

MINUTES of **REGULAR** Meeting #2019-14 of the council of the City of Whitehorse called for 5:30 p.m. on Monday, July 22, 2019, in Council Chambers, City Hall.

PRESENT: Mayor Dan Curtis  
Deputy Mayor Laura Cabott  
Councillors Dan Boyd  
Jocelyn Curteanu  
Samson Hartland  
Stephen Roddick  
Jan Stick

ALSO PRESENT: Acting City Manager Valerie Braga  
Director of Community and Recreation Services Jeff O'Farrell  
Acting Director of Corporate Services Lindsay Schneider  
Director of Development Services Mike Gau  
Director of Infrastructure and Operations Peter O'Blenes  
Manager of Legislative Services Catherine Constable  
Manager of Strategic Communications Myles Dolphin

Mayor Curtis called the meeting to order at 5:30 p.m.

**CALL TO ORDER**

**2019-14-01**

It was duly moved and seconded  
THAT the agenda be adopted as presented.

**AGENDA**

Carried Unanimously

**2019-14-02**

It was duly moved and seconded  
THAT the minutes of the regular council meeting dated July 8, 2019 be adopted as amended to address the words "it was acknowledged" in the discussion notes regarding the Council and Administration Roundtable Policy.

**MINUTES**  
July 8, 2019

Carried Unanimously

**COMMITTEE REPORTS**

**Community Services Committee**

Leighann Chalykoff advised that the Yukon Imagination Library is an independent non-profit society that provides books for Yukon children between the ages of one and five years. She presented a brief history of the organization and noted that the society is currently conducting a registration drive in an effort to ensure that all Yukon children in this age range are included in the program. She invited Council members and all Yukoners to participate in the registration drive.

YUKON IMAGINATION  
LIBRARY  
For Information Only

**2019-14-03**

It was duly moved and seconded THAT administration be authorized to award the contract for the Takhini Arena Dasher Board Upgrades project to Global Sport Resources Ltd. for a net cost to the City of \$123,000 plus GST.

CONTRACT AWARD  
TAKHINI ARENA DASHER  
BOARD UPGRADES

Carried Unanimously

In response to a question raised by a Committee member, administration advised that letters have been sent to participants and community associations with responses to concerns raised at the Town Hall meetings held this spring. Since many of the City's neighbourhoods have similar issues, the letters were not sent until after all the Town Hall meetings had been completed and the questions and concerns were categorized. Copies of the responses will be provided to council members.

FOLLOW-UP ON TOWN  
HALL MEETINGS  
For Information Only

**Public Health and Safety Committee**

In response to a query from a council member, administration advised that the assessment of the trolley track crossings has been completed and repair work is scheduled to begin shortly. The Government of Yukon plans to begin work on the highest priority repairs this week. However, if paving of the crossings is deemed to be the best method, it may take longer than a week to complete the required repairs at all crossing locations.

TROLLEY TRACKS  
SAFETY ISSUES  
For Information Only

Administration advised that the Government of Yukon has confirmed that work on the trolley crossings is scheduled to begin on the following day and be finished by the end of the week.

Update Provided

**Development Services Committee**

In response to a query from a council member, administration advised that no response has been received from either Transport Canada or Nav Canada on whether or not Trans North will be able to continue to operate from their existing site. The City acknowledges that building construction does result in a number of irritations and inconveniences for adjacent properties, but there is little that can be done to mitigate these issues during the construction process.

IMPACTS OF  
OPERATIONS BUILDING  
CONSTRUCTION  
For Information Only

Administration confirmed that the City has still not received a response from Transport Canada or Nav Canada. A council member suggested that other issues associated with construction would be mitigated by better communication with neighbouring businesses.

Update Provided

**Corporate Services Committee**

**2019-14-04**

It was duly moved and seconded  
THAT the 2019 to 2022 capital expenditure program be amended by increasing the 2019 Porter Creek West Water Main project in the amount of \$200,000, funded by Gas Tax, to a total of \$1,150,000; and  
THAT administration be authorized to award the contract for the Porter Creek West Water Main Project to Norcope Enterprises Ltd. for a net cost to the City of \$820,265.50 plus GST.

