

MINUTES of **REGULAR** Meeting #2020-20 of the council of the City of Whitehorse called for 5:30 p.m. on Monday, September 28, 2020, in Council Chambers, City Hall.

PRESENT: Mayor Dan Curtis
Councillors Dan Boyd – Electronic Participation
Laura Cabott
Jocelyn Curteanu
Samson Hartland
Stephen Roddick
Jan Stick

ALSO PRESENT: City Manager Linda Rapp
Director of Community and Recreation Services Jeff O’Farrell
Director of Corporate Services Valerie Braga
Director of Development Services Mike Gau
Acting Director of Human Resources Lindsay Schneider
Director of Infrastructure and Operations Peter O’Blenes
Manager of Legislative Services Catherine Constable

Mayor Curtis called the meeting to order at 5:30 p.m.

CALL TO ORDER

2020-20-01

It was duly moved and seconded
THAT the agenda be adopted as presented.

AGENDA

Carried Unanimously

Mayor Curtis proclaimed October 2020 to be **United Way Month** in the City of Whitehorse.

Mayor Curtis proclaimed October 2 to be **Yukon Sisters in Spirit Vigil and Red Dress Campaign Day** in the City of Whitehorse.

Mayor Curtis proclaimed October 4 to 10 to be **Fire Prevention Week** in the City of Whitehorse.

PROCLAMATIONS

Mayor Curtis reminded everyone that September 30 is **Orange Shirt Day**, a day to commemorate the survivors of residential schools and remember those who did not survive, and to reaffirm anti-racism and anti-bullying policies.

2020-20-02

It was duly moved and seconded
THAT the minutes of the regular council meeting dated September 14, 2020 be adopted as presented.

MINUTES

September 14, 2020

Carried Unanimously

COMMITTEE REPORTS

City Planning Committee

2020-20-03

It was duly moved and seconded
THAT Bylaw 2020-28, a bylaw to authorize the sale of a parcel of vacant City land to allow for a lot enlargement at 75 Ortona Avenue in the Takhini North neighbourhood, be brought forward for consideration under the bylaw process.

BRING FORWARD LAND
SALE BYLAW
(Lot Enlargement at
75 Ortona Avenue)

Carried Unanimously

2020-20-04

It was duly moved and seconded
THAT Bylaw 2020-29, a bylaw to authorize the sale and transfer of three parcels of land in the Mount Sima Industrial Subdivision to allow for the enlargement of three lots on Mount Sima Road, be brought forward for consideration under the bylaw process.

BRING FORWARD LAND
SALE BYLAW
(Lot Enlargements on
Mount Sima Road)

Carried Unanimously

A Committee member noted that the Yukon government has released their “Clean Future” Strategy and asked if the City is able to release any of the analysis documents prepared for the Climate Change workshop. Administration advised that the analysis has not been compiled into a public report and the data is being used to inform upcoming budget submissions. It was noted that a corporate emissions report is expected to be released in the near future.

CLEAN FUTURE
STRATEGY
For Information Only

City Operations Committee

There was no report from the City Operations Committee.

No Report

Community Services Committee

2020-20-05

It was duly moved and seconded
THAT administration be authorized to award the contract for the design, supply and installation of an accessible playground at the Canada Games Centre to Play Systems North in the amount of \$199,500, not including GST.

CONTRACT AWARD
ACCESSIBLE
PLAYGROUND

Carried Unanimously

In response to a question raised, administration advised that the Jumpstart Playground project was delayed due to the COVID-19 pandemic. Plans are being developed for proceeding with the project in 2021, and an update is anticipated later this fall.

JUMPSTART
PLAYGROUND
For Information Only

Public Health and Safety Committee

There was no report from the Public Health and Safety Committee.

No Report

Development Services Committee

There was no report from the Development Services Committee.

