

MINUTES of **REGULAR** Meeting #2020-11 of the council of the City of Whitehorse called for 5:30 p.m. on Monday, April 27, 2020, in Council Chambers, City Hall.

PRESENT: Mayor Dan Curtis

PRESENT BY PHONE: Deputy Mayor Dan Boyd
Councillor Laura Cabott
Councillor Jocelyn Curteanu
Councillor Samson Hartland
Councillor Stephen Roddick
Councillor Jan Stick

STAFF PRESENT: City Manager Linda Rapp
Director of Community and Recreation Services Jeff O'Farrell
Director of Corporate Services Valerie Braga
Director of Development Services Mike Gau
Director of Infrastructure and Operations Peter O'Blenes
Manager of Legislative Services Catherine Constable

PRESENT BY PHONE: Acting Director of Human Resources Lindsay Schneider

Mayor Curtis called the meeting to order at 5:35 p.m.

CALL TO ORDER

2020-11-01

It was duly moved and seconded
THAT the agenda be adopted as presented.

AGENDA

Carried Unanimously

Mayor Curtis proclaimed May 2, 2020 to be **Wildfire Community Preparedness Day** in the City of Whitehorse.

PROCLAMATION

2020-11-02

It was duly moved and seconded
THAT the minutes of the regular council meeting dated April 14, 2020 be adopted as presented.

MINUTES
April 14, 2020

Carried Unanimously

PUBLIC HEARING

Mayor Curtis advised that a public hearing is scheduled to hear any submissions with respect to Bylaw 2020-10, a bylaw to amend the Official Community Plan to allow for phase 1 of the redevelopment of the area known as the Tank Farm. The bylaw would change the land use designation of a portion of the Tank Farm from Residential–Urban to Mixed-Use–Industrial/Commercial.

BYLAW 2020-10
O.C.P. AMENDMENT
Tank Farm Phase 1

The Mayor advised that, since tonight's meeting is not open to in-person public participation, Council will rely on written submissions. The public has been advised how they can comment on this Official Community Plan amendment through public announcements, notice on the City's website and on a sign posted at the site, as well as by notices on social media.

Hearing Process

A total of 67 written submissions were received, three in favour, 56 opposed, and eight raising concerns.

Submissions Received

Mayor Curtis declared the public hearing closed and advised that no further submissions on the issue will be considered by council except the report provided by administration.

Public Hearing Closed

COMMITTEE REPORTS

City Operations Committee

There was no report from the City Operations Committee.

No Report

Community Services Committee

Mayor Curtis proclaimed April 22, 2020 to be **Earth Day** in the City of Whitehorse.

Proclamation

2020-11-03

It was duly moved and seconded THAT the allocation of Category 1 Recreation Grants in the amount of \$67,208.00, Category 2 Recreation Facilities/Parks Grants in the amount of \$30,600.00, and Category 3 Arts/Cultural Facilities Grants in the amount of \$33,925.55 be approved as recommended by the Recreation Grant Task Force.

Category 1 – Recreation Grants

Gwaandak Theatre Society	
Indigenous & Female Play Readings and Mentorship: Directors and Producers	\$3,000.00
Community Choir of Whitehorse Society	
Program assistance and development and Professional Development	\$6,300.00
Jazz Yukon	
Jazz in the Hall	\$1,800.00

SPRING RECREATION
GRANT ALLOCATIONS

.../continued

2020-11-03 (Continued)

Category 1 – Recreation Grants (Continued)

Larrikin Entertainment Ensemble Theatrical production	\$6,000.00
Heart of Riverdale Arts Camp and youth Internship	\$12,000.00
Nakai Theatre 24-hour Challenge	\$3,000.00
Freedom Trails Partial contract fees and wage expenses	\$3,500.00
Flatwater North BBQ and Shelter	\$1,108.00
Yukon Summer Music Camp Yukon Summer Music Camp	\$7,000.00
Special Olympics Golf Program	\$1,500.00
Music Yukon Arts in the Park	\$8,000.00
Whitehorse Concerts Classical Music Series	\$2,500.00
Golden Age Society Operations & Maintenance	\$8,000.00
Yukon Conservation Society Nature Interpretation Program	\$4,500.00
Total Category 1 Allocation	\$68,208.00

SPRING RECREATION
GRANT ALLOCATIONS
(Continued)

Category 2 – Recreation Facility/Parks Grants

Mountain View Golf Club Electrical and Insurance	\$6,000.00
Whitehorse Cross Country Ski Club Operational Expenses	\$10,000.00
Biathlon Yukon Operational Expenses	\$3,800.00
Friends of Mount Sima Society Snowmaking and Chairlift	\$10,000.00
Special Olympics Electrical	\$800.00
Total Category 2 Allocation	\$30,600.00

.../continued

2020-11-03 (Continued)

Category 3 – Arts/Cultural Facilities Grants

Nlaye Ndasadaye Daycare Society		
Music Program	\$2,825.55	
Yukon Church Heritage Society		
Old Log Church Museum Operational Expenses	\$5,500.00	
Yukon Theatre for Young People Society		
Oliver the musical	\$9,000.00	
Yukon Arts Centre		SPRING RECREATION
Youth Arts education and Transportation Program	\$7,800.00	GRANT ALLOCATIONS
		(Continued)
Yukon Conservation Society		
Created at the Canyon	\$850.00	
Guild Society		
Utilities Support	\$7,950.00	
	Total Category 3 Allocation	
	\$33,925.55	
	Spring Recreation Grant Total	
	\$132,733.55	

Carried Unanimously

Public Health and Safety Committee

A Committee member thanked City crews for their work on snow clearing and the installation of new signage regarding distancing on City trails. It was noted that a lot of people are using the trails and measures are needed to ensure distancing, particularly on some sections of the Millennium Trail. Administration advised that the signage has been well received and Bylaw constables have been re-deployed to provide a presence on the trails as well as education on the recommendations of the Chief Medical Officer of Health.

