

MINUTES of **REGULAR** Meeting #2018-24 of the council of the City of Whitehorse called for 5:30 p.m. on Tuesday, November 13, 2018, in Council Chambers, City Hall.

PRESENT: Mayor Dan Curtis  
Councillors Dan Boyd  
Laura Cabott  
Jocelyn Curteanu  
Samson Hartland  
Stephen Roddick  
Jan Stick

ALSO PRESENT: City Manager Linda Rapp  
Director of Community and Recreation Services Lindsay Schneider  
Director of Corporate Services Valerie Braga  
Director of Development Services Mike Gau  
Director of Infrastructure and Operations Peter O'Blenes  
Manager of Legislative Services Catherine Constable  
Manager of Financial Services Brittany Dixon  
Acting Manager of Strategic Communications Myles Dolphin  
Assistant City Clerk Norma Felker

Mayor Curtis called the meeting to order at 5:30 p.m.

**CALL TO ORDER**

**2018-24-01**

It was duly moved and seconded  
THAT the agenda be adopted as presented.

**AGENDA**

Carried Unanimously

Mayor Curtis proclaimed Wednesday, November 14, 2018 to be the start of the ***Christmas Kettle Campaign*** in the City of Whitehorse.

**PROCLAMATION**

**2018-24-02**

It was duly moved and seconded  
THAT the minutes of the regular council meeting dated October 9, 2018 be adopted as presented.

**MINUTES**

October 9, 2018

Carried Unanimously

**2018-24-03**

It was duly moved and seconded  
THAT the minutes of the special council meeting dated October 29, 2018 be adopted as presented.

**MINUTES**

October 29, 2018

Carried Unanimously

**COMMITTEE REPORTS**

**City Budget Committee**

Mayor Curtis presented the 2019 – 2022 capital expenditure program and tabled a budget that focuses on improving the City’s aging infrastructure and equipment. In four years the City will invest 29 million dollars in crucial infrastructure projects to improve City operations and services for citizens.

2019 to 2022 CAPITAL  
EXPENDITURE PLAN  
Mayor’s Budget Speech

**Public Health and Safety Committee**

Daniel Mackenzie addressed the Committee to advise that the Free the Beat Foundation has purchased a bus that it plans to use to provide a safe ride home program. The plan is to operate the bus between 10:00 p.m. and 4:00 a.m. on Fridays and Saturdays with the fare being on a donation basis. Mr. Mackenzie explained that he is not looking for funding but rather for overall support from the City to help make the program work. He also suggested that a future endeavour of the Foundation is the creation of a safe injection site.

DANIEL MACKENZIE  
Safe Ride Home Program  
For Information Only

In response to queries from Council members, the City Manager suggested that Mr. Mackenzie meet with her so that she may provide the best direction for assistance from the City

Councillor Cabott declared a conflict of interest with the next item of business and left Council Chambers during discussion of the matter.

Conflict Declared

**2018-24-04**

It was duly moved and seconded  
THAT the 2018 Christmas Food for Fines program be approved; and  
THAT a grant not exceeding \$10,000 for parking meter ticket or two hour zone fines issued between December 1<sup>st</sup> and December 8<sup>th</sup>, 2018 be approved to the Food Bank and Kaushee’s Place as part of the Christmas Food for Fines program.

CHRISTMAS FOOD FOR  
FINES PROGRAM

Carried Unanimously

Councillor Cabott returned to Council Chambers.

Conflict Over

**Development Services Committee**

Scott Etches addressed the Committee to request that Council direct their focus to social issues as much as possible

SCOTT ETCHES  
Social Development

**Corporate Services Committee**

There was no report from the Corporate Services Committee.

No Report

**City Planning Committee**

There was no report from the City Planning Committee.

No Report

**City Operations Committee**

**2018-24-05**

It was duly moved and seconded  
THAT the 2018 to 2021 capital expenditure program be amended by increasing 2018 project #320c00218 in the amount of \$8,000.00, funded by the Gas Tax program, to cover additional costs; and  
THAT Council authorize Administration to award the contract for the supply of two 4-wheel drive flat deck pickup trucks to Whitehorse Motors Ltd. for a net cost to the City of \$123,158.68 plus GST.

CONTRACT AWARD &  
BUDGET AMENDMENT  
PICKUP TRUCKS

Carried Unanimously

**Community Services Committee**

**2018-24-06**

It was duly moved and seconded  
THAT the allocation of \$36,000.00 for Category 1 Recreation Grants be approved as recommended by the Recreation Grant Task Force, subject to any conditions as outlined in the summary sheet; and  
THAT any unexpended recreation grants funds, as well as any refunds received prior to year-end, be authorized for re-budgeting to 2019.

FALL RECREATION  
GRANT ALLOCATIONS

<u>Grant Recipient</u>	<u>Grant Amount</u>	
Arctic Edge Skating Club Yukon Championships and Test Day	\$3,500.00	
Canadian-Filipino Sports Association of Yukon Winter Spots Tournament	\$1,500.00	
Chickadees Playschool Association Field trips, Music Program, etc.	\$1,500.00	

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**2018-24-06** (Continued)

<u>Grant Recipient</u>	<u>Grant Amount</u>
Flatwater North Site Upgrade	\$1,000.00
Golden Age Society Offset Operating and Maintenance Costs	\$6,000.00
Learning Disabilities Association Yukon Camp Raven	\$5,000.00
Nakai Theatre Ensemble 24-Hour Challenge	\$3,000.00
Whitehorse Curling Club Curling Programs and Operations	\$6,000.00
Yukon Art Society Art and Craft Programs	\$6,000.00
Yukon Film Society Expand popular recreation programs	<u>\$2,500.00</u>
Total	<b>\$36,000.00</b>

FALL RECREATION  
 GRANT ALLOCATIONS  
 (Continued)

Carried Unanimously

**2018-24-07**

It was duly moved and seconded  
 THAT Bylaw 2018-56, a bylaw to authorize a lease agreement with  
 Yukon Gravy Train to provide concession services at Takhini Arena, be  
 brought forward for consideration under the bylaw process.

