



## Minutes of the meeting of the City Operations Committee

|                           |  |         |
|---------------------------|--|---------|
| Date                      | Monday March 20, 2023                                  | 2023-06 |
| Location                  | Council Chambers, City Hall                            |         |
|                           | Councillor Dan Boyd - Chair                            |         |
|                           | Mayor Laura Cabott                                     |         |
| Committee Members Present | Councillor Kirk Cameron                                |         |
|                           | Councillor Jocelyn Curteanu                            |         |
|                           | Deputy Mayor Michelle Friesen                          |         |
|                           | Councillor Ted Laking                                  |         |
|                           | Councillor Mellisa Murray                              |         |
|                           | Jeff O'Farrell, City Manager                           |         |
|                           | Krista Mroz, Director of Community Services            |         |
| Staff Present             | Valerie Braga, Director of Corporate Services          |         |
|                           | Lindsay Schneider, Director of People and Culture      |         |
|                           | Mike Gau, Director of Development Services             |         |
|                           | Tracy Allen, Director of Operations and Infrastructure |         |
|                           | Wendy Donnithorne, Manager of Legislative Services     |         |
|                           | Rebecca Webber, Assistant City Clerk                   |         |

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Your Worship, the City Operations Committee respectfully submits the following report:

1. **Chilkoot Way Active Transportation Improvements – For Information Only**

Through community engagement on the proposed 2040 Official Community Plan (January 2023) (OCP), Transportation Master Plan, and multiple Capital and Operating Budget engagements, there has been an increased public demand and desire for improving transportation options and the overall active transportation network. In 2022, Council approved the engineering design and construction for the Chilkoot Way Active Transportation Improvements project to address the active transportation gap between Two Mile Hill and the non-motorized Riverfront pathways.

Administration responded to questions regarding the process and development of the proposed project. Administration also provided clarification regarding details of the proposal with respect to transit stops and accessibility features.



**Minutes of the meeting of the  
Development Services Committee**

|                           |   |         |
|---------------------------|---|---------|
| Date                      | Monday March 20, 2023   | 2023-06 |
| Location                  | Council Chambers, City Hall   |         |
|                           | Councillor Mellisa Murray - Chair<br>Mayor Laura Cabott   |         |
| Committee Members Present | Councillor Dan Boyd<br>Councillor Kirk Cameron<br>Councillor Jocelyn Curteanu<br>Deputy Mayor Michelle Friesen<br>Councillor Ted Laking   |         |
| Staff Present             | Jeff O'Farrell, City Manager<br>Krista Mroz, Director of Community Services<br>Valerie Braga, Director of Corporate Services<br>Lindsay Schneider, Director of People and Culture<br>Mike Gau, Director of Development Services<br>Tracy Allen, Director of Operations and Infrastructure<br>Wendy Donnithorne, Manager of Legislative Services<br>Rebecca Webber, Assistant City Clerk |         |

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Your Worship, the Development Services Committee respectfully submits the following report.

**1. New Business – Property Title Policy**

A Committee member raised a question about the relatively new Yukon Government Policy for transferring land title in the City of Whitehorse. The Committee member noted concerns raised by the land development and housing industry, and the public about the change in this policy and requested clarity with respect to City involvement in the changes and implementation.



## Minutes of the meeting of the City Planning Committee

|                           |   |         |
|---------------------------|---|---------|
| Date                      | Monday March 20, 2023   | 2023-06 |
| Location                  | Council Chambers, City Hall   |         |
| Committee Members Present | Councillor Ted Laking - Chair<br>Mayor Laura Cabott<br>Councillor Dan Boyd<br>Councillor Kirk Cameron<br>Councillor Jocelyn Curteanu<br>Deputy Mayor Michelle Friesen<br>Councillor Mellisa Murray  |         |
| Staff Present             | Jeff O'Farrell, City Manager<br>Krista Mroz, Director of Community Services<br>Valerie Braga, Director of Corporate Services<br>Lindsay Schneider, Director of People and Culture<br>Mike Gau, Director of Development Services<br>Tracy Allen, Director of Operations and Infrastructure<br>Wendy Donnithorne, Manager of Legislative Services<br>Rebecca Webber, Assistant City Clerk |         |

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Your Worship, the City Planning Committee respectfully submits the following report:

**1. Public Hearing Report – Zoning Amendment 10 Finch Crescent**

The Committee was presented with a Public Hearing Report on a bylaw to amend the Zoning at 10 Finch Crescent. A Public Hearing was held on February 27, 2023. One written submission was received in support of the zoning amendment and one individual spoke in support at the Public Hearing. The owner of 10 Finch Crescent has applied to rezone their property from RR – Restricted Residential Detached to RRx – Restricted Residential Detached (modified) to allow a one storey ground level living suite as a secondary use and increase the maximum site coverage from 35% to 40%. The increase in the maximum site coverage is to accommodate the single storey living suite on the ground level so that it is accessible to facilitate aging in place.

**The Recommendation of the City Planning Committee is**

THAT Council direct that Bylaw 2023-01, a bylaw to amend the zoning of 10 Finch Crescent, to allow a one-storey ground level living suite as a secondary use, and to increase the maximum site coverage to 40%, be brought forward for Second and Third Reading under the bylaw process.

**2. Budget Amendment COVID Wastewater Testing**

The Committee was presented with a request to amend the 2023 Operating Budget to accommodate a funding contribution in the amount of \$150,000 for a Wastewater Surveillance COVID-19 Project. The City entered into an agreement with the Council of Yukon First Nations to receive funding for the coordination, sampling and shipment of raw wastewater samples for COVID-19 virus particles analysis as part of a Health Canada project.

**The Recommendation of the Corporate Services Committee is**

THAT Council amend the 2023 Operating Budget to receive the \$150,000 contribution from the Council of Yukon First Nations, and coordinate the sample collection.

**3. New Business – MSB Building Update**

A Committee member requested an update regarding the future of the Municipal Services Building. Administration confirmed that the building is a surplus to the needs of the City of Whitehorse and that Administration will be bringing forward a request to dispose of the property.



**Minutes of the meeting of the  
Corporate Services Committee**

|                           |  |         |
|---------------------------|--|---------|
| Date                      | Monday March 20, 2023  | 2023-06 |
| Location                  | Council Chambers, City Hall  |         |
|                           | Councillor Kirk Cameron - Chair<br>Mayor Laura Cabott  |         |
| Committee Members Present | Councillor Dan Boyd<br>Councillor Jocelyn Curteanu<br>Deputy Mayor Michelle Friesen<br>Councillor Ted Laking<br>Councillor Mellisa Murray  |         |
| Staff Present             | Jeff