

MINUTES of **REGULAR** Meeting #2020-10 of the council of the City of Whitehorse called for 5:30 p.m. on Tuesday, April 14, 2020, in Council Chambers, City Hall.

PRESENT: Mayor Dan Curtis

PRESENT BY PHONE: Deputy Mayor Dan Boyd  
Councillor Laura Cabott  
Councillor Jocelyn Curteanu  
Councillor Samson Hartland  
Councillor Stephen Roddick  
Councillor Jan Stick

STAFF PRESENT: City Manager Linda Rapp  
Director of Community and Recreation Services Jeff O'Farrell  
Director of Corporate Services Valerie Braga  
Director of Development Services Mike Gau  
Director of Infrastructure and Operations Peter O'Blenes  
Manager of Legislative Services Catherine Constable

PRESENT BY PHONE: Acting Director of Human Resources Lindsay Schneider

Mayor Curtis called the meeting to order at 5:30 p.m.

**CALL TO ORDER**

**2020-10-01**

It was duly moved and seconded  
THAT the agenda be adopted as amended with the change being the addition under New and Unfinished Business of an item titled Authorize Temporary Disposal of Cardboard as Residual Waste at the Waste Management Facility.

**AGENDA**

Carried Unanimously

**2020-10-02**

It was duly moved and seconded  
THAT the minutes of the regular council meeting dated March 30, 2020 be adopted as presented.

**MINUTES**

March 30, 2020

Carried Unanimously

**2020-10-03**

It was duly moved and seconded  
THAT the minutes of the special council meeting dated April 2, 2020 be adopted as amended with the spelling correction identified by a council member.

**MINUTES**

April 2, 2020

Carried Unanimously

**2020-10-04**

It was duly moved and seconded  
THAT the minutes of the special council meeting dated April 9, 2020 be  
adopted as presented.

**MINUTES**

April 9, 2020

Carried Unanimously

**COMMITTEE REPORTS**

**City Operations Committee**

**2020-10-05**

It was duly moved and seconded  
THAT administration be authorized to award the contract for consulting  
services for the Service Building Project to the Kobayshi & Zedda  
Architects for a net cost to the City of \$1,467,106.00 plus GST.

CONTRACT AWARD –  
CONSULTING SERVICES  
SERVICES BUILDING

Council members raised some concerns with respect to an element of  
controversy associated with this procurement and requested further  
clarification from the City's legal counsel.

Discussion

**2020-10-06**

It was duly moved and seconded  
THAT a decision regarding the contract award for consulting services  
for the Services Building Project be postponed to the next regular  
council meeting on April 27<sup>th</sup>, 2020 to allow for further legal review.

Motion to Postpone

Carried Unanimously

A Committee member noted that snow clearing on the main roads in  
country residential areas has resulted in high curbs at private  
driveways that are difficult to navigate. Administration advised that the  
same problem often occurs in other subdivisions when property  
owners do not keep their driveways clear. The clearing crews do their  
best to mitigate the problem, but have limited resources for this work.  
The best option is for residents to keep their driveways clear. If  
residents are experiencing real difficulties accessing their properties,  
they should contact the Operations Department.

SNOW CLEARING  
ISSUES  
For Information Only

**Community Services Committee**

There was no report from the Community Services Committee.

No Report

**Public Health and Safety Committee**

Administration provided an update on measures taken with respect to the COVID-19 pandemic. It was noted that each department is considering various measures proactively and looking ahead to plan around measures that could impact service delivery. It is the City's responsibility to ensure that citizens get the services that the City is obliged to provide. So far the focus has been on how services could continue with 25%, 50% or 75% fewer staff. The City is relying on direction from the Chief Medical Officer of Health for the Yukon and the Government of Yukon.

CITY RESPONSE TO  
COVID-19 ISSUES  
For Information Only

**Development Services Committee**

There was no report from the Development Services Committee.

No Report

**Corporate Services Committee**

A Committee member asked for a follow up on the issue of property taxes. Administration confirmed that the City is keeping in regular contact with the Government of Yukon on this issue, and a conference call with all municipalities has been scheduled. It is anticipated that property tax notices will go out as usual, possibly with an insert advising that the government is working on the issue. The Committee member asked if a motion from council could be used to ensure that no one will incur penalties.

