Laura Cabott Councillor Kirk Cameron Councillor Jocelyn Curteanu Councillor Michelle Friesen – Electronic Participation Councillor Mellisa Murray	
Staff Present	Jeff O’Farrell, Acting City Manager Landon Kulych, Acting Director of Community Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Lindsay Schneider, Director of Human Resources Tracy Allen, Director of Operations Wendy Donnithorne, Manager of Legislative Services Norma Felker, Assistant City Clerk	

Your Worship, there is no report from the City Planning Committee.



Minutes of the meeting of the Development Services Committee

Date	November 8, 2021	2021-22
Location	Council Chambers, City Hall	
Committee Members Present	Councillor Jocelyn Curteanu – Chair Councillor Mellisa Murray – Vice-Chair Mayor Laura Cabott Councillor Dan Boyd Councillor Kirk Cameron Councillor Michelle Friesen – Electronic Participation Councillor Ted Laking	
Staff Present	Jeff O’Farrell, Acting City Manager Landon Kulych, Acting Director of Community Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Lindsay Schneider, Director of Human Resources Tracy Allen, Director of Operations Wendy Donnithorne, Manager of Legislative Services Norma Felker, Assistant City Clerk	

Your Worship, there is no report from the Development Services Committee.



Minutes of the meeting of the City Operations Committee

Date	November 8, 2021	2021-22
Location	Council Chambers, City Hall	
Committee Members Present	Councillor Ted Laking – Chair Councillor Dan Boyd – Vice Chair Mayor Laura Cabott Councillor Kirk Cameron Councillor Jocelyn Curteanu Councillor Michelle Friesen – Electronic Participation Councillor Mellisa Murray	
Staff Present	Jeff O’Farrell, Acting City Manager Landon Kulych, Acting Director of Community Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Lindsay Schneider, Director of Human Resources Tracy Allen, Director of Operations Wendy Donnithorne, Manager of Legislative Services Norma Felker, Assistant City Clerk	

Your Worship, there is no report from the City Operations Committee.



Minutes of the meeting of the Community Services Committee

Date	November 8, 2021	2021-22
Location	Council Chambers, City Hall	
Committee Members Present	Councillor Mellisa Murray – Chair Mayor Laura Cabott Councillor Dan Boyd Councillor Kirk Cameron Councillor Jocelyn Curteanu Councillor Michelle Friesen – Electronic Participation Councillor Ted Laking	
Staff Present	Jeff O'Farrell, Acting City Manager Landon Kulych, Acting Director of Community Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Lindsay Schneider, Director of Human Resources Tracy Allen, Director of Operations Wendy Donnithorne, Manager of Legislative Services Arbor Webster, Acting Manager of Parks Keri Rutherford, Program Supervisor, Recreation Services Norma Felker, Assistant City Clerk	

Your Worship, the Community Services Committee respectfully submits the following report:

1. Fall Recreation Grant Allocations

There are two intake sessions for Recreation Grant applications each year, with the Community Lottery Fund providing the majority of the funding available. Under the Community Lotteries Program guidelines, any applications for operational support are ineligible for funding. Therefore, all operating support requests are funded using the City's contribution.

The Recreation Grant Task Force received and reviewed 15 applications for Recreation Grant funding in the fall intake. The applications were reviewed and recommendations were made in accordance with the provisions of the Recreation Grant Policy. The amount recommended for funding is within the amount of funding available.

The recommendation of the Community Services Committee is

THAT the allocation of \$54,859.54 for fall Recreation Grants be approved as recommended by the Recreation Grant Task Force; and

THAT any unexpended recreation grants funds, as well as any refunds received prior to year-end, be authorized for re-budgeting in 2022.

<u>Grant Recipient</u>	<u>Amount</u>
Arctic Edge Skating Club	
Gold Nugget Championships	\$ 5,850.00
Canadian-Filipino Sports Association of Yukon	
Operational Support	\$ 1,100.00
Winter Sports Tournament	\$ 3,426.00
Chickadees Playschool Association	
Programming for Playschool participants	\$ 2,040.00
(The) Community Choir of Whitehorse Society	
Choral Program and Video Production	\$ 5,400.00
Granger Community Association	
Rink Nets	\$ 2,968.54
Japanese Canadian Association of the Yukon	
Minor Equipment	\$ 3,675.00
Larrikin Entertainment	
Operational Support	\$ 1,100.00
Learning Disabilities of the Yukon (LDAY)	
Camp Raven	\$ 7,000.00
Whitehorse Curling Club	
Operational Support	\$ 1,100.00
Yukon Arts Society	
Art and Craft Programs	\$ 7,000.00
Operational Support	\$ 1,100.00
Yukon Film Society	
Keeping Whitehorse Cinema Alive	\$ 5,000.00
Yukon Theatre for Young People	
Operational Support	\$ 1,100.00
Theatrical Performance	\$ 7,000.00
Total	<u>\$54,859.54</u>

2. Festival and Special Event Grant Allocations

Deputy Mayor Murray declared a conflict of interest with respect to this item of business and left Council Chambers during discussion of the matter.

