



**Minutes of the meeting of the
Community Services Committee**

Date	Monday April 3, 2023	2023-07
Location	Council Chambers, City Hall	
	Deputy Mayor Michelle Friesen – Chair	
	Mayor Laura Cabott	
Committee Members Present	Councillor Dan Boyd	
	Councillor Kirk Cameron	
	Councillor Jocelyn Curteanu	
	Councillor Ted Laking	
	Councillor Mellisa Murray	
	Jeff O'Farrell, City Manager	
	Krista Mroz, Director of Community Services	
Staff Present	Valerie Braga, Director of Corporate Services	
	Lindsay Schneider, Director of People and Culture	
	Mike Gau, Director of Development Services	
	Tracy Allen, Director of Operations and Infrastructure	
	Wendy Donnithorne, Manager of Legislative Services	
	Noah Brown, Executive Assistant, Corporate Services	

Your Worship, the Community Services Committee respectfully submits the following report:

1. **Proclamation – Green Shirt Day 2023**

Mayor Cabott recognized Green Shirt Day, inviting everyone to continue the legacy of inspiring Canadians to register as organ donors by wearing green on April 7th, 2023.



**Minutes of the meeting of the
Public Health and Safety Committee**

Date	Monday April 3, 2023	2023-07
Location	Council Chambers, City Hall	
	Councillor Jocelyn Curteanu - Chair	
	Mayor Laura Cabott	
Committee Members Present	Councillor Dan Boyd	
	Councillor Kirk Cameron	
	Deputy Mayor Michelle Friesen	
	Councillor Ted Laking	
	Councillor Mellisa Murray	
	Jeff O'Farrell, City Manager	
	Krista Mroz, Director of Community Services	
Staff Present	Valerie Braga, Director of Corporate Services	
	Lindsay Schneider, Director of People and Culture	
	Mike Gau, Director of Development Services	
	Tracy Allen, Director of Operations and Infrastructure	
	Wendy Donnithorne, Manager of Legislative Services	
	Noah Brown, Executive Assistant, Corporate Services	
	Keith Fickling, Regional Protection Manager, Wildland Fire Management	
	Greg Blackjack, Director, Community Services, EMO	

Your Worship, the Public Health and Safety Committee respectfully submits the following report:

1. Emergency Preparedness Joint Briefing – For Information Only

The City of Whitehorse is responsible for the coordination of municipal emergency preparedness in accordance with the requirements of the City's Emergency Measures Bylaw, the *Municipal Act*, and the *Civil Emergency Measures Act*.

The Committee was presented with a joint-briefing on emergency preparedness by the City of Whitehorse, and Yukon Government's Wildland Fire Management and Emergency Operations Branches. The briefing included information on the City's Municipal Emergency Management Plan, along with current efforts underway by all agencies to strengthen emergency planning and preparedness.

In response to questions, additional information was provided on the Whitehorse Alert system, potential funding and resources for municipalities and communities, evacuation plans, and jurisdictional agreements for coordinated support between the Yukon and other jurisdictions.

2. Delegate - Wildfire Awareness Society

Members of the Wildfire Awareness Society presented their concerns and questions about wildfire preparedness for the City of Whitehorse, focusing on reducing risk to Whitehorse houses and buildings, protecting the Whitehorse Hospital in case of wildfire and evacuation preparedness for Whitehorse residents in the event of an emergency.

The Society expressed interest in more information for residents, and has arranged a session with a foremost authority in wildfire planning for Whitehorse residents.

The Committee suggested the Society connect with Yukon's Wildland Fire Management and Emergency Measures Operations for additional information and participation in the preparedness and planning.



Minutes of the meeting of the Corporate Services Committee

Date	Monday April 3, 2023	2023-07
Location	Council Chambers, City Hall	
	Councillor Kirk Cameron - Chair Mayor Laura Cabott	
Committee Members Present	Councillor Dan Boyd Councillor Jocelyn Curteanu Deputy Mayor Michelle Friesen Councillor Ted Laking Councillor Mellisa Murray	
Staff Present	Jeff O'Farrell, City Manager Krista Mroz, Director of Community Services Valerie Braga, Director of Corporate Services Lindsay Schneider, Director of People and Culture Mike Gau, Director of Development Services Tracy Allen, Director of Operations and Infrastructure Wendy Donnithorne, Manager of Legislative Services Noah Brown, Executive Assistant, Corporate Services Mike Firlotte, Manager, Water and Waste Services Peter O'Blenes, Manager, Property Management	

Your Worship, the Corporate Services Committee respectfully submits the following report:

1. Commencement Report – Selkirk Design Secondary Treatment

The Committee was presented with a Commencement Report for the design of upgrades to the Selkirk Pump House water treatment system.

Drinking water in the Yukon is regulated under the *Public Health and Safety Act* by the Yukon Government. The City currently withdraws 100% of its drinking water from the Selkirk Aquifer through seven production wells. Current treatment consists of using chlorine for disinfection before distributing it throughout the City.

