



Minutes of the meeting of the City Operations Committee

Date	February 17, 2020	2020-04
Location	Council Chambers, City Hall	
Committee Members Present	Councillor Samson Hartland – Chair Councillor Laura Cabott – Vice Chair Deputy Mayor Stephen Roddick Councillor Dan Boyd Councillor Jan Stick – Electronic Participation	
Absent	Mayor Dan Curtis Councillor Jocelyn Curteanu	
Staff Present	Linda Rapp, City Manager Jeff O'Farrell, Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Patrick Ross, Acting Director of Development Services Peter O'Blenes, Director of Infrastructure and Operations Catherine Constable, Manager of Legislative Services Jordan Lutz, Acting Manager of Strategic Communications	

Your Worship, the City Operations Committee respectfully submits the following report:

1. **Snow Removal** – For Information Only

A Committee member advised that the snow removal crews are working hard to deal with the unusually large amount of snow that the City received last week. When a major snowfall such as this happens, priority must be given to clearing main arteries and transit routes, so residential clearing may be delayed. The snow clearing crews were commended for the work being done.



Minutes of the meeting of the Community Services Committee

Date	February 17, 2020	2020-04
Location	Council Chambers, City Hall	
Committee Members Present	Councillor Dan Boyd – Chair Deputy Mayor Stephen Roddick Councillor Laura Cabott Councillor Samson Hartland Councillor Jan Stick – Electronic Participation	
Absent	Mayor Dan Curtis Councillor Jocelyn Curteanu	
Staff Present	Linda Rapp, City Manager Jeff O’Farrell, Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Patrick Ross, Acting Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Catherine Constable, Manager of Legislative Services Krista Mroz, Manager of Recreation and Facility Services Jordan Lutz, Acting Manager of Strategic Communications	

Your Worship, the Community Services Committee respectfully submits the following report:

1. Citizen Appointment to the Recreation Grant Task Force

The Recreation Grant Task Force reviews recreation grant applications and makes recommendations for grant funding. The task force consists of up to eight members who are appointed by council. In response to advertising done to replace a task force member who resigned last year, one application was received. The applicant has a variety of experience working as a volunteer, and his skills in research, communication and stakeholder engagement make him an excellent candidate. The initial appointment will be for the remainder of the out-going member’s term of office.

The recommendation of the Community Services Committee is

THAT Jacob Rohloff be appointed to the Recreation Grant Task Force for a term to expire October 31, 2022.



Minutes of the meeting of the Public Health and Safety Committee

Date	February 17, 2020	2020-04
Location	Council Chambers, City Hall	
Committee Members Present	Councillor Samson Hartland – Chair Deputy Mayor Stephen Roddick Councillor Dan Boyd Councillor Laura Cabott Councillor Jan Stick – Electronic Participation	
Absent	Mayor Dan Curtis Councillor Jocelyn Curteanu	
Staff Present	Linda Rapp, City Manager Jeff O’Farrell, Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Patrick Ross, Acting Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Catherine Constable, Manager of Legislative Services Jordan Lutz, Acting Manager of Strategic Communications	

Your Worship, the Public Health and Safety Committee respectfully submits the following report:

1. Sidewalk Snow Clearing – For Information Only

In response to a query from a Committee member, administration advised that Bylaw Services staff have been busy dealing with complaints received regarding non-compliance with the Maintenance Bylaw. The bylaw states that commercial premises must clear adjacent sidewalks by 11:00 a.m. on the day after a snowfall, and residential premises are required to clear adjacent sidewalks with 48 hours after a snowfall.



Minutes of the meeting of the Development Services Committee

Date	February 17, 2020	2020-04
Location	Council Chambers, City Hall	
Committee Members Present	Councillor Dan Boyd – Chair Deputy Mayor Stephen Roddick Councillor Laura Cabott Councillor Samson Hartland Councillor Jan Stick – Electronic Participation	
Absent	Mayor Dan Curtis Councillor Jocelyn Curteanu	
Staff Present	Linda Rapp, City Manager Jeff O'Farrell, Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Patrick Ross, Acting Director of Development Services Peter O'Blenes, Director of Infrastructure and Operations Catherine Constable, Manager of Legislative Services Jordan Lutz, Acting Manager of Strategic Communications	

Your Worship, the Development Services Committee respectfully submits the following report:

1. **Climate Change** – For Information Only

Matthew Trickett addressed the Committee to follow up on the packet of information that he presented at the last Standing Committee meeting, specifically highlighting some of the weather modification patterns included in that information. He suggested that council ban the use of pesticides and herbicides within the City, and re-examine the amount of money being spent on winter lights and fire smart initiatives.



