


# City of Whitehorse Subdivision Application – CONDOMINIUM (FORM C)

Application type: <input type="checkbox"/> By plan of bare land condominium <input type="checkbox"/> By plan of conventional condominium <input type="checkbox"/> An amendment to an existing condominium <input type="checkbox"/> Condominium conversion (Defined by Section 8(c) in the Condominium Act)		<b>FOR OFFICE USE ONLY</b>				
		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">Date of receipt</td> <td style="width: 30%;">File No.</td> </tr> <tr> <td colspan="2" style="height: 40px; vertical-align: top;">Fees Submitted:</td> </tr> </table>	Date of receipt	File No.	Fees Submitted:	
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**THIS FORM IS TO BE COMPLETED IN FULL WHEREVER APPLICABLE BY THE REGISTERED OWNER OF THE LAND THE SUBJECT OF THE APPLICATION OR BY AN AUTHORIZED PERSON ACTING ON THEIR BEHALF.**

1. **REGISTERED OWNER(S)** of the subject land      Address \_\_\_\_\_

\_\_\_\_\_

(name in block capitals)

\_\_\_\_\_

(name in block capitals)

Phone Number \_\_\_\_\_

Email Address \_\_\_\_\_

2. **AUTHORIZED AGENT** acting on behalf of owner      Address \_\_\_\_\_

\_\_\_\_\_

(Name of Agent in block capitals)

\_\_\_\_\_

(Company name in block capitals)

Phone Number \_\_\_\_\_

Email Address \_\_\_\_\_

3. **CANADIAN LAND SURVEYOR** If not Authorized Agent      Address \_\_\_\_\_

\_\_\_\_\_

(Name of Agent in block capitals)

\_\_\_\_\_

(Company name in block capitals)

Phone Number \_\_\_\_\_

Email Address \_\_\_\_\_

4. **LEGAL DESCRIPTION** of land to be subdivided by condominium

All of \_\_\_\_\_ *Plan Number (LTO)* \_\_\_\_\_

Block/Quad \_\_\_\_\_ *Certificate of Title #* \_\_\_\_\_

Subdivision \_\_\_\_\_

*(Addition parcel information may be included on an additional page)* *LTO denotes Land Titles Office*

5. **MUNICIPAL ADDRESS** of land to be subdivided by condominium (second address is for corner lots)

\_\_\_\_\_, Whitehorse, Yukon      (Secondary) \_\_\_\_\_, Whitehorse, Yukon

6. **CAVEATS OR ENCUMBRANCES** (easement documents) registered against the title

a) Are there any easements or restrictive covenants affecting the subject lands?     Yes     No

b) If Yes, describe each easement and/or covenant and its effect:

Reference Plan No.	Instrument No.	Purpose of Easement and/or Covenant (e.g. hydro, sewer, pipeline, etc.)

**7. ZONING AND DEVELOPMENT** of land to be subdivided by condominium

- a) What is the current zoning of the subject lands? \_\_\_\_\_,
- b) Is your property in the process of an application for rezoning?  YES  NO
- c) Is your lot currently under a Development Permit?  YES  NO  
If YES please include a copy of the approved Development Permit drawing for our review
- e) Is your lot currently under a Building Permit?  YES  NO  
If YES please include a copy of the most current Building Permit drawing.
- e) are you including exclusive use parking spaces?  YES  NO  
If YES please include a copy of the approved Parking Plan if it is not included in the Development Permit drawings.

**8. EXISTING AND PROPOSED USE** of land to be subdivided by condominium

- a. Describe existing use of the land (please choose one) \_\_\_\_\_
- b. Describe proposed use of the land (please choose one) \_\_\_\_\_

**9. NUMBER OF CONDOMINIUM UNITS AND PROPOSED MUNICIPAL ADDRESSING**

- a. Number of condominium units being proposed? \_\_\_\_\_
- b. Please submit an addressing plan along with a digital spreadsheet demonstrating the legal description and your proposed suite addresses.

**10. CONDOMINIUM CONVERSION INFORMATION**

- a. Are you amending an existing registered condominium plan?  Yes  No
- b. Is your proposed condominium a mixed use development?  Yes  No
- c. Does your proposed condominium have an existing building on the property?  Yes  No
- d. Has your building been previously rented or occupied?  Yes  No  
If you answered No, please provide an affidavit swearing to this fact
- e. Does your condominium application require building assessment report?  Yes  No
- f. Do you have consent from all the condominium owners?  Yes  No

**11. EXISTING BUILDINGS ON THE LAND** proposed to be subdivided by condominium

- a. Describe any buildings, historical or otherwise, and any structures on the land and whether they are to be demolished or moved  
\_\_\_\_\_
- b. Are all buildings and structures depicted on the proposed subdivision sketch?  Yes  No

**12. REGISTERED OWNER (or Authorized Agent)**

I, \_\_\_\_\_ hereby certify that I am the registered owner (or authorized agent) and that the  
(full name in block capitals)

information given on this form is full and complete and is, to the best of my knowledge, a true statement of the facts relating to this application for subdivision / consolidation / realignment approval.

Address \_\_\_\_\_ Phone number \_\_\_\_\_

Email Address \_\_\_\_\_

Date \_\_\_\_\_ Signature \_\_\_\_\_  
(signature of registered owner or authorized agent)

**FURTHER INFORMATION MAY BE PROVIDED BY APPLICANT ON ADDITIONAL ATTACHMENTS**