



Minutes of the meeting of the Community Services Committee

Date May 27, 2019

Location Council Chambers, City Hall

Committee Members Present
Councillor Jocelyn Curteanu – Chair
Mayor Dan Curtis
Councillor Dan Boyd
Councillor Laura Cabott – Electronic Participation
Councillor Samson Hartland – Electronic Participation
Councillor Stephen Roddick – Electronic Participation

Absent Councillor Jan Stick

Staff Present
Jeff O'Farrell, Acting City Manager
Krista Mroz, Acting Director of Community and Recreation Services
Valerie Braga, Director of Corporate Services
Mike Gau, Director of Development Services
Peter O'Blenes, Director of Infrastructure and Operations
Catherine Constable, Manager of Legislative Services

Your Worship, the Community Services Committee respectfully submits the following report:

1. **Proclamations**

Mayor Curtis proclaimed June 1, 2019 to be ***Intergenerational Day Canada*** in the City of Whitehorse.

Mayor Curtis proclaimed June 2019 to be ***Prostate Cancer Awareness Month*** and June 8th as ***Motorcycle Ride for Dad Day*** in the City of Whitehorse.



Minutes of the meeting of the Public Health and Safety Committee

Date	May 27, 2019
Location	Council Chambers, City Hall
Committee Members Present	Councillor Jocelyn Curteanu – Chair Mayor Dan Curtis Councillor Dan Boyd Councillor Laura Cabott – Electronic Participation Councillor Samson Hartland – Electronic Participation Councillor Stephen Roddick – Electronic Participation
Absent	Councillor Jan Stick
Staff Present	Jeff O’Farrell, Acting City Manager Krista Mroz, Acting Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Catherine Constable, Manager of Legislative Services

Your Worship, the Public Health and Safety Committee respectfully submits the following report:

1. Fire Danger Issues – For Information Only

In response to a query from a Committee member, administration advised that it is unclear whether or not the City has the authority to institute a fire ban. The Government of Yukon unquestionably has that authority. It was suggested that Council consider requesting that a fire ban be initiated in light of current local conditions.

2. Thanks for Proclamation – For Information Only

Sean Secord addressed the Committee to express his thanks for the proclamation for Motorcycle Ride for Dad Day and Prostate Cancer Awareness Month. He stated that prostate cancer is the number one health issue for men in Canada, and support for initiatives such as the Ride for Dad help to destigmatize the issue, raise awareness, encourage testing, and ultimately save lives.



Minutes of the meeting of the Development Services Committee

Date	May 27, 2019
Location	Council Chambers, City Hall
Committee Members Present	Councillor Jocelyn Curteanu – Chair Mayor Dan Curtis Councillor Dan Boyd Councillor Laura Cabott – Electronic Participation Councillor Samson Hartland – Electronic Participation Councillor Stephen Roddick – Electronic Participation
Absent	Councillor Jan Stick
Staff Present	Jeff O'Farrell, Acting City Manager Krista Mroz, Acting Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Peter O'Blenes, Director of Infrastructure and Operations Taylor Eshpeter, Manager of Engineering Services Catherine Constable, Manager of Legislative Services Geoff Quinsey, Manager of Water and Waste Services

Your Worship, the Development Services Committee respectfully submits the following report:

1. Public Hearing Report – Cook Street West Local Improvement Bylaw

At the public hearing for the Cook Street Reconstruction Local Improvement Charges Bylaw, two property owners raised concerns about the costs. One also raised concerns regarding groundwater issues, and the time frame allowed for property owners to make a decision on whether or not to support the bylaw.

Local improvement charges are a funding mechanism used to help pay for improvements that primarily benefit property owners adjacent to the work being done. If the local improvement bylaw is approved by Council, subject property owners will be required to pay a portion of the surface works based on the assessment classification of their properties. The remaining costs of the surface works and all of the costs of the subsurface works are paid through City reserves or external funding.

Following first reading of the bylaw, administration mailed an information package and response forms to the 41 property owners affected by the bylaw. By the deadline set for the return of responses, only three property owners returned responses objecting to the bylaw and 12 returned responses supporting the bylaw. 26 response forms were not returned. With only three written objections, council may proceed with the bylaw.

If the bylaw is approved, the earliest potential date for construction would be the spring of 2020, and the earliest date that the local improvement charge would be levied against benefiting properties would be 2021.

The recommendation of the Development Services Committee is

THAT Bylaw 2019-09, a bylaw to provide for local improvement charges with respect to the Cook Street West reconstruction project, be brought forward for second and third reading under the bylaw process; and

THAT Bylaw 2019-09 be amended at second reading in accordance with instructions given by Council at the regular council meeting on April 8, 2019.

2. Contract Award – Groundwater Protection Plan

The 2019 capital budget includes funds for updating the City's groundwater protection plan in response to new requirements and regulations from senior governments. The update will include a three-dimensional numerical model of the Selkirk aquifer, and an assessment to update the hydro-geological conditions governing the aquifer, the production wells, and associated potential risks of contamination.

In response to a request for proposals issued, four compliant proposals were received. The proposals were evaluated by an internal committee and the highest-scoring proposal meets all requirements.

The recommendation of the Development Services Committee is

THAT administration be authorized to award the contract for consulting services for the Groundwater Protection Plan Update project to BluMetric Environmental for a net cost to the City of \$83,550 plus GST.