Upgrades are required to meet changing source water quality, future regulatory requirements, to provide water supply redundancy and a back-up supply. The upgrades take a proactive approach to future risk and impacts on the City's ability to provide safe and quality drinking water.

Additional information was provided on current risks, future costs and timelines, and the need for government funding for construction.

The Recommendation of the Corporate Services Committee is

THAT Council authorize Administration to commence the procurement for the Selkirk Secondary Treatment Engineering Design Project.

2. Commencement Report – Cold Storage and Biomass Enclosure

The Committee was presented with a Commencement Report for approval to begin procurement for construction of the Water and Waste Services Cold Storage Warehouse project. The project would allow warehouse activities to be relocated to the Whitehorse Operations Building, provide additional storage, and an enclosure to house a biomass fuel storage heating plant in the future.

The Recommendation of the Corporate Services Committee is

THAT Administration be authorized to commence the procurement for construction of the Water and Waste Services Cold Storage Warehouse project.

3. Resolutions for the AYC Annual General Meeting

The Committee was presented with proposed City of Whitehorse and co-sponsored AYC Resolutions, to be submitted for consideration by the membership at the 2023 Annual General Meeting of the Association of Yukon Communities.

The proposed City of Whitehorse AYC Resolutions are:

1. That Yukon Government conduct a comprehensive review of the *Municipal Act*;
2. That Yukon Government review the *Municipal Act* for the purpose of allowing permanent residents to vote in municipal elections; and
3. That the federal government triple the Yukon's Canada Community Building funding.

The proposed co-sponsored AYC Resolutions are (note that following Committee discussion on April 3, co-sponsors were confirmed):

1. Co-sponsored with the City of Whitehorse and the Village of Teslin
That the Yukon Government create a territorial "disaster financial assistance program" to help municipalities respond to natural disasters and better support municipalities with long-term mitigation projects to address the impacts of natural disasters and climate change on infrastructure; and
2. Co-sponsored with the City of Whitehorse, the Town of Watson Lake and the Village of Carmacks
That the Yukon Government ensure meaningful and respectful consultation and advance notification to municipalities on territorial decisions that may impact municipalities, in a timely manner.

The Recommendation of the Corporate Services Committee is

THAT Council approve the AYC Resolutions for submission to the Association of Yukon Communities AGM in May 2023 by the City of Whitehorse and to be co-sponsored with other municipalities as proposed.

4. **Federation of Canadian Municipalities Annual Conference and Trade Show
2023 Council Travel**

Council approval is required for all funding or reimbursement of expenses incurred in for travel by the Mayor and members of Council outside the City of Whitehorse. Two Councillors have expressed interest in attending this year's Federation of Canadian Municipalities Annual Conference.

The Recommendation of the Corporate Services Committee is

THAT travel expenses be authorized for Councillors Friesen and Murray to attend the Federation of Canadian Municipalities Annual Conference and Trade Show being held in Toronto, Ontario.



Minutes of the meeting of the City Planning Committee

Date	Monday April 3, 2023	2023-07
Location	Council Chambers, City Hall	
	Councillor Ted Laking - Chair Mayor Laura Cabott	
Committee Members Present	Councillor Dan Boyd Councillor Kirk Cameron Councillor Jocelyn Curteanu Deputy Mayor Michelle Friesen Councillor Mellisa Murray	
Staff Present	Jeff O'Farrell, City Manager Krista Mroz, Director of Community Services Valerie Braga, Director of Corporate Services Lindsay Schneider, Director of People and Culture Mike Gau, Director of Development Services Tracy Allen, Director of Operations and Infrastructure Wendy Donnithorne, Manager of Legislative Services Mathieu Marois, Senior Planner, Planning and Sustainability Services	

Your Worship, the Planning Committee respectfully submits the following report:

1. Public Hearing Report – Zoning Amendment – 2 Klondike Road

The Committee was presented with the Second Public Hearing Report on a bylaw to amend the zoning of 2 Klondike Road from PS – Public Services and PG – Greenbelt to CNCx – Comprehensive Neighbourhood Commercial (modified) to allow for a boundary realignment and consolidation of five lots.

Some Committee members raised continued concerns about the need for residential housing and requested further clarity on what would be allowed and required for commercial and residential developments with the proposed rezoning.

Additional questions were raised about allowable building heights, the history and potential plans for the area currently zoned park, ownership of the land along Klondike road adjacent to the parcel, and the types of housing and commercial activities that would be allowed with the proposed zoning.

The Recommendation of the City Planning Committee is

THAT Council direct that Bylaw 2022-49, a bylaw to amend the zoning of 2 Klondike Road, be brought forward for second and third reading under the bylaw process.

2. Public Hearing Report – Zoning Amendment – 123-125 Keno Way

The Committee was presented with a Public Hearing Report on a bylaw to amend the zoning of 123 and 125 Keno Way, from CNC2-Comprehensive Neighbourhood Commercial 2 and CNC2x(c)-Comprehensive Neighbourhood Commercial 2 (modified) to CNC2x(d)-Comprehensive Neighbourhood Commercial 2 (modified), to enable the construction of a mixed-use development.

