

**CITY OF WHITEHORSE**  
**REGULAR Council Meeting #2019-05**

**DATE:** Monday, March 11, 2019  
**TIME:** 5:30 p.m.

**Mayor** Dan Curtis  
**Deputy Mayor** Dan Boyd  
**Reserve Deputy Mayor** Jan Stick

## **AGENDA**

**CALL TO ORDER** 5:30 p.m.

**AGENDA** Adoption

### **PROCLAMATIONS**

**MINUTES** Regular Council Meeting #2019-04 dated February 25, 2019

**DELEGATIONS** Dr. Richard Runyon – OCP Amendment for TKC Quarry  
Linda Berardi – OCP Amendment for TKC Quarry

### **PUBLIC HEARING**

### **COMMITTEE REPORTS**

**Public Health & Safety Committee** – *Councillors Curteanu and Roddick*

**Development Services Committee** – *Councillors Cabott and Boyd*

Environmental Grant Allocations

**Corporate Services Committee** – *Councillors Hartland and Cabott*

Resolutions for the Association of Yukon Communities Annual Meeting

**City Planning Committee** – *Councillors Roddick and Stick*

Official Community Plan Amendment – TKC Quarry

**City Operations Committee** – *Councillors Boyd and Hartland*

Contract Award and Budget Amendment – Fire Department Tanker

Contract Award – Mt. McIntyre Recreation Centre Condenser Replacement

**Community Services Committee** – *Councillors Stick and Curteanu*

Request for Transit Passes – Arctic Winter Games 2020

### **NEW AND UNFINISHED BUSINESS**

**BYLAWS** 2019-11 Official Community Plan Amendment (TKC Quarry) 1<sup>st</sup> Reading

### **ADJOURNMENT**

MINUTES of **REGULAR** Meeting #2019-04 of the council of the City of Whitehorse called for 5:30 p.m. on Monday, February 25, 2019, in Council Chambers, City Hall.

PRESENT: Mayor Dan Curtis  
Councillors Dan Boyd  
Laura Cabott  
Jocelyn Curteanu  
Samson Hartland  
Stephen Roddick  
Jan Stick

ALSO PRESENT: City Manager Linda Rapp  
Director of Community and Recreation Services Jeff O'Farrell  
Director of Corporate Services Valerie Braga  
Director of Development Services Mike Gau  
Director of Infrastructure and Operations Peter O'Blenes  
Manager of Strategic Communications Myles Dolphin  
Manager of Legislative Services Catherine Constable  
Assistant City Clerk Norma Felker

Mayor Curtis called the meeting to order at 5:30 p.m.

**CALL TO ORDER**

**2019-04-01**

It was duly moved and seconded  
THAT the agenda be adopted as amended with the change being the  
addition of Leighann Chalykoff and Cathy Hines as a delegation  
speaking to the Yukon Stikine Regional Heritage Fair.

**AGENDA**

Carried Unanimously

**2019-04-02**

It was duly moved and seconded  
THAT the minutes of the regular council meeting dated February 11,  
2019 be adopted as presented.

**MINUTES**

February 11, 2019

Carried Unanimously

**DELEGATIONS**

Leighann Chalykoff and Cathy Hines addressed council in support of their application for funding for the Yukon Stikine Regional Heritage Fair. They provided an update on the event scheduled for May 2 at Yukon College, and highlighted the importance of the Fair in raising awareness of heritage and heritage issues, especially with young people. They thanked the City for the support received in past years and invited all members of council to participate as judges.

HERITAGE FAIR  
For Information Only

**PUBLIC HEARING**

Mayor Curtis called three times for anyone to appear to address Bylaw 2019-07, a bylaw to amend the Zoning Bylaw with respect to a number of administrative edits to clarify interpretation and otherwise implement minor changes.

**BYLAW 2019-07**  
ZONING AMENDMENT  
Administrative Edits

There was no one present to speak to the bylaw.

No Delegates Present

Six written submissions were received, all expressing some concerns.

Submissions Received

Mayor Curtis declared the public hearing closed and advised that no further submissions on the issue will be considered by council except the report provided by administration.

