



Minutes of the meeting of the Community Services Committee

Date	February 20, 2023	2023-04
Location	Council Chambers, City Hall	
	Councillor Michelle Friesen – Chair	
	Mayor Laura Cabott	
Committee Members Present	Councillor Dan Boyd	
	Councillor Kirk Cameron	
	Deputy Mayor Jocelyn Curteanu	
	Councillor Ted Laking	
	Councillor Mellisa Murray	
Staff Present	Jeff O'Farrell, City Manager	
	Krista Mroz, Director of Community Services	
	Peter O'Blenes, Acting Director of Corporate Services	
	Lindsay Schneider, Director of People and Culture	
	Tracy Allen, Director of Operations and Infrastructure	
	Wendy Donnithorne, Manager of Legislative Services	
	Rebecca Webber, Assistant City Clerk	

Your Worship, the Community Services Committee submits the following report:

1. Proclamation – Pink Shirt Day

Mayor Cabott proclaimed February 22, 2023 to be Pink Shirt Day.

2. Strawberry Day

A Committee member recognized that February 14, 2023 is Strawberry Day honouring missing and murdered Indigenous women, girls and two-spirit people across the country.

3. Mother Language Day

In recognizing February 21, 2023 as Mother Language Day, Councillor Friesen shared her commitment to learning her own mother language of Southern Tutchone.

4. Sacred Fire

A Committee member shared that a sacred fire is running 24 hours a day from February 20th until February 23rd, 2023 at KDFN Cultural Centre. A meal and prayer circle are being held every day to support the community, noting that all are welcome to attend.



**Minutes of the meeting of the
Public Health and Safety Committee**

Date	February 20, 2023	2023-04
Location	Council Chambers, City Hall	
	Deputy Mayor Jocelyn Curteanu - Chair Mayor Laura Cabott	
Committee Members Present	Councillor Dan Boyd Councillor Kirk Cameron Councillor Michelle Friesen Councillor Ted Laking Councillor Mellisa Murray	
Staff Present	Jeff O'Farrell, City Manager Krista Mroz, Director of Community Services Peter O'Blenes, Acting Director of Corporate Services Lindsay Schneider, Director of People and Culture Tracy Allen, Director of Operations and Infrastructure Wendy Donnithorne, Manager of Legislative Services Rebecca Webber, Assistant City Clerk	

Your Worship, there is no report from the Public Health and Safety Committee.



Minutes of the meeting of the Corporate Services Committee

Date	February 20, 2023	2023-04
Location	Council Chambers, City Hall	
Committee Members Present	Councillor Kirk Cameron - Chair Mayor Laura Cabott Councillor Dan Boyd Deputy Mayor Jocelyn Curteanu Councillor Michelle Friesen Councillor Ted Laking Councillor Mellisa Murray	
Staff Present	Jeff O'Farrell, City Manager Krista Mroz, Director of Community Services Peter O'Blenes, Acting Director of Corporate Services Lindsay Schneider, Director of People and Culture Tracy Allen, Director of Operations and Infrastructure Wendy Donnithorne, Manager of Legislative Services Rebecca Webber, Assistant City Clerk	

Your Worship, the Corporate Services Committee respectfully submits the following report:

1. Council Summaries Report for 2022

The Council Procedures Bylaw requires Administration to provide "Summary Reports" for the previous calendar year for each member of Council with respect to their attendance record, any travel undertaken in the performance of their duties, expense claims, and voting records with respect to issues that came before Council during the year. The 2022 Summary Reports provide the required information for the reporting period of January 1, 2022 to December 31, 2022. Administration provided additional information about the rationale for the requirement to report on Council member attendance at meetings.

The Recommendation of the Corporate Services Committee is

THAT the Council Summary Reports for 2022 including attendance, expense claims, travel and voting record for the members of Council be accepted as presented.

2. Upcoming Procurements (March and April) – For Information Only

In accordance with Council's Procurement Policy, Administration provides information to Council on anticipated procurements for Capital projects and operating requirements

over \$100,000 for the period of March and April 2023. In response to Committee questions, Administration provided additional information on a number of key upcoming projects identified on the list including additional accessibility infrastructure such as para-ramps downtown, handy bus and intersection crossings, the status of the Commercial Industrial Land Study and timing for some of the potential future lots.

3. Takhini Trunk Sanitary Line – Re-budget, Budget Amendment and Commencement Report

Administration presented a request to commence procurement to address a large tension crack discovered along the Takhini Sanitary Trunk Main east of the Softball Center in June 2022. On July 25, 2022 Council approved \$350,000 to immediately start design for a permanent solution. Of this initial budget, \$5,516 has been spent and \$344,484 is eligible to be considered for re-budget under the City's re-budget procedures. As capital re-budgets are not typically brought forward until March, Council is being asked to consider this, along with a budget amendment for \$9,750,000 now, as a matter of urgency.

