



Minutes of the meeting of the City Operations Committee

Date	December 2, 2019
Location	Council Chambers, City Hall
Committee Members Present	Councillor Samson Hartland – Chair Councillor Laura Cabott – Vice Chair Mayor Dan Curtis Councillor Dan Boyd Councillor Jocelyn Curteanu Councillor Stephen Roddick
Absent	Councillor Jan Stick
Staff Present	Valerie Braga, Acting City Manager Jeff O'Farrell, Director of Community and Recreation Services Lindsay Schneider, Acting Director of Corporate Services Mike Gau, Director of Development Services Richard Graham, Acting Director of Infrastructure and Operations Catherine Constable, Manager of Legislative Services Myles Dolphin, Manager of Strategic Communications Geoff Quinsey, Manager of Water and Waste Services

Your Worship, the City Operations Committee respectfully submits the following report:

1. Contract Award – Consultant Services – Transfer Station Detailed Design

The transfer station at the Waste Management Facility receives a variety of solid waste and recyclable materials and provides opportunities to sort waste and handle it safely. The capital expenditure program includes funds to upgrade the existing transfer station to increase safety for users and staff, create a flexible design to meet current and future operational requirements, increase the cost effectiveness of operations, and improve record keeping.

Two proposals were received in response to a request for proposals issued for engineering design and construction administration of the Transfer Station Upgrades project. The scope of work has been divided into two phases, and the proposed award is for phase 1 only. The proposals were evaluated in accordance with the Consulting Services Selection Procedures Policy. The highest scoring proposal meets all the terms of the request for proposals.

The recommendation of the City Operations Committee is

THAT administration be authorized to award the contract for consulting services for the detailed design of the Waste Management Facility Transfer Station Upgrades project to Tetra Tech Canada Inc. for a net cost to the City of \$189,495.84 plus GST.

2. Contract Award – Supply of Transit Buses

The approved 2019 to 2022 capital expenditure program includes funding for the supply of six new transit buses over the next five years to replace buses in the City's aging Transit fleet.

Two proposals were received in response to a request for proposals issued. Both proposals were evaluated by an internal committee in accordance with the Purchasing and Sales Policy, and one proposal was determined to be non-compliant. The terms of the request for proposals allow for renewal of the contract for a further five-year period.

External funding is in place for the procurement of four of the six units.

The recommendation of the City Operations Committee is

THAT administration be authorized to award the contract for the 2019 Supply of Transit Buses project to Nova Bus, a division of Volvo Group Canada, Inc., in the amount of \$1,076,000.00 plus GST, and,

THAT administration be authorized to award the contract for the 2020 Supply of Transit Buses project to Nova Bus, a division of Volvo Group Canada, Inc., in the amount of \$1,076,000.00 plus GST, subject to approval of the 2020 Capital Expenditure Program, and,

THAT administration be authorized to award the contract for the 2021 Supply of Transit Buses project to Nova Bus, a division of Volvo Group Canada, Inc., in the amount of \$1,076,000.00, adjusted by federal CPI plus GST, subject to the approval of the 2021 Capital Expenditure Program.

3. Snow and Ice Control – For Information Only

A Committee member expressed appreciation for the public service announcements and messaging encouraging residents to clear their sidewalks, but noted that many residents are not following the rules about snow and ice control on sidewalks adjacent to their properties.

Administration confirmed that enforcement is done on a complaint basis and advised that 15 complaints have been investigated since early November of this year. The Committee member suggested that failure to enforce the bylaw discourages active transportation and use of transit services and stated the opinion that this is an equity issue in which the City is failing vulnerable citizens.



Minutes of the meeting of the Community Services Committee

Date	December 2, 2019
Location	Council Chambers, City Hall
Committee Members Present	Councillor Jocelyn Curteanu – Chair Councillor Dan Boyd – Vice Chair Mayor Dan Curtis Councillor Laura Cabott Councillor Samson Hartland Councillor Stephen Roddick
Absent	Councillor Jan Stick
Staff Present	Valerie Braga, Acting City Manager Jeff O’Farrell, Director of Community and Recreation Services Lindsay Schneider, Acting Director of Corporate Services Mike Gau, Director of Development Services Richard Graham, Acting Director of Infrastructure and Operations Michael Reyes, Manager of Business and Technology Systems Catherine Constable, Manager of Legislative Services Myles Dolphin, Manager of Strategic Communications Cheri Malo, Manager of Transit Services

Your Worship, the Community Services Committee respectfully submits the following report:

1. 2020 Arctic Winter Games – 100 Days Out – For Information Only

Mayor Curtis proclaimed December 5, 2019 to be 100 Days Out from the 2020 Arctic Winter Games.

George Arcand and Moira Lassen presented the theme song for the Games and provided an update on the progress of the planning and preparations. They advised that volunteers are still needed, and anyone interested in volunteering for the Games is encouraged to check out the website or contact the Games offices.

2. Contract Award – Transit Real-time Information and E-Payment Systems

A request for proposals for the supply and installation of Transit Real-time Passenger Information and Electronic Payment Systems was issued in October 2019.

