



Minutes of the meeting of the Community Services Committee

Date	November 21, 2022	2022-26
Location	Council Chambers, City Hall	
Committee Members Present	Councillor Michelle Friesen – Chair Mayor Laura Cabott Councillor Kirk Cameron Councillor Jocelyn Curteanu Councillor Ted Laking Deputy Mayor Mellisa Murray	
Staff Present	Jeff O'Farrell, City Manager Krista Mroz, Acting Director of Community Services Valerie Braga, Director of Corporate Services Lindsay Schneider, Director of People and Culture Mélodie Simard, Acting Director of Development Services Tracy Allen, Director of Operations and Infrastructure Rebecca Webber, Assistant City Clerk	

Your worship, the Community Services Committee respectfully submits the following report:

1. New Business – Accessible Walking Trail

A Committee member requested an update on the issue of an accessible walking trail to connect the neighbourhoods of Foxhaven and Pineridge. Administration provided an overview of the discussions with the Yukon Government.

2. New Business – Notice of Motion

Councillor Cameron presented a Notice of Motion to bring forward at the next Regular Council meeting on December 12, 2022 proposing an amendment to Schedule E of the Snowmobile Bylaw as it relates to the 2022 Whitehorse North Trail Plan.



Minutes of the meeting of the Public Health and Safety Committee

Date	November 21, 2022	2022-26
Location	Council Chambers, City Hall	
Committee Members Present	Councillor Jocelyn Curteanu - Chair Mayor Laura Cabott Councillor Kirk Cameron Councillor Michelle Friesen Councillor Ted Laking Deputy Mayor Mellisa Murray	
Staff Present	Jeff O'Farrell, City Manager Krista Mroz, Acting Director of Community Services Valerie Braga, Director of Corporate Services Lindsay Schneider, Director of People and Culture Mélodie Simard, Acting Director of Development Services Tracy Allen, Director of Operations and Infrastructure Rebecca Webber, Assistant City Clerk Kyle Morrison, Acting Manager of Bylaw Services	

Your worship, the Public Health and Safety Committee respectfully submits the following report:

1. Maintenance Bylaw Fines Amendment

The *Maintenance Bylaw* outlines the standards relating to the cleanliness, state of repair and maintenance of property within the City of Whitehorse. The *Maintenance Bylaw* was recently updated in accordance with the Snow and Ice Control Program (SICP), where associated fees were added or updated. Subsequently, Schedule "A" for Voluntary Fines of the *Maintenance Bylaw* was also reviewed to ensure that it was current with municipal standards, supportive of community needs, and that fine provisions were effective.

Committee members posed questions regarding the different bylaw offences identified through the administration report. Administration provided responses and will provide follow up information to the Committee members.

The recommendation of the Public Health and Safety Committee is

THAT Council direct that Bylaw 2022-45, a bylaw to amend the *Maintenance Bylaw*, be brought forward for consideration under the bylaw process.



Minutes of the meeting of the Corporate Services Committee

Date	November 21, 2022	2022-26
Location	Council Chambers, City Hall	
Committee Members Present	Councillor Kirk Cameron - Chair Mayor Laura Cabott Councillor Jocelyn Curteanu Councillor Michelle Friesen Councillor Ted Laking Deputy Mayor Mellisa Murray	
Staff Present	Jeff O'Farrell, City Manager Krista Mroz, Acting Director of Community Services Valerie Braga, Director of Corporate Services Lindsay Schneider, Director of People and Culture Mélodie Simard, Acting Director of Development Services Tracy Allen, Director of Operations and Infrastructure Rebecca Webber, Assistant City Clerk Svetlana Erickson, Manager of Financial Services	

Your worship, the Corporate Services Committee respectfully submits the following report:

1. 3rd Quarter Capital Budget Variance Report

Financial Services has reviewed capital budget projections submitted by department managers and is providing a high-level summary of anticipated capital spending and proposed amendments to the 2022 to 2025 Capital Expenditure Program. To date Council has adopted a capital budget of \$100,245,081 for 2022 and although there have been some delays due to staff vacancies, procurement delays, and contractor/consultant availability, many projects are proceeding as planned.

Committee Members posed questions with respect to the status of different projects identified in Appendix A and in Appendix B and sought clarification regarding specific aspects of the budgets for some of the identified projects.

The recommendation of the Corporate Services Committee is

THAT Council authorizes amendments totalling \$163,809 to reduce the 2022 to 2025 Capital Expenditure Program.

2. 3rd Quarter Operating Budget Variance Report

Financial Services has reviewed operating budget projections submitted by department managers and is providing a forecast of operating results to the end of the 2022 fiscal year. Council adopted an operating budget for 2022 totalling \$93,505,993. Through analysis of the variance reported from budgeted operations, as shown in Appendix B, the City is anticipating an operating surplus for 2022 of \$2,246,822 which is approximately 2.4% of the City's total operating budget.