No Report

Corporate Services Committee

2020-20-06

It was duly moved and seconded
THAT amendments totalling \$28,354 be authorized to reduce the 2020 to 2023 capital expenditure program as follows:

1. Reduce completed and under budget project 320c00118, Replacement Utility Work Machine, in the amount of \$5,766;
2. Reduce completed and under budget project 320c00916, Additional End Dump Trailer for Operations, in the amount of \$11,548;
3. Reduce completed and under budget project 320c02809, Heavy Truck Replacement, in the amount of \$5,145;
4. Reduce completed and under budget project 440c00119, Thermal Imaging Cameras, in the amount of \$870;
5. Reduce completed and under budget project 500c00220, CGC Compressor 3 Replacement, in the amount of \$5,025.

CAPITAL BUDGET
AMENDMENT –
2nd QUARTER VARIANCE

The total amount remaining in reserves or external funding sources is \$28,354.

Carried Unanimously

Financial Services has reviewed operating budget projections submitted by department managers and is providing a forecast of operating results to the end of the 2020 fiscal year, including the anticipated financial impact of COVID-19.

2nd QUARTER
OPERATING VARIANCE
For Information Only

.../continued

The second quarter variance projection shows that total operating revenues are expected to be under budget by \$1,908,331 and expenses will be under budget by \$1,395,613. Therefore, projections to December 31, 2020 as compared to the revised budget indicate an operating deficit of \$512,718.

Overall department spending is controlled. Based on the total operating budget, the second quarter negative variance of \$512,718 is well within 1% of the City's total operating budget.

In response to questions raised, administration advised that the projections are to the end of the year, but that may change if the Chief Medical Officer of Health issues new guidelines.

The City has no information as yet regarding the availability of federal funding for municipalities related to COVID-19.

2nd QUARTER
OPERATING VARIANCE
(Continued)

For Information Only

2020-20-07

It was duly moved and seconded THAT Bylaw 2020-32, a bylaw to amend the Fees and Charges Bylaw in accordance with third quarter changes, be brought forward for consideration under the bylaw process.

Carried Unanimously

BRING FORWARD
FEES AND CHARGES
AMENDMENT
3RD Quarter Review

In 1989 the City began assisting with the cost of electrifying urban property by financing the work and charging the cost back to the property as a local improvement charge.

In order to have an application approved, the applicant must have title to the property, current taxes must be paid in full, and the cost of the work must not exceed 75% of the assessed value of the property.

The owners of the property located at 3 Strawberry Lane in the Hidden Valley subdivision have met all the conditions of the urban electrification program. A bylaw is required to provide for a work of local improvement.

After this application was presented at Standing Committee, the proponents came to an agreement with ATCO Electric Yukon and withdrew their application for City assistance.

URBAN ELECTRIC
APPLICATION
3 Strawberry Lane

For Information Only

2020-20-08

It was duly moved and seconded THAT administration be authorized to award the contract for the provision of employee group benefits to Manulife for a net cost to the City of approximately \$6,683,130.00, GST exempt.

Carried Unanimously

CONTRACT AWARD
EMPLOYEE GROUP
BENEFITS

2020-20-09

It was duly moved and seconded
THAT Bylaw 2020-27, a bylaw to provide for remuneration for the mayor and councillors for the 2021 to 2024 term of office, be brought forward for consideration under the bylaw process.

BRING FORWARD
REMUNERATION BYLAW
FOR 2021-2024 COUNCIL

Carried Unanimously

NEW AND UNFINISHED BUSINESS

Councillor Hartland presented a Notice of Motion as follows:

NOTICE OF MOTION

TAKE NOTICE that I, Councillor Samson Hartland, will bring forward at the next regular meeting of Council on October 13, 2020 a motion that reads as follows:

WHEREAS the current Council Remuneration Bylaw provides for an adjustment of the base annual salary for all members of council on January 1, 2021 by the average annual Consumer Price Index for Whitehorse for 2019, unless that CPI is a negative amount, in which case the rate of adjustment will be zero; and

PROPOSAL TO
WAIVE 2021 ANNUAL
SALARY ADJUSTMENT
FOR COUCIL MEMBERS

WHEREAS in this difficult and uncertain time council has an opportunity to lead by example;

BE IT RESOLVED THAT an adjustment to the base annual salary for all members of council scheduled for January 1, 2021 be declined by council.