Support and maintenance of the systems for an initial three-year period was included in the request for proposals documentation provided. Two proposals were received and reviewed by an internal committee in accordance with the City's Purchasing and Sales Policy. One proposal was determined to be non-compliant.

The capital expenditure program includes Gas Tax funding for the supply and project management/transition service and software licensing renewals for Transit Real-Time Passenger Information and Electronic Payment Systems. The operating budget contains sufficient funds for the annual support and maintenance charges.

The recommendation of the Community Services Committee is

THAT administration be authorized to award the contract for Transit Real-Time Passenger Information and Electronic Payments Systems to DoubleMap, Inc. up to the amount of \$181,400 plus GST; and

That administration be authorized to enter into an agreement contract with DoubleMap, Inc. for support and maintenance of the Transit Real-Time Passenger Information and Electronic Payments systems for the three-year period from 2020 to 2022.



Minutes of the meeting of the Public Health and Safety Committee

Date	December 2, 2019
Location	Council Chambers, City Hall
Committee Members Present	Councillor Stephen Roddick – Chair Mayor Dan Curtis Councillor Dan Boyd Councillor Laura Cabott Councillor Jocelyn Curteanu Councillor Samson Hartland
Absent	Councillor Jan Stick
Staff Present	Valerie Braga, Acting City Manager Jeff O’Farrell, Director of Community and Recreation Services Lindsay Schneider, Acting Director of Corporate Services Mike Gau, Director of Development Services Richard Graham, Acting Director of Infrastructure and Operations Catherine Constable, Manager of Legislative Services Myles Dolphin, Manager of Strategic Communications

Your Worship, the Public Health and Safety Committee respectfully submits the following report:

1. **Selkirk Street Safety Issues** – For Information Only

Melanie Davignon, Ian Parker and James Saunders, members of the Selkirk Street Elementary School Board, stated that with the addition of the new French Language school on Lewes Boulevard, Selkirk Street has become the primary access point to Selkirk Street School. The street is not well lighted, has no sidewalks, no bike lane, and no shoulders. There is a large amount of traffic to the school, especially in the mornings, and it is anticipated that this will only increase. When the new parking lot is built the safety issues will only get worse. They described the situation as an accident waiting to happen since the entrance to the school is a tight loop and vehicles are pulling out in both directions. Additionally, people are driving across open land and accessing the road where there are no proper intersections and very poor sightlines. They asked Council for support, including help influencing the Yukon government and the Department of Education in measures to prevent accidents.

2. Second Avenue Safety Issues – For Information Only

A Committee member asked about the short and long-term plans for Second Avenue, noting that it is the City's busiest thoroughfare, cutting through the heart of the downtown area where we want people to spend time. There have been a number of pedestrian-related accidents on Second Avenue in recent years, including two fatalities.

Administration advised that the Second Avenue Corridor Study is 95% complete, and will result in a number of capital items for consideration, including some projects for 2020. In the interim, some additional signage has been erected and the Traffic and Sign Committee will be asked to address the issue.



Minutes of the meeting of the Development Services Committee

Date	December 2, 2019
Location	Council Chambers, City Hall
Committee Members Present	Councillor Dan Boyd – Chair Councillor Jocelyn Curteanu – Vice Chair Mayor Dan Curtis Councillor Laura Cabott Councillor Samson Hartland Councillor Stephen Roddick
Absent	Councillor Jan Stick
Staff Present	Valerie Braga, Acting City Manager Jeff O'Farrell, Director of Community and Recreation Services Lindsay Schneider, Acting Director of Corporate Services Mike Gau, Director of Development Services Richard Graham, Acting Director of Infrastructure and Operations Catherine Constable, Manager of Legislative Services Myles Dolphin, Manager of Strategic Communications

Your Worship, the Development Services Committee respectfully submits the following report:

1. The Yukon Story – For Information Only

Councillor Roddick recused himself due to a connection with this project.

John Glynn-Morris addressed the Committee to advise of a new project designed to create an authentic and home-grown Yukon Story. He explained that 57 companies around the world are leveraging the Yukon brand, telling stories and benefitting from the name. The aim of the proposed project is to strengthen and diversify the Yukon economy by exploring curation of the Yukon brand to enable benefits to Yukoners.

Councillor Roddick returned to Council Chambers.

2. Climate Change – For Information Only

Matthew Trickett addressed the Committee to state that people have been warning about the dire consequences of global cooling, global warming and climate change for decades. He asked why we should believe this alarmism and stated the opinion that the United Nations has no place in politics in Canada.



