



Minutes of the meeting of the Public Health and Safety Committee

Date	March 4, 2019
Location	Council Chambers, City Hall
Committee Members Present	Councillor Stephen Roddick – Chair Mayor Dan Curtis Councillor Dan Boyd Councillor Laura Cabott Councillor Jocelyn Curteanu – Electronic Participation Councillor Jan Stick
Absent	Councillor Samson Hartland
Staff Present	Linda Rapp, City Manager Jeff O'Farrell, Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Peter O'Blenes, Director of Infrastructure and Operations Catherine Constable, Manager of Legislative Services Myles Dolphin, Manager of Strategic Communications Norma Felker, Assistant City Clerk

Your Worship, there is no report from the Public Health and Safety Committee



Minutes of the meeting of the Development Services Committee

Date	March 4, 2019
Location	Council Chambers, City Hall
Committee Members Present	Councillor Laura Cabott – Chair Councillor Dan Boyd – Vice Chair Mayor Dan Curtis Councillor Jocelyn Curteanu – Electronic Participation Councillor Stephen Roddick Councillor Jan Stick
Absent	Councillor Samson Hartland
Staff Present	Linda Rapp, City Manager Jeff O’Farrell, Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Catherine Constable, Manager of Legislative Services Mélodie Simard, Manager of Planning and Sustainability Services Myles Dolphin, Manager of Strategic Communications Norma Felker, Assistant City Clerk

Your Worship, the Development Services Committee respectfully submits the following report:

1. Environmental Grant Allocations

The City annually allocates funds for grants to assist non-profits, community groups, and commercial organizations with environmental projects that advance the Whitehorse Strategic Sustainability Plan. The Environmental Grant Policy governs the allocation of these grants. Unused funds not allocated at this intake will be available for use throughout the year.

An internal committee reviewed the three applications received at the February intake and determined that two of the applications meet the policy requirements. One application was deemed incomplete and therefore was not considered for funding. The applicant was contacted with follow-up advice regarding any future applications.

One applicant was recommended for less than the grant amount applied for as the review committee deemed that one of the items requested for funding was covered under another line item in the submitted budget.

The recommendation of the Development Services Committee is

THAT the allocation of Environmental Grants in the amount of \$4,129.32 be approved as recommended by the review committee:

<u>Grant Recipient</u>	<u>Amount</u>
Raven Recycling Replace waste collection bins for event rental service	\$2,869.32
Victoria Faulkner Women's Centre Food growing and processing workshops – series of 3	\$1,260.00
Total	<u>\$4,129.32</u>



Minutes of the meeting of the Corporate Services Committee

Date	March 4, 2019
Location	Council Chambers, City Hall
Committee Members Present	Councillor Laura Cabott – Chair Mayor Dan Curtis Councillor Dan Boyd Councillor Jocelyn Curteanu – Electronic Participation Councillor Stephen Roddick Councillor Jan Stick
Absent	Councillor Samson Hartland
Staff Present	Linda Rapp, City Manager Jeff O'Farrell, Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Peter O'Blenes, Director of Infrastructure and Operations Catherine Constable, Manager of Legislative Services Myles Dolphin, Manager of Strategic Communications Norma Felker, Assistant City Clerk

Your Worship, the Corporate Services Committee respectfully submits the following report:

1. Resolutions for the Association of Yukon Communities Annual Meeting

The Association of Yukon Communities annually invites communities to submit resolutions they feel require the support of the membership at the annual meeting. Council members have proposed that the City of Whitehorse submit two resolutions for consideration by the membership at the 2019 annual meeting.

The proposed resolutions encourage the Yukon Government to:

- (a) engage in respectful and meaningful consultation with Yukon municipalities and First Nations prior to approving or implementing new or revised policies on matters that will affect their communities; and
- (b) revise how it administers federal infrastructure funding in ways that will be more responsive to the needs of municipalities; and to work with Yukon communities to develop a longer-term plan to support infrastructure investments.

Mayor Curtis noted the presence of two Yukon Government ministers in the audience and stated that this Council appreciates the current relationships that have developed between the City and the senior government. He noted that the proposed resolutions are being presented with the hope of continuing to improve intergovernmental relations in the future.