Public Hearing Closed

**COMMITTEE REPORTS**

**Public Health and Safety Committee**

Hazard identification and risk analysis is a systematic risk assessment tool used to assess the risk of various hazards. Calian Emergency Management Solutions conducted an assessment of risks or threats to public safety, property or the environment in the Whitehorse region, and their potential impacts. The Hazard Identification and Risk Analysis Report will be used to help emergency management professionals prepare for the worst and most likely risks. It will allow for the creation of exercises, training programs and plans based on the most likely risks identified.

HAZARD IDENTIFICATION  
AND RISK ANALYSIS  
(HIRA) REPORT  
For Information Only

The Strategic Communications Department is preparing information for the public on how to prepare for the most significant hazards identified, as well as how the City would communicate to the public in the event of an emergency arising from the most significant hazards identified.

**Development Services Committee**

In response to a query from a Committee member, administration advised that the Sustainability Plan is used as a lens when evaluating proposed projects. As part of the capital budget ranking system, projects with a high sustainability factor are ranked higher in priority when allocating budget funds.

SUSTAINABILITY PLAN  
For Information Only

An orientation session for council members with respect to the Sustainability Plan is scheduled for March 26, 2019.

**Corporate Services Committee**

**2019-04-03**

It was duly moved and seconded  
THAT the 2019 to 2022 capital expenditure program be amended by changing the scope of the 2019 Asphalt Overlay project to remove the locations at Mountainview Drive and Lewes Boulevard and replace them with Second Avenue from Lowe Street to Ogilvie Street, the roundabout at Fourth Avenue and Robert Service Way, and the roundabout on Hamilton Boulevard at Elijah Smith School.

BUDGET AMENDMENT –  
SCOPE OF 2019  
ASPHALT OVERLAY  
PROJECT

Carried Unanimously

In response to a query from a council member, administration advised that the asphalt overlay project is considered to be preventative maintenance rather than major reconstruction and therefore is not subject to the local improvement charges process.

Discussion

**2019-04-04**

It was duly moved and seconded  
THAT \$2,000 from the Heritage Fund be allocated to the Yukon Historical and Museums Association to support the 2019 Yukon/Stikine Regional Heritage Fair; and

HERITAGE FUND GRANT  
FOR HERITAGE FAIR

THAT the 2019 operating budget be increased in the amount of \$2,000, funded by the Heritage Fund, to contribute to the costs of the 2019 Yukon/Stikine Regional Heritage Fair.

Carried Unanimously

A council member asked if this grant could be added as a line item to the budget. Administration advised that the matter could be addressed during budget discussions later in the year and noted that there are other approaches that could address the issue including the Festival and Special Event grant process.

Discussion

**2019-04-05**

It was duly moved and seconded  
THAT the council member summary reports on attendance, expense claims, travel and voting records for the 2018 calendar year be accepted as presented.

ACCEPT 2018 COUNCIL  
MEMBER SUMMARIES

Carried Unanimously

A council member expressed a desire to see the attendance statistics expanded in the next summary report to include more of the meetings that council members routinely attend.

Discussion

**2019-04-06**

It was duly moved and seconded

THAT travel expenses be authorized for Mayor Curtis to attend the annual conference of the Federation of Canadian Municipalities being held in Quebec City in early June; and

AUTHORIZE COUNCIL  
TRAVEL FOR FCM  
ANNUAL CONFERENCE

THAT travel and per diem expenses from the councillor-initiated allocation be authorized for Councillors Boyd, Cabott, Curteanu and Roddick to attend the 2019 annual conference of the Federation of Canadian Municipalities in Quebec City.

Carried Unanimously

A Committee member asked for an update on the status of the Purchasing and Sales Policy. The Committee requested that the policy be brought forward for review at an upcoming Council and Senior Management meeting.

PURCHASING AND  
SALES POLICY  
For Information Only

**City Planning Committee**

**2019-04-07**

It was duly moved and seconded

THAT Bylaw 2019-08, a bylaw to amend the zoning bylaw to allow the private retail sale of cannabis and cannabis-containing products, be brought forward for consideration under the bylaw process.

BRING FORWARD  
ZONING AMENDMENT  
Cannabis Retail Sales

Carried Unanimously

**City Operations Committee**

Joy Snyder, Executive Director of Raven Recycling, addressed the Committee on behalf of both Raven and P & M Recycling to request that the cap on diversion credits be increased from \$150,000 to \$250,000. She explained that the increase is needed to support the recycling industry while various governments work towards a system that includes extended producer responsibility.