Minutes of the meeting of the Corporate Services Committee

Date	February 17, 2020	2020-04
Location	Council Chambers, City Hall	
Committee Members Present	Councillor Laura Cabott – Chair Deputy Mayor Stephen Roddick Councillor Dan Boyd Councillor Samson Hartland Councillor Jan Stick – Electronic Participation	
Absent	Mayor Dan Curtis Councillor Jocelyn Curteanu	
Staff Present	Linda Rapp, City Manager Jeff O'Farrell, Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Patrick Ross, Acting Director of Development Services Peter O'Blenes, Director of Infrastructure and Operations Lindsay Schneider, Manager of Financial Services Catherine Constable, Manager of Legislative Services Jordan Lutz, Acting Manager of Strategic Communications	

Your Worship, the Corporate Services Committee respectfully submits the following report:

1. **Amend 2019 – 2022 Umbrella Capital Budget Bylaw**

Late in December 2019 council authorized a budget increase and construction contract award for the Mount McIntyre Ski Bridge repair project. This budget increase was inadvertently omitted from the Umbrella Capital Budget Amendment Bylaw that came forward in January of this year. In accordance with the *Municipal Act*, and the 2019 to 2022 Capital Budget Bylaw, an amendment to the umbrella bylaw is required to capture the total number of amendments made to the capital budget in 2019.

The recommendation of the Corporate Services Committee is

THAT Bylaw 2020-13, a bylaw to amend the 2019 to 2022 Umbrella Capital Budget Amendment Bylaw, be brought forward for consideration under the bylaw process.

2. Procurement Policy – For Information Only

The City's Purchasing and Sales Policy is currently out of date and insufficient as a guide for the procurement process as there have been changes in procurement law since the current policy was adopted. Additionally, global trends with procurement now include environmental, social and economic factors. The proposed Procurement Policy aims at ensuring a consistent, fair, transparent and publicly available process while providing preference to local businesses. It was formulated using the principles of compliance, access, transparency, fairness, best value, efficient and effective procurement, local procurement, and sustainable procurement.

Representatives from the Whitehorse Chamber of Commerce addressed the Committee to state that the policy as written does not support local business and therefore does not provide value to the local economy. They also raised concerns with the provisions for percentage incentives for local businesses and the alteration of council's role in the procurement process.

Kirk Cameron also spoke against the changes to council's role in the procurement process. He suggested that legal advice is needed before proceeding with a policy that moves responsibility for decision making on procurement contracting from council to the unelected and non-accountable City administration.

Following discussion on several specific aspects of the proposed policy, the Committee chair polled Committee members and then ruled that this matter is not ready to come forward to council. The Committee will have further discussions with administration to determine next steps.

3. Council Summaries for 2019

The Council Procedures Bylaw requires administration to annually provide summary reports on the attendance, expense claims, travel and voting records for each member of council. These reports are intended to provide a report card on the activities of council members and contribute to transparency with respect to the conduct of council. The summary reports for the 2019 calendar year provide details for all council members with respect to these issues.

The recommendation of the Corporate Services Committee is

THAT the council member summary reports on attendance, expense claims, travel and voting records for the 2019 calendar year be accepted as presented.



Minutes of the meeting of the City Planning Committee

Date	February 17, 2020	2020-04
Location	Council Chambers, City Hall	
Committee Members Present	Councillor Samson Hartland – Chair Deputy Mayor Stephen Roddick Councillor Dan Boyd Councillor Laura Cabott Councillor Jan Stick – Electronic Participation	
Absent	Mayor Dan Curtis Councillor Jocelyn Curteanu	
Staff Present	Linda Rapp, City Manager Jeff O'Farrell, Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Patrick Ross, Acting Director of Development Services Peter O'Blenes, Director of Infrastructure and Operations Catherine Constable, Manager of Legislative Services Jordan Lutz, Acting Manager of Strategic Communications	

Your Worship, the City Planning Committee respectfully submits the following report:

1. Zoning Amendment Issues – For Information Only

Barbara Scheck addressed the Committee to express concerns regarding the rezoning process, specifically with respect to the recent rezoning on Rhine Way and Range Road in the Takhini Neighbourhood. She asked why both the boundary alignment and the zoning change were considered together as one application, and questioned the rationale for not having a second public hearing after the developer revised the plans for the development. Ms. Scheck also expressed concern that the developer could make more changes to the plan now that the rezoning process is complete.

2. Renaming College Drive to University Drive

Yukon College has requested that the public portion of the existing College Drive be renamed as University Drive to coincide with Yukon University's official launch. The proposed name is compliant with the requirements of the Municipal Addressing and

Naming Policy and associated Guidelines and Procedures. The Development Review Committee reviewed the proposed name change and no concerns were identified.

The recommendation of the City Planning Committee is

THAT Bylaw 2020-09, a bylaw to rename College Drive as University Drive, be brought forward for consideration under the bylaw process.

There being no further business, the meeting adjourned at 8:07 p.m.

Adopted at the regular council meeting on January 24, 2020.

ORIGINAL MINUTES SIGNED BY:

"Dan Curtis"

Dan Curtis, Mayor

"N. L. Felker"

Norma L. Felker, Assistant City Clerk