BRING FORWARD  
 LEASE AGREEMENT  
 FOR CONCESSION  
 SERVICES – TAKHINI  
 ARENA

Carried Unanimously

In response to a query from a Committee member, Administration  
 advised that work on the Whitehorse South Trail Plan will start again  
 early in the new year. All of the community associations in the area will  
 be contacted in order to insure that they have input into the trail plan  
 process.

WHITEHORSE SOUTH  
 TRAIL PLAN UPDATE  
 For Information Only

A Committee member requested that the community contacts include  
 neighbourhoods where community associations are not yet organized

**NEW & UNFINISHED BUSINESS**

**2018-24-08**

It was duly moved and seconded  
THAT the following council member appointments to ad hoc  
committees be approved

- |                                       |   |
|---------------------------------------|---|
| Arctic Winter Games 2020 Host Society | Councillor Hartland                     |
| Association of Yukon Communities      | Councillor Curteanu<br>Councillor Stick |
| Crime Stoppers                        | Mayor Curtis                            |
| Whitehorse Chamber of Commerce        | Councillor Cabott                       |
| Whitehorse Housing Advisory Board     | Councillor Roddick                      |

APPOINT COUNCIL  
MEMBERS TO AD HOC  
COMMITTEES

Carried Unanimously

**2018-24-09**

It was duly moved and seconded  
THAT the following council member appointments to special  
committees be approved:

- |                                   |                        |
|-----------------------------------|------------------------|
| Budget Committee                  | Mayor and all Council  |
| City Manager Evaluation Committee | Mayor and all Council  |
| Emergency Measures Commission     | Mayor and Deputy Mayor |

APPOINT COUNCIL  
MEMBERS TO SPECIAL  
COMMITTEES

Carried Unanimously

**2018-24-10**

It was duly moved and seconded  
THAT the following staff appointments to ad hoc committees be  
approved:

- |   |  |
|---|--|
| Arctic Winter Games 2020 Host Society       |  |
| City Manager                                |  |
| Director, Community and Recreation Services |  |
| Planning Group on Homelessness              |  |
| Director, Development Services              |  |
| Reciprocal Insurance Exchange               |  |
| Director, Corporate Services                |  |
| Manager, Financial Services                 |  |

APPOINT STAFF TO  
VARIOUS COMMITTEES

.../continued

**2018-24-10**

Yukon Energy Partners  
Environmental Coordinator Glenda Koh  
Yukon Housing Action Plan Implementation Committee  
Manager of Planning and Sustainability Services

APPOINT STAFF TO  
VARIOUS COMMITTEES  
(Continued)

Carried Unanimously

**2018-24-11**

It was duly moved and seconded  
THAT the following changes to the 2019 Council and Standing  
Committee meeting schedule be approved:

1. The Standing Committee meetings scheduled for May 6<sup>th</sup>, May 21<sup>st</sup> and June 3<sup>rd</sup> are re-scheduled to April 29<sup>th</sup>, May 13<sup>th</sup> and May 27<sup>th</sup> respectively, and the Regular Council meetings scheduled for May 13<sup>th</sup> and May 27<sup>th</sup> are rescheduled to May 6<sup>th</sup> and May 21<sup>st</sup> respectively to accommodate council member attendance at the Federation of Canadian Municipalities Annual Conference in Quebec City; and
2. The Standing Committee meeting scheduled for August 5<sup>th</sup> is re-scheduled to July 29<sup>th</sup>, the Regular Council meeting scheduled for August 12<sup>th</sup> is re-scheduled to August 5<sup>th</sup>, and the second meeting cycle in August is cancelled to allow for a summer recess; and
3. The second meeting cycle in December is cancelled to allow for a Christmas recess.

AMEND 2019 COUNCIL &  
STANDING COMMITTEE  
MEETING SCHEDULE

Carried Unanimously

**BYLAWS**

**2018-24-12**

It was duly moved and seconded  
THAT Bylaw 2018-56, a bylaw to authorize a lease agreement with  
Yukon Gravy Train for the provision of concession services at the  
Takhini Arena, be given first reading.

**BYLAW 2018-56**  
LEASE AGREEMENT  
Takhini Arena Concession  
FIRST READING

Carried Unanimously

**2018-24-13**

It was duly moved and seconded  
THAT Bylaw 2018-56 be given second reading.

SECOND READING

Carried Unanimously

**2018-24-14**

It was duly moved and seconded  
THAT Bylaw 2018-56, a bylaw to adopt a capital expenditure  
program for the years 2019 to 2022, be given first reading.

**BYLAW 2018-57**  
2019-2022 CAPITAL BUDGET  
FIRST READING

Carried Unanimously

There being no further business, the meeting adjourned at 6:02 p.m.

**ADJOURNMENT**

ORIGINAL MINUTES SIGNED BY:

"Dan Curtis"

Dan Curtis, Mayor

"N. L. Felker"

Norma L. Felker, Assistant City Clerk

ADOPTED by resolution at Meeting #2018-25 dated November 26, 2018.