REQUEST FOR  
INCREASE TO CAP ON  
DIVERSION CREDITS

Ms. Snyder stated that the diversion credit system does not respond to fluctuating commodity prices, the City's strategic goals, new efficiencies, or the cost of living. Diversion credits were put in place for the short to medium term, and are currently under-funded by the municipality. With the current cap, the more the processors recycle the lower is the value of the subsidy they receive on a per tonne basis.

For Information Only

.../continued

Ms. Snyder noted that the Yukon Government and the City are working hard to build a new system that is hoped will be in place within five years. In the meantime, recycling processors need the certainty that an increase in the cap would provide.

REQUEST FOR  
INCREASE TO CAP ON  
DIVERSION CREDITS

(Continued)

### **Community Services Committee**

Lana Selbee, John Glynn-Morris and Chris O'Brien addressed the Committee to provide an update on the activities of the Yukonstruct Society since their move to new premises on Second Avenue. They highlighted their maker space, school programming, youth and entrepreneurship programming, business support and advice services, and the availability of rental space for events meetings. The society is looking forward to working with the City on the projects such as the development of a new Official Community Plan.

YUKONSTRUCT UPDATE

For Information Only

Samantha Li, Alain Dallaire and Jody Overduin addressed the Committee to encourage consideration of the Canada Games Centre as a venue for a climbing facility. They noted that the City has the primary responsibility for parks and recreation activities, and climbing was identified in the 2018 Parks and Recreation Master Plan as the most desirable new activity that could be added to the Canada Games Centre.

The delegates provided a brief history of the organization and the benefits of climbing as a fitness activity. In addition to the physical and health benefits to users, a climbing facility would have economic impacts, provide opportunities for community programs, and provide enhanced rescue training opportunities.

CLIMB YUKON

For Information Only

The delegates noted that existing climbing facilities in Whitehorse are over used and current programs are at capacity with no opportunity to expand to allow for youth development. Climbing has become a mainstream fitness activity, and Climb Yukon would like to see a venue that would be suitable for the Canada Winter Games.

Climb Yukon has received funding from the Yukon Government for a feasibility study, and the organization is now requesting that council authorize a feasibility study at the Canada Games Centre.

Mayor Curtis highlighted a number of recent community events including the Arctic Inspiration Prize awards and the Arctic Indigenous Investment Conference. The mayor also thanked the Korean Consul General for his visit to Whitehorse.

COMMUNITY EVENTS

For Information Only

**BYLAWS**

**2019-04-08**

It was duly moved and seconded  
THAT Bylaw 2019-08, a bylaw to amend the Zoning Bylaw to allow the private retail sale of cannabis and cannabis-containing products, be given first reading.

Carried Unanimously

**BYLAW 2019-08**

ZONING AMENDMENT  
Cannabis Retail Sales

FIRST READING

There being no further business, the meeting adjourned at 6:01 p.m.

**ADJOURNMENT**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

ADOPTED by resolution at Meeting #2019-



## Minutes of the meeting of the Public Health and Safety Committee

<b>Date</b>	March 4, 2019
<b>Location</b>	Council Chambers, City Hall
<b>Committee Members Present</b>	Councillor Stephen Roddick – Chair Mayor Dan Curtis Councillor Dan Boyd Councillor Laura Cabott Councillor Jocelyn Curteanu – Electronic Participation Councillor Jan Stick
<b>Absent</b>	Councillor Samson Hartland
<b>Staff Present</b>	Linda Rapp, City Manager Jeff O’Farrell, Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Catherine Constable, Manager of Legislative Services Myles Dolphin, Manager of Strategic Communications Norma Felker, Assistant City Clerk

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Your Worship, there is no report from the Public Health and Safety Committee



## Minutes of the meeting of the Development Services Committee

<b>Date</b>	March 4, 2019
<b>Location</b>	Council Chambers, City Hall
<b>Committee Members Present</b>	Councillor Laura Cabott – Chair Councillor Dan Boyd – Vice Chair Mayor Dan Curtis Councillor Jocelyn Curteanu – Electronic Participation Councillor Stephen Roddick Councillor Jan Stick
<b>Absent</b>	Councillor Samson Hartland
<b>Staff Present</b>	Linda Rapp, City Manager Jeff O’Farrell, Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Catherine Constable, Manager of Legislative Services Mélodie Simard, Manager of Planning and Sustainability Services Myles Dolphin, Manager of Strategic Communications Norma Felker, Assistant City Clerk

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Your Worship, the Development Services Committee respectfully submits the following report:

### **1. Environmental Grant Allocations**

The City annually allocates funds for grants to assist non-profits, community groups, and commercial organizations with environmental projects that advance the Whitehorse Strategic Sustainability Plan. The Environmental Grant Policy governs the allocation of these grants. Unused funds not allocated at this intake will be available for use throughout the year.

