



Minutes of the meeting of the Public Health and Safety Committee

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| Date | February 18, 2019 |
| Location | Council Chambers, City Hall |
| Committee Members Present | Councillor Jocelyn Curteanu – Chair Councillor Stephen Roddick – Vice Chair Mayor Dan Curtis Councillor Dan Boyd Councillor Laura Cabott Councillor Samson Hartland Councillor Jan Stick |
| Staff Present | Linda Rapp, City Manager Jeff O’Farrell, Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Myles Dolphin, Manager of Strategic Communications Chris Green, Deputy Fire Chief Norma Felker, Assistant City Clerk |

Your Worship, the Public Health and Safety Committee respectfully submits the following report:

1. Hazard Assessment and Risk Analysis Report – For Information Only

Hazard identification and risk analysis is a systematic risk assessment tool used to assess the risk of various hazards. Calian Emergency Management Solutions conducted an assessment of risks or threats to public safety, property or the environment in the Whitehorse region, and their potential impacts. The Hazard Identification and Risk Analysis Report will be used to help emergency management professionals prepare for the worst and most likely risks. It will allow for the creation of exercises, training programs and plans based on the most likely risks identified.

The Strategic Communications Department is preparing information for the public on how to prepare for the most significant hazards identified, as well as how the City would communicate to the public in the event of an emergency arising from the most significant hazards identified.



Minutes of the meeting of the Development Services Committee

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| Date | February 18, 2019 |
| Location | Council Chambers, City Hall |
| Committee Members Present | Councillor Laura Cabott – Chair Councillor Dan Boyd – Vice Chair Mayor Dan Curtis Councillor Jocelyn Curteanu Councillor Samson Hartland Councillor Stephen Roddick Councillor Jan Stick |
| Staff Present | Linda Rapp, City Manager Jeff O'Farrell, Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Peter O'Blenes, Director of Infrastructure and Operations Catherine Constable, Manager of Legislative Services Myles Dolphin, Manager of Strategic Communications Norma Felker, Assistant City Clerk |

Your Worship, the Development Services Committee respectfully submits the following report:

1. **Sustainability Plan Update** – For Information Only

In response to a query from a Committee member, administration advised that the Sustainability Plan is used as a lens when evaluating proposed projects. As part of the capital budget ranking system, projects with a high sustainability factor are ranked higher in priority when allocating budget funds.

An orientation session for council members with respect to the Sustainability Plan is scheduled for March 26th.



Minutes of the meeting of the Corporate Services Committee

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| Date | February 18, 2019 |
| Location | Council Chambers, City Hall |
| Committee Members Present | Councillor Samson Hartland – Chair Councillor Laura Cabott – Vice-Chair Mayor Dan Curtis Councillor Dan Boyd Councillor Jocelyn Curteanu Councillor Stephen Roddick Councillor Jan Stick |
| Staff Present | Linda Rapp, City Manager Jeff O’Farrell, Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Taylor Eshpeter, Manager of Engineering Services Mélodie Simard, Manager of Planning and Sustainability Services Myles Dolphin, Manager of Strategic Communications Norma Felker, Assistant City Clerk |

Your Worship, the Corporate Services Committee respectfully submits the following report:

1. Capital Budget Amendment – 2019 Asphalt Overlay Project

The City’s Pavement Management System rates the condition of roadways to inform maintenance and repair schedules that give the best return on investment and optimize the lifecycle costs of the road assets. Overlaying asphalt replaces and renews the top running surface of the road, thereby extending its lifecycle.

The scope of the 2019 Asphalt Overlay project was established a few years ago based on the best information available at the time. Since then the deterioration of the road surface on Second Avenue has accelerated and has become a higher priority for resurfacing than other locations identified. Two other high priority locations have also been identified. Administration has determined that the two locations proposed to be removed from the 2019 project can be delayed without significant impact to the assets.

The amended scope for the 2019 overlay project is to overlay Second Avenue from Lowe Street to Ogilvie Street, the roundabout at Elijah Smith School, and the roundabout at Fourth Avenue and Robert Service Way. There is no change to the budget amount.

The recommendation of the Corporate Services Committee is

THAT the 2019 to 2022 capital expenditure program be amended by changing the scope of the 2019 Asphalt Overlay project to remove the locations at Mountainview Drive and Lewes Boulevard and replace them with Second Avenue from Lowe Street to Ogilvie Street, the roundabout at Fourth Avenue and Robert Service Way, and the roundabout on Hamilton Boulevard at Elijah Smith School.

