

MINUTES of **REGULAR** Meeting #2021-09 of the council of the City of Whitehorse called for 5:30 p.m. on Monday, May 10, 2021, in Council Chambers, City Hall.

PRESENT: Mayor Dan Curtis
Councillors Dan Boyd
Laura Cabott
Jocelyn Curteanu
Samson Hartland
Stephen Roddick
Jan Stick

ALSO PRESENT: Acting City Manager Jeff O'Farrell
Director of Corporate Services Valerie Braga
Director of Development Services Mike Gau
Director of Human Resources Lindsay Schneider
Acting Director of Infrastructure and Operations Taylor Eshpeter
Manager of Legislative Services Wendy Donnithorne
Assistant City Clerk Norma Felker

Mayor Curtis called the meeting to order at 5:30 p.m.

CALL TO ORDER

2021-09-01

It was duly moved and seconded
THAT the agenda be adopted as presented.

AGENDA

Carried Unanimously

2021-09-02

It was duly moved and seconded
THAT the minutes of the regular council meeting dated April 26, 2021
be adopted as presented.

MINUTES

April 26, 2021

Carried Unanimously

PUBLIC HEARING #1

Mayor Curtis advised that, since the meeting was closed to in-person public participation due to the COVID-19 pandemic, pre-arranged audio-only presentations from delegates would be used. Otherwise, council would rely on written submissions with respect to both of the bylaws scheduled for public hearing.

Procedures Explained

Mayor Curtis called three times for any submissions to address Bylaw 2021-21, a bylaw to close the remaining portion of lane right-of-way located adjacent to Lots 6 to 17 in Block 7 Downtown.

BYLAW 2021-21

ROAD CLOSURE

There were no audio-only participants to speak to the bylaw. One written submission was received. The submission from the MacBride Museum stated that the Board was opposed to the bylaw because the members do not have enough information to make an informed decision. The Board asked for clarification on how the City plans to use the land in the lane once it is consolidated into the City's single lot.

One Submission
Opposed
MacBride Museum Board

Mayor Curtis declared the public hearing for Road Closure Bylaw 2021-21 closed and advised that no further submissions would be received on the subject except the report from Administration. That report is scheduled to come forward on May 17, 2021.

Public Hearing Closed

PUBLIC HEARING #2

Mayor Curtis called three times for any submissions to address Bylaw 2021-24, a bylaw to amend the Zoning Bylaw to enable process improvements for development permit applications and manage drainage requirements more effectively.

BYLAW 2021-24
ZONING AMENDMENT
Permits and Drainage

There were no audio-only participants to speak to the bylaw, and no written submissions were received.

No Submissions

Mayor Curtis declared the public hearing for Zoning Amendment Bylaw 2021-24 closed and advised that no further submissions would be received on the subject except the report from Administration. That report is scheduled to come forward on June 7, 2021.

Public Hearing Closed

COMMITTEE REPORTS

Development Services Committee

2021-09-03

It was duly moved and seconded
THAT Bylaw 2021-27, a bylaw to permit the temporary conversion of parking spaces to allow for the construction and commercial use of sidewalk cafés and pop-up patios in the Downtown area, be brought forward for consideration under the bylaw process; and

THAT the revised Lease, Encroachment and Property Use Policy be brought forward for adoption in conjunction with third reading and adoption of Sidewalk Café and Pop-up Patio Bylaw 2021-27.

BRING FORWARD
POP-UP PATIO BYLAW
AND REVISED LEASE,
ENCROACHMENT AND
PROPERTY USE POLICY

Carried Unanimously

A council member asked if federal or territorial COVID-relief funding would be available to assist establishments wishing to take advantage of this new program.

Discussion

Corporate Services Committee

Deputy Mayor Cabott declared a conflict of interest with respect to the first item of business and left council chambers.

Conflict Declared

2021-09-04

It was duly moved and seconded THAT the mayor be authorized to sign the service agreement with the Government of Yukon with respect to the Selkirk Street Storm Water Outfall Project.

AUTHORIZE SERVICE AGREEMENT WITH YG
Selkirk Storm Outfall

Carried Unanimously

In response to questions raised, Administration advised that a small sign is in place in the area, and plans are underway for a larger display sign that details the stages of the project. City staff are participating with Yukon staff in the development of a communication strategy.

Discussion

Deputy Mayor Cabott returned to council chambers.

Conflict Over

In accordance with the Procurement Policy, a list of forthcoming procurements with an anticipated value greater than \$100,000 must be provided to council on a bi-monthly basis.