An internal committee reviewed the three applications received at the February intake and determined that two of the applications meet the policy requirements. One application was deemed incomplete and therefore was not considered for funding. The applicant was contacted with follow-up advice regarding any future applications.

One applicant was recommended for less than the grant amount applied for as the review committee deemed that one of the items requested for funding was covered under another line item in the submitted budget.

**The recommendation of the Development Services Committee is**

THAT the allocation of Environmental Grants in the amount of \$4,129.32 be approved as recommended by the review committee.



## Minutes of the meeting of the Corporate Services Committee

<b>Date</b>	March 4, 2019
<b>Location</b>	Council Chambers, City Hall
<b>Committee Members Present</b>	Councillor Laura Cabott – Chair Mayor Dan Curtis Councillor Dan Boyd Councillor Jocelyn Curteanu – Electronic Participation Councillor Stephen Roddick Councillor Jan Stick
<b>Absent</b>	Councillor Samson Hartland
<b>Staff Present</b>	Linda Rapp, City Manager Jeff O'Farrell, Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Peter O'Blenes, Director of Infrastructure and Operations Catherine Constable, Manager of Legislative Services Myles Dolphin, Manager of Strategic Communications Norma Felker, Assistant City Clerk

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Your Worship, the Corporate Services Committee respectfully submits the following report:

### **1. Resolutions for the Association of Yukon Communities Annual Meeting**

The Association of Yukon Communities annually invites communities to submit resolutions they feel require the support of the membership at the annual meeting. Council members have proposed that the City of Whitehorse submit two resolutions for consideration by the membership at the 2019 annual meeting.

The proposed resolutions encourage the Yukon Government to:

- (a) engage in respectful and meaningful consultation with Yukon municipalities and First Nations prior to approving or implementing new or revised policies on matters that will affect their communities; and
- (b) revise how it administers federal infrastructure funding in ways that will be more responsive to the needs of municipalities; and to work with Yukon communities to develop a longer-term plan to support infrastructure investments.

Mayor Curtis noted the presence of two Yukon Government ministers in the audience and stated that this Council appreciates the current relationships that have developed between the City and the senior government. He noted that the proposed resolutions are being presented with the hope of continuing to improve intergovernmental relations in the future.

**The recommendation of the Corporate Services Committee is**

THAT two resolutions be forwarded to the Association of Yukon Communities for consideration by the membership at the 2019 Annual General Meeting. The resolutions are:

**A Respectful Engagement**

WHEREAS the Yukon Government pledged to work in partnership with communities and municipal governments to build sustainable and diverse economies and support local solutions to local problems; and

WHEREAS the Yukon Government is undertaking or has recently undertaken policy development and implementation on matters that significantly affect Yukon communities such as carbon tax reimbursement, Community Development Fund eligibility, *Motor Vehicles Act* revisions, *Public Airports Act*, Yukon Tourism Strategy, single use plastics, and waste management; and

WHEREAS communities did not feel that meaningful consultation occurred in some instances, or in others that follow-up on the outcomes from consultation discussions did not occur prior to the Yukon Government's decisions being made;

BE IT RESOLVED that the Association of Yukon Communities urges the Yukon Government to engage in respectful and meaningful consultation with Yukon municipalities and Yukon First Nations prior to establishing and implementing new or revised policies on matters that will affect their communities.