PROPERTY TAX RELIEF  
For Information Only

Councillor Hartland thanked the members of council and administration who worked on resolving this issue in conjunction with the Association of Yukon Communities. He asked if further updates are available.

Additional Updates

Administration advised that the tax notices will be sent out on time, and the Government of Yukon will provide an insert to go out with the notices advising of the revised deadline for the payment of municipal taxes.

**City Planning Committee**

**2020-10-07**

It was duly moved and seconded  
THAT Bylaw 2020-15, a bylaw to amend the zoning of a portion of Lot 29 in the Mt. Sima Industrial Subdivision to allow for potential expansion of existing industrial lots, be brought forward for consideration under the bylaw process.

BRING FORWARD  
ZONING AMENDMENT  
Lot 29 Mt. Sima Area

Carried Unanimously

**2020-10-08**

It was duly moved and seconded  
THAT Bylaw 2020-07, a bylaw to amend the zoning of portions of two parcels of land in the Riverdale area to allow for boundary realignments with respect to the Second Haven Skateboard Park and the sanitary lift station, be brought forward for second and third reading under the bylaw process.

BRING FORWARD  
ZONING AMENDMENT  
FOR SKATEBOARD PARK

Carried Unanimously

**2020-10-09**

It was duly moved and seconded  
THAT the new fire hall located at 105 Black Street be named Whitehorse Fire Hall #1 and the new operations building located at 187 Range Road be named Whitehorse Operations Building; and  
THAT Bylaw 2020-11, a bylaw to officially name the new municipal buildings, be brought forward for consideration under the bylaw process.

NAMING OF NEW  
MUNICIPAL BUILDINGS

Carried (6 – 1)

A council member noted that the names proposed do nothing to reflect the City's rich history. It was also noted that the City's naming policy has a section allowing citizens to propose names, and in this instance they were not given an opportunity to make suggestions.

Discussion

IN FAVOUR Mayor Curtis, Councillors Boyd, Curteanu, Hartland,  
Roddick and Stick  
OPPOSED Councillor Cabott

Recorded Vote

**NEW AND UNFINISHED BUSINESS**

At a special council meeting on April 9<sup>th</sup> council considered a motion to temporarily suspend enforcement of section 11 of Schedule D of the Waste Management Bylaw. This would allow residents to dispose of cardboard as residual waste. At that time members of council expressed concern about allowing cardboard to be deposited at the landfill and encouraged residents to seek out other options in the community. Administration was asked to do a full assessment of possible options instead of allowing the disposal of cardboard as residual waste at the Waste Management Facility.

ALLOW TEMPORARY  
DISPOSAL OF  
CARDBOARD AS  
RESIDUAL WASTE

Administration reached out to Raven Recycling and discussions are ongoing on finding a collaborative solution. However, the highest concern with respect to operation of the Waste Management Facility is public and staff safety:

**2020-10-10**

It was duly moved and seconded  
THAT a temporary suspension of enforcement of section 11 of Schedule D of the Waste Management Bylaw be authorized, effective immediately, to allow for the disposal of cardboard as residual waste without penalty; and

THAT the said temporary suspension shall be in place for a period of one month after the public health emergency declared by the Chief Medical Officer of Health for the Yukon on March 16<sup>th</sup>, 2020 is rescinded, or until future directions issued by the Chief Medical Officer of Health otherwise permit.

Carried Unanimously

AUTHORIZE  
TEMPORARY DISPOSAL  
OF CARDBOARD AS  
RESIDUAL WASTE  
WITHOUT PENALTY

**BYLAWS**

**2020-10-11**

It was duly moved and seconded  
THAT Bylaw 2020-05, a bylaw to amend the 2020 to 2023 capital expenditure program by re-budgeting 2019 capital projects, having been read a first and second time, now be given third reading.

Carried Unanimously

**BYLAW 2020-05**  
RE-BUDGET 2019  
CAPITAL PROJECTS  
THIRD READING

**2020-10-12**

It was duly moved and seconded  
THAT Bylaw 2020-20, a bylaw to amend the Fees and Charges Bylaw in accordance with first quarter changes, having been read a first and second time, now be given third reading.

