

MINUTES of **REGULAR** Meeting #2020-21 of the council of the City of Whitehorse called for 5:30 p.m. on Tuesday, October 13, 2020, in Council Chambers, City Hall.

PRESENT: Mayor Dan Curtis  
Councillors Dan Boyd – Electronic Participation  
Laura Cabott  
Jocelyn Curteanu  
Samson Hartland  
Stephen Roddick  
Jan Stick

ALSO PRESENT: City Manager Linda Rapp  
Director of Community and Recreation Services Jeff O’Farrell  
Director of Corporate Services Valerie Braga  
Director of Development Services Mike Gau  
Acting Director of Human Resources Lindsay Schneider  
Director of Infrastructure and Operations Peter O’Blenes  
Manager of Legislative Services Catherine Constable

Mayor Curtis called the meeting to order at 5:30 p.m.

**CALL TO ORDER**

**2020-21-01**

It was duly moved and seconded  
THAT the agenda be adopted as presented.

**AGENDA**

Carried Unanimously

**2020-21-02**

It was duly moved and seconded  
THAT the minutes of the regular council meeting dated September 28,  
2020 be adopted as presented.

**MINUTES**

September 28, 2020

Carried Unanimously

**COMMITTEE REPORTS**

**City Planning Committee**

In 2016, the City initiated work to develop a Local Food and Urban Agriculture Study with a focus on identifying actions that the City can lead, or support other organizations to implement, for a more food-secure future for Whitehorse. The study is now complete and available on the City website.

LOCAL FOOD & URBAN  
AGRICULTURE STUDY

For Information Only

.../continued

Work on the study was carried out primarily by City staff with contributions from consultants. The project team connected with other governments, industry representatives, associations, businesses and gardening groups, as well as residents active and interested in food and agriculture topics. The project team also reviewed policies, regulations, and initiatives that have worked well in other municipalities and have potential for success if implemented in Whitehorse.

The draft study was released for public comment in August and the study was updated to reflect the input received. The study will be used to inform the Official Community Plan review process.

Policies and objectives for the plan are being drafted to reflect the findings of the study. Future implementation work is anticipated to include review and updates of the City's Zoning Bylaw, Animal Control Bylaw, and Business License Bylaw.

If members of the public are interested in taking on project ideas identified in the study, some funding is available through the City's Environmental Grant program.

LOCAL FOOD & URBAN  
AGRICULTURE STUDY

For Information Only  
(Continued)

**City Operations Committee**

**2020-21-03**

It was duly moved and seconded  
THAT administration be authorized to award the contract for the supply and delivery of one mobile steamer truck to Inland Kenworth Ltd. for a net cost to the City of \$488,573 plus GST.

CONTRACT AWARD  
MOBILE STEAMER  
TRUCK

Carried Unanimously

**Community Services Committee**

A delegate submission from Keith Lay on behalf of Active Trails Whitehorse Association was read into the record. The submission asked council to amend the Snowmobile Bylaw to align with the All-Terrain Vehicle Bylaw and prohibit snowmobile operators from using non-motorized trails, greenbelts, and open spaces. Mr. Lay's submission stated that many trail users are under the mistaken belief that *all* non-motorized trails are free from motorized use in winter, creating confusion and leading to user conflict. Amending the Snowmobile Bylaw as suggested would end the confusion and make the two bylaws consistent, thereby providing clarity for all trail users.

PROPOSED NEW TRAIL  
PLAN AND THE  
SNOWMOBILE BYLAW

For Information Only

**Public Health and Safety Committee**

There was no report from the Public Health and Safety Committee.

No Report

**Development Services Committee**

There was no report from the Development Services Committee.

No Report

**Corporate Services Committee**

**2020-21-04**

It was duly moved and seconded  
THAT the 2020 to 2023 capital expenditure plan be amended to create a new capital project for Replacement Protective Floor Covering in the amount of \$29,998, funded by the Government of Yukon.

BUDGET AMENDMENT  
REPLACEMENT FLOOR  
COVERING – FLEXI-HALL

Carried Unanimously

**2020-21-05**

It was duly moved and seconded  
THAT administration be authorized to award the contract for the Enterprise Data Storage System project to Insight Canada Inc. for a net cost to the City of \$214,803.69 plus GST.

CONTRACT AWARD  
ENTERPRISE DATA  
STORAGE SYSTEM

Carried Unanimously

It was noted that the corporate Greenhouse Gas Emissions report is now available on the City’s website. In response to questions raised, administration advised that tracking and reporting is done through the budget process, variance reports, quarterly reports and strategic priorities. Analysis is typically done on a project basis. It was noted that identified targets were not met, and that data analysis is under way to explain some of the results.

GREENHOUSE GAS  
EMISSIONS REPORT  
For Information Only

**NEW AND UNFINISHED BUSINESS**

**2020-21-06**

It was duly moved and seconded  
WHEREAS the current Council Remuneration Bylaw provides for an adjustment of the base annual salary for all members of council on January 1, 2021 by the average annual Consumer Price Index for Whitehorse (CPI) for 2019, unless that CPI is a negative amount in which case the rate of adjustment will be zero; and

DECLINE 2021 SALARY  
ADJUSTMENT FOR ALL  
MEMBERS OF COUNCIL

WHEREAS in this difficult and uncertain time council has an opportunity to lead by example;

BE IT RESOLVED THAT an adjustment to the base annual salary for all members of council scheduled for January 1, 2021 be declined by council.

Carried Unanimously

Councillor Hartland explained that he brought the motion forward as a way for council to keep costs down and show leadership while the business community is suffering due to the COVID-19 pandemic.