**B Infrastructure Funding**

WHEREAS the Yukon Government pledged to work in partnership with communities and municipal governments to build sustainable and diverse economies and support local solutions to local problems; and

WHEREAS Yukon municipalities are extremely pleased to see the importance the federal government is placing on funding community infrastructure projects; and

WHEREAS Yukon municipalities have been disappointed by the government's administration of federal government infrastructure funding, including fair distribution amongst communities, roll-out of decision making, and predictability of funding; and

WHEREAS the Association of Yukon Communities believes that Yukon Government administration of federal government infrastructure funding to date has not effectively or equitably responded to Yukon community priorities;

BE IT RESOLVED that the Association of Yukon Communities urges the Yukon Government to streamline its processing of applications for federal infrastructure

funding to enable timely responses to municipalities and increased predictability of funding levels; and

BE IT FURTHER RESOLVED that the Association of Yukon Communities urges the Yukon Government to achieve more equitable distribution of federal infrastructure funds amongst Yukon municipalities to achieve a better balance with respect to needs, priorities and population size; and

BE IT FURTHER RESOLVED that the Association of Yukon Communities urges the Yukon Government work more closely with municipalities in determining the priority for projects within their communities that will receive federal infrastructure funding; and

BE IT FURTHER RESOLVED that the Association of Yukon Communities urges the Yukon Government to work with Yukon communities to develop a longer-term plan to support investments in community infrastructure.

**2. Means of Prioritizing Budget Allocations – For Information Only**

In response to a query from a Committee member, Administration advised that, in addition to the Sustainability Plan, the ranking system used in the creation of current budgets included strategic priorities, risk management initiatives, customer service impacts and financial and economic impacts. The ranking system used in the budget process is revised annually. A Committee member suggested that the review criteria should be available on the City's website so that there is increased transparency with respect to Council decisions.



## Minutes of the meeting of the City Planning Committee

<b>Date</b>	March 4, 2019
<b>Location</b>	Council Chambers, City Hall
<b>Committee Members Present</b>	Councillor Stephen Roddick – Chair Councillor Jan Stick – Vice Chair Mayor Dan Curtis Councillor Dan Boyd Councillor Jocelyn Curteanu – Electronic Participation Councillor Laura Cabott
<b>Absent</b>	Councillor Samson Hartland
<b>Staff Present</b>	Linda Rapp, City Manager Jeff O’Farrell, Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Catherine Constable, Manager of Legislative Services Mélodie Simard, Manager of Planning and Sustainability Services Myles Dolphin, Manager of Strategic Communications Norma Felker, Assistant City Clerk Mike Ellis, Senior Planner

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Your Worship, the City Planning Committee respectfully submits the following report:

### **1. Official Community Plan Amendment – TKC Quarry**

Da Daghay Development Corporation, the economic development arm of the Ta’an Kwäch’än Council, has applied to amend the Official Community Plan to permit a quarry on Settlement Land Parcel C-30B. The proposed quarry would have an approximate lifespan of 20 years.

Parcel C-30B is approximately 12.2 hectares in size and is located on the west side of the Alaska Highway, south of the Valleyview neighbourhood and north of the Wasson Place commercial and industrial area. The site has slopes that rise approximately 25 metres from the highway, and a large flat bench comprises the western portion. The site is also intersected by trails used by local residents.

Geotechnical investigations indicate that there is approximately 1.6 million cubic metres of accessible gravel and sand available on the parcel. Operating a quarry here will

provide economic opportunities for the Ta'an Kwäch'än Council, and lowering the property to the grade of the highway will open up the possibility of future development. If quarry operations are approved, it is proposed that access to the quarry would occur from a new controlled intersection that would be constructed on the Alaska Highway.

If the Official Community Plan amendment is approved, the quarry application will be subject to review by the Yukon Environmental and Socio-economic Assessment Board. This would be followed by a zoning amendment process and the issuance of development permits before any quarry operations could commence.

The proposed bylaw will exempt the Settlement Land C-30B parcel from meeting the 300 metre buffer requirement for residential designations that will be developed in the future. However, the 300 metre buffer will still be required for residential dwellings existing at the time of this bylaw.

Due to the complexity of the application and the potential effects of a quarry on the surrounding area, Administration is recommending that the proponent be required to host at least one public meeting prior to the public hearing for the proposed bylaw.

Alexandra de Jong Westman and Ben Asquith addressed the Committee in support of the application. They advised that one open house was held to advise Valleyview and Hillcrest area residents of the quarry proposal, and described some of the economic benefits of the proposed quarry operations.

**The recommendation of the City Planning Committee is**

THAT Bylaw 2019-11, a bylaw to amend the Official Community Plan to allow for a quarry on Ta'an Kwäch'än Council Settlement Land Parcel C-30B, be brought forward for consideration under the bylaw process; and

THAT the proponent be required to host a public meeting regarding the Official Community Plan amendment prior to the scheduled date for the public hearing.