2. Heritage Fund Grant Application – Heritage Fair

The Yukon Historical and Museums Association has applied for \$2,000.00 from the Heritage Fund to support the 2019 Yukon-Stikine Heritage Fair.

The goals of the Heritage Fair are consistent with the awareness component of the Heritage Fund Bylaw. The event provides an opportunity for residents and visitors to learn about and share ideas on topics related to history and heritage, and will help to increase understanding of heritage issues within the greater Yukon community. The Heritage Fair also provides an opportunity to showcase the excellent heritage facilities and resources located in Whitehorse. The City has supported the fair in previous years.

The recommendation of the Corporate Services Committee is

THAT \$2,000 from the Heritage Fund be allocated to the Yukon Historical and Museums Association to support the 2019 Yukon/Stikine Regional Heritage Fair; and

THAT the 2019 operating budget be increased in the amount of \$2,000, funded by the Heritage Fund, to contribute to the costs of the 2019 Yukon/Stikine Regional Heritage Fair.

3. Council Summaries for 2018

The Council Procedures Bylaw requires administration to annually provide summary reports on the attendance, expense claims, travel and voting records for each member of council. These reports are intended to provide a report card on the activities of council members and contribute to transparency with respect to the conduct of council. The summary reports for the 2018 calendar year provide details for all council members with respect to these issues. The majority of the information pertains to the previous council, but the November and December records for the current council are included.

The recommendation of the Corporate Services Committee is

THAT the council member summary reports on attendance, expense claims, travel and voting records for the 2018 calendar year be accepted as presented.

4. Authorize Council Travel – FCM Annual Conference

The Council Remuneration Bylaw requires prior approval by council resolution for all requests for funding or reimbursement of expenses incurred in conjunction with travel by members of council outside the City of Whitehorse. The annual conference of the Federation of Canadian Municipalities will be held in Quebec City in early June. Five members of council have indicated their intention to attend this conference.

The recommendation of the Corporate Services Committee is

THAT travel expenses be authorized for Mayor Curtis to attend the annual conference of the Federation of Canadian Municipalities being held in Quebec City in early June;
and

THAT travel and per diem expenses from the councillor-initiated allocation be authorized for Councillors Boyd, Cabott, Curteanu and Roddick to attend the 2019 annual conference of the Federation of Canadian Municipalities in Quebec City.

5. Purchasing and Sales Policy – For Information Only

A Committee member asked for an update on the status of the Purchasing and Sales Policy. The Committee requested that the policy be brought forward for review at an upcoming Council and Senior Management meeting.



Minutes of the meeting of the City Planning Committee

Date February 18, 2019

Location Council Chambers, City Hall

Committee Members Present Councillor Stephen Roddick – Chair
Councillor Jan Stick – Vice Chair
Mayor Dan Curtis
Councillor Dan Boyd
Councillor Jocelyn Curteanu
Councillor Laura Cabott
Councillor Samson Hartland

Staff Present Linda Rapp, City Manager
Jeff O'Farrell, Director of Community and Recreation Services
Valerie Braga, Director of Corporate Services
Mike Gau, Director of Development Services
Peter O'Blenes, Director of Infrastructure and Operations
Mélodie Simard, Manager of Planning and Sustainability Services
Myles Dolphin, Manager of Strategic Communications
Norma Felker, Assistant City Clerk

Your Worship, the City Planning Committee respectfully submits the following report:

1. Zoning Amendment – Cannabis Retailing

In response to the Government of Canada's legalization of cannabis, a new zoning bylaw use was created in early 2018 to capture all retail operations selling cannabis or cannabis-containing products. This use is only allowed in the Marwell area with the Yukon Government as the sole vendor for recreational cannabis.

In December 2018 regulations governing the licensing and location for the private sale of cannabis in Yukon were approved and the Yukon Government expects to be in a position to accept applications for new operations in April 2019. In anticipation of the new regulations, Administration met with Yukon Liquor Corporation staff to discuss federal and territorial regulations and research approaches from other cities across Canada. Stakeholder groups were contacted and a public survey was conducted. Input received from the Chief Medical Officer of Health requested consideration of additional City regulations that would help prioritize public health and safety.

Administration is now proposing that 'Retail Sales, Restricted' be permitted as a principal use in five high-intensity commercial and mixed-use zones in the Downtown area. Locations in these zones would be required to have additional setbacks and buffers between cannabis retail stores and locations of concern. In addition, the proposed bylaw would restrict commercial cannabis cultivation and production within Whitehorse until appropriate zones can be identified. Other minor amendments are proposed to ensure compliance with federal and Yukon legislation and regulations.

