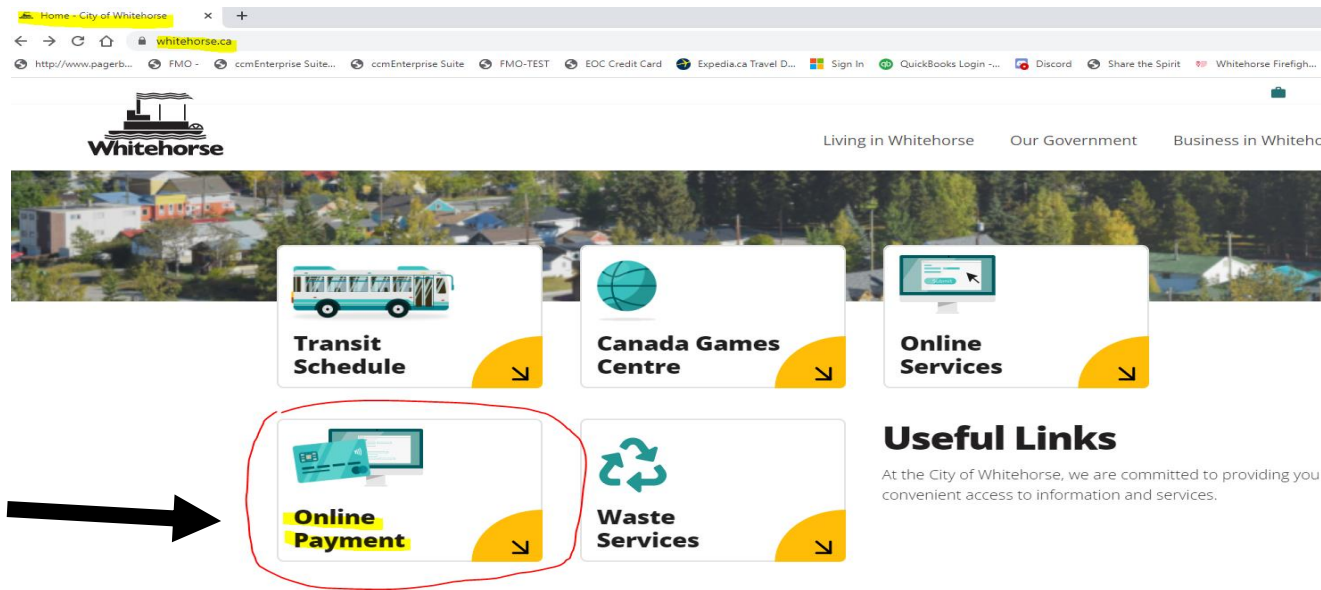


# Fire Inspection - Online Payment Information

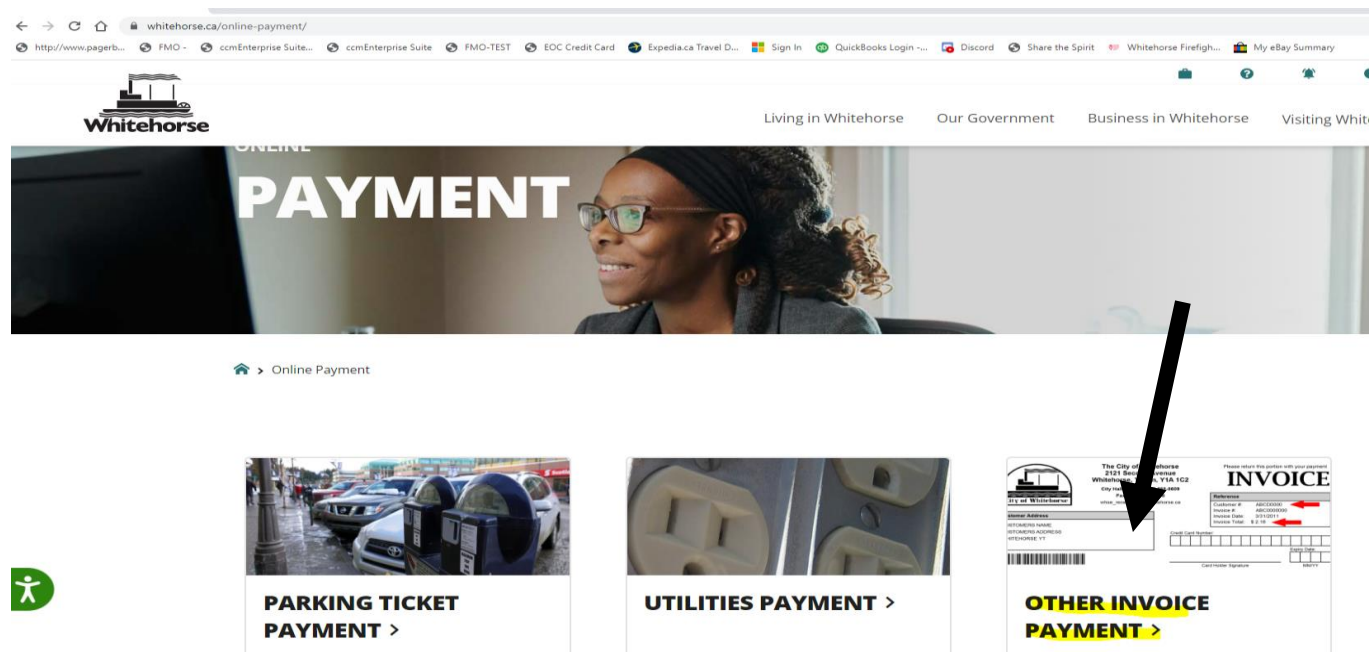
## Step 1 – Go to City of Whitehorse.ca

<https://www.whitehorse.ca/>

## Step 2 – Select Online Payment



## Step 3 – Click Other Invoice Payment



## Fire Inspection - Online Payment Information

**Step 4 – Enter the amount**Invoice Total \$ 

For the amount due, **must include .00** e.g. 50.00

**- Customer Number**Customer # **Must Enter: Fire Inspection – Business Name**

i.e. Fire Inspection - Little People Daycare

**- Email Address**Email Address **Enter your Contact Email**

Before you proceed to payment, please complete the captcha above.

**Step 5 - Enter your payment information**

**NOTE – Billing Address – Must use address attached to the credit card you are paying with**

Mandatory fields marked by \*

**Cardholder Details**

Enter your card's billing address without any special characters.

PO Box:

Street Number\*: 

Billing: **must match address attached to the credit card you are paying with**

# Fire Inspection - Online Payment Information

Street Name\*:

Postal/Zip Code\*:

## Payment Details

**Transaction Amount:** \$ 12.00 (CAD)

**Order ID:** mhp22257131601p87



Please complete the following details exactly as they appear on your card.  
*Do not put spaces or hyphens in the card number.*

Cardholder Name\*:

Card Number\*:

Expiry Date (MMYY)\*:

Card Security Code\*:  ?

Click 'Process Transaction' to charge your card. Only click the button once. Using the 'Back', 'Refresh' or 'Cancel' button after you press the 'Process Transaction' button will not stop the transaction from being processed and may result in a double charge.

### Step 6 – Email Receipt

EMAIL RECIEPT with **Fire Inspection - Business Name** in the Subject Line to [tofireinspectionrequests@whitehorse.ca](mailto:tofireinspectionrequests@whitehorse.ca)

Clipboard	Basic Text	Names	Include
To...	<u>Fire Inspection Requests</u>		
Cc...			
Subject	<b>Fire Inspection - Business Name</b>		