**2. Quarry Resources – For Information Only**

Some members of the Committee requested that the City collect information about quarry resources within municipal boundaries. It was suggested that this could be done as part of the process to review the existing Official Community Plan.



## Minutes of the meeting of the City Operations Committee

<b>Date</b>	March 4, 2019
<b>Location</b>	Council Chambers, City Hall
<b>Committee Members Present</b>	Councillor Dan Boyd – Chair Mayor Dan Curtis Councillor Laura Cabott Councillor Jocelyn Curteanu Councillor Stephen Roddick Councillor Jan Stick
<b>Absent</b>	Councillor Samson Hartland
<b>Staff Present</b>	Linda Rapp, City Manager Jeff O’Farrell, Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Catherine Constable, Manager of Legislative Services Richard Graham, Manager of Operations Myles Dolphin, Manager of Strategic Communications Norma Felker, Assistant City Clerk

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Your Worship, the City Operations Committee respectfully submits the following report:

### **1. Contract Award and Budget Amendment – Fire Department Tanker**

The Whitehorse Fire Department Tanker was involved in a collision in January and has since been written off by the City’s insurance company. Insurance will likely cover only the current value of the unit, and therefore a budget amendment is required to fund the purchase of a replacement. Funds recovered from insurance will be returned to the Equipment Replacement Reserve.

The normal process for the purchase of an emergency response unit for the Fire Department takes from 18 to 24 months from the date of budget approval to the delivery of the vehicle. Administration has identified a fire tanker unit in Edmonton that is available for purchase. Some modifications to the unit would be necessary in order for it to meet the requirements of the Fire Department. Council approval is required to authorize administration to negotiate directly with the supplier for the purchase of this replacement tanker.

If authorization for a sole-source purchase is approved, staff will issue a purchase order for the vehicle and then commence negotiations on the modifications required. A contract award for the modifications will follow.

**The recommendation of the City Operations Committee is**

THAT the 2019 to 2022 capital expenditure program be amended by adding a new project for the Replacement Fire Department Tanker in the amount of \$365,000, funded by the Equipment Replacement Reserve; and

THAT Administration be authorized to award a sole-source contract to Westvac Industrial Ltd. for the supply of one 2018 M4 Fire Tanker for a net cost not to exceed \$330,000 plus GST.

**2. Contract Award – Mt. McIntyre Recreation Centre Condenser Replacement**

The 2019 capital budget includes Gas Tax funding for the replacement of an aging condenser at the Mount McIntyre Recreation Centre. The condenser is a critical component of the ammonia-based refrigeration system essential for the operation of the artificial ice surface. The refrigeration system was originally designed, manufactured and installed by Cimco Refrigeration. Since installation, Cimco has provided regular service and maintenance under a service contract, as well as emergency service as required. All of the City's facility refrigeration systems are proprietary to Cimco and therefore this type of component replacement and upgrade work is not recommended to be done by third party.

The project will replace the existing condenser and provide associated safety upgrades. The work includes the supply of material, construction, commissioning, training, and a standard warranty. The City solicited a proposal from Cimco Refrigeration to complete the work. The pricing submitted is in line with work of this nature and is within budget.

The Purchasing and Sales Policy does not exempt this type of procurement from the public tendering process. Therefore a Council resolution is required to waive a public bidding process.

**The recommendation of the City Operations Committee is**

THAT Administration be authorized to waive the public bidding process for the replacement of the Mount McIntyre Recreation Centre Condenser; and

THAT Administration be authorized to award the contract for the Mount McIntyre Recreation Centre Condenser Replacement project to Cimco Refrigeration, a division of Toromont Industries, for a net cost to the City of Whitehorse of \$251,750.00, plus GST.

**3. Purchasing and Sales Policy Review – For Information Only**

A Committee member asked for details regarding the number of sole-source contracts that the City may authorize in an average year, and suggested that this information be included when the Purchasing and Sales Policy comes forward for review.