The recommendation of the Corporate Services Committee is

THAT two resolutions be forwarded to the Association of Yukon Communities for consideration by the membership at the 2019 Annual General Meeting. The resolutions are:

A Respectful Engagement

WHEREAS the Yukon Government pledged to work in partnership with communities and municipal governments to build sustainable and diverse economies and support local solutions to local problems; and

WHEREAS the Yukon Government is undertaking or has recently undertaken policy development and implementation on matters that significantly affect Yukon communities such as carbon tax reimbursement, Community Development Fund eligibility, *Motor Vehicles Act* revisions, *Public Airports Act*, Yukon Tourism Strategy, single use plastics, and waste management; and

WHEREAS communities did not feel that meaningful consultation occurred in some instances, or in others that follow-up on the outcomes from consultation discussions did not occur prior to the Yukon Government's decisions being made;

BE IT RESOLVED that the Association of Yukon Communities urges the Yukon Government to engage in respectful and meaningful consultation with Yukon municipalities and Yukon First Nations prior to establishing and implementing new or revised policies on matters that will affect their communities.

B Infrastructure Funding

WHEREAS the Yukon Government pledged to work in partnership with communities and municipal governments to build sustainable and diverse economies and support local solutions to local problems; and

WHEREAS Yukon municipalities are extremely pleased to see the importance the federal government is placing on funding community infrastructure projects; and

WHEREAS Yukon municipalities have been disappointed by the government's administration of federal government infrastructure funding, including fair distribution amongst communities, roll-out of decision making, and predictability of funding; and

WHEREAS the Association of Yukon Communities believes that Yukon Government administration of federal government infrastructure funding to date has not effectively or equitably responded to Yukon community priorities;

BE IT RESOLVED that the Association of Yukon Communities urges the Yukon Government to streamline its processing of applications for federal infrastructure

funding to enable timely responses to municipalities and increased predictability of funding levels; and

BE IT FURTHER RESOLVED that the Association of Yukon Communities urges the Yukon Government to achieve more equitable distribution of federal infrastructure funds amongst Yukon municipalities to achieve a better balance with respect to needs, priorities and population size; and

BE IT FURTHER RESOLVED that the Association of Yukon Communities urges the Yukon Government work more closely with municipalities in determining the priority for projects within their communities that will receive federal infrastructure funding; and

BE IT FURTHER RESOLVED that the Association of Yukon Communities urges the Yukon Government to work with Yukon communities to develop a longer-term plan to support investments in community infrastructure.

2. Means of Prioritizing Budget Allocations – For Information Only

In response to a query from a Committee member, Administration advised that, in addition to the Sustainability Plan, the ranking system used in the creation of current budgets included strategic priorities, risk management initiatives, customer service impacts and financial and economic impacts. The ranking system used in the budget process is revised annually. A Committee member suggested that the review criteria should be available on the City's website so that there is increased transparency with respect to Council decisions.



Minutes of the meeting of the City Planning Committee

Date March 4, 2019

Location Council Chambers, City Hall

Committee Members Present
Councillor Stephen Roddick – Chair
Councillor Jan Stick – Vice Chair
Mayor Dan Curtis
Councillor Dan Boyd
Councillor Jocelyn Curteanu – Electronic Participation
Councillor Laura Cabott

Absent Councillor Samson Hartland

Staff Present
Linda Rapp, City Manager
Jeff O’Farrell, Director of Community and Recreation Services
Valerie Braga, Director of Corporate Services
Mike Gau, Director of Development Services
Peter O’Blenes, Director of Infrastructure and Operations
Catherine Constable, Manager of Legislative Services
Mélodie Simard, Manager of Planning and Sustainability Services
Myles Dolphin, Manager of Strategic Communications
Norma Felker, Assistant City Clerk
Mike Ellis, Senior Planner

Your Worship, the City Planning Committee respectfully submits the following report:

1. Official Community Plan Amendment – TKC Quarry

Da Daghay Development Corporation, the economic development arm of the Ta’an Kwäch’än Council, has applied to amend the Official Community Plan to permit a quarry on Settlement Land Parcel C-30B. The proposed quarry would have an approximate lifespan of 20 years.

