



Minutes of the meeting of the City Planning Committee

Date	October 5, 2020	2020-21
Location	Council Chambers, City Hall	
Committee Members Present	Councillor Jan Stick – Chair Councillor Samson Hartland – Vice Chair Mayor Dan Curtis Councillor Dan Boyd – Electronic Participation Councillor Laura Cabott Councillor Jocelyn Curteanu Councillor Stephen Roddick	
Staff Present	Linda Rapp, City Manager Jeff O’Farrell, Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Richard Graham, Acting Director of Infrastructure and Operations Catherine Constable, Manager of Legislative Services Erica Beasley, Planner 2	

Your Worship, the City Planning Committee respectfully submits the following report:

1. Local Food and Urban Agriculture Study – For Information Only

In 2016, the City initiated work to develop a Local Food and Urban Agriculture Study with a focus on identifying actions that the City can lead, or support other organizations to implement, for a more food-secure future for Whitehorse. The study is now complete and available on the City website.

Work on the study was carried out primarily by City staff with contributions from consultants. The project team connected with other governments, industry representatives, associations, businesses, gardening groups, and residents active and/or interested in food and agriculture topics. The project team also reviewed policies, regulations, and initiatives that have worked well in other municipalities and have potential for success if implemented in Whitehorse.

The draft study was released for public comment in August and the study was updated to reflect the input received. The study will be used to inform the Official Community Plan review process.

Policies and objectives for the plan are being drafted to reflect the findings of the study. Future implementation work is anticipated to include review and updates of the City's Zoning Bylaw, Animal Control Bylaw, and Business License Bylaw.

If members of the public are interested in taking on project ideas identified in the study, some funding is available through the City's Environmental Grant program.

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Minutes of the meeting of the City Operations Committee

Date	October 5, 2020	2020-21
Location	Council Chambers, City Hall	
Committee Members Present	Councillor Samson Hartland – Chair Councillor Laura Cabott – Vice Chair Mayor Dan Curtis Councillor Dan Boyd – Electronic Participation Councillor Jocelyn Curteanu Councillor Stephen Roddick Councillor Jan Stick	
Staff Present	Linda Rapp, City Manager Jeff O’Farrell, Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Richard Graham, Acting Director of Infrastructure and Operations Catherine Constable, Manager of Legislative Services Myles Dolphin, Manager of Strategic Communications	

Your Worship, the City Operations Committee respectfully submits the following report:

1. Contract Award – Mobile Steamer Truck

The 2020 capital budget includes funds for a mobile steamer truck in accordance with the City’s Vehicle and Equipment Replacement Administrative Directive.

Two submissions were received in response to the tender issued, but one submission was found to be non-compliant and was therefore rejected. The compliant bidder is familiar with the scope of the work and has the knowledge and experience to complete the work successfully. The pricing submitted is reasonable, and sufficient funds are available in the budget, provided by Gas Tax.

The recommendation of the City Operations Committee is

THAT administration be authorized to award the contract for the supply and delivery of one mobile steamer truck to Inland Kenworth Ltd. for a net cost to the City of \$488,573 plus GST.

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Minutes of the meeting of the Community Services Committee

Date	October 5, 2020	2020-21
Location	Council Chambers, City Hall	
Committee Members Present	Councillor Jocelyn Curteanu – Chair Mayor Dan Curtis Councillor Dan Boyd – Electronic Participation Councillor Laura Cabott Councillor Samson Hartland Councillor Stephen Roddick Councillor Jan Stick	
Staff Present	Linda Rapp, City Manager Jeff O’Farrell, Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Richard Graham, Acting Director of Infrastructure and Operations Catherine Constable, Manager of Legislative Services	

Your Worship, the Community Services Committee respectfully submits the following report:

1. New Trail Plan and the Snowmobile Bylaw – For Information Only

A delegate submission from Keith Lay on behalf of Active Trails Whitehorse Association was read into the record. The submission asked council to amend the Snowmobile Bylaw to align with the All-Terrain Vehicle Bylaw and prohibit snowmobile operators from using non-motorized trails, greenbelts, and open spaces. Mr. Lay’s submission stated that many trail users are under the mistaken belief that *all* non-motorized trails are free from motorized use in winter, creating confusion and leading to user conflict. Amending the Snowmobile Bylaw as suggested would end the confusion and make the two bylaws consistent, thereby providing clarity for all trail users.

