



**Minutes of the meeting of the
Public Health and Safety Committee**

Date	October 17, 2022	2022-23
Location	Council Chambers, City Hall Councillor Kirk Cameron – Chair Mayor Laura Cabott Councillor Dan Boyd	
Committee Members Present	Deputy Mayor Jocelyn Curteanu Councillor Michelle Friesen Councillor Ted Laking Councillor Mellisa Murray	
Staff Present	Jeff O’Farrell, City Manager Krista Mroz, Acting Director of Community Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Tracy Allen, Director of Operations Rebecca Webber, Assistant City Clerk	

Your Worship, there is no report from the Public Health and Safety Committee.



**Minutes of the meeting of the
Corporate Services Committee**

Date	October 17, 2022	2022-23
Location	Council Chambers, City Hall Councillor Michelle Friesen – Chair Mayor Laura Cabott Councillor Dan Boyd	
Committee Members Present	Councillor Kirk Cameron Deputy Mayor Jocelyn Curteanu Councillor Ted Laking Councillor Mellisa Murray	
Staff Present	Jeff O'Farrell, City Manager Krista Mroz, Acting Director of Community Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Tracy Allen, Director of Operations Rebecca Webber, Assistant City Clerk Svetlana Erickson, Manager of Financial Services Keri Rutherford, Acting Manager of Recreation and Facility Services Landon Kulych, Manager of Parks and Community Development	

Your Worship, the Corporate Services Committee respectfully submits the following report:

1. Upcoming Procurements – For Information Only

In accordance with the Procurement Policy, a list of forthcoming procurements with an anticipated value greater than \$100,000 must be provided to Council on a bi-monthly basis. Managers have been asked to review their capital projects and operating requirements for the period of November and December 2022.

Administration responded to questions related to scrap metal processing and the water monitoring contract.

2. Council 2023 Annual Schedule and Committee Appointments

To facilitate the scheduling of special events and planned recesses, each fall Council approves the schedule for Standing Committee and Regular Council meetings for the coming calendar year.

Each calendar year Council approves the appointment of Council members to Standing Committee Chair positions, Deputy Mayor, Reserve Deputy Mayor, various ad hoc committees, and confirms the appointment of Council members to special committees.

Council also appoints Councillors to serve on outside committees as representatives of the City of Whitehorse. Two Councillors are appointed to represent Whitehorse on the Association of Yukon Communities, one Councillor to serve on the Crime Stoppers Committee, one Councillor to serve on the Whitehorse Chamber of Commerce, and one Councillor to serve on the Coalition of Capital Cities.

Committee Members noted a correction to the proposed dates for Deputy Mayor appointments.

The recommendation of the Corporate Services Committee is

THAT Council approve the 2023 Council and Standing Committee Meeting Schedule as presented,

THAT the first meeting cycle in January be rescheduled to the 9th and 16th respectively, and the second meeting cycle in January be rescheduled to the 23rd and 30th respectively,

THAT the second meeting cycle in July be cancelled to accommodate a summer recess,

THAT the second meeting cycle in December be cancelled to accommodate a winter recess, and

THAT Council approve Council member appointments as follows for the period from November 1, 2022 to October 31, 2023:

<u>Committee</u>	<u>Chair</u>	<u>Vice-Chair</u>
Corporate Services	Councillor Cameron	Councillor Laking
City Planning	Councillor Laking	Councillor Friesen
Development Services	Councillor Murray	Councillor Boyd
City Operations	Councillor Boyd	Councillor Curteanu
Community Services	Councillor Friesen	Councillor Cameron
Public Health and Safety	Councillor Curteanu	Councillor Murray

THAT Deputy Mayor and Reserve Deputy Mayor appointments be approved as follows for the period from November 1, 2022 to October 31, 2023:

Deputy Mayor

Councillor Mellisa Murray	November 1, 2022 to December 31, 2022
Councillor Dan Boyd	January 1, 2023 to February 28, 2023
Councillor Michelle Friesen	March 1, 2023 to April 30, 2023
Councillor Ted Laking	May 1, 2023 to June 30, 2023
Councillor Kirk Cameron	July 1, 2023 to August 31, 2023
Councillor Jocelyn Curteanu	September, 1 2023 to October 31, 2023

Reserve Deputy Mayor

Councillor Dan Boyd	November 1, 2022 to April 30, 2023
Councillor Michelle Friesen	May 1, 2023 to October 31, 2023

THAT Council member appointments to ad hoc committees be approved as follows for the period from November 1, 2022 to October 31, 2023:

Association of Yukon Communities	Councillor Michelle Friesen Councillor Mellisa Murray
Crime Stoppers	Councillor Jocelyn Curteanu
Whitehorse Chamber of Commerce	Councillor Kirk Cameron
Coalition of Capital Cities	Mayor Cabott

THAT Special Committee appointments be approved as follows for the period from November 1, 2022 to October 31, 2023:

City Budget Committee Mayor and all Council

3. Fall Recreation Grant

Council policy governs the allocation of recreation grants. The Recreation Grant Task Force met on September 26 to discuss the applications and compile recommendations for funding in accordance with the Recreation Grant Policy.

A total of \$250,000 is available for two granting sessions in 2022. The funding available for this session for all Recreation Grant categories is \$75,000 plus any refunds received.

The Committee Members posed questions related to operation and maintenance requests and with respect to the allocation of funds for the spring and fall.

The recommendation of the Corporate Services Committee is

THAT Council approve the allocation of \$42,970 for Recreation Grants as recommended by the Recreation Grant Task Force.

4. Festival and Special Event Grant

Councillor Murray declared a conflict of interest and left Chambers for this item.

The multi-department review committee met Thursday, September 22, 2022 to evaluate eligible Festival and Special Event Grant applications received by the August 31, 2022 deadline for projects occurring from January 1 to December 31, 2023.

\$50,000 is available to support applications in this intake. A total of 11 applications were received, all of which were deemed eligible. Each application was considered by the assessment review committee utilizing the established criteria for the purpose of recommending both cash and in-kind support.

The recommendation of the Corporate Services Committee is

That Council approve recommendations for the Festival and Special Event Grant Fund applications with funding from the 2023 budget.



Minutes of the meeting of the City Planning Committee

Date	October 17, 2022	2022-23
Location	Council Chambers, City Hall Councillor Dan Boyd – Chair Mayor Laura Cabott	
Committee Members Present	Councillor Kirk Cameron Deputy Mayor Jocelyn Curteanu Councillor Michelle Friesen Councillor Ted Laking Councillor Mellisa Murray	
Staff Present	Jeff O’Farrell, City Manager Krista Mroz, Acting Director of Community Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Tracy Allen, Director of Operations Rebecca Webber, Assistant City Clerk Mathieu Marois, Senior Planner	

Your Worship, the City Planning Committee respectfully submits the following report:

1. Zoning Amendment - Whistle Bend Phase 12 & 13

The basic concept for Whistle Bend was developed in 2006 and a master plan for the neighbourhood was approved in 2009 for the development of phases 1 to 7. In 2020, the City completed the planning and preliminary engineering work for three new development areas in Whistle Bend: Areas A, B, and C. Area C was selected as the next development area after the completion of the initial seven phases. The two remaining phases of Area C to be zoned, Phases 10 and 11, are currently proceeding through the rezoning process.

An application to amend the zoning of a 16.2 hectares of vacant Commissioner’s land comprising Phase 12 and Phase 13 of Whistle Bend, from FP – Future Planning, residential, and public zones to residential, mixed-use, and public zones to allow for a range and mix of commercial and residential developments.

Committee Members raised questions and concerns related to traffic management, trails and design for the area; Administration committed to provide responses.