Parcel C-30B is approximately 12.2 hectares in size and is located on the west side of the Alaska Highway, south of the Valleyview neighbourhood and north of the Wasson Place commercial and industrial area. The site has slopes that rise approximately 25 metres from the highway, and a large flat bench comprises the western portion. The site is also intersected by trails used by local residents.

Geotechnical investigations indicate that there is approximately 1.6 million cubic metres of accessible gravel and sand available on the parcel. Operating a quarry here will

provide economic opportunities for the Ta'an Kwäch'än Council, and lowering the property to the grade of the highway will open up the possibility of future development. If quarry operations are approved, it is proposed that access to the quarry would occur from a new controlled intersection that would be constructed on the Alaska Highway.

If the Official Community Plan amendment is approved, the quarry application will be subject to review by the Yukon Environmental and Socio-economic Assessment Board. This would be followed by a zoning amendment process and the issuance of development permits before any quarry operations could commence.

The proposed bylaw will exempt the Settlement Land C-30B parcel from meeting the 300 metre buffer requirement for residential designations that will be developed in the future. However, the 300 metre buffer will still be required for residential dwellings existing at the time of this bylaw.

Due to the complexity of the application and the potential effects of a quarry on the surrounding area, Administration is recommending that the proponent be required to host at least one public meeting prior to the public hearing for the proposed bylaw.

Alexandra de Jong Westman and Ben Asquith addressed the Committee in support of the application. They advised that one open house was held to advise Valleyview and Hillcrest area residents of the quarry proposal, and described some of the economic benefits of the proposed quarry operations.

The recommendation of the City Planning Committee is

THAT Bylaw 2019-11, a bylaw to amend the Official Community Plan to allow for a quarry on Ta'an Kwäch'än Council Settlement Land Parcel C-30B, be brought forward for consideration under the bylaw process; and

THAT the proponent be required to host a public meeting regarding the Official Community Plan amendment prior to the scheduled date for the public hearing.

2. Quarry Resources – For Information Only

Some members of the Committee requested that the City collect information about quarry resources within municipal boundaries. It was suggested that this could be done as part of the process to review the existing Official Community Plan.



Minutes of the meeting of the City Operations Committee

Date	March 4, 2019
Location	Council Chambers, City Hall
Committee Members Present	Councillor Dan Boyd – Chair Mayor Dan Curtis Councillor Laura Cabott Councillor Jocelyn Curteanu Councillor Stephen Roddick Councillor Jan Stick
Absent	Councillor Samson Hartland
Staff Present	Linda Rapp, City Manager Jeff O’Farrell, Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Catherine Constable, Manager of Legislative Services Richard Graham, Manager of Operations Myles Dolphin, Manager of Strategic Communications Norma Felker, Assistant City Clerk

Your Worship, the City Operations Committee respectfully submits the following report:

1. Contract Award and Budget Amendment – Fire Department Tanker

The Whitehorse Fire Department Tanker was involved in a collision in January and has since been written off by the City’s insurance company. Insurance will likely cover only the current value of the unit, and therefore a budget amendment is required to fund the purchase of a replacement. Funds recovered from insurance will be returned to the Equipment Replacement Reserve.

The normal process for the purchase of an emergency response unit for the Fire Department takes from 18 to 24 months from the date of budget approval to the delivery of the vehicle. Administration has identified a fire tanker unit in Edmonton that is available for purchase. Some modifications to the unit would be necessary in order for it to meet the requirements of the Fire Department. Council approval is required to authorize administration to negotiate directly with the supplier for the purchase of this replacement tanker.

If authorization for a sole-source purchase is approved, staff will issue a purchase order for the vehicle and then commence negotiations on the modifications required. A contract award for the modifications will follow.

The recommendation of the City Operations Committee is

THAT the 2019 to 2022 capital expenditure program be amended by adding a new project for the Replacement Fire Department Tanker in the amount of \$365,000, funded by the Equipment Replacement Reserve; and

THAT Administration be authorized to award a sole-source contract to Westvac Industrial Ltd. for the supply of one 2018 M4 Fire Tanker for a net cost not to exceed \$330,000 plus GST.