Administration confirmed that passing this motion will have no impact on the base annual salary for future councils. The bylaw that will set the remuneration for the next term of council, scheduled to be voted on later in this meeting, sets a new base rate for mayor and council based on the rates established in the current bylaw. This motion does not amend the current bylaw; it merely declines the 2021 adjustment that members of council are entitled to under that bylaw.

Discussion

Members of council spoke to their reasons for supporting the motion, stating their agreement with making a symbolic gesture and leaving it to administration to determine where the money saved will be used.

Some members expressed a desire to put more emphasis on substantive actions that council can do to assist the community in the coming year. One member suggested that council should look at giving direction to administration to move ahead with certain initiatives so that systems are in place to support the business community in time for the start of the summer season next year.

**2020-21-07**

It was duly moved and seconded  
THAT Bylaw 2020-33, a bylaw to amend the Management and Confidential Exclusion Employment Bylaw, be brought forward for consideration under the bylaw process.

BRING FORWARD  
AMENDMENT TO  
EMPLOYMENT BYLAW  
(Management and  
Confidential Exclusions)

Carried Unanimously

**2020-21-08**

It was duly moved and seconded  
THAT administration be authorized to award the contract for consulting services for the City-Wide Transportation Study project to Morrison Hershfield Ltd. for a net cost to the City of \$344,550.00 plus GST.

CONTRACT AWARD  
CONSULTING SERVICES  
TRANSPORTATION STUDY

Carried Unanimously

**BYLAWS**

**2020-21-09**

It was duly moved and seconded  
THAT Bylaw 2020-27, a bylaw to provide for the types, rates, and conditions of payments for the mayor and councillors for the 2021 to 2024 term of office, having been read a first and second time, now be given third reading.

**BYLAW 2020-27**  
COUNCIL REMUNERATION  
2021 TO 2024  
THIRD READING

**2020-21-10**

It was duly moved and seconded  
THAT sections 2 and 3 of Council Remuneration Bylaw 2020-27 be deleted and replaced by new sections 2 and 3 as follows:

- “2. Effective from November 1, 2021 to October 31, 2022, the basic annual remuneration for the mayor shall be \$104,552.00 adjusted by the average annual Consumer Price Index for Whitehorse (CPI) for 2020, unless that CPI is a negative amount, in which case the rate of adjustment will be zero.”
- “3. Effective from November 1, 2021 to October 31, 2022, the basic annual remuneration for each councillor shall be \$37,639.02 adjusted by the average annual CPI for 2020, unless that CPI is a negative amount, in which case the rate of adjustment will be zero.”

Amendment #1

Carried Unanimously

**2020-21-11**

It was duly moved and seconded  
THAT sections 5, 6 and 7 of Bylaw 2020-27 be deleted and replaced by new sections 5, 6 as follows, with the remaining sections and cross-references of the bylaw renumbered accordingly:

- “5. Effective November 1, 2022, the basic annual remuneration for all members of council shall be adjusted by the average annual CPI for 2021, unless that CPI is a negative amount, in which case the rate of adjustment will be zero.”
- “6. Effective November 1, 2023, the basic annual remuneration for all members of council shall be adjusted by the average annual CPI for 2022, unless that CPI is a negative amount, in which case the rate of adjustment will be zero.”

Amendment #2

Carried Unanimously

The main motion, being third reading of Council Remuneration Bylaw 2020-27 as amended, was then voted on.

Vote on Main Motion

Carried Unanimously

**2020-21-12**

It was duly moved and seconded  
THAT Bylaw 2020-28, a bylaw to authorize the sale and transfer of a parcel of vacant city land to allow for a lot enlargement at 75 Ortona Avenue, having been read a first and second time, now be given third reading.

**BYLAW 2020-28**  
LAND SALE AND TRANSFER  
75 Ortona Avenue  
THIRD READING

Carried Unanimously

**2020-21-13**

It was duly moved and seconded  
THAT Bylaw 2020-29, a bylaw to authorize the sale and transfer of lands to allow for the enlargement of three industrial lots on Mount Sima Road, having been read a first and second time, now be given third reading.

Carried Unanimously

**BYLAW 2020-29**

LAND SALE AND TRANSFER  
Mount Sima Road Lots

THIRD READING

**2020-21-14**

It was duly moved and seconded  
THAT Bylaw 2020-32, a bylaw to amend the Fees and Charges Bylaw in accordance with third quarter changes, having been read a first and second time, now be given third reading.

Carried Unanimously

**BYLAW 2020-32**

FEES AND CHARGES  
BYLAW AMENDMENT  
3<sup>rd</sup> Quarter Review

THIRD READING

**2020-21-15**

It was duly moved and seconded  
THAT Bylaw 2020-33, a bylaw to amend the Management and Confidential Exclusion Employment Bylaw with respect to vacation accruals for the management group, be given first reading.

Carried Unanimously

**BYLAW 2020-33**

AMEND MANAGEMENT &  
CONFIDENTIAL EXCLUSION  
EMPLOYMENT BYLAW

FIRST READING

**2020-21-16**

It was duly moved and seconded  
THAT Bylaw 2020-33 be given second reading.

Carried Unanimously

SECOND READING

There being no further business, the meeting adjourned at 6:18 p.m.

**ADJOURNMENT**

ORIGINAL MINUTES SIGNED BY:

"Dan Curtis"

Dan Curtis, Mayor

"N. L. Felker"

Norma L. Felker, Assistant City Clerk

ADOPTED by resolution at Meeting #2020-22 dated October 26, 2020