Minutes of the meeting of the Corporate Services Committee

Date	December 2, 2019
Location	Council Chambers, City Hall
Committee Members Present	Councillor Laura Cabott – Chair Councillor Stephen Roddick – Vice-Chair Mayor Dan Curtis Councillor Dan Boyd Councillor Jocelyn Curteanu Councillor Samson Hartland
Absent	Councillor Jan Stick
Staff Present	Valerie Braga, Acting City Manager Jeff O’Farrell, Director of Community and Recreation Services Lindsay Schneider, Acting Director of Corporate Services Mike Gau, Director of Development Services Richard Graham, Acting Director of Infrastructure and Operations Michael Reyes, Manager of Business and Technology Systems Brittany Dixon, Acting Manager of Financial Services Catherine Constable, Manager of Legislative Services Myles Dolphin, Manager of Strategic Communications

Your Worship, the Corporate Services Committee respectfully submits the following report:

1. Request for Support – Humanitarian Issues – For Information Only

Brian Earl asked if the City could provide any support with respect to his work in the Bahamas following Hurricane Dorian. He explained that he is a member of a non-profit group called Operators Without Borders who go to devastated areas to assist in restoring water services. Operators have the knowledge and experience to help utilities in less developed nations and make a tremendous difference to the lives of thousands.

Mr. Earl volunteered his time and also paid his own travel and accommodation expenses in order to provide the assistance required. Many companies assist employees who volunteer to do this work by granting time off either with pay or by matching unpaid leave with paid time off or allowing vacation time at the period needed. Some companies assist with travel expenses. He stated that any support the City can provide would be much appreciated.

2. Contract Award – Supply of Computer Equipment

Two compliant proposals were received in response to a request for proposals issued for the supply of computer equipment. Desktop computers, monitor screens and laptops are required to replace aging and end-of-life computer equipment. The proposals were evaluated by an internal committee in accordance with the City's Purchasing and Sales Policy.

One of the proposals did not meet the minimum points required for the technical and service criteria, and therefore the company's price submission was not considered.

The remaining proposal meets all requirements. Sufficient funds are allocated in the capital budget for the annual capital requirements.

The recommendation of the Corporate Services Committee is

THAT administration be authorized to award the contract for the Supply of Computer Equipment to Klondike Business Solutions in the amount of \$278,000 plus GST and:

THAT administration be authorized to establish a supply agreement contract with Klondike Business Solutions for purchases of computer equipment covering the three-year period from 2020 to 2022.

3. Public Input Report – 2020 to 2023 Capital Expenditure Program

At the public input session for Capital Budget Bylaw 2019-24 four delegates spoke to various aspects of the budget and a number of written submissions were received.

Four submissions and a petition were received encouraging the City to implement the priorities of City's Bicycle Network Plan by 2022. There are several engineering projects included in the budget that have a direct link to the Bicycle Network Plan, as well as two additional projects that indirectly support the implementation of the Plan by benefiting cycling routes.

Three submissions supported the Fuel Abatement project, encouraging council to put unspent funds from prior years towards fuel abatement, increase the budget for this project annually, and use the consequential trees as biomass fuels.

Two submissions were received concerning the Schwatka Lake West Shore Area Improvements. Funds are allocated in the budget for hiring a consultant to confirm the feasibility of the land use concept, engage with the public and stakeholders to acquire input, and progress the project to the preliminary design stage with cost estimates for potential future capital projects

One submission questioned the cost allocation and funding source of the pedestrian walkway project to connect Mt. McIntyre and the Canada Game Centre. This project is eligible for Gas Tax funding. Design work is scheduled for 2022 with construction in 2023.

Clarification was requested regarding the scope of the Trail Plan Implementation Project and whether this project is related to the bicycle network plan. Funds are allocated annually for implementation of the Trail Plan, which is separate from the Bicycle Network Plan.

Heather Ashthorn of WildWise addressed the Committee to request that funding for bear-resistant carts be added to the capital budget. She noted that the growth of the City means that more and more carts are being purchased, and suggested that it would be prudent to invest in carts that are bear-resistant. She also recommended that a pilot study be conducted to test bear-resistant carts in order to determine the best model for use and bulk purchase.

The recommendation of the Corporate Services Committee is

THAT Bylaw 2019-24, a bylaw to adopt the 2020 to 2023 Capital Expenditure Program, be brought forward for second and third reading under the bylaw process.



Minutes of the meeting of the City Planning Committee

Date	December 2, 2019
Location	Council Chambers, City Hall
Committee Members Present	Councillor Samson Hartland – Chair Mayor Dan Curtis Councillor Dan Boyd Councillor Laura Cabott Councillor Jocelyn Curteanu Councillor Stephen Roddick
Absent	Councillor Jan Stick
Staff Present	Valerie Braga, Acting City Manager Jeff O'Farrell, Director of Community and Recreation Services Lindsay Schneider, Acting Director of Corporate Services Mike Gau, Director of Development Services Richard Graham, Acting Director of Infrastructure and Operations Catherine Constable, Manager of Legislative Services Myles Dolphin, Manager of Strategic Communications

Your Worship, there is no report from the City Planning Committee.

There being no further business, the meeting adjourned at 8:25 p.m.

Adopted at the regular council meeting on December 9, 2019.

ORIGINAL MINUTES SIGNED BY:

"Dan Curtis"

Dan Curtis, Mayor

"N. L. Felker"

Norma L. Felker, Assistant City Clerk