2. Contract Award – Mt. McIntyre Recreation Centre Condenser Replacement

The 2019 capital budget includes Gas Tax funding for the replacement of an aging condenser at the Mount McIntyre Recreation Centre. The condenser is a critical component of the ammonia-based refrigeration system essential for the operation of the artificial ice surface. The refrigeration system was originally designed, manufactured and installed by Cimco Refrigeration. Since installation, Cimco has provided regular service and maintenance under a service contract, as well as emergency service as required. All of the City's facility refrigeration systems are proprietary to Cimco and therefore this type of component replacement and upgrade work is not recommended to be done by third party.

The project will replace the existing condenser and provide associated safety upgrades. The work includes the supply of material, construction, commissioning, training, and a standard warranty. The City solicited a proposal from Cimco Refrigeration to complete the work. The pricing submitted is in line with work of this nature and is within budget.

The Purchasing and Sales Policy does not exempt this type of procurement from the public tendering process. Therefore a Council resolution is required to waive a public bidding process.

The recommendation of the City Operations Committee is

THAT Administration be authorized to waive the public bidding process for the replacement of the Mount McIntyre Recreation Centre Condenser; and

THAT Administration be authorized to award the contract for the Mount McIntyre Recreation Centre Condenser Replacement project to Cimco Refrigeration, a division of Toromont Industries, for a net cost to the City of Whitehorse of \$251,750.00, plus GST.

3. Purchasing and Sales Policy Review – For Information Only

A Committee member asked for details regarding the number of sole-source contracts that the City may authorize in an average year, and suggested that this information be included when the Purchasing and Sales Policy comes forward for review.



Minutes of the meeting of the Community Services Committee

Date	March 4, 2019
Location	Council Chambers, City Hall
Committee Members Present	Councillor Jan Stick – Chair Mayor Dan Curtis Councillor Dan Boyd Councillor Laura Cabott Councillor Jocelyn Curteanu – Electronic Participation Councillor Stephen Roddick
Absent	Councillor Samson Hartland
Staff Present	Linda Rapp, City Manager Jeff O’Farrell, Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Catherine Constable, Manager of Legislative Services Myles Dolphin, Manager of Strategic Communications Norma Felker, Assistant City Clerk

Your Worship, the Community Services Committee respectfully submits the following report:

1. **Proclamation** – For Information Only

Mayor Curtis proclaimed March 2019 to be ***Children’s Wish Month*** in the City of Whitehorse.

2. **Request for Transit Passes – Arctic Winter Games 2020**

The City of Whitehorse is hosting the 50th Anniversary Arctic Winter Games from March 15th to 21st, 2020. The Games will offer participants, spectators, sponsors and volunteers alike the opportunity to expand their physical capacity, build meaningful relationships, experience life-changing moments, and highlight the North’s unique qualities. The Arctic Winter Games are about more than just sport and competition. They also include an emphasis on First Nations culture, community inclusion, and the spirit of togetherness.

Additionally, the Games are considered to be an investment in youth as participation helps them become well-rounded individuals that care for their community and celebrate its many facets.

In January the Host Society requested City support for the Games and specifically asked to have all participants with accreditation ride transit without charge during the Games. Based on experience from the 2007 Canada Winter Games and the 2012 Arctic Winter Games, approximately half of those accredited will take advantage of free transit. Allowing accredited AWG participants to ride Whitehorse Transit for free would represent lost revenue to the City but does not represent net costs.

The recommendation of the Community Services Committee is

THAT the 2020 provisional operating budget be increased in an amount not to exceed \$25,000, funded by the general reserve; and

THAT a grant be authorized from Council donations to offer free transit to individuals accredited for the 2020 Arctic Winter Games.

3. Nominations for Volunteer of the Year – For Information Only

The public was advised that the deadline for nominations for Volunteer of the Year is March 15th. Community groups and organizations were encouraged to submit their nominations in time for them to be considered for this award.

There being no further business, the meeting adjourned at 7:48 p.m.

Adopted at the regular council meeting on March 11, 2019

ORIGINAL MINUTES SIGNED BY:

"Dan Curtis"

Dan Curtis, Mayor

"N. L. Felker"

Norma L. Felker, Assistant City Clerk