



Minutes of the meeting of the Public Health and Safety Committee

Date	December 3, 2018
Location	Council Chambers, City Hall
Committee Members Present	Councillor Jocelyn Curteanu – Chair Councillor Stephen Roddick – Vice Chair Mayor Dan Curtis Councillor Dan Boyd Councillor Laura Cabott Councillor Samson Hartland Councillor Jan Stick
Staff Present	Linda Rapp, City Manager Lindsay Schneider, Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Catherine Constable, Manager of Legislative Services Myles Dolphin, Acting Manager of Strategic Communications

Your Worship, there is no report from the Public Health and Safety Committee



Minutes of the meeting of the Development Services Committee

Date	December 3, 2018
Location	Council Chambers, City Hall
Committee Members Present	Councillor Laura Cabott – Chair Councillor Dan Boyd – Vice Chair Mayor Dan Curtis Councillor Jocelyn Curteanu Councillor Samson Hartland Councillor Stephen Roddick Councillor Jan Stick
Staff Present	Linda Rapp, City Manager Lindsay Schneider, Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Catherine Constable, Manager of Legislative Services Myles Dolphin, Acting Manager of Strategic Communications

Your Worship, there is no report from the Development Services Committee



Minutes of the meeting of the Corporate Services Committee

Date	December 3, 2018
Location	Council Chambers, City Hall
Committee Members Present	Councillor Samson Hartland – Chair Councillor Laura Cabott – Vice-Chair Mayor Dan Curtis Councillor Dan Boyd Councillor Jocelyn Curteanu Councillor Stephen Roddick Councillor Jan Stick
Staff Present	Linda Rapp, City Manager Lindsay Schneider, Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Catherine Constable, Manager of Legislative Services Myles Dolphin, Acting Manager of Strategic Communications Michael Reyes, Manager of Business and Technology Systems Brittany Dixon, Manager of Financial Services

Your Worship, the Corporate Services Committee respectfully submits the following report:

1. Public Input Report – 2019 to 2022 Capital Expenditure Plan

Public input on the 2019 to 2022 Capital Expenditure Plan included six emails submitted to the public input email address and three delegations to council. Several of the submissions provided input on multiple items.

Three submissions supported the Fuel Abatement project. Council was also encouraged to put unspent funds from prior years towards fuel abatement and to consider converting the consequential trees to biomass fuels in an effort to reduce greenhouse gas emissions.

Two submissions expressed concern that there is no provision for reducing human wildlife conflict in the budget, specifically no projects for purchasing new carts or for waste management program changes for country residential subdivisions. Two submissions emphasised the importance of emergency planning, including developing

and communicating a City evacuation plan, particularly for the Riverdale subdivision which is considered more vulnerable than other areas. Two submissions encouraged the implementation of the City's Bicycle Network Plan.

Individual submissions stressed the urgent need for road reconstruction in Hillcrest, encouraged local investment in technology-driven solutions to improve efficiencies and reduce costs, encouraged engagement with the cycling community in the early planning and design of the Two Mile Hill/Range Road intersection project, encouraged the design of traffic signals at Second Avenue and Wood Street to accommodate future cycling routes, and encouraged consideration of winter road and bike lane maintenance as part of the fleet management study.

In addition, a submission requested clarification on a number of projects including public engagement capacity development, Hillcrest water supply, procurement of a snow machine, trail plan implementation and the asphalt paths project.

The recommendation of the Corporate Services Committee is

THAT Bylaw 2018-58, a bylaw to adopt the 2019 to 2022 Capital Expenditure Program, be brought forward for second and third reading under the bylaw process.

2. Sole Source Request and Contract Award – Microsoft License Renewals

The 2018 capital budget includes funds for the renewal of Microsoft licenses. The City uses Microsoft products for its computer operating and productivity software. Microsoft Windows and Microsoft Office are *de facto* industry standards for the operating system and productivity software suite. They are dominant in businesses and are the most widely used. This software requires annual licensing. The City has an agreement in place with the Government of Yukon that includes the City with their purchasing tier due to their higher volume, thus allowing the lowest possible pricing.

The Purchasing and Sales Policy does not make allowances to exempt this type of procurement from the public tendering process. A council resolution is required to waive a public bidding process

The recommendation of the Corporate Services Committee is

THAT Administration be authorized to waive the public bidding process for the supply of computer operating and productivity software; and

THAT Administration be authorized to award the contract for the supply of computer operating and productivity software to Microsoft Canada for a net cost to the city of \$360,000 plus GST covering the three years period of 2019 to 2021 inclusive.



