

MINUTES of **REGULAR** Meeting #2020-07 of the council of the City of Whitehorse called for 5:30 p.m. on Monday, March 30, 2020, in Council Chambers, City Hall.

PRESENT: Deputy Mayor Dan Boyd
Mayor Dan Curtis – Electronic Participation
Councillors Laura Cabott – Electronic Participation
Jocelyn Curteanu – Electronic Participation
Samson Hartland – Electronic Participation
Jan Stick – Electronic Participation

ABSENT: Councillor Stephen Roddick

ALSO PRESENT: City Manager Linda Rapp
Director of Community and Recreation Services Jeff O’Farrell
Director of Corporate Services Valerie Braga
Director of Development Services Mike Gau
Director of Infrastructure and Operations Peter O’Blenes
Manager of Legislative Services Catherine Constable

Deputy Mayor Boyd called the meeting to order at 5:30 p.m.

CALL TO ORDER

Deputy Mayor Boyd proclaimed April 7, 2020 to be **Green Shirt Day for Organ Donor Awareness and Registration** in the City of Whitehorse.

PROCLAMATION

2020-07-01

It was duly moved and seconded
THAT the agenda be adopted as presented.

AGENDA

Carried Unanimously

2020-07-02

It was duly moved and seconded
THAT the minutes of the regular council meeting dated March 9, 2020
be adopted as presented.

MINUTES

March 9, 2020

Carried Unanimously

2020-07-03

It was duly moved and seconded
THAT the minutes of the special council meeting dated March 21, 2020
be adopted as presented.

MINUTES

March 21, 2020

Carried Unanimously

PUBLIC HEARING

Deputy Mayor Boyd advised that a public hearing is scheduled to hear any submissions with respect to Bylaw 2020-07, a bylaw to amend the zoning of two parcels of land in the Riverdale area to allow for boundary realignments with respect to the Second Haven Skateboard Park and the sanitary lift station. Since tonight's meeting is not open to in-person public participation, Council will rely on written submissions. The public has been advised how they can comment on this zoning amendment through public announcements, notice on the City's website and on a sign posted at the site, as well as by notices on social media.

BYLAW 2020-07
ZONING AMENDMENT
SKATEBOARD PARK

Two written submissions were received, both supporting the zoning amendment and also the City's acquisition of the Skateboard Park.

Deputy Mayor Boyd declared the public hearing closed and advised that no further submissions on the issue will be considered by council except the report provided by administration.

Public Hearing Closed

COMMITTEE REPORTS

City Operations Committee

There was no report from the City Operations Committee.

No Report

Community Services Committee

There was no report from the Community Services Committee.

No Report

Public Health and Safety Committee

2020-07-04

It was duly moved and seconded
THAT administration be authorized to award the contract for the supply of Self Contained Breathing Apparatus for the Fire Department to Guillevin International Co. in the amount of \$383,397 plus GST.

CONTRACT AWARD
SELF-CONTAINED
BREATHING APPARATUS

Carried Unanimously

Administration provided an update on the City's business continuity plans. In response to a query regarding financial relief with respect to the property tax deadline of July 1, administration advised that the City has no flexibility under current legislation. The Government of Yukon is taking the lead in this matter and the City will formulate plans once a response is received.

UPDATE ON RESPONSE
TO COVID-19
For Information Only

Development Services Committee

There was no report from the Development Services Committee.

No Report

Corporate Services Committee

2020-07-05

It was duly moved and seconded
THAT Bylaw 2020-05, a bylaw to amend the 2020 to 2023 capital expenditure program by re-budgeting 2019 capital expenditures in the amount of \$24,245,757, be brought forward for consideration under the bylaw process.

BRING FORWARD
BYLAW TO RE-BUDGET
2019 CAPITAL PROJECTS

Carried Unanimously

2020-07-06

It was duly moved and seconded
THAT Bylaw 2020-20, a bylaw to amend the Fees and Charges Bylaw, be brought forward for consideration under the bylaw process; and
THAT the 2020 to 2022 Operating and Maintenance Budgets be increased upon adoption of Bylaw 2020-20 in the amount of \$3,500 for 2020, \$4,667 for 2021, and \$4,667 for 2022, offset by transfers to the General Reserve for the additional revenue.

BRING FORWARD
AMENDMENTS TO THE
FEES AND CHARGES
BYLAW (1ST Quarter)

Carried Unanimously

A council member expressed concern regarding the wording proposed with respect to charges for fire apparatus. It was noted that the intent was to create fees and charges for when the Fire Department responds to mutual aid calls outside city limits. The member agreed to support the motion at this time, but requested clarification before the bylaw is brought forward for third reading.

