

MINUTES of **REGULAR** Meeting #2019-20 of the council of the City of Whitehorse called for 5:30 p.m. on Monday, October 28, 2019, in Council Chambers, City Hall.

PRESENT: Mayor Dan Curtis  
Deputy Mayor Laura Cabott  
Councillors Dan Boyd  
Jocelyn Curteanu – Electronic Participation  
Samson Hartland  
Stephen Roddick  
Jan Stick

ALSO PRESENT: Acting City Manager Valerie Braga  
Director of Community and Recreation Services Jeff O’Farrell  
Acting Director of Corporate Services Lindsay Schneider  
Director of Development Services Mike Gau  
Director of Infrastructure and Operations Peter O’Blenes  
Manager of Legislative Services Catherine Constable

Mayor Curtis called the meeting to order at 5:30 p.m.

**CALL TO ORDER**

**2019-20-01**

It was duly moved and seconded  
THAT the agenda be adopted as presented.

**AGENDA**

Carried Unanimously

**2019-20-02**

It was duly moved and seconded  
THAT the minutes of the regular council meeting dated October 15, 2019  
be adopted as presented.

**MINUTES**

October 15, 2019

Carried Unanimously

**2019-20-03**

It was duly moved and seconded  
THAT the minutes of the special council meeting dated October 17, 2019  
be adopted as presented.

**MINUTES**

October 17, 2019

Carried Unanimously

**DELEGATIONS**

Mike Pemberton, Chair of the Whitehorse Chamber of Commerce, spoke of the benefits of the Yukoner Appreciation Day program and the work of volunteers who plan and organize the event. Mr. Pemberton advised that this event is becoming the biggest shopping day of the year in Whitehorse, and asked council to include the event in their annual calendar and budgeting process.

Yukoner Appreciation Day

For this year the Chamber is requesting that council extend the free parking provisions to include Third Avenue between Elliott and Steele Streets, and to have the winter lights on Main Street turned for the evening of the event.

**COMMITTEE REPORTS**

**Community Services Committee**

**2019-20-04**

It was duly moved and seconded THAT Festival and Special Event Grant allocations for 2020 be approved as recommended by the evaluation committee, subject to funding from the 2020 budget.

<b><u>Festival and Special Event Grant Recipients</u></b>	<b><u>Amount</u></b>
All-City Band Society	
• Music for a Winter's Eve	\$800.00
Chinese Canadian Association of Yukon	
• 2020 Chinese New Year Celebration	\$1,500.00
Kwanlin Dun Cultural Society	
• Indigenous Peoples Day Celebration	\$4,000.00
Nakai Theatre Ensemble	
• Pivot Festival	\$2,500.00
Queer Yukon Society	
• Yukon Pride 2020	\$3,200.00
Royal Canadian Legion Branch 254	
• Canada Day Celebrations	\$5,000.00
• In-Kind	\$3,071.00
Teenage Life and Young Adults International Society	
• Yukon African Musical Festival	\$1,000.00
	.../continued

FESTIVAL AND SPECIAL  
EVENT GRANTS 2020

**2019-20-04** (Continued)

The Heart of Riverdale Community Centre	
• CypherFest Street Dance and Music Festival	\$6,000.00
• In-Kind	\$623.30
Yukon Anti-Poverty Coalition	
• Whitehorse Connects	\$1,000.00
Yukon Arts Centre	
• Midnight Sun Moppets Children's Festival	\$2,000.00
Yukon Film Society	
• Available Light Film Festival	\$5,000.00
• In-Kind	\$1,260.00
Yukon First Nations Culture and Tourism (SE)	
• Adaka Cultural Festival	\$5,000.00
• In-Kind	\$5,339.30
Yukon Literacy Coalition	
• Family Literacy Day	\$1,000.00
• In-Kind	\$140.40
Yukon Quest International Association Canada (SE)	
• Yukon Quest Events [Finish Line]	\$6,000.00
• In-Kind	\$6,407.00
Yukon Sourdough Rendezvous Society (SE)	
• Yukon Sourdough Rendezvous Festival	\$6,000.00
• In-Kind	\$11,782.45

FESTIVAL AND SPECIAL  
EVENT GRANTS 2020  
(Continued)

(SE = Signature Event)

**Total Cash: \$50,000.00**  
**Total In-kind: \$28,623.45**

Carried Unanimously

**2019-20-05**

It was duly moved and seconded  
THAT the allocation of \$38,240 for Category 1 Recreation Grants be approved as recommended by the Recreation Grant Task Force; and  
THAT any unexpended recreation grants funds, as well as any refunds received prior to year-end, be authorized for re-budgeting to 2020.