BYLAWS

2020-20-10

It was duly moved and seconded
THAT Bylaw 2020-24, a bylaw to amend the City Manager Bylaw by adding a performance review process, having been read a first and second time, now be given third reading.

BYLAW 2020-24
AMEND CITY MANAGER
EMPLOYMENT BYLAW
THIRD READING

Carried Unanimously

2020-20-11

It was duly moved and seconded
THAT Bylaw 2020-30, a bylaw to provide for the terms and conditions of employment for Management and Confidential Exclusion employees of the City of Whitehorse, having been read a first and second time, now be given third reading.

BYLAW 2020-30
MANAGEMENT AND
CONFIDENTIAL EXCLUSION
EMPLOYMENT BYLAW
THIRD READING

Carried Unanimously

2020-20-12

It was duly moved and seconded
THAT Bylaw 2020-27, a bylaw to provide for the types, rates, and conditions of payments for the mayor and councillors for the 2021 to 2024 term of office, be given first reading.

Carried Unanimously

BYLAW 2020-27
COUNCIL REMUNERATION
2021 TO 2024 TERM
FIRST READING

2020-20-13

It was duly moved and seconded
THAT Bylaw 2020-27 be given second reading.

Carried Unanimously

SECOND READING

Some council members expressed concern that the proposed cost of living adjustments are based on the Consumer Price Index from two years previous, and indicated a desire to make the adjustments more current.

One council member suggested that cost of living salary adjustments should coincide with the anniversary date of the election rather than the first day of the year. It was noted that this would be consistent with the term of office and would also allow the most current Consumer Price Index information to be used for adjustments.

Discussion

In response to questions raised, administration advised that new information on the timing for the release of the Consumer Price Index information is now available. If there is a desire to make changes to the bylaw in light of this new information, an amendment can be proposed when the bylaw comes forward for third reading.

In general, council members expressed support for continuing with regular cost of living increases so that the remuneration for the next term of council remains competitive and is also substantial enough to attract candidates to run for municipal office.

2020-20-14

It was duly moved and seconded
THAT Bylaw 2020-28, a bylaw to authorize the sale and transfer of a parcel of vacant city land to allow for a lot enlargement at 75 Ortona Avenue, be given first reading.

Carried Unanimously

BYLAW 2020-28
LAND SALE AND TRANSFER
75 Ortona Avenue
FIRST READING

2020-20-15

It was duly moved and seconded
THAT Bylaw 2020-28 be given second reading.

Carried Unanimously

SECOND READING

2020-20-16

It was duly moved and seconded
THAT Bylaw 2020-29, a bylaw to authorize the sale and transfer of lands
to allow for the enlargement of three industrial lots on Mount Sima Road,
be given first reading.

Carried Unanimously

BYLAW 2020-29

LAND SALE AND TRANSFER
Mount Sima Road Lots
FIRST READING

2020-20-17

It was duly moved and seconded
THAT Bylaw 2020-29 be given second reading.

Carried Unanimously

SECOND READING

2020-20-18

It was duly moved and seconded
THAT Bylaw 2020-32, a bylaw to amend the Fees and Charges Bylaw
in accordance with the third quarter review, be given first reading.

Carried Unanimously

BYLAW 2020-32

FEES AND CHARGES
BYLAW AMENDMENT
3rd Quarter Review
FIRST READING

2020-20-19

It was duly moved and seconded
THAT Bylaw 2020-32 be given second reading.

Carried Unanimously

SECOND READING

There being no further business, the meeting adjourned at 6:20 p.m.

ADJOURNMENT

ORIGINAL MINUTES SIGNED BY:

"Dan Curtis"

Dan Curtis, Mayor

"N. L. Felker"

Norma L. Felker, Assistant City Clerk

ADOPTED by resolution at Meeting #2020-21 dated October 13, 2020.