Discussion

2020-07-07

It was duly moved and seconded
THAT the 2020 to 2023 capital budget be amended by adding a new capital project titled Marwell Lift Station Pump Replacement Project for procurement of a standby waste water pump in the amount of \$130,000, funded by Gas Tax.

BUDGET AMENDMENT
FOR MARWELL LIFT
STATION PUMP
REPLACEMENT

Carried Unanimously

Council members discussed the need for service modifications and an additional backup pump in order to minimize emergency purchases in the future.

Discussion

2020-07-08

It was duly moved and seconded
THAT administration be authorized to waive the public bidding process for the supply of fixed telephone line service; and
THAT administration be authorized to award the contract for fixed telephone line service to NorthwesTel for a net cost to the City of up to \$612,000.00 plus GST, covering a three-year term from April 2020 through March 2023.

CONTRACT AWARD FOR
FIXED TELEPHONE LINE
SERVICE

Carried Unanimously

2020-07-09

It was duly moved and seconded
THAT the 2020 to 2023 Capital Expenditure Program be amended and a new capital project created for the Acquisition of 7220 – 7th Avenue in the amount of \$451,000, funded from the Land Bank Reserve; and
THAT Bylaw 2020-19, a bylaw to authorize the acquisition of a parcel of escarpment land at 7220 – 7th Avenue, be brought forward for consideration under the bylaw process.

BUDGET AMENDMENT &
ESCARPMENT LAND
ACQUISITION

Council members expressed concern over the costs of this acquisition and discussed the consequences of not proceeding with the acquisition at this time.

Discussion

2020-07-10

It was duly moved and seconded
THAT the acquisition of the escarpment property at 7720 – 7th Avenue be referred back to administration for further review.

Motion to Refer Back
To Administration

Carried Unanimously

2020-07-11

It was duly moved and seconded
THAT the Mayor be authorized to sign the Contribution Agreement with the Kwanlin Dün First Nation with respect to the Tlingit Street Reconstruction Project; and
THAT administration be authorized to waive the public bidding process for the supply of granular material; and
THAT administration be authorized to award a contract for the supply of granular material for the Tlingit Street Reconstruction Project to the Kwanlin Dün First Nation for a cost not to exceed \$100,000 plus GST.

CONTRIBUTION
AGREEMENT WITH KDFN
FOR TLINGIT STREET
RECONSTRUCTION

Carried Unanimously

City Planning Committee

2020-07-12

It was duly moved and seconded
THAT Bylaw 2020-10, a bylaw to amend the Official Community Plan by changing the land use designation of a portion of the Tank Farm site from Residential–Urban to Mixed-Use–Industrial/Commercial, be brought forward for consideration under the bylaw process.

BRING FORWARD
OCP AMENDMENT FOR
TANK FARM PHASE 1

Carried Unanimously

2020-07-13

It was duly moved and seconded
THAT a housing development incentive agreement with Gilday Holdings Ltd. be approved with respect to a ten-unit rental housing development at 600 Ray Street in the Downtown area.

HOUSING DEVELOPMENT
INCENTIVE AGREEMENT
600 Ray Street

Carried Unanimously

BYLAWS

2020-07-14

It was duly moved and seconded
THAT Bylaw 2020-05, a bylaw to amend the 2020 to 2023 capital expenditure program by re-budgeting 2019 capital projects, be given first reading.

BYLAW 2020-05
RE-BUDGET 2019
CAPITAL PROJECTS
FIRST READING

Carried Unanimously

2020-07-15

It was duly moved and seconded
THAT Bylaw 2020-05 be given second reading.

SECOND READING

Carried Unanimously

2020-07-16

It was duly moved and seconded
THAT Bylaw 2020-20, a bylaw to amend the Fees and Charge Bylaw in accordance with first quarter changes, be given first reading.

BYLAW 2020-20
FEES AND CHARGES
AMENDMENT
FIRST READING

Carried Unanimously

2020-07-17

It was duly moved and seconded
THAT Bylaw 2020-20 be given second reading.

SECOND READING

Carried Unanimously

A council member reiterated concerns regarding the wording for certain apparatus charges on the Fire Department Fee Schedule and requested changes before the bylaw comes back for third reading.

Discussion

2020-07-18

It was duly moved and seconded
THAT Bylaw 2020-10, a bylaw to amend the Official Community Plan to allow for development of Phase 1 of the Tank Farm site, be given first reading.

BYLAW 2020-10

O.C.P. AMENDMENT
Tank Farm Phase 1
FIRST READING

Carried Unanimously

There being no further business, the meeting adjourned at 7:10 p.m.

ADJOURNMENT

ORIGINAL MINUTES SIGNED BY:

"Dan Curtis"

Dan Curtis, Mayor

"N. L. Felker"

Norma L. Felker, Assistant City Clerk

ADOPTED by resolution at Meeting #2020-10 dated April 14, 2020.