## Minutes of the meeting of the Community Services Committee

<b>Date</b>	March 4, 2019
<b>Location</b>	Council Chambers, City Hall
<b>Committee Members Present</b>	Councillor Jan Stick – Chair Mayor Dan Curtis Councillor Dan Boyd Councillor Laura Cabott Councillor Jocelyn Curteanu – Electronic Participation Councillor Stephen Roddick
<b>Absent</b>	Councillor Samson Hartland
<b>Staff Present</b>	Linda Rapp, City Manager Jeff O’Farrell, Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Catherine Constable, Manager of Legislative Services Myles Dolphin, Manager of Strategic Communications Norma Felker, Assistant City Clerk

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Your Worship, the Community Services Committee respectfully submits the following report:

1. **Proclamation** – For Information Only

Mayor Curtis proclaimed March 2019 to be ***Children’s Wish Month*** in the City of Whitehorse.

2. **Request for Transit Passes – Arctic Winter Games 2020**

The City of Whitehorse is hosting the 50<sup>th</sup> Anniversary Arctic Winter Games from March 15<sup>th</sup> to 21<sup>st</sup>, 2020. The Games will offer participants, spectators, sponsors and volunteers alike the opportunity to expand their physical capacity, build meaningful relationships, experience life-changing moments, and highlight the North’s unique qualities. The Arctic Winter Games are about more than just sport and competition. They also include an emphasis on First Nations culture, community inclusion, and the spirit of togetherness.

Additionally, the Games are considered to be an investment in youth as participation helps them become well-rounded individuals that care for their community and celebrate its many facets.

In January the Host Society requested City support for the Games and specifically asked to have all participants with accreditation ride transit without charge during the Games. Based on experience from the 2007 Canada Winter Games and the 2012 Arctic Winter Games, approximately half of those accredited will take advantage of free transit. Allowing accredited AWG participants to ride Whitehorse Transit for free would represent lost revenue to the City but does not represent net costs.

**The recommendation of the Community Services Committee is**

THAT the 2020 provisional operating budget be increased in an amount not to exceed \$25,000, funded by the general reserve; and

THAT a grant be authorized from Council donations to offer free transit to individuals accredited for the 2020 Arctic Winter Games.

**3. Nominations for Volunteer of the Year – For Information Only**

The public was advised that the deadline for nominations for Volunteer of the Year is March 15<sup>th</sup>. Community groups and organizations were encouraged to submit their nominations in time for them to be considered for this award.

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**CITY OF WHITEHORSE**  
**BYLAW 2019-11**

A bylaw to amend the Official Community Plan

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WHEREAS sections 278 to 286 of the *Municipal Act* (R.S.Y. 2002) provide that an Official Community Plan should outline the methods whereby the best use and development of land may be coordinated; and

WHEREAS section 285 of the *Municipal Act* provides for amendment of an Official Community Plan; and

WHEREAS it is deemed desirable and expedient that the 2010 Official Community Plan be amended to allow for the development of a gravel quarry on Ta'an Kwäch'än Council Settlement Land;

NOW THEREFORE the Council of the municipality of the City of Whitehorse, in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. Map 2 of the 2010 Official Community Plan is hereby amended by changing the designation of Ta'an Kwäch'än Council Settlement Land C-30B (Lot 1190, Quad 105D/11, Plan 88070 CLSR/2003-0223 LTO), located adjacent to the Alaska Highway between the Valleyview and Hillcrest subdivision areas and having an area of approximately 12.2 hectares, from Residential-Urban to Natural Resource.
2. Section 8.2 of the Official Community Plan, "Industrial Buffers and Separation Distances", is hereby amended by adding a new clause 8.2.5 as follows:

