



Minutes of the meeting of the Corporate Services Committee

Date	November 2, 2020	2020-23
Location	Council Chambers, City Hall	
Committee Members Present	Councillor Stephen Roddick – Chair Mayor Dan Curtis Councillor Dan Boyd** Councillor Laura Cabott** Councillor Jocelyn Curteanu** Councillor Samson Hartland** Councillor Jan Stick	
Staff Present	Linda Rapp, City Manager Jeff O'Farrell, Director of Community and Recreation Services Valerie Braga, Director of Corporate Services** Mike Gau, Director of Development Services Lindsay Schneider, Acting Director of Human Resources Peter O'Blenes, Director of Infrastructure and Operations Catherine Constable, Manager of Legislative Services	

** indicates Electronic Participation

Your Worship, the Corporate Services Committee respectfully submits the following report:

1. Council Grant – Yukon Cares

Yukon Cares is an independent, grassroots, volunteer driven, humanitarian organization responding to the global refugee crisis through education, advocacy and resettlement of refugees in Yukon. Yukon Cares is asking Council for support for a new refugee family of four, a mother and three children, that arrived from South Africa in March 2020. The specific request is for one complementary adult monthly transit pass for a 12-month period and three complementary youth transit passes for a 12-month period. The family would be grateful if passes to the Canada Games would also be granted.

The recommendation of the Corporate Services Committee is

THAT a grant to Yukon Cares of four transit passes and a Canada Games Centre family pass in the amount of \$2,617 be approved, funded from the council donation account.

2. Lease Agreement – Accommodation Space

Accommodation space is used to house new employees or consultants that arrive in Yukon and require somewhere to stay. The City employed a lease arrangement for temporary City accommodations until 2018. When the lease expired a request for proposals failed to renew the lease or provide an alternate location. Since then the City has been renting accommodations at various locations, depending on the requirements of the guests. This has been an expensive approach due to the limited availability of rental accommodations, and the pandemic has made the situation worse.

Providing accommodations for incoming staff who are relocating is a highly used technique in the City's recruitment process. Leasing is expected to realize significant savings for the City and ensure accommodations are available when needed.

The recommendation of the Corporate Services Committee is

THAT Bylaw 2020-35 a bylaw to authorize a lease agreement for the provision of accommodation space at 177 Olive May Way, be brought forward for consideration under the bylaw process.

3. Quarterly Reports – For Information Only

The City Manager presented a new format for quarterly reports, highlighting progress on Council priorities during the third quarter and anticipated focuses for departments in the fourth quarter.

A Committee member commented on the statistics for housing starts to date in 2020 and asked if any analysis has been done with respect to the sustainability of this level of growth.



Minutes of the meeting of the City Planning Committee

Date	November 2, 2020	2020-23
Location	Council Chambers, City Hall	
Committee Members Present	Mayor Dan Curtis Councillor Dan Boyd** Councillor Laura Cabott** Councillor Jocelyn Curteanu** Councillor Samson Hartland** Councillor Stephen Roddick Councillor Jan Stick	
Staff Present	Linda Rapp, City Manager Jeff O'Farrell, Director of Community and Recreation Services Valerie Braga, Director of Corporate Services** Mike Gau, Director of Development Services Lindsay Schneider, Acting Director of Human Resources Peter O'Blenes, Director of Infrastructure and Operations Catherine Constable, Manager of Legislative Services Mélodie Simard, Manager of Planning and Sustainability Services	

*** indicates Electronic Participation*

Your Worship, the City Planning Committee respectfully submits the following report:

1. Zoning Amendment – 1308 Centennial Street

The owner of 1308 Centennial Street has applied to amend the zoning of the property to allow for the construction of an eight-unit multi-family development. The current zoning is Residential Single Detached, which does not permit multiple family housing. The property is adjacent to 1306 Centennial Street, which was rezoned in 2019 to allow multi-residential development for which both the height and the density were restricted. Administration is recommending the same restricted zoning for this development.

The proposed zoning is intended for higher density multiple housing, and the property is located on a major transportation corridor with commercial services and a school nearby and an existing transit stop within approximately 95 metres. The proponent will have to provide amenity space, storage facilities, and a central waste handling area, and will also be required to provide a vegetative buffer between the development and any single-family residential uses.

The recommendation of the City Planning Committee is

THAT Bylaw 2020-34, a bylaw to amend the zoning at 1308 Centennial Street in the Porter Creek neighbourhood to allow for the development of an eight-unit multiple residential complex, be brought forward for consideration under the bylaw process.