The Recommendation of the Corporate Services Committee is

THAT Council direct that the remaining funds from the 2022 Capital Budget for the Takhini Sanitary Trunk Main project be re-budgeted to 2023 in an amount up to \$344,484; and

THAT the 2023 to 2026 Capital Expenditure Program be amended by increasing the 2023 budget for the Takhini Sanitary Trunk Main project in the amount of \$9,750,000, funded from the Water and Sewer Reserve until a Canada Community-Building Fund transfer payment agreement has been approved; and

THAT Administration be authorized to commence the procurement for the Takhini Sanitary Trunk Main project; and

THAT Council direct that Bylaw 2023-12, a bylaw to amend the 2023 to 2026 Capital Expenditure Program to include re-budgeted 2022 capital expenditures in the amount of \$34,638,484 (Whitehorse Operations Building expansion, City Hall energy upgrade, Transit Hub and Takhini Sanitary Trunk Main) be brought forward for consideration under the bylaw process.

4. Lewes Boulevard Bus Lane Commencement Report

The Committee was presented with a request to commence procurement of the Lewes Boulevard Bus Lane Project which involves the installation of a dedicated transit lane along Lewes Boulevard between Alsek Road and Hospital Road to improve the reliability of transit services. To accommodate the new bus lane, additional changes are also required at the Hospital Road intersection. Administration noted additional incentives being provided to companies to encourage more timely advancement and completion of projects within their project schedules.

The Recommendation of the Corporate Services Committee is

THAT Council authorize Administration to commence the procurement of Capital Project 240c01421 Lewes Boulevard Bus Lane.



Minutes of the meeting of the City Planning Committee

Date	February 20, 2023	2023-04
Location	Council Chambers, City Hall	
	Councillor Ted Laking - Chair Mayor Laura Cabott	
Committee Members Present	Councillor Dan Boyd Councillor Kirk Cameron Deputy Mayor Jocelyn Curteanu Councillor Michelle Friesen Councillor Mellisa Murray	
Staff Present	Jeff O'Farrell, City Manager Krista Mroz, Director of Community Services Peter O'Blenes, Acting Director of Corporate Services Lindsay Schneider, Director of People and Culture Tracy Allen, Director of Operations and Infrastructure Wendy Donnithorne, Manager of Legislative Services Rebecca Webber, Assistant City Clerk	

Your Worship, the City Planning Committee respectfully submits the following report:

1. Zoning Amendment – Mount Sima Industrial Subdivision

The Committee was presented with an application to amend the zoning of a portion of Lots 55 and 355, in the Mount Sima Industrial Subdivision, from FP – Future Planning to IS – Industrial Service and PG – Greenbelt, to enable a lot for industrial use.

Administration provided additional information about the proposed future service road, and current designated land uses based on topography of the existing lots.

The Recommendation of the City Planning Committee is

THAT Council direct that Bylaw 2023-11, a bylaw to amend the zoning of a portion of Lot 55 and the entirety of Lot 335, Mount Sima Industrial Subdivision, be brought forward for consideration under the bylaw process.

2. Subdivision Approval – Whistle Bend Phases 12 and 13

As part of the planning and development process for Whistle Bend, the City has issued a number of subdivision approvals between 2009 and 2022. The most recent approval was issued in July 2022 for Phase Nine.

Following approval of the required zoning amendment, Administration is now bringing forward subdivision plans for Phases 12 and 13. Phases 12 and 13 are preceding Subdivision Phases 10 and 11 due to the requirement for further work on potential remediation of the City snow dump located in Phases 10 and 11, which are expected to come forward for subdivision approval later this year.

In response to Committee questions, Administration provided clarification about the proposed town square and also explained the process for naming new streets. Committee members expressed continued interest in considering alternative street names, for example to reflect Indigenous places or people, or women specifically for the new streets in these last phases of Whistle Bend.

Administration confirmed that street names could be left out of subdivision sketches at this time to allow for options to be brought forward at a later date for Council consideration through the bylaw process.

The Recommendation of the City Planning Committee is

THAT Council approve the subdivision of approximately 16.2 ha of land for the creation of new residential, commercial, and public service lots, lanes, roads, greenbelts, walkways and public utility lots, for the areas known as Whistle Bend Phases 12 and 13, as shown on the proposed subdivision sketches; and

THAT approval of the subdivision be subject to the condition that the Yukon Government enter into a Development Agreement with the City of Whitehorse for the construction of underground utilities, roads and lanes to service the proposed subdivision area and other areas of Whistle Bend Subdivision, as well as other specified on and off site works.