FORTHCOMING PROCUREMENTS

Department managers were asked to review their capital projects and operating requirements and to provide information on anticipated procurements for the period of May and June 2021. Financial Services presented a list of nine projects.

For Information Only

2021-09-05

It was duly moved and seconded THAT the application under the urban electrification program for Lot 68 in the Wolf Creek Subdivision, Whitehorse Plan No.53574, be accepted; and

URBAN ELECTRIC LOCAL IMPROVEMENT
14 Langholz Road

THAT Bylaw 2021-30, a bylaw to authorize a local improvement charge for urban electrification at Lot 68, Wolf Creek Subdivision, be brought forward for consideration under the bylaw process.

Carried Unanimously

Quarterly progress reports inform council on the key progress made with respect to council’s strategic priorities during each quarter, as well as the anticipated focus for the next quarter on operational activities not specifically tied to strategic priorities. The first quarter report showed the progress made in areas identified as council priorities, including environmental stewardship, transportation, infrastructure renewal, public safety, and housing. Each department’s anticipated operational focus for the second quarter was also provided.

FIRST QUARTER
PROGRESS REPORTS
For Information Only

Committee members asked for updates, additional information and clarification on a number of issues and specific initiatives, primarily with respect to housing, land development, and transportation. In response to questions raised, Administration will schedule a Council and Administration Roundtable meeting to provide an update on the Commercial/Industrial Land Study.

City Planning Committee

2021-09-06

It was duly moved and seconded
THAT the subdivision of approximately 9.66 hectares of land for the creation of nine new commercial/industrial lots, a road access corridor, and two future development lots within Lot 226 (Remainder), Group 5, Plan 65109 LTO, Lots 63 to 79, Plan 25657 LTO, and Lot 2, Plan 107878 CLSR, located on Tlingit Street in Marwell, be approved as shown on the proposed subdivision sketch.

SUBDIVISION APPROVAL
LOT 226 MARWELL

Carried Unanimously

A committee member noted that the deadline for completing the Yukon Anti-Poverty Coalition’s housing survey is fast approaching, and encouraged everyone to complete the survey in one form or another.

HOUSING SURVEY
For Information Only

City Operations Committee

There was no report from the City Operations Committee.

No Report

Community Services Committee

2021-09-07

It was duly moved and seconded
THAT Bylaw 2021-19, a bylaw to adopt a joint use agreement to maximize the use of public facilities in the City of Whitehorse, be brought forward for consideration under the bylaw process.

JOINT USE AGREEMENT

Carried Unanimously

Public Health and Safety Committee

There was no report from the Public Health and Safety Committee.

No Report

BYLAWS

2021-09-08

It was duly moved and seconded
THAT Bylaw 2021-19, bylaw to adopt a joint use agreement to maximize the use of public facilities in the City of Whitehorse, be given first reading.

BYLAW 2021-19

JOINT USE AGREEMENT
FIRST READING

Carried Unanimously

2021-09-09

It was duly moved and seconded
THAT Bylaw 2021-19 be given second reading.

SECOND READING

Carried Unanimously

2021-09-10

It was duly moved and seconded
THAT Bylaw 2021-27, a bylaw to permit the temporary conversion of parking spaces to allow for the construction and use of sidewalk cafés and pop-up patios for commercial use in the Downtown area, be given first reading.

BYLAW 2021-27

SIDEWALK CAFÉ AND
POP-UP PATIO BYLAW
FIRST READING

Carried Unanimously

2021-09-11

It was duly moved and seconded
THAT Bylaw 2021-27 be given second reading.

SECOND READING

Carried Unanimously

In response to questions raised, Administration confirmed that the sidewalk café and pop-up patio program will continue for future years. However, individual businesses will be required to renew their permits on an annual basis.

Discussion

Administration advised that council may modify the program at any time. As this is a new program for the City, amendments may be brought forward for consideration in response to lessons learned from this initial season of operation.

2021-09-12

It was duly moved and seconded
THAT Bylaw 2021-30, a bylaw to authorize a local improvement charge
for urban electrification at Lot 68 in the Wolf Creek Subdivision, be
given first reading.

Carried Unanimously

BYLAW 2021-30
URBAN ELECTRIC
Lot 68 Wolf Creek
FIRST READING

2021-09-13

It was duly moved and seconded
THAT Bylaw 2021-30 be given second reading.

Carried Unanimously

SECOND READING

There being no further business, the meeting adjourned at 6:25 p.m.

ADJOURNMENT





Dan Curtis, Mayor



Norma L. Felker, Assistant City Clerk

ADOPTED by resolution at Meeting #2021-10 dated May 25, 2021