Administration responded to a Committee members questions related to increased insurance costs. A Committee member also noted overall increased costs due to inflation and that costs are anticipated to continue increasing. Committee members commended Administration for their work in anticipating and managing the budget.

3. New Business – Inclusive Language for Proclamations

A Committee member requested that when possible, Administration update proclamations to use inclusive language.



Minutes of the meeting of the City Planning Committee

Date	November 21, 2022	2022-26
Location	Council Chambers, City Hall	
Committee Members Present	Councillor Ted Laking - Chair Mayor Laura Cabott Councillor Kirk Cameron Councillor Jocelyn Curteanu Councillor Michelle Friesen Deputy Mayor Mellisa Murray	
Staff Present	Jeff O'Farrell, City Manager Krista Mroz, Acting Director of Community Services Valerie Braga, Director of Corporate Services Lindsay Schneider, Director of People and Culture Mélodie Simard, Acting Director of Development Services Tracy Allen, Director of Operations and Infrastructure Rebecca Webber, Assistant City Clerk	

Your worship, the City Planning Committee respectfully submits the following report:

1. Zoning Amendment – 19 Drift Drive

The owner of 19 Drift Drive has applied to rezone their property from RR – Restricted Residential Detached to RS – Residential Single Detached to allow a living suite as a secondary use. The owner would like to rezone in order to address an existing non-complying use. A living suite is a separate, self-contained, dwelling unit within a single detached house. The current RR zone does not permit secondary suites.

The recommendation of the City Planning Committee is

THAT Council direct that Bylaw 2022-48, a bylaw to amend the zoning of 19 Drift Drive, to allow a living suite as a secondary use, be brought forward for consideration under the bylaw process.

2. Zoning Amendment – 2 Klondike Road

The Government of Yukon (YG) has applied to rezone five lots, known municipally as 2 Klondike Road, from PS – Public Services to CNCx – Comprehensive Neighbourhood Commercial (Modified). YG is also proposing to rezone a portion of the PG – Greenbelt

lot to the east to CNCx (Modified). The special modification requires that a mixed-use development have commercial uses on the ground floor with residential uses above.

Committee members requested clarification related to the greenbelt and questioned what type of development is anticipated by the owner. A Committee member also posed questions regarding building requirements when development occurs adjacent to residential properties specifically as it relates to fences and balconies. A Committee member also questioned whether there was any consideration for traffic impacts.

The recommendation of the City Planning Committee is

THAT Council direct that Bylaw 2022-49, a bylaw to amend the zoning of 2 Klondike Road and a portion of Lot 309, Plan 21330 LTO, to allow for a boundary realignment and consolidation of five lots, be brought forward for consideration under the bylaw process.

3. New Business – Airport Expansion

A Committee member requested an update on the status of the Erik Nielson International Airport runway extension and a possible active transportation partnership with the Yukon Government following a recent intergovernmental discussion. Administration explained that a letter will be sent to the Minister of Highways and Public Works requesting further discussion.



**Minutes of the meeting of the
Development Services Committee**

Date	November 21, 2022	2022-26
Location	Council Chambers, City Hall	
Committee Members Present	Deputy Mayor Mellisa Murray - Chair Mayor Laura Cabott Councillor Kirk Cameron Councillor Jocelyn Curteanu Councillor Michelle Friesen Councillor Ted Laking	
Staff Present	Jeff O'Farrell, City Manager Krista Mroz, Acting Director of Community Services Valerie Braga, Director of Corporate Services Lindsay Schneider, Director of People and Culture Mélodie Simard, Acting Director of Development Services Tracy Allen, Director of Operations and Infrastructure Rebecca Webber, Assistant City Clerk	

Your worship, the Development Services Committee respectfully submits the following report:

1. New Business - Convention Centre

A Committee member requested information on the City's involvement in ongoing discussion in regards to a convention centre in the City of Whitehorse noting its importance with respect to tourism. Administration confirmed limited involvement.



**Minutes of the meeting of the
City Operations Committee**

Date	November 21, 2022	2022-26
Location	Council Chambers, City Hall	
Committee Members Present	Councillor Jocelyn Curteanu - Chair Mayor Laura Cabott Councillor Kirk Cameron Councillor Michelle Friesen Councillor Ted Laking Deputy Mayor Mellisa Murray	
Staff Present	Jeff O'Farrell, City Manager Krista Mroz, Acting Director of Community Services Valerie Braga, Director of Corporate Services Lindsay Schneider, Director of People and Culture Mélodie Simard, Acting Director of Development Services Tracy Allen, Director of Operations and Infrastructure Rebecca Webber, Assistant City Clerk	

Your worship, the City Operations Committee respectfully submits the following report:

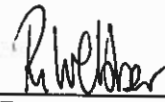
1. New Business – Two Mile Hill Paving

In response to questions from a Committee member, Administration provided an update on the reasons for the paving delay experienced on Two Mile Hill this year and explained how this could be mitigated in the future.

There being no further business the meeting adjourned at 7:13 P.M.



Laura Cabott, Mayor



Rebecca Webber, Assistant City Clerk