FALL RECREATION  
GRANTS

<b><u>Fall Recreation Grant Recipients</u></b>	<b><u>Amount</u></b>
Arctic Edge Skating Club	
Test day for AWG 2020 trial event	\$3,500.00
	.../continued

**2019-20-05** (Continued)

Big Brothers, Big Sisters of Yukon Programming	\$2,000.00	
Chickadees Playschool Assoc. Fieldtrips/Music Program, Art/Craft Supplies/Toys	\$2,040.00	
LDAY (Learning Disabilities of the Yukon) Camp Raven	\$6,000.00	
Mental Health Association of Yukon Mats	\$2,000.00	
Scottish Country Dance Society Workshop	\$1,200.00	
Whitehorse Curling Club Curling Programs and Operations	\$5,000.00	FALL RECREATION GRANTS (Continued)
Whitehorse Rapids Speedskating Club Speedskate purchase for inventory	\$2,500.00	
Yukon Art Society Art and Craft Programs	\$7,500.00	
Yukon Film Society Maintain and improve popular recreation programs	\$4,000.00	
Yukon Pickleball Assoc. Teaching Workshop	\$2,500.00	
<b>Total</b>	<b>\$38,240.00</b>	

Carried Unanimously

**Public Health and Safety Committee**

There was no report from the Public Health and Safety Committee. No Report

**Development Services Committee**

**2019-20-06**

It was duly moved and seconded  
THAT the amended Environmental Grant Policy be adopted as  
presented. ENVIRONMENTAL  
GRANT POLICY

Carried Unanimously

Council requested that regular applicants be notified of the change with  
respect to only one grant session per year for grants over \$1,000.00. Discussion

**2019-20-07**

It was duly moved and seconded  
THAT a grant to the Whitehorse Chamber of Commerce not exceeding \$4,700 and the non-enforcement of expired parking meter violations on Main Street from 9:00 a.m. to 9:00 p.m. on Friday, November 1, 2019 be approved to support Yukoner Appreciation Day.

COUNCIL GRANT  
YUKONER  
APPRECIATION DAY

**2019-20-08**

It was duly moved and seconded  
THAT the motion be amended to read “not exceeding \$5,300 and the non-enforcement of expired parking meter violations on Main Street and on Third Avenue between Elliott and Steele Streets...”

Amendment

Carried Unanimously

The main motion as amended was voted on and carried unanimously.

Vote on Main Motion

**Corporate Services Committee**

**2019-20-09**

It was duly moved and seconded  
THAT the 2019 to 2022 capital expenditure program be amended by increasing the 2019 Cooling Tower Replacement project in the amount of \$395,000, funded by Gas Tax; and

THAT the 2019 to 2022 capital expenditure program be amended by increasing the 2019 Chiller Upgrades project in the amount of \$120,000, funded by Gas Tax; and

THAT Administration be authorized to waive the public bidding process for the Canada Games Centre Refrigeration System Upgrades project; and

BUDGET AMENDMENT  
AND CONTRACT AWARD  
FOR REFRIGERATION  
SYSTEM UPGRADES  
CANADA GAMES CENTRE

THAT Administration be authorized to award the contract for the Canada Games Centre Refrigeration System Upgrades projects to Cimco Refrigeration, a division of Toromont Industries Ltd., for a net cost to the City of Whitehorse of \$500,045, plus GST.

Carried Unanimously

The 2019 Citizen Survey was conducted in April and May by the Yukon Bureau of Statistics. 1,137 eligible respondents were identified and 732 completed the survey. The response rate is approximately 65%. The margin of error is 2.3% and the confidence level is 95%. The questions for this year’s survey closely followed those used in 2017 with some modifications.

