

MINUTES of **REGULAR** Meeting #2022-16 of the Council of the City of Whitehorse called for 5:30 p.m. on July 11, 2022, in Council Chambers, City Hall.

**PRESENT:** Mayor Laura Cabott  
Deputy Mayor Michelle Friesen\*\*  
Councillors Dan Boyd  
Kirk Cameron  
Jocelyn Curteanu  
Mellisa Murray

**ABSENT:** Councillor Ted Laking

**ALSO PRESENT:** Acting City Manager Valerie Braga  
Acting Director of Community Services Krista Mroz  
Director of Operations Tracy Allen  
Acting Director of Development Services Mélodie Simard  
Manager of Legislative Services Wendy Donnithorne

\*\*Indicates electronic participation

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Mayor Cabott called the meeting to order at 5:30 p.m.

**CALL TO ORDER**

**2022-16-01**

It was duly moved and seconded  
THAT the agenda be adopted as presented.

**ADOPT AGENDA**

Carried Unanimously

**2022-16-02**

It was duly moved and seconded  
THAT the minutes of the Regular Council meeting dated June 27, 2022  
be adopted as presented.

**MINUTES**

June 27, 2022

Carried Unanimously

**2022-16-03**

It was duly moved and seconded  
THAT the minutes of the Special Council meeting dated June 28, 2022  
be adopted as presented.

**MINUTES**

June 28, 2022

Carried Unanimously

**PUBLIC HEARING**

Mayor Cabott advised that there is one public hearing scheduled for this evening.

**PUBLIC HEARINGS  
SCHEDULED**

Mayor Cabott called for submissions with respect to the zoning amendment at the Interim Mount Sima Quarry. ZONING AMENDMENT  
Interim Mount Sima Quarry

There were no submissions received with respect to the zoning amendment. Submissions Received

Mayor Cabott declared the public hearing for the zoning amendment at the Interim Mount Sima Quarry closed. Public Hearing Closed

**STANDING COMMITTEE REPORTS**

**Public Health and Safety Committee**

The Committee was updated on the mosquito control program in the City of Whitehorse. The spray used targets mosquitos and avoids harm to other species. However, it does require reapplication after heavy rain. The first round of spraying has been completed in the urban areas, and it will be reapplied as necessary. MOSQUITO CONTROL  
PROGRAM – For  
Information Only

**Corporate Services Committee**

**2022-16-04**

It was duly moved and seconded THAT Council direct the 2022 to 2025 Capital Expenditure program be amended by increasing the budget for project #320c00322 in the amount of \$120,000, funded from the Capital Reserve until an amended Canada Community Building Fund Transfer Payment Agreement has been approved. BUDGET AMENDMENT  
Loader for Water and  
Waste Services

Carried Unanimously

The Committee asked for clarification about the date of delivery for the loader. It was confirmed that the delivery would be within the program year although exact dates could only be confirmed once the order for the loader was placed. DISCUSSION

**2022-16-05**

It was duly moved and seconded THAT Council direct Bylaw 2022-16, a Bylaw to Amend the Advisory Committee Bylaw, be brought forward for consideration under the bylaw process to establish the Housing and Land Development Advisory Committee; and HOUSING AND LAND  
DEVELOPMENT ADVISORY  
COMMITTEE  
Commencement

.../Continued

**2022-16-05** (Continued)

THAT upon approval of Bylaw 2022-16, Council, by Resolution, appoint Greg Thompson, Dave Irvine, Bryony McIntyre, John Vogt, Suzanne Greening, Joel Gaetz and Simon Lapointe to the Housing and Land Development Advisory Committee.

HOUSING AND LAND  
DEVELOPMENT  
COMMITTEE  
Continued

Carried Unanimously

**2022-16-06**

It was duly moved and seconded

THAT Council approve the Inclusivity Advisory Committee draft Terms of Reference and framework and instruct Administration to begin the application process for membership on the Committee and further development of the committee framework.

INCLUSIVITY ADVISORY  
COMMITTEE  
Establishment

Carried Unanimously

A Committee member noted that there has been some struggle in the past to recruit members for this type of Advisory Committee. It was confirmed that Administration is working on a broad public advertising campaign.

DISCUSSION

**City Planning Committee**

**2022-16-07**

It was duly moved and seconded

THAT Council direct that Bylaw 2022-17, a bylaw to amend the zoning of 151 Black Street, from CMW – Mixed Use Waterfront to CMWx – Mixed Use Waterfront (modified) to allow for an office use to fully occupy the ground floor of a building, be amended to require a park as a second use, a minimum of 250 square metres in size, at the corner of Second Avenue and Black Street, be brought forward at second and third reading under the bylaw process.

PUBLIC HEARING  
REPORT – 151 Black  
Street

Carried Unanimously

The Committee was provided with information regarding the Parking Master Plan created in 2019. Implementation has begun of both the short and long term recommendations from the Master Plan including a review of fees, implementing a kiosk system, and development of a parking app. The Master Plan focuses more on managing existing parking rather than adding more parking.

PARKING IN THE  
DOWNTOWN CORE – For  
Information Only

The Committee was presented with an update regarding the traffic planning for Range Road.

TRAFFIC PLANNING ON  
RANGE ROAD – For  
Information Only

.../Continued

(Continued)

They were informed that work is currently underway with the Yukon Government on the Alaska Highway upgrades. They were also informed that there were still plans to proceed with the upgrade to the crosswalk at Takhini Elementary School, given the value of those improvements to the area at this time.

TRAFFIC PLANNING ON  
RANGE ROAD  
Continued

The Committee was provided with an update on bringing industrial and commercial lands to market. They were informed that there is an ongoing feasibility study being led by Yukon Government, with the result expected around the end of July. The City will likely lead the feasibility work, including environmental, engineering design and geotechnical work. In addition, there are two land parcels owned by the City which are advancing, one is expected to go to market this year, and the other potentially next year after it goes through the rezoning process.

COMMERCIAL AND  
INDUSTRIAL LAND  
PARCELS – For  
Information Only

**Development Services Committee**

There was no report from the Development Services Committee.

No Report

**City Operations Committee**

There was no report from the City Operations Committee.

No Report

**Community Services Committee**

The Committee was informed about the Adäka Cultural Festival which ran from June 29 to July 5, 2022. This was the festival's 10<sup>th</sup> year running. The festival showcased over 200 performance and visual artists. The event was sponsored by the City of Whitehorse, and three members of Council volunteered their time to help support the festival.

ADÄKA CULTURAL  
FESTIVAL – For  
Information Only

The Committee was presented with a short report of the post-COVID reconnection between the City of Whitehorse and the City of Skagway, Alaska. This year was the first in several years where shared "National Day" celebrations have been possible. The opportunity to reconnect in Whitehorse and Skagway was also a chance for leadership from both cities to discuss matters of shared interest and mutual support between themselves, including with respect to tourism and economic development.

CANADA DAY AND  
FOURTH OF JULY  
CELEBRATIONS – For  
Information Only

**NEW AND UNFINISHED BUSINESS**

**BYLAWS**

**2022-16-08**

It was duly moved and seconded  
THAT Bylaw 2022-16, a bylaw to amend Advisory Committee Bylaw 2017-28 and to establish a Housing and Land Development Advisory Committee be given first reading.

Carried Unanimously

**BYLAW 2022-16**  
AMEND ADVISORY  
COMMITTEE BYLAW  
FIRST READING

**2022-16-09**

It was duly moved and seconded  
THAT Bylaw 2022-16, a bylaw to amend Advisory Committee Bylaw 2017-28 and to establish a Housing and Land Development Advisory Committee, be given second reading.

Carried Unanimously

**BYLAW 2022-16**  
SECOND READING

**2022-16-10**

It was duly moved and seconded  
THAT Bylaw 2022-17, a bylaw to amend the zoning at 151 Black Street, be given second reading.

Carried Unanimously

**BYLAW 2022-17**  
AMEND ZONING AT 151  
BLACK STREET  
SECOND READING

**2022-16-11**

It was duly moved and seconded  
THAT Bylaw 2022-17, a bylaw to amend the zoning at 151 Black Street, having been read a first and second time, be given third reading.

Carried Unanimously

**BYLAW 2022-17**  
THIRD READING

**2022-16-12**

It was duly moved and seconded  
THAT Bylaw 2022-19, a bylaw to amend Fees and Charges Bylaw 2014-36, be given second reading.

Carried Unanimously

**BYLAW 2022-19**  
AMEND FEES AND  
CHARGES BYLAW  
SECOND READING

**2022-16-13**

It was duly moved and seconded  
THAT Bylaw 2022-19, a bylaw to amend Fees and Charges Bylaw 2014-36, having been read a first and second time, be given third reading.

Carried Unanimously

**BYLAW 2022-19**  
THIRD READING

**2022-16-14**

It was duly moved and seconded  
THAT Bylaw 2022-24, a bylaw to amend Cemeteries Bylaw 2003-06,  
having been read a first and second time, be given third reading.  
Carried Unanimously

**BYLAW 2022-24**  
AMEND CEMETERIES  
BYLAW  
THIRD READING

There being no further business, the meeting adjourned at 6:16 p.m.

**ADJOURNMENT**



Laura Cabott, Mayor

Wendy Donnithorne, City Clerk

ADOPTED by Resolution at the Regular Council Meeting #2022-17 dated July 25, 2022