BUDGET AMENDMENT  
AND CONTRACT AWARD  
– PORTER CREEK WEST  
WATER MAIN PROJECT

Carried Unanimously

**2019-14-05**

It was duly moved and seconded  
THAT the 2019 to 2022 capital expenditure program be amended by increasing the 2019 Waste Management Facility South End Development project in the amount of \$90,000, funded from the capital reserve to cover the additional costs until an amended Gas Tax Transfer Payment Agreement is received; and  
THAT administration be authorized to award the contract for the Waste Management Facility South End Development project to Cobalt Construction Inc. for a net cost to the City of \$ 355,562.40 plus GST.

BUDGET AMENDMENT  
AND CONTRACT AWARD  
– WASTE MANAGEMENT  
FACILITY SOUTH END  
DEVELOPMENT

Carried Unanimously

A member of council acknowledged that significant funding was received from the Government of Yukon for the compost facility expansion project in addition to the other funding sources cited.

COMPOST FACILITY  
EXPANSION PROJECT  
For Information Only

**City Planning Committee**

**2019-14-06**

It was duly moved and seconded  
THAT Bylaw 2019-15, a bylaw to amend the zoning for Phase 7 of Whistle Bend, be brought forward for second and third reading under the bylaw process.

BRING FORWARD  
ZONING AMENDMENT  
FOR WHISTLE BEND  
PHASE 7

Carried Unanimously

**2019-14-07**

It was duly moved and seconded  
THAT the 2019 Downtown Parking Management Plan be adopted as a guiding document.

ADOPT THE DOWNTOWN  
PARKING MANAGEMENT  
PLAN AS A GUIDING  
DOCUMENT

Carried Unanimously

Council members discussed a number of the recommendations from the plan, particularly those respecting appropriate market rates for parking and the possible construction of a parking facility.

Questions were raised regarding the parking reserve, including the commitments made when the reserve was established.

Some members of council expressed concern about the market rates concept, including how appropriate rates would be established and how to balance costs against the desire to encourage people to come to the downtown area.

Discussion

Some members of council expressed concern about the plan's recommendation against a parking facility, citing public input stating that a structural parking facility needs to be a short-term priority.

Administration confirmed that changes proposed as a result of the recommendations in the plan will be brought forward for decisions by council before they are implemented.

Administrative Comment

**City Operations Committee**

**2019-14-08**

It was duly moved and seconded THAT administration be authorized to award the contract for the Water Use License Water Monitoring Program to Golder Associates Ltd. for a net cost to the City of \$135,823.72 plus GST, for the period from August 1, 2019 to December 31, 2020.

CONTRACT AWARD –  
WATER USE LICENCE  
WATER MONITORING  
PROGRAM

Carried Unanimously

**BYLAWS**

**2019-14-09**

It was duly moved and seconded THAT Bylaw 2019-15, a bylaw to amend the zoning for phase 7 of the Whistle Bend Subdivision, be given second reading.

**BYLAW 2019-15**  
ZONING AMENDMENT  
Whistle Bend Phase 7  
SECOND READING

Carried Unanimously

**2019-14-10**

It was duly moved and seconded THAT Bylaw 2019-15, a bylaw to amend the zoning for phase 7 of the Whistle Bend Subdivision, having been read a first and second time, now be given third reading.

**BYLAW 2019-15**  
ZONING AMENDMENT  
Whistle Bend Phase 7  
THIRD READING

Carried Unanimously

A member of council suggested that the availability of land for housing development should not be the City's sole focus as increasing the supply is not the only answer to the issue of housing attainability.

Discussion

There being no further business, the meeting adjourned at 6:20 p.m.

**ADJOURNMENT**

ORIGINAL MINUTES SIGNED BY:

"Dan Curtis"

Dan Curtis, Mayor

"N. L. Felker"

Norma L. Felker, Assistant City Clerk

ADOPTED by resolution at Meeting #2019-15 dated August 5, 2019