2019 CITIZEN SURVEY  
RESULTS  
For Information Only

.../continued

Citizens report feeling mostly very positive about living in Whitehorse. Regarding perspectives on City services, citizens appear to have a good understanding of the importance of City Services to them personally.

Regarding *individual* City services, citizens appear to be very satisfied, with some exceptions, for example, transit services. Citizens were also asked about their *overall* satisfaction with City programs and services, with the results indicating a strong sense of satisfaction.

2019 CITIZEN SURVEY  
RESULTS  
For Information Only  
(Continued)

77% of citizens said that the quality of city services has stayed the same or improved over the past year, and 83% of homeowners said that they receive fair, good or very good value for their taxes.

A Committee member suggested that an Art Reserve needs to be established to provide funding for new art acquisitions and the ongoing maintenance of the City's art collection. Administration confirmed that this could be explored when the reserves are brought forward for review.

ARTS RESERVE  
For Information Only

Councillor Roddick advised that he has refunded the per diems he received from Yukon Housing as the City's representative on the Whitehorse Housing Advisory Board. He noted that there is no process to communicate these types of issues, so he is reporting it at an open meeting in the interests of transparency.

COUNCIL MEMBER PER  
DIEMS  
For Information Only

### **City Planning Committee**

A Committee member noted that parking spaces set aside for food vendors are normally blocked off until October 31<sup>st</sup> and asked whether the spots no longer being used by vendors have been returned to normal service. Administration confirmed that regular parking is being restored as vendors close their operations. A meeting with vendors to plan for next season will include discussions on the allocation of parking spaces.

PARKING ISSUES  
For Information Only

### **City Operations Committee**

#### **2019-20-10**

It was duly moved and seconded  
THAT Administration be authorized to award the contract for consulting services for the Livingstone Trail Environmental Control Facility Hydrogeological Study project to Morrison Hershfield Ltd. for a net cost to the City of \$57,307 plus GST.

CONTRACT AWARD  
CONSULTING SERVICES  
HYDROGEOLOGICAL  
STUDY AT  
ENVIRONMENTAL  
CONTROL FACILITY

Carried Unanimously

A Committee member asked if there is an appetite among members of council to revisit the idea of re-opening a re-use store at the Waste Management Facility. It was suggested that the City needs to do more to promote re-use and the diversion of reusable items from the landfill.

Some Committee members cited non-profit organizations that started up re-use and recycle programs following the close of the City's facility, and noted that the scrutiny and due diligence these organizations provide means that an enormous amount of goods and materials are still being landfilled. It was also noted that community transfer stations send their overflow to the City's facility because they can't handle the volume.

REVISIT FREE STORE  
ISSUE AT THE WASTE  
MANAGEMENT FACILITY  
For Information Only

It was suggested that more discussion on the issue needs to happen, but that information from administration on costs, liabilities and options would be required before Committee members could make an informed decision. It was noted that collecting this information and arranging for a meeting on the issue could not be done in time for this budget cycle.

Members of council asked for historical materials and past briefing notes with respect to the decision to close the free store at the landfill.

**NEW and UNFINISHED BUSINESS**

**2019-20-11**

It was duly moved and seconded  
THAT Deputy Mayor appointments be approved as follows:

Councillor Hartland	November 1 to December 31, 2019
Councillor Roddick	January 1 to February 28, 2020
Councillor Boyd	March 1 to April 30, 2020
Councillor Cabott	May 1 to June 30, 2020
Councillor Curteanu	July 1 to August 31, 2020
Councillor Stick	September 1 to October 31, 2020

DEPUTY MAYOR  
APPOINTMENTS

Carried Unanimously

**2019-20-12**

It was duly moved and seconded  
THAT Reserve Deputy Mayor appointments be approved as follows:

Councillor Cabott	November 1, 2019 to April 30, 2020
Councillor Boyd	May 1 to October 31, 2020

RESERVE DEPUTY  
MAYOR APPOINTMENTS

Carried Unanimously

**2019-20-13**

It was duly moved and seconded  
THAT Chair and Vice-Chair appointments for Standing Committees be approved as follows for the period from November 1, 2019 to October 31, 2020:

Corporate Services Committee	Chair	Councillor Cabott	STANDING COMMITTEE CHAIR AND VICE-CHAIR APPOINTMENTS
	Vice-Chair	Councillor Roddick	
City Planning Committee	Chair	Councillor Jan Stick	
	Vice-Chair	Councillor Hartland	
Development Services	Chair	Councillor Boyd	
	Vice-Chair	Councillor Curteanu	
City Operations	Chair	Councillor Hartland	
	Vice-Chair	Councillor Cabott	
Community Services	Chair	Councillor Curteanu	
	Vice-Chair	Councillor Boyd	
Public Health and Safety	Chair	Councillor Roddick	
	Vice-Chair	Councillor Stick	

Carried Unanimously

**2019-20-14**

It was duly moved and seconded  
THAT Council member appointments to ad hoc committees be approved as follows for the period from November 1, 2019 to October 31, 2020:

Arctic Winter Games 2020 Host Society	Councillor Hartland	COUNCIL MEMBER APPOINTMENTS TO AD HOC COMMITTEES
Association of Yukon Communities	Councillor Curteanu	
	Councillor Roddick Councillor Stick	
Crime Stoppers	Mayor Curtis	
Whitehorse Chamber of Commerce	Councillor Cabott	

Carried Unanimously

**2019-20-15**

It was duly moved and seconded  
THAT Council not appoint a member to the Whitehorse Housing Advisory Board for the period from November 1, 2019 to October 31, 2020.

NO APPOINTMENT TO  
WHITEHORSE HOUSING  
ADVISORY BOARD

Carried Unanimously



**2019-20-16**

It was duly moved and seconded  
THAT Special Committee appointments be approved as follows for the  
period from November 1, 2019 to October 31, 2020:

City Budget Committee	Mayor and all Council	SPECIAL COMMITTEE APPOINTMENTS
City Manager's Evaluation Committee	Mayor and all Council	
Emergency Measures Commission	Mayor and current Deputy Mayor	

Carried Unanimously

**2019-20-17**

It was duly moved and seconded  
THAT administrative appointments to various committees be approved  
as follows for the period from November 1, 2019 to October 31, 2020:

Arctic Winter Games Host Society: City Manager Director, Community and Recreation Services	ADMINISTRATIVE APPOINTMENTS TO AD HOC COMMITTEES
Planning Group on Homelessness: Director, Development Services	
Reciprocal Insurance Exchange: Director, Corporate Services Manager, Financial Services	
Yukon Energy Partners: Environmental Coordinator Glenda Koh	
Yukon Housing Action Plan Implementation Committee: Manager, Planning and Sustainability Services	

Carried Unanimously

**2019-20-18**

It was duly moved and seconded  
THAT the 2020 meeting schedule for Regular Council and Standing  
Committee meetings be adopted as presented; and  
THAT the second meeting cycle in March 2020 be rescheduled to March  
23 and 30 to accommodate the Arctic Winter Games; and

ADOPT 2020 SCHEDULE  
FOR COUNCIL AND  
STANDING COMMITTEE  
MEETINGS

.../continued

**2019-20-18** (Continued)

THAT the regular council meeting scheduled for June 8 be rescheduled to June 15 to accommodate council member attendance at the Federation of Canadian Municipalities annual conference; and

THAT the second meeting cycle in June 2020 be rescheduled to June 23 and 29; and

THAT the second meeting cycle in August be cancelled to accommodate a summer recess; and

THAT the first meeting cycle in December 2020 be rescheduled to November 30 and December 7; and

THAT the second meeting cycle in December 2020 be cancelled to accommodate a winter recess.

Carried Unanimously

ADOPT 2020 SCHEDULE  
FOR COUNCIL AND  
STANDING COMMITTEE  
MEETINGS  
(Continued)

**BYLAWS**

There were no bylaw readings scheduled at this meeting.

No Bylaw Readings

There being no further business, the meeting adjourned at 6:40 p.m.

**ADJOURNMENT**

ORIGINAL MINUTES SIGNED BY:

"Dan Curtis"

Dan Curtis, Mayor

"C. J. Constable"

Catherine J. Constable  
Manager, Legislative Services

ADOPTED by resolution at Meeting #2019-21 dated November 12, 2019