3. Land Disposition – Portion of Selkirk Street

The Committee was presented with a disposition bylaw to transfer approximately 0.316 ha portion of Selkirk Street to Yukon Government for the purpose of constructing a parking lot. The project is currently under review by YESAB with a Decision Document expected in the near future.

In response to Committee questions, Administration provided information with respect to active transportation in the area, the budget and funding of the proposal. Administration also provided clarity related to Yukon Government participation and planning of the disposition.

The Recommendation of the City Planning Committee is

THAT Council direct that Bylaw 2023-07, a bylaw to authorize the disposition of an approximately 0.316 ha portion of Road, Plan 92-83 (Selkirk Street), be brought forward for consideration under the bylaw process.

4. Town Hall Feedback

Committee members acknowledged some of the suggestions made at the February 15th Town Hall meeting, including to develop a downtown trail plan and potential walking trail across the Yukon River.

A Committee member also noted the participation of youth at the meeting, and suggested that youth focused town halls be explored in the future.



Minutes of the meeting of the Development Services Committee

Date	February 20, 2023	2023-04
Location	Council Chambers, City Hall	
	Councillor Mellisa Murray - Chair Mayor Laura Cabott	
Committee Members Present	Councillor Dan Boyd Councillor Kirk Cameron Deputy Mayor Jocelyn Curteanu Councillor Michelle Friesen Councillor Ted Laking	
Staff Present	Jeff O'Farrell, City Manager Krista Mroz, Director of Community Services Peter O'Blenes, Acting Director of Corporate Services Lindsay Schneider, Director of People and Culture Tracy Allen, Director of Operations and Infrastructure Wendy Donnithorne, Manager of Legislative Services Rebecca Webber, Assistant City Clerk	

Your Worship, the Development Services Committee respectfully submits the following report:

1. Development Incentive – 10 Eldorado Drive

The City has received an application for housing development incentives from the Council of Yukon First Nations, which is applying as a “non-profit organization”.

CYFN has recently obtained the property at 10 Eldorado Drive in Whistle Bend to construct 15 supportive housing units for use as an Indigenous women and children’s shelter. In response to questions, Administration provided additional information about the application regarding the project budget, policy incentives and process for funding.

Given this, and other development incentive applications being received by the City, the Committee expressed interest in receiving additional information to clarify current policies, compare the policies with current applications, and identify gaps and key differences. Some members also expressed an interest for Council to consider a cash grant for the project. The information would also support Council’s potential interest in reviewing current policies and the broader program, as a priority.

The Recommendation of the Development Services Committee is

THAT Council approve the application for a Rental and Supportive Housing Development Incentive which includes reduced Development Cost Charges of \$32,775 and a ten-year grant not to exceed \$50,000 per year with respect to the development of 15 supportive housing units located at 10 Eldorado Drive; and

THAT Council approve the application for a Non-Profit or Non-Governmental Organization Incentive for the Council of Yukon First Nations for the permitting and inspection fees, as well as related costs, in the amount of \$20,000.

2. Delegate – Shadelle Chambers

Delegate Shadelle Chambers, representing the Council of Yukon First Nations, presented a summary of the proposed Development Incentive for 10 Eldorado Drive and responded to Committee questions.



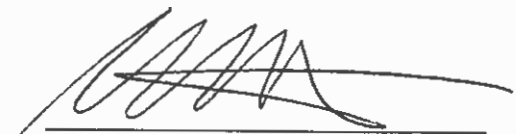
**Minutes of the meeting of the
City Operations Committee**

Date	February 20, 2023	2023-04
Location	Council Chambers, City Hall	
	Councillor Dan Boyd - Chair	
	Mayor Laura Cabott	
Committee Members Present	Councillor Kirk Cameron	
	Deputy Mayor Jocelyn Curteanu	
	Councillor Michelle Friesen	
	Councillor Ted Laking	
	Councillor Mellisa Murray	
	Jeff O'Farrell, City Manager	
	Krista Mroz, Director of Community Services	
Staff Present	Peter O'Blenes, Acting Director of Corporate Services	
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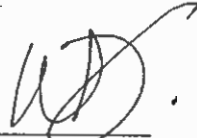
* Indicates electronic participation

Your Worship, there is no report from the City Operations Committee.

There being no further business the meeting adjourned at 7:54 P.M.



Laura Cabott, Mayor



Wendy Donnithorne, City Clerk