Minutes of the meeting of the City Planning Committee

Date December 3, 2018

Location Council Chambers, City Hall

Committee Members Present Councillor Stephen Roddick – Chair
Councillor Jan Stick – Vice Chair
Mayor Dan Curtis
Councillor Dan Boyd
Councillor Jocelyn Curteanu
Councillor Laura Cabott
Councillor Samson Hartland

Staff Present Linda Rapp, City Manager
Lindsay Schneider, Director of Community and Recreation Services
Valerie Braga, Director of Corporate Services
Mike Gau, Director of Development Services
Peter O’Blenes, Director of Infrastructure and Operations
Catherine Constable, Manager of Legislative Services
Myles Dolphin, Acting Manager of Strategic Communications

Your Worship, there is no report from the City Planning Committee



Minutes of the meeting of the City Operations Committee

Date	December 3, 2018
Location	Council Chambers, City Hall
Committee Members Present	Councillor Dan Boyd – Chair Councillor Samson Hartland – Vice Chair Mayor Dan Curtis Councillor Laura Cabott Councillor Jocelyn Curteanu Councillor Stephen Roddick Councillor Jan Stick
Staff Present	Linda Rapp, City Manager Lindsay Schneider, Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Catherine Constable, Manager of Legislative Services Myles Dolphin, Acting Manager of Strategic Communications

Your Worship, there is no report from the City Operations Committee



Minutes of the meeting of the Community Services Committee

Date	December 3, 2018
Location	Council Chambers, City Hall
Committee Members Present	Councillor Jan Stick – Chair Councillor Jocelyn Curteanu – Vice Chair Mayor Dan Curtis Councillor Dan Boyd Councillor Laura Cabott Councillor Samson Hartland Councillor Stephen Roddick
Staff Present	Linda Rapp, City Manager Lindsay Schneider, Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Peter O'Blenes, Director of Infrastructure and Operations Catherine Constable, Manager of Legislative Services Myles Dolphin, Acting Manager of Strategic Communications Landon Kulych, Acting Manager of Parks and Community Development

Your Worship, the Community Services Committee respectfully submits the following report:

1. Human Rights Issue – For Information Only

Daniel MacKenzie addressed the Committee to allege that his human rights have been violated by the City. The Mayor ruled Mr. MacKenzie out of order and advised him to take the issue to the Human Rights Commission.

1. Grant Request – APTN Indigenous Day Live 2019

The Aboriginal Peoples Television Network is requesting the donation of both cash and in-kind services for the production of Indigenous Day Live 2019, taking place in Shipyards Park on June 22nd, 2019. APTN is the first national indigenous broadcaster in the world and is available in approximately 11 million homes. The Indigenous Day event will be free to the public and will work with local organizations to provide collaborative opportunities and connect with youth in a meaningful way.

APTN is requesting \$15,000 in cash and \$5,854.49 in in-kind services. The total request is \$20,854.49. City funds would be allocated to paying local artist fees and event marketing. The in-kind services asked for include the cost of on-site staff, waste management bins, parking for production trucks, two event tents, and a post event clean-up crew. The City is not able to supply the tents requested. Excluding the tents, the total value of the in-kind requests is \$4,697.49.

ATPN is not registered under the *Societies Act* and therefore is not eligible for Festival and Special Event grant funding.

Benefits of supporting this venture include visibility for the City's celebration of First Nations culture via an event in First Nations traditional territories, national visibility for the City, and economic spinoff benefits for local businesses.

The recommendation of the Community Services Committee is

THAT a grant in the amount of \$15,000.00 be approved to the Aboriginal Peoples Television Network for Indigenous Day Live 2019, funded from the council donations account in the 2018 operating budget.

The recommendation of the Community Services Committee is

THAT a grant in the amount of \$4,697.49 in in-kind services be approved to the Aboriginal Peoples Television Network for Indigenous Day Live 2019, funded from the council donations account in the 2019 operating budget.

There being no further business, the meeting adjourned at 6:35 p.m.

Adopted at the regular council meeting on December 10, 2018

ORIGINAL MINUTES SIGNED BY:

"Dan Curtis"

Dan Curtis, Mayor

"N. L. Felker"

Norma L. Felker, Assistant City Clerk