Minutes of the meeting of the City Operations Committee

Date	November 2, 2020	2020-23
Location	Council Chambers, City Hall	
Committee Members Present	Mayor Dan Curtis Councillor Dan Boyd** Councillor Laura Cabott** Councillor Jocelyn Curteanu** Councillor Samson Hartland** Councillor Stephen Roddick Councillor Jan Stick	
Staff Present	Linda Rapp, City Manager Jeff O'Farrell, Director of Community and Recreation Services Valerie Braga, Director of Corporate Services** Mike Gau, Director of Development Services Lindsay Schneider, Acting Director of Human Resources Peter O'Blenes, Director of Infrastructure and Operations Catherine Constable, Manager of Legislative Services	

*** indicates Electronic Participation*

Your Worship, there is no report from the City Operations Committee.



Minutes of the meeting of the Community Services Committee

Date	November 2, 2020	2020-23
Location	Council Chambers, City Hall	
Committee Members Present	Councillor Jan Stick – Chair Mayor Dan Curtis Councillor Dan Boyd** Councillor Laura Cabott** Councillor Jocelyn Curteanu** Councillor Samson Hartland** Councillor Stephen Roddick	
Staff Present	Linda Rapp, City Manager Jeff O'Farrell, Director of Community and Recreation Services Valerie Braga, Director of Corporate Services** Mike Gau, Director of Development Services Lindsay Schneider, Acting Director of Human Resources Peter O'Blenes, Director of Infrastructure and Operations Catherine Constable, Manager of Legislative Services	

** indicates Electronic Participation

Your Worship, there is no report from the Community Services Committee.



Minutes of the meeting of the Public Health and Safety Committee

Date	November 2, 2020	2020-23
Location	Council Chambers, City Hall	
Committee Members Present	Councillor Jan Stick – Chair Mayor Dan Curtis Councillor Dan Boyd** Councillor Laura Cabott** Councillor Jocelyn Curteanu** Councillor Samson Hartland** Councillor Stephen Roddick	
Staff Present	Linda Rapp, City Manager Jeff O’Farrell, Director of Community and Recreation Services Valerie Braga, Director of Corporate Services** Mike Gau, Director of Development Services Lindsay Schneider, Acting Director of Human Resources Peter O’Blenes, Director of Infrastructure and Operations Catherine Constable, Manager of Legislative Services Doug Spencer, Manager of Bylaw Services	

** indicates Electronic Participation

Your Worship, the Public Health and Safety Committee respectfully submits the following report:

1. **Christmas Food for Fines Program**

The Food for Fines program has been in place since 2005. It provides for non-perishable food and cash donations to be accepted as payment for ‘time expired’ parking meter or ‘exceed two-hour time’ violation tickets, with proceeds donated to the Whitehorse Food Bank and Kaushee’s Place. In 2019 a total of \$6,535 was raised.

The program allows the option of donating food items in lieu of cash for ticket payments for persons who receive tickets for parking meter or two-hour zone violations between November 28th and December 5th this year.

Non-perishable food items will be accepted in lieu of ticket payments as long as the value of the food items contributed is equal to or greater than the value of the ticket.

The recommendation of the Public Health and Safety Committee is

THAT the 2020 Food for Fines Program be approved; and

THAT a grant not exceeding \$10,000 for parking meter ticket or two-hour zone fines issued between November 28th and December 5th, 2020 be approved to the Whitehorse Food Bank and Kaushee's Place as part of the Food for Fines program.

2. Sidewalk Snow Clearing

A Committee member reminded all residents and business operators that they are required to clear the snow from sidewalks adjacent to their properties as soon as possible following a snowfall.



Minutes of the meeting of the Development Services Committee

Date	November 2, 2020	2020-23
Location	Council Chambers, City Hall	
Committee Members Present	Councillor Stephen Roddick – Chair Mayor Dan Curtis Councillor Dan Boyd** Councillor Laura Cabott** Councillor Jocelyn Curteanu** Councillor Samson Hartland** Councillor Jan Stick	
Staff Present	Linda Rapp, City Manager Jeff O'Farrell, Director of Community and Recreation Services Valerie Braga, Director of Corporate Services** Mike Gau, Director of Development Services Lindsay Schneider, Acting Director of Human Resources Peter O'Blenes, Director of Infrastructure and Operations Catherine Constable, Manager of Legislative Services	

** indicates Electronic Participation

Your Worship, there is no report from the Development Services Committee.

There being no further business, the meeting adjourned at 6:50 p.m.

Adopted at the regular council meeting on November 9, 2020.

ORIGINAL MINUTES SIGNED BY:

"Dan Curtis"

Dan Curtis, Mayor

"F. Smith"

Freda Smith, Acting Assistant City Clerk