The Festival and Special Event Grant fund is governed by Council Policy. This year 13 applications were received, all of which were determined to be eligible in accordance with established criteria. The evaluation committee reviewed and rated the applications and made recommendations for financial and in-kind support. Full allocation of the funding available was recommended to the eligible groups, including three signature events. In-kind requests were assessed by impacted departments to ensure that they can be accommodated within regular operating hours

The recommendation of the Community Services Committee is

THAT the recommendations for Festival and Special Event Grant Fund allocations for events occurring in 2022 be approved, with funding from the 2022 budget.

<u>Grant Recipient</u>	<u>Cash Grant</u>	<u>In-Kind Grant</u>
All-City Band Society Music for a Winter's Eve	\$800.00	N/A
Association franco-yukonnaise Solstice Saint-Jean	\$1,500.00	N/A
Heart of Riverdale Community Centre (The) CypherFest Street Dance and Music Festival	\$6,000.00	N/A
Kwanlin Dun Cultural Centre National Indigenous People's Day 2022	\$4,000.00	N/A
Nakai Theatre Ensemble Nakai Theatre Pivot Festival 2022	\$4,000.00	N/A
Royal Canadian Legion Branch 254 Canada Day 2022	\$5,000.00	\$4,129.71
Yukon Arts Centre Midnight Sun Moppets Children's Festival	\$2,500.00	N/A
Yukon Circus Society Dogtown: The Musical	\$1,700.00	N/A
Yukon Film Society Available Light Film Festival 2022	\$5,000.00	\$5,670.00
Yukon First Nation Chamber of Commerce Re-Awakening	\$1,500.00	N/A
Yukon First Nations Culture and Tourism <i>Signature Event</i> Adaka Cultural Festival 2022	\$6,000.00	\$7,216.08

Yukon Quest International Association <i>Signature Event</i>		
Yukon Quest Sled Dog Race 2022	\$6,000.00	\$5,256.56
Yukon Sourdough Rendezvous Society <i>Signature Event</i>		
Yukon Rendezvous Festival	<u>\$6,000.00</u>	<u>\$22,493.58</u>
Totals:	<u>\$50,000.00</u>	<u>\$44,765.93</u>

Deputy Mayor Murray returned to Council Chambers.

3. Recognition of the Recent Tragedy in Faro – For Information Only

A Committee member noted the recent tragic events that took place in the Town of Faro, and all members indicated their support for providing a gesture to the community. Administration was asked to provide information about support that previous Councils have offered to communities impacted by tragedy, and to bring forward a formal proposal to the next Council meeting.



Minutes of the meeting of the Public Health and Safety Committee

Date	November 8, 2021	2021-22
Location	Council Chambers, City Hall	
Committee Members Present	Councillor Kirk Cameron – Chair Councillor Jocelyn Curteanu – Vice Chair Mayor Laura Cabott Councillor Dan Boyd Councillor Michelle Friesen – Electronic Participation Councillor Ted Laking Councillor Mellisa Murray	
Staff Present	Jeff O’Farrell, Acting City Manager Landon Kulych, Acting Director of Community Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Lindsay Schneider, Director of Human Resources Tracy Allen, Director of Operations Doug Spencer, Manager of Bylaw Services Wendy Donnithorne, Manager of Legislative Services Norma Felker, Assistant City Clerk	

Your Worship, the Public Health and Safety Committee respectfully submits the following report:

1. **Christmas Food for Fines Program**

The Food for Fines program has been in place since 2005. It provides for non-perishable food and cash donations to be accepted as payment for ‘time expired’ parking meter or ‘exceed two-hour time’ violation tickets, with proceeds donated to the Whitehorse Food Bank and Kaushee’s Place. In 2020 a total of \$8,995 was raised.

The program allows the option of donating food items in lieu of cash for ticket payments for persons who receive tickets for parking meter or two-hour zone violations between December 4th and December 11th this year.

Non-perishable food items will be accepted in lieu of ticket payments as long as the value of the food items contributed is equal to or greater than the value of the ticket.

The recommendation of the Public Health and Safety Committee is

THAT the 2021 Christmas Food for Fines program be approved; and

THAT a grant not exceeding \$10,000 for parking meter ticket or two-hour zone fines issued between December 4th and December 11th 2021 be approved to the Food Bank and Kaushee's Place as part of the Christmas '*Food for Fines*' program.

2. Issues Regarding Crime and Public Safety – For Information Only

A Committee member raised the issue of escalating property crimes in the City and noted that a significant consequence is that many citizens do not feel a sense of safety, particularly in the Downtown area.

Administration summarized the measures in place for liaising with the RCMP, and noted that recreation and wellness programs are in place to promote healthy alternatives. It was noted that crime prevention through urban design is considered with new development, and development on private property is required to meet design principle guidelines to reduce and prevent crime. However, these measures are not retroactive.


A Committee member pointed out that the Canadian Municipal Network on Crime Prevention and the RCMP both have information on their websites that may be used to assist the City. It may also be valuable to liaise with the Kwanlin Dūn First Nation with respect to their community policing program.

Administration advised that if Council makes crime prevention and public safety a strategic priority, more efforts can be directed towards crime prevention and public safety initiatives.

There being no further business, the meeting adjourned at 6:42 p.m.



Laura Cabott, Mayor



Norma L. Felker, Assistant City Clerk



ADOPTED at Regular Council meeting #2021-22 dated November 15, 2021