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Minutes of the meeting of the Public Health and Safety Committee

Date	October 5, 2020	2020-21
Location	Council Chambers, City Hall	
Committee Members Present	Councillor Stephen Roddick – Chair Councillor Jan Stick – Vice Chair Mayor Dan Curtis Councillor Dan Boyd – Electronic Participation Councillor Laura Cabott Councillor Jocelyn Curteanu Councillor Samson Hartland	
Staff Present	Linda Rapp, City Manager Jeff O'Farrell, Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Richard Graham, Acting Director of Infrastructure and Operations Catherine Constable, Manager of Legislative Services	

Your Worship, there is no report from the Public Health and Safety Committee.



Minutes of the meeting of the Development Services Committee

Date	October 5, 2020	2020-21
Location	Council Chambers, City Hall	
Committee Members Present	Councillor Jocelyn Curteanu – Chair Mayor Dan Curtis Councillor Dan Boyd – Electronic Participation Councillor Laura Cabott Councillor Samson Hartland Councillor Stephen Roddick Councillor Jan Stick	
Staff Present	Linda Rapp, City Manager Jeff O’Farrell, Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Richard Graham, Acting Director of Infrastructure and Operations Catherine Constable, Manager of Legislative Services	

Your Worship, there is no report from the Development Services Committee.



Minutes of the meeting of the Corporate Services Committee

Date	October 5, 2020	2020-21
Location	Council Chambers, City Hall	
Committee Members Present	Councillor Laura Cabott – Chair Councillor Stephen Roddick – Vice-Chair Mayor Dan Curtis Councillor Dan Boyd – Electronic Participation Councillor Jocelyn Curteanu Councillor Samson Hartland Councillor Jan Stick	
Staff Present	Linda Rapp, City Manager Jeff O’Farrell, Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Richard Graham, Acting Director of Infrastructure and Operations Michael Reyes, Manager of Business and Technology Systems Catherine Constable, Manager of Legislative Services Keri Rutherford, Program Lead Hand	

Your Worship, the Corporate Services Committee respectfully submits the following report:

1. Budget Amendment – Protective Floor Covering Replacement

The Canada Games Centre utilizes a covering to protect the hardwood floor of the Flexi-hall during activities such as events and ceremonies. Earlier this year the City loaned the covering to the Yukon government for use in a temporary Respiratory Assessment Centre. However, the covering had to be modified to fit the space and now is no longer usable for the flexi-hall. The Yukon government has agreed to fund the replacement of the protective floor covering.

The recommendation of the Corporate Services Committee is

THAT the 2020 to 2023 capital expenditure plan be amended to create a new capital project for Replacement Protective Floor Covering in the amount of \$29,998, funded by the Government of Yukon.

2. Contract Award – Enterprise Data Storage System

Two submissions were received in response to a tender issued for the supply and delivery of hardware, software, warranty and support for new enterprise data storage units necessary to complete the cyclical replacement and upgrade of the City's enterprise data storage system.

One submission was found to be non-compliant and was rejected. The review committee agreed that the compliant bidder is familiar with the scope of work and has the knowledge and experience to complete the work successfully. The prices submitted are reasonable and within budget.

The recommendation of the Corporate Services Committee is

THAT administration be authorized to award the contract for the Enterprise Data Storage System project to Insight Canada Inc. for a net cost to the City of \$214,803.69 plus GST.

3. Corporate Greenhouse Gas Emissions Report – For Information Only

A Committee member noted that the corporate Greenhouse Gas Emissions report is now available on the City's website, and asked what mechanisms are in place to report regularly and transparently. Administration advised that tracking is done through the budget process, variance reports, quarterly reports and strategic priorities. Analysis is typically done on a project basis. It was noted that identified targets were not met, and that data analysis is under way to explain some of the results.

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There being no further business, the meeting adjourned at 6:28 p.m.

Adopted at the regular council meeting on October 13, 2020.

ORIGINAL MINUTES SIGNED BY:

"Dan Curtis"

Dan Curtis, Mayor

"N. L. Felker"

Norma L. Felker, Assistant City Clerk