UPDATE ON CITY
RESPONSE TO
COVID-19 ISSUES
For Information Only

Development Services Committee

There was no report from the Development Services Committee.

No Report

Corporate Services Committee

2020-11-04

It was duly moved and seconded THAT the 2020 to 2023 capital expenditure program be amended to provide for the creation of a new 2020 capital project for a Downtown Speed Reduction Transportation Engineering Study in the amount of \$15,000, funded by the Capital Reserve.

BUDGET AMENDMENT
DOWNTOWN SPEED
REDUCTION STUDY

Carried Unanimously

2020-11-05

It was duly moved and seconded
THAT the 2020 to 2023 capital expenditure program be amended by increasing the 2020 Rural Roads Surfacing project in the amount of \$35,000, funded by Gas Tax to cover additional costs and; and

BUDGET AMENDMENT
AND CONTRACT AWARD

RURAL ROADS
SURFACING PROJECT

THAT administration be authorized to award the contract for the 2020 Rural Roads Surfacing Project to Skookum Asphalt Ltd. for a net cost to the City of \$419,937.51 plus GST.

Carried Unanimously

Administration confirmed that the usual road maintenance programs will be carried out in other areas of the City this summer.

Discussion

City Planning Committee

There was no report from the City Planning Committee.

No Report

NEW AND UNFINISHED BUSINESS

The 2020 Capital Budget includes funding for consulting services for the design and construction supervision of the Services Building project. Four proposals were received in response to the request for proposals issued. Two proposals did not meet the minimum technical threshold required to continue to stage two of the evaluation process. A third proposal was deemed non-compliant by the evaluation committee. The successful bid is within the approved capital budget.

At its April 14th, 2020 meeting, Council asked for more information regarding the procurement process to date and postponed its decision about the proposed contract award to the regular meeting on April 27, 2020.

PROCUREMENT
PROCESS FOR
CONSULTING SERVICES
FOR THE SERVICES
BUILDING PROJECT

The total project budget is \$20.8 million with the majority of the funds provided by government grants. Timely award of the consultant services contract is required in order to be able to complete the design in time to tender construction in 2021 and complete the work by March 2023, the date specified in the funding agreements with the federal and Yukon governments.

A legal review of the procurement process for this contract determined that the prior involvement of Kobayashi + Zedda Architects in the project is permitted under Canadian procurement law and there is no evidence that any bidder received an unfair advantage in the process. There is no evidence that this procurement was conducted other than in conformance with City policy.

Mayor Curtis polled council members on whether they were ready to proceed with the motion to award the contract.

Discussion

Some members indicated a desire to move in-camera for additional discussions on the matter before proceeding with the motion.

2020-11-06

It was duly moved and seconded THAT pursuant to section 213(3)(e) of the *Municipal Act*, Council go in camera with the senior management team to discuss certain issues with respect to the contract award for consulting services for the Services Building project.

GO IN CAMERA

Carried Unanimously

Council members disconnected from the conference call. Mayor Curtis and the senior management team left Council Chambers for in-camera discussions. For the benefit of the viewing audience, a sign was posted indicating that council was in recess while in-camera discussions took place.

Council Members
Disconnect and the Mayor
Departs Council Chambers

Mayor Curtis returned to Council Chambers and called the roll again to ensure that all members of council were electronically connected.

RETURN TO
OPEN MEETING

Mayor Curtis then announced the return to an open meeting.

2020-11-07

It was duly moved and seconded THAT administration be authorized to award the contract for consulting services for the Services Building Project to Kobayshi & Zedda Architects for a net cost to the City of \$1,467,106.00 plus GST.

CONTRACT AWARD
CONSULTING SERVICES'
SERVICES BUILDING

Carried (6 – 1)

Council members spoke to the issue of fairness and the process used for this procurement, and thanked administration for responding to the questions raised.

Discussion

It was noted that a new Procurement Policy is being developed and that the experience gained in dealing with the issues that arose with this procurement will aid in the development of the new policy.

IN FAVOUR Mayor Curtis, Councillors Boyd, Cabott, Curteanu,
Roddick and Stick
OPPOSED Councillor Hartland

Recorded Vote

BYLAWS

2020-11-08

It was duly moved and seconded
THAT Bylaw 2020-11, a bylaw to officially name the new Fire Hall and
the new Operations Building, having been read a first and second time,
now be given third reading.

BYLAW 2020-11

NAMING NEW
MUNICIPAL BULDINGS
FIRST READING

Carried (6 – 1)

IN FAVOUR Mayor Curtis, Councillors Boyd, Curteanu, Hartland,
Roddick and Stick
OPPOSED Councillor Cabott

Recorded Vote

There being no further business, the meeting adjourned at 6:50 p.m.

ADJOURNMENT

ORIGINAL MINUTES SIGNED BY:

"Dan Curtis"
Dan Curtis, Mayor

"N. L. Felker"
Norma L. Felker, Assistant City Clerk

ADOPTED by resolution at Meeting #2020-12 dated May 11, 2020.