Jordi Mikeli-Jones addressed the Committee to express support for the setbacks and buffers proposed in the bylaw. She noted that this new industry will provide economic benefits to the community and urged council to proceed with the bylaw process.

The recommendation of the City Planning Committee is

THAT Bylaw 2019-08, a bylaw to amend the zoning bylaw to allow the private retail sale of cannabis and cannabis-containing products, be brought forward for consideration under the bylaw process.



Minutes of the meeting of the City Operations Committee

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| Date | February 18, 2019 |
| Location | Council Chambers, City Hall |
| Committee Members Present | Councillor Dan Boyd – Chair Councillor Samson Hartland – Vice Chair Mayor Dan Curtis Councillor Laura Cabott Councillor Jocelyn Curteanu Councillor Stephen Roddick Councillor Jan Stick |
| Staff Present | Linda Rapp, City Manager Jeff O’Farrell, Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Myles Dolphin, Manager of Strategic Communications Norma Felker, Assistant City Clerk |

Your Worship, the City Operations Committee respectfully submits the following report:

1. Recycling – For Information Only

Joy Snyder, Executive Director of Raven Recycling, addressed the Committee on behalf of both Raven and P & M Recycling to request that the cap on diversion credits be increased from \$150,000 to \$250,000. She explained that the increase is needed to support the recycling industry while various governments work towards a system that includes extended producer responsibility.

Ms. Snyder noted that the diversion credit system does not respond to fluctuating commodity prices, the City’s strategic goals, new efficiencies, or the cost of living. Diversion credits were put in place for the short to medium term, and she stated that they are currently under-funded by the municipality. With the current cap, the more the processors recycle the less they receive per tonne.

Ms. Snyder noted that the Yukon government and the City are working hard to build a new system that is hoped will be in place within five years. In the meantime, recycling processors need the certainty that an increase in the cap would provide.



Minutes of the meeting of the Community Services Committee

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|----------------------------------|---|
| Date | February 18, 2019 |
| Location | Council Chambers, City Hall |
| Committee Members Present | Councillor Jan Stick – Chair Councillor Jocelyn Curteanu – Vice Chair Mayor Dan Curtis Councillor Dan Boyd Councillor Laura Cabott Councillor Samson Hartland Councillor Stephen Roddick |
| Staff Present | Linda Rapp, City Manager Jeff O'Farrell, Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Peter O'Blenes, Director of Infrastructure and Operations Catherine Constable, Manager of Legislative Services Landon Kulych, Acting Manager of Parks and Community Development Myles Dolphin, Manager of Strategic Communications Norma Felker, Assistant City Clerk |

Your Worship, the Community Services Committee respectfully submits the following report:

1. Yukonstruct – For Information Only

Lana Selbee, John Glynn-Morris and Chris O'Brien addressed the Committee to provide an update on the activities of the society since their move to new premises on Second Avenue. They highlighted their maker space, school programming, youth and entrepreneurship programming, business support and advice services, and the availability of rental space for events meetings. The society is looking forward to working with the City on the projects such as the development of a new Official Community Plan.

2. Climb Yukon – For Information Only

Samantha Li, Alain Dallaire and Jody Overduin addressed the Committee to encourage consideration of the Canada Games Centre as a venue for a climbing facility. They noted that the City has the primary responsibility for parks and recreation activities, and

climbing was identified in the 2018 Parks and Recreation Master Plan as the most desirable new activity that could be added to the Canada Games Centre.

The delegates provided a brief history of the organization and the benefits of climbing as a fitness activity. In addition to the physical and health benefits to users, a climbing facility would have economic impacts, provide opportunities for community programs, and provide enhanced rescue training opportunities.

The delegates noted that existing climbing facilities in Whitehorse are over used and current programs are at capacity with no opportunity to expand to allow for youth development. Climbing has become a mainstream fitness activity, and Climb Yukon would like to see a venue that would be suitable for the Canada Winter Games.

Climb Yukon has received funding from the Yukon Government for a feasibility study, and the organization is now requesting that council authorize a feasibility study at the Canada Games Centre.

3. Community Events – For Information Only

Mayor Curtis highlighted a number of recent community events including the Arctic Inspiration Prize awards and the Arctic Indigenous Investment Conference. The mayor also thanked the Korean Consul General for his visit to Whitehorse.

There being no further business, the meeting adjourned at 7:50 p.m.

Adopted at the regular council meeting on February 25, 2019

ORIGINAL MINUTES SIGNED BY:

"Dan Curtis"

Dan Curtis, Mayor

"N. L. Felker"

Norma L. Felker, Assistant City Clerk