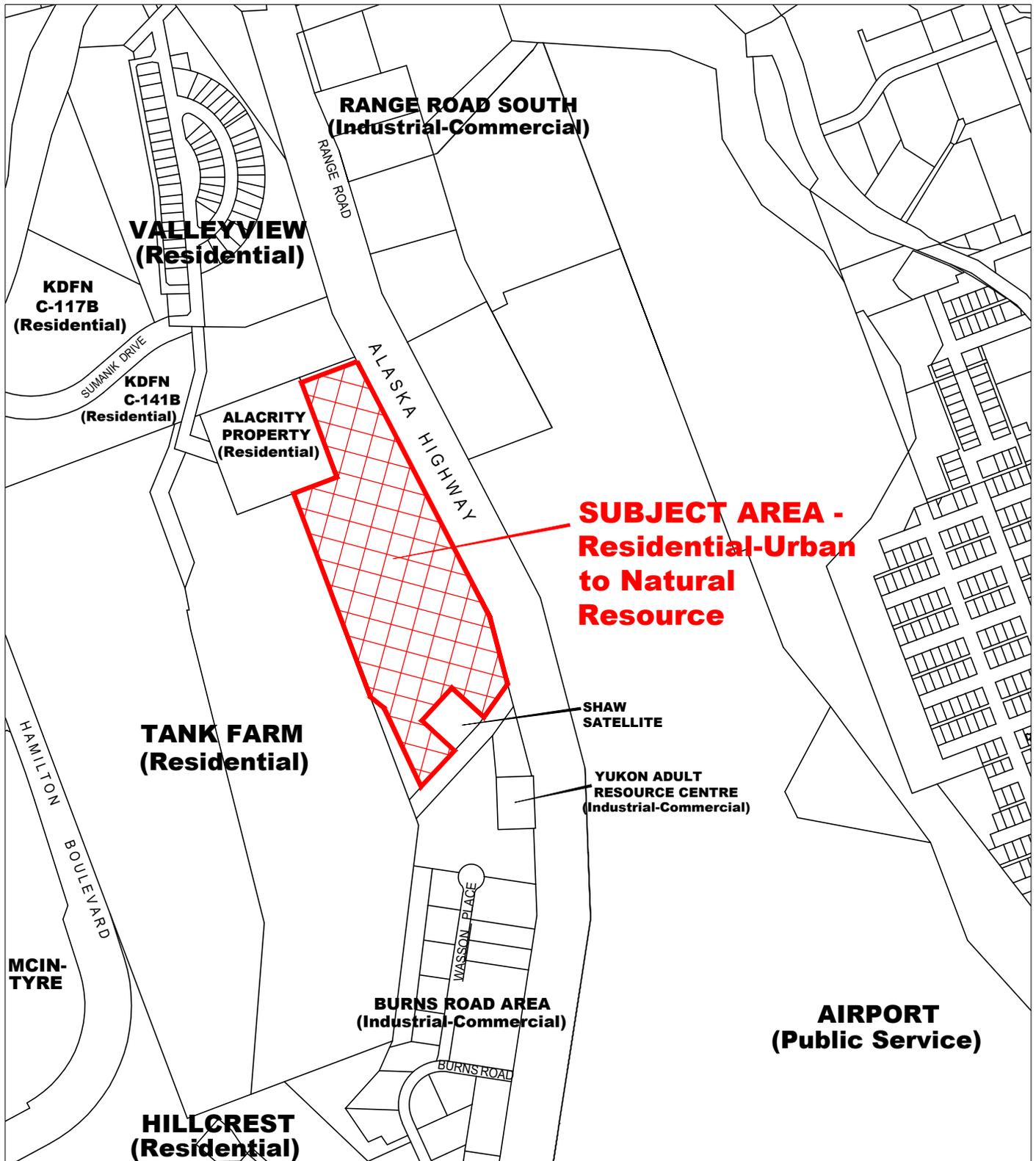
"8.2.5 Natural resource extraction occurring on Ta'an Kwäch'än Council Settlement Land C-30B is exempt from the 300 metre separation distances from parcels with residential designations. However, any portion of C-30B that has active quarry operations must respect a minimum 300 metre separation from residential dwellings that are existing at the time of passage of this bylaw."
3. Section 8.3 of the Official Community Plan, "Natural Resource Extraction", is hereby amended by adding a new clause 8.3.9 as follows:

"8.3.9 Natural resource extraction can occur on Ta'an Kwäch'än Council Settlement Land C-30B in order to prepare the land for future development. Final quarry elevations shall not result in a depression that is below the elevation of the Alaska Highway so as to render the site unusable for future development."
4. This bylaw shall come into force and effect upon the final passing thereof.

**FIRST READING**  
**PUBLIC NOTICE**  
**PUBLIC HEARING**  
**SECOND READING**  
**EXECUTIVE COUNCIL MEMBER APPROVAL**  
**THIRD READING and ADOPTION**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk



Bylaw 2019-11  
A bylaw to amend the OCP designation for Ta'an Kwach'an Council Settlement Land C-30B to allow for a quarry operation. OCP designations for parcels indicated in brackets.

**LEGEND**

 SUBJECT AREA