The recommendation of the City Planning Committee is

THAT Council direct that Bylaw 2022-43, a bylaw to amend the zoning of a 16.2 hectares of vacant Commissioner's land comprising Phases 12 and 13 of Whistle Bend, be brought forward for consideration under the bylaw process.



**Minutes of the meeting of the
Development Services Committee**

Date	October 17, 2022	2022-23
Location	Council Chambers, City Hall Deputy Mayor Jocelyn Curteanu – Chair Mayor Laura Cabott Councillor Dan Boyd	
Committee Members Present	Councillor Kirk Cameron Councillor Michelle Friesen Councillor Mellisa Murray Councillor Ted Laking	
Staff Present	Jeff O'Farrell, City Manager Krista Mroz, Acting Director of Community Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Tracy Allen, Director of Operations Rebecca Webber, Assistant City Clerk	

Your Worship, there is no report from the Development Services Committee.



Minutes of the meeting of the City Operations Committee

Date	October 17, 2022	2022-23
Location	Council Chambers, City Hall	
	Councillor Ted Laking – Chair	
	Mayor Laura Cabott	
Committee Members Present	Councillor Dan Boyd	
	Councillor Kirk Cameron	
	Deputy Mayor Jocelyn Curteanu	
	Councillor Michelle Friesen	
	Councillor Mellisa Murray	
Staff Present	Jeff O’Farrell, City Manager	
	Krista Mroz, Acting Director of Community Services	
	Valerie Braga, Director of Corporate Services	
	Kevin Lyslo, Acting Director of Corporate HR	
	Mike Gau, Director of Development Services	
	Tracy Allen, Director of Operations	
	Rebecca Webber, Assistant City Clerk	

Your Worship, City Operations Committee respectfully submits the following report.

1. Snow and Ice Control Program Updates

The Snow and Ice Control Policy (SICP) identifies the intent of the City’s winter maintenance operations and establishes the priorities and service levels for snow and ice control activities. The policy was last updated in January 2022 to include new additions to the City network of priority trails. Some of the challenges under the existing SICP can be addressed through updating associated policies and bylaws such as the Maintenance Bylaw and Trail Maintenance Bylaw.

Population growth, demographic change, and climate change have all affected the City’s snow and ice control operations. Since the 2018/2019 season, the total snowfall accumulation for the Whitehorse area has risen from 143 cm to 268.5 cm without any significant permanent corresponding increase in fleet or resource capacity.

Committee Members discussed snow removal as it relates to trail use including alternatives that could improve accessibility for the community to use these trails during the winter months. The Committee Members noting intensification in the city, questioned how the city will manage snow clearing and also raised concerns related to snow removal for residents living in intensified areas such as Whistle Bend. Committee Members discussed priority routes and raised concerns related to snow removal for bus routes. Administration was asked to confirm the priority rating of two roads within Whistle Bend.

ADMINISTRATIVE NOTE

Subsequent to the October 17, 2022 meeting, errors to the maps in Appendix C of the Snow and Ice Control Policy were noted. These have been corrected here:

<https://www.whitehorse.ca/trails>

The recommendation of the City Operations Committee is

THAT Council approve the amendments to the Snow and Ice Control Policy 2021-05 and Trail Maintenance Policy 2021-02, as recommended; and

THAT Council direct that Bylaw 2022-44, a bylaw to amend the Maintenance Bylaw in accordance with the Snow and Ice Control Program Updates, be brought forward for consideration under the bylaw process.

2. Heather Ashthorn – Raven Recycling Society Updates

The Committee heard from Heather Ashthorn of Raven Recycling Society who provided an update on recycling, addressed the cost of recycling and spoke to planning considerations in preparation for the Extended Producer Responsibility regulatory framework identified by the Yukon Government.