Minutes of the meeting of the Corporate Services Committee

Date	May 27, 2019
Location	Council Chambers, City Hall
Committee Members Present	Councillor Dan Boyd – Chair Mayor Dan Curtis Councillor Laura Cabott – Electronic Participation Councillor Jocelyn Curteanu Councillor Samson Hartland – Electronic Participation Councillor Stephen Roddick – Electronic Participation
Absent	Councillor Jan Stick
Staff Present	Jeff O’Farrell, Acting City Manager Krista Mroz, Acting Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Lindsay Schneider, Manager of Financial Services Catherine Constable, Manager of Legislative Services Geoff Quinsey, Manager of Water and Waste Services

Your Worship, the Corporate Services Committee respectfully submits the following report:

1. Grants for Community Services and Municipal Charges

Council annually allocates funds to assist non-profit charitable and/or recreational organizations in the payment of municipal property taxes and other specific municipal charges. Grant allocations are recommended based on the tiered criteria contained in the Municipal Charges and Community Service Grants Policy. The City Grant-making Policy also stipulates a \$50,000 cap for all grants to any one organization in a given year. Applicants are required to submit their latest financial statements so that their applications can be assessed against the policy’s criteria. All recommended allocations are consistent with the policy.

The Salvation Army submitted an application relating to the church property at 311 Black Street that did not meet the eligibility criteria. Four applications were received after the deadline for submissions had passed and therefore were not considered.

The recommendation of the Corporate Services Committee is

THAT Bylaw 2019-14, a bylaw to authorize grants for community services and municipal charges for the year 2019, be brought forward for due consideration under the bylaw process

2. Contract Award and Budget Amendment – Supply of Modular Litter Fences

The 2019 capital budget contains funds for the purchase of modular litter fences for the City's landfill site. These fences are designed to trap windblown litter from the working face of the landfill and facilitate collecting it before it can become airborne again. Each piece of litter that impacts the electric fence diminishes the effectiveness of the fence's output. Litter also impacts the flora and fauna downwind of the facility. The modular fences are designed to be re-deployed by existing equipment so that they can be moved when there is a shift in the prevailing winds.

In response to a tender issued for the supply of ten sections of modular fencing, two compliant bids were received. Two submissions were found to be non-compliant and were rejected. An internal review committee agreed that the low bidder has the knowledge and experience to complete the work successfully and the prices submitted are reasonable in light of current market conditions.

The prices quoted are significantly higher than the budget. The budget was informed by a quote from the standard of acceptance supplier. Since the fences are constructed of steel, North American market conditions may have contributed to the discrepancy between the quote that informed the budget and the bids received.

The recommendation of the Corporate Services Committee is

THAT the 2019 to 2022 capital expenditure program be amended by temporarily funding the 2019 modular litter fences project from the capital reserve in the amount of \$95,000; and

THAT the 2019 to 2022 capital expenditure program be amended by increasing the 2019 modular litter fences project in the amount of \$31,120, funded from the capital reserve to cover the additional costs; and

THAT administration be authorized to award the contract for the supply, delivery and initial installation of the Modular Litter Fences Project to North Fraser Plumbing for a net cost to the City of \$126,120 plus GST.



Minutes of the meeting of the City Planning Committee

Date	May 27, 2019
Location	Council Chambers, City Hall
Committee Members Present	Councillor Dan Boyd – Chair Mayor Dan Curtis Councillor Laura Cabott – Electronic Participation Councillor Jocelyn Curteanu Councillor Samson Hartland – Electronic Participation Councillor Stephen Roddick – Electronic Participation
Absent	Councillor Jan Stick
Staff Present	Jeff O'Farrell, Acting City Manager Krista Mroz, Acting Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Peter O'Blenes, Director of Infrastructure and Operations Catherine Constable, Manager of Legislative Services Mike Ellis, Senior Planner

Your Worship, the City Planning Committee respectfully submits the following report:

1. Zoning Amendment – Whistle Bend Phase 7

Phase 7 of the Whistle Bend Subdivision is on the outer perimeter, further from transit service and the commercial core/town square. This allows for a lower density development pattern that responds to single family lot demand and provides for duplex and suite development. The design for Phase 7 includes a large greenbelt area that is also the location for the sewage force main and cannot accommodate development. The perimeter trail will continue around Phase 7 to allow for pedestrian and active transportation links throughout the neighbourhood.

The recommendation of the City Planning Committee is

THAT Bylaw 2019-15, a bylaw to amend the zoning for phase 7 of the Whistle Bend Subdivision, be brought forward for consideration under the bylaw process.



Minutes of the meeting of the City Operations Committee

Date	May 27, 2019
Location	Council Chambers, City Hall
Committee Members Present	Councillor Dan Boyd – Chair Mayor Dan Curtis Councillor Laura Cabott – Electronic Participation Councillor Jocelyn Curteanu Councillor Samson Hartland – Electronic Participation Councillor Stephen Roddick – Electronic Participation
Absent	Councillor Jan Stick
Staff Present	Jeff O'Farrell, Acting City Manager Krista Mroz, Acting Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Peter O'Blenes, Director of Infrastructure and Operations Catherine Constable, Manager of Legislative Services

Your Worship, there is no report from the City Operations Committee

There being no further business, the meeting adjourned at 6:22 p.m.

Adopted at the regular council meeting on June 10, 2019

ORIGINAL MINUTES SIGNED BY:

"Dan Curtis"

Dan Curtis, Mayor

"C. J. Constable"

Catherine J. Constable
Manager, Legislative Services