The Recommendation of the City Planning Committee is

THAT Council direct that Bylaw 2023-06, a bylaw to amend the zoning of 123 and 125 Keno Way, to enable the construction of a mixed-use development, be brought forward for second and third reading under the bylaw process.

3. Public Hearing Report – Zoning Amendment – 18-22 Metropolit Lane

Lastly, the Committee was presented with the Public Hearing Report on a bylaw to amend the zoning of 18-22 Metropolit Lane, from CH – Highway Commercial to CIMx - Mixed Use Commercial/Industrial (modified) to enable a greater number and variety of uses and development potential.

The Recommendation of the City Planning Committee is

THAT Council direct that Bylaw 2023-10, a bylaw to amend the zoning of 18-22 Metropolit Lane to enable a greater number and variety of uses and development potential, be brought forward for second and third reading under the bylaw process.



**Minutes of the meeting of the
Development Services Committee**

Date	Monday April 3, 2023	2023-07
Location	Council Chambers, City Hall	
	Councillor Mellisa Murray - Chair Mayor Laura Cabott	
Committee Members Present	Councillor Dan Boyd Councillor Kirk Cameron Councillor Jocelyn Curteanu Deputy Mayor Michelle Friesen Councillor Ted Laking	
Staff Present	Jeff O'Farrell, City Manager Krista Mroz, Director of Community Services Valerie Braga, Director of Corporate Services Lindsay Schneider, Director of People and Culture Mike Gau, Director of Development Services Tracy Allen, Director of Operations and Infrastructure Wendy Donnithorne, Manager of Legislative Services Stephanie Chevalier, Economic Development Coordinator, Development Services Nick Marnik, A/Manager, Land and Building Services	

Your Worship, the Development Services Committee respectfully submits the following report.

1. Lease, Encroachment, and Property Use Policy Amendment – Food Truck Season

The Committee was presented with a proposal to allow for food trucks to start earlier or finish later in the season depending on the weather to take advantage of early spring or late fall warm temperatures.

Amendments to the City's Lease, Encroachment, and Property Use Policy are required to allow a Development Officer the discretion to extend the term of Mobile Food and Retail Vendor's seasonal terms.

The Recommendation of the Development Services Committee is

THAT section 2.10.57 of the Lease, Encroachment and Property Use Policy be amended to read as follows:

- “2.10.57 Mobile Food and Retail Vendor seasonal terms begin on May 1st and expire on October 31st of each year unless otherwise extended beyond this period at the discretion of the Development Officer. All structures must be permanently removed by the end of the term.”

2. Land Disposition – Puckett’s Gulch

Administration presented a proposal to dispose of two City lots to the Yukon Government, to support required airport improvements. In order to come into compliance with required aviation infrastructure standards, the Yukon Government is proposing to move the airside road, airport perimeter fence, and a section of the Airport Trail. To provide for the needed space, the City is requested to transfer two lots to the Yukon Government. Because the lots in question are within the Downtown Escarpment Control Zone, an amendment to the Downtown Escarpment Land Use Policy is also required, along with the bylaw to transfer the lots.

In response to questions, Administration confirmed that Yukon Government has committed to safety of the trail along the escarpment, and more information will be brought forward following the geotechnical assessment.

The Recommendation of the Development Services Committee is

THAT Council amend the Downtown Escarpment Land Use Policy, by deleting the existing Appendix A and replacing it with a new Appendix A;
and

THAT Council direct that Bylaw 2023-16, a bylaw to authorize the disposition of an approximately 2.96 ha portion of land be brought forward for consideration under the bylaw process.



**Minutes of the meeting of the
City Operations Committee**

Date	Monday April 3, 2023	2023-07
Location	Council Chambers, City Hall	
	Councillor Dan Boyd - Chair Mayor Laura Cabott	
Committee Members Present	Councillor Kirk Cameron Councillor Jocelyn Curteanu Deputy Mayor Michelle Friesen Councillor Ted Laking Councillor Mellisa Murray	
Staff Present	Jeff O'Farrell, City Manager Krista Mroz, Director of Community Services Valerie Braga, Director of Corporate Services Lindsay Schneider, Director of People and Culture Mike Gau, Director of Development Services Tracy Allen, Director of Operations and Infrastructure Wendy Donnithorne, Manager of Legislative Services	

Your Worship, the City Operations Committee respectfully submits the following report:


1. New Business – Snow Removal Policy

The Committee was provided with an update on snow removal and status of discussion with Yukon Government Department of Education regarding school bus route maintenance, which the Department indicated it was not interested in further discussion.


2. New Business – Lodgepole Lane

The Committee was provided with an update on the status of discussions on Lodgepole Lane, and information on continued roles and responsibilities of the City and other levels of government. In particular, the potential site contamination and role of Yukon Government was clarified.

There being no further business the meeting adjourned at 8:46 P.M.



Laura Cabott, Mayor



Wendy Donnithorne, City Clerk