When this bylaw come forward for first and second reading, a council member asked for clarification regarding new fees being proposed for the Fire Department with respect to apparatus charge out rates. Administration has determined that, while these fees are in line with best practices for municipal fire departments, it is not necessary to bring them forward at this time and under current circumstances.

Additionally, the Waste Management Schedule in this bylaw includes a number of changes to align our fee structure with that of the Government of Yukon with regard to residual waste. Due to the COVID-19 emergency, implementation of these fees has been delayed. Therefore, Administration has determined that these fee changes should also be removed from the bylaw at this time. Other proposed changes remain on the schedule with an effective date of April 14, 2020.

Discussion

**BYLAW 2020-20**  
FEES AND CHARGES  
AMENDMENT  
THIRD READING

**2020-10-13**

It was duly moved and seconded  
THAT Bylaw 2020-20 be amended by deleting the existing Appendix A and substituting there a revised Appendix A that does not include equipment apparatus charge out rates for the Fire Department and does not include changes to align Waste Management charges with Government of Yukon Periphery Site Fee Implementation.

Amendment

Carried Unanimously

The main motion, being third reading of Bylaw 2020-20 as amended, was then brought to a vote.

Vote on Main Motion

Carried Unanimously

**2020-10-14**

It was duly moved and seconded  
THAT Bylaw 2020-07, a bylaw to change the zoning of portions of Lot 1150 and Block 284 in the Riverdale area to allow for boundary realignments with respect to the Second Haven Skateboard Park and an existing sanitary lift station, be given second reading.

**BYLAW 2020-07**

ZONING AMENDMENT  
Skateboard Park  
SECOND READING

Carried Unanimously

**2020-10-15**

It was duly moved and seconded  
THAT Bylaw 2020-07, a bylaw to change the zoning of portions of Lot 1150 and Block 284 in the Riverdale area to allow for boundary realignments with respect to the Second Haven Skateboard Park and an existing sanitary lift station, having been read a first and second time, now be given third reading.

**BYLAW 2020-07**

ZONING AMENDMENT  
Skateboard Park  
THIRD READING

Carried Unanimously

**2020-10-16**

It was duly moved and seconded  
THAT Bylaw 2020-16, a bylaw to authorize the acquisition of a parcel of land for a skateboard park, be given second reading.

**BYLAW 2020-16**

LAND ACQUISITION  
Skateboard Park  
SECOND READING

Carried Unanimously

**2020-10-17**

It was duly moved and seconded  
THAT Bylaw 2020-16, a bylaw to authorize the acquisition of a parcel of land for the purpose of owning and operating a skateboard park, having been read a first and second time, now be given third reading

**BYLAW 2020-16**

LAND ACQUISITION  
Skateboard Park  
THIRD READING

Carried Unanimously

**2020-10-18**

It was duly moved and seconded  
THAT Bylaw 2020-11, a bylaw to name new municipal buildings, be  
given first reading.

Carried (6 – 1)

IN FAVOUR Mayor Curtis, Councillors Boyd, Curteanu, Hartland,  
Roddick and Stick  
OPPOSED Councillor Cabott

**BYLAW 2020-11**

NAMING NEW  
MUNICIPAL BUILDINGS  
FIRST READING

Recorded Vote

**2020-10-19**

It was duly moved and seconded  
THAT naming bylaw 2020-11 be given second reading.

Carried (6 – 1)

IN FAVOUR Mayor Curtis, Councillors Boyd, Curteanu, Hartland,  
Roddick and Stick  
OPPOSED Councillor Cabott

SECOND READING

Recorded Vote

**2020-10-20**

It was duly moved and seconded  
THAT Bylaw 2020-15, a bylaw to amend the zoning of a portion of Lot  
29 in the Mt. Sima Industrial Subdivision to allow for the potential  
expansion of existing industrial lots, be given first reading.

Carried Unanimously

**BYLAW 2020-15**

ZONING AMENDMENT  
Lot 29 Mt. Sima Area  
FIRST READING

There being no further business, the meeting adjourned at 7:05 p.m.

**ADJOURNMENT**

ORIGINAL MINUTES SIGNED BY:

"Dan Curtis"

Dan Curtis, Mayor

"N. L. Felker"

Norma L. Felker, Assistant City Clerk

ADOPTED by resolution at Meeting #2020-11 dated April 27, 2020.