3. Lee Hawkings – Snow and Ice Control Program Updates

Lee Hawkings addressed the Committee to suggest that the City change winter maintenance practices on active transportation routes. Mr. Hawkings expressed concerns with the lack of snow removal specifically in the Hamilton Boulevard and Elijah Smith trails and stated that current trail clearing does not meet the needs of cyclists or walkers. As an example, he offered that the City explore Finland's snow removal methods.



Minutes of the meeting of the Community Services Committee

Date	October 17, 2022	2022-23
Location	Council Chambers, City Hall	
	Councillor Mellisa Murray - Chair	
	Mayor Laura Cabott	
Committee Members Present	Councillor Dan Boyd	
	Councillor Kirk Cameron	
	Deputy Mayor Jocelyn Curteanu	
	Councillor Michelle Friesen	
	Councillor Ted Laking	
Staff Present	Jeff O'Farrell, City Manager	
	Krista Mroz, Acting Director of Community Services	
	Valerie Braga, Director of Corporate Services	
	Mike Gau, Director of Development Services	
	Tracy Allen, Director of Operations	
	Rebecca Webber, Assistant City Clerk	
	Landon Kulych, Manger of Parks and Community Development	

Your Worship, the Community Services Committee respectfully submits the following report.

1. **Whitehorse North Trail Plan Update**

The trail plan for Whitehorse North consists of a map that identifies existing trails, proposes trail use designations in accordance with the City of Whitehorse Trail Maintenance Policy, and identifies growth opportunities for new trail development.

The 2022 Whitehorse North Trail Plan provides staff and Council with a point of reference that will inform ongoing trail management and development to manage diverse trail needs within the Whitehorse North neighbourhood. To this end, the 2022 Whitehorse North Trail Plan designates existing motorized and non-motorized multi use trails, recommends these trails for ongoing maintenance, and identifies opportunities for future trail growth.

The Committee Members sought clarity on the impact of motorized trail use specifically related to the difference between ATV and snowmobiles. Administration provided answers to questions with respect to the percentage of motorized vs non motorized trail use and what the feedback was from the community regarding the trail plan.

The recommendation of the Community Services Committee is

THAT Council approve the 2022 Whitehorse North Trail Plan as a guiding document.

2. Jason Charlie and Ulrike Levins – Voices Influencing Change

As part of the Yukon Anti-Poverty Coalition, Jason Charlie and Ulrike Levins of Voices Influencing Change addressed the Committee Members. Mr. Charlie reflected on the impacts of colonization to First Nations and Mrs. Levins summarized the work of their organization. She also suggested three potential actions for change such as a “Good Will” style clothing store, a free store and reducing the timeline for building permits and inspections for those with affordable housing projects.

3. Chris Bullinger and Leila Srangi – Campaign 2000

The delegates spoke to their Pan - Canada organization working to end child and family poverty. They encouraged involving those with lived experiences in program design and provided examples of first steps.

4. Keith Lay – Whitehorse North Trail Plan Update

Keith Lay of the Active Trails Whitehorse Association addressed the Committee expressing concerns with the Whitehorse North Trail Plan. Mr. Lay raised concerns relating specifically to motorized trail use and requested that snowmobile users be prohibited from using specific trails. He also explained that he finds the City’s bylaws confusing and feels users need a more equitable trail system.

5. New Business – Small Business Week

October 16th to October 22nd is Small Business week hosted by Whitehorse Chamber of Commerce. A Committee Member noted that this marks the 43rd annual small business week and that within the Yukon there are approximately 3100 small and medium sized businesses.

There being no further business the meeting adjourned at 7:54pm.

Laura Cabott, Mayor

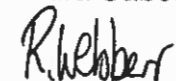
Rebecca Webber, Assistant City Clerk

ADOPTED at the Regular Council meeting dated October 24, 2022

There being no further business the meeting adjourned at 7:54pm.



Laura Cabott, Mayor



Rebecca Webber, Assistant City Clerk



ADOPTED at the Regular Council meeting dated October 24, 2022