

MINUTES of **REGULAR** Meeting #2021-13 of the Council of the City of Whitehorse called for 5:30 p.m. on Monday, June 28, 2021, in Council Chambers, City Hall.

PRESENT: Mayor Dan Curtis  
Councillors Dan Boyd  
Laura Cabott  
Jocelyn Curteanu  
Samson Hartland – Electronic Participation  
Stephen Roddick  
Jan Stick

ALSO PRESENT: Acting City Manager Jeff O’Farrell  
Acting Director of Community Services Krista Mroz  
Director of Corporate Services Valerie Braga  
Acting Director of Development Services Mélodie Simard  
Director of Human Resources Lindsay Schneider  
Acting Director of Operations Jason Everitt  
Manager of Legislative Services Wendy Donnithorne  
Assistant City Clerk Norma Felker

Mayor Curtis called the meeting to order at 5:35 p.m.

**CALL TO ORDER**

**2021-13-01**

It was duly moved and seconded  
THAT the agenda be adopted as presented.

**AGENDA**

Carried Unanimously

I declare that I am on the board of the Whitehorse Food Bank Society, which is one of the organizations listed as a grant recipient on tonight’s agenda. However, since my interest is not pecuniary, I will be participating in the debate and vote when the issue of the Community Service and Municipal Charges grants bylaw comes forward for third reading.

**Deputy Mayor Cabott**

**DECLARATION  
OF INTEREST**

**2021-13-02**

It was duly moved and seconded  
THAT the minutes of the regular Council meeting dated June 14, 2021 be adopted as presented.

**MINUTES**

June 14, 2021

Carried Unanimously

**COMMITTEE REPORTS**

**Development Services Committee**

In response to questions raised, Administration confirmed that the requirement for six metres of separation between a pop-up patio and an adjacent traffic lane is the minimum separation required for public safety.

UPDATE ON POP-UP  
PATIO APPLICATIONS  
For Information Only

It was noted that this regulation applies to all of the downtown area, and therefore limits the potential for on-street patios on re-developed streets that have narrow roadways and broad boulevards. In these locations, the expectation would be that the boulevards would be used for the development of temporary patios.

**Corporate Services Committee**

**2021-13-03**

It was duly moved and seconded  
THAT the audited City of Whitehorse 2020 Financial Statements be approved as presented, and  
THAT the Water and Sewer Fund surplus of \$237,619 be transferred to the Water and Sewer Reserve.

2020 AUDITED  
FINANCIAL STATEMENTS

Carried Unanimously

Administration confirmed that the work on right-sizing the Reserves would begin following the completion of second quarter variance reporting, and would be brought forward before the end of this Council's term of office.

Discussion

**2021-13-04**

It was duly moved and seconded  
THAT Bylaw 2021-32, a bylaw to amend the Fees and Charges Bylaw in accordance with the second quarter review, be brought forward for consideration under the bylaw process; and  
THAT the 2021 to 2023 Operating and Maintenance Budgets be increased upon adoption of Bylaw 2021-32 in the amount of \$2,600 for 2021, \$7,800 for 2022, and \$7,800 for 2023, offset by transfers to the General Reserve for the additional revenue.

BRING FORWARD  
FEES AND CHARGES  
BYLAW AMENDMENT  
2<sup>nd</sup> Quarter Review

Carried Unanimously

**City Planning Committee**

**2021-13-05**

It was duly moved and seconded  
THAT Bylaw 2021-25, a bylaw to authorize the acquisition of a parcel of land from the Government of Yukon for the purpose of owning and operating Water Well 6, be brought forward for consideration under the bylaw process.

BRING FORWARD  
LAND ACQUISITION BYLAW  
Riverdale Water Well #6

Carried Unanimously

**2021-13-06**

It was duly moved and seconded  
THAT an agreement with Champagne and Aishihik First Nations for a housing development incentive be approved for the construction of a 20-unit rental housing development at 195 Olive May Way.

HOUSING DEVELOPMENT  
INCENTIVE AGREEMENT  
195 Olive May Way

Carried Unanimously

A Council member expressed a desire to have the current Housing Development Incentive Policy brought forward for a review in order to explore additional incentives for supportive and rental housing projects.

Discussion

**2021-13-07**

It was duly moved and seconded  
THAT Bylaw 2021-33, a bylaw to establish the zoning for phase 8 and adjacent lands of the Whistle Bend neighbourhood, be brought forward for consideration under the bylaw process.

BRING FORWARD  
ZONING AMENDMENT  
Whistle Bend Phase 8 and  
Adjacent Lands

Carried Unanimously

A Council member expressed concerns about the Yukon government's land lottery process, suggesting that it may allow a few developers to gain control of many lots.

Discussion

**City Operations Committee**

In response to a query from a Committee member, Administration advised that there has been limited impact to the organization as a result of the recent increase in COVID-19 cases. Service levels are not currently being effected, thanks to the high numbers of employees who have been vaccinated and the diligence of staff in maintaining Safe 6+1 distancing practices. A Committee member reminded the public that it is important for people to continue getting vaccinated.

UPDATE ON BUSINESS  
CONTINUITY PLANNING  
For Information Only

**Community Services Committee**

Keith Lay addressed the Committee on behalf of Active Trails Whitehorse Association to suggest that the survey regarding the draft Whitehorse South Trail Plan is flawed. He noted that the map being used for the survey does not indicate that snowmobile use will be allowed on non-motorized trails. The survey is scheduled to close at the end of the week, which means that people have completed the survey with the assumption that non-motorized trails are excluded from motorized use year round. Mr. Lay asked Council to direct Administration to take immediate steps to amend the Snowmobile Bylaw to reflect the intent of the 2020 Trail Plan as to the true meaning of a non-motorized multiple use trail.

WHITEHORSE SOUTH  
DRAFT TRAIL PLAN  
For Information Only

A Committee member asked if the closure of the survey could be postponed and more detailed information be provided to potential respondents. Administration advised that options in this regard will be considered and noted that the Whitehorse South Trail Plan is expected to be brought forward for adoption under the mandate of the new Council.

In response to questions raised, Administration provided an update on the history behind allowing snowmobile use on otherwise non-motorized trails. Administration also confirmed that the survey has been extended to July 11<sup>th</sup>, and that a charrette is being planned before the trail plan will be brought forward for adoption by the new Council.

Discussion

Administration advised that an update on the City's progress with respect to the Reconciliation Action Plan will be provided in the near future.

RECONCILIATION  
ACTION PLAN UPDATE  
For Information Only

**Public Health and Safety Committee**

There was no report from the Public Health and Safety Committee.

No Report

**BYLAWS**

**2021-13-08**

It was duly moved and seconded  
THAT Bylaw 2021-28, a bylaw to authorize the allocation of grants for community service and municipal charges for the year 2021, having been read a first and second time, now be given third reading.

**BYLAW 2021-28**  
2021 GRANTS FOR  
COMMUNITY SERVICE AND/  
MUNICIPAL CHARGES  
THIRD READING

Carried Unanimously

**2021-13-09**

It was duly moved and seconded  
THAT Bylaw 2021-35, a bylaw to amend the 2021 to 2024 Capital Expenditure Program by increasing the budget for the Building Consolidation – Services Building project, having been read a first and second time, now be given third reading.

Carried Unanimously

**BYLAW 2021-35**  
BUDGET AMENDMENT –  
SERVICES BUILDING  
THIRD READING

Some Councillors spoke to concerns that have been raised regarding the increasing costs for this portion of the overall Building Consolidation project, but noted the benefits of replacing inefficient structures and systems.

Discussion

Some members of Council expressed regret that the processes and time lines surrounding the approvals for the Services Building project did not allow for earlier discussion of options and costs, and also did not allow for public input into the design for the new building.

**2021-13-10**

It was duly moved and seconded  
THAT Bylaw 2021-25, a bylaw to authorize the acquisition of a parcel of land in Riverdale for the purpose of owning and operating Water Well #6, be given first reading.

Carried Unanimously

**BYLAW 2021-25**  
LAND ACQUISITION  
Water Well #6  
FIRST READING

**2021-13-11**

It was duly moved and seconded  
THAT Land Acquisition Bylaw 2021-25 be given second reading.

Carried Unanimously

SECOND READING

**2021-13-12**

It was duly moved and seconded  
THAT Bylaw 2021-32, a bylaw to amend the Fees and Charges Bylaw in accordance with second quarter changes, be given first reading.

Carried Unanimously

**BYLAW 2021-32**  
FEES AND CHARGES  
AMENDMENT –  
Second Quarter Changes  
FIRST READING

**2021-13-13**

It was duly moved and seconded  
THAT Fees and Charges Amendment Bylaw 2021-32 be given second reading.

Carried Unanimously

SECOND READING

**2021-13-14**

It was duly moved and seconded  
THAT Bylaw 2021-33, a bylaw to amend the Zoning Bylaw by  
establishing the zoning for the area known as Whistle Bend Phase 8  
and adjacent lands, be given first reading.

Carried Unanimously

**BYLAW 2021-33**

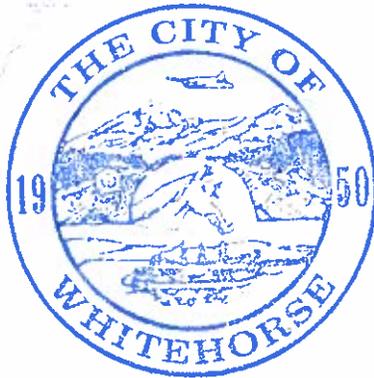
ZONING AMENDMENT  
Whistle Bend Phase 8 and  
Adjacent Lands

FIRST READING

There being no further business, the meeting adjourned at 6:15 p.m.

**ADJOURNMENT**

ADOPTED by resolution at Meeting #2021-14 dated July 12, 2021.



Handwritten signature of Dan Curtis in blue ink.

Dan Curtis, Mayor

Handwritten signature of Norma L. Felker in blue ink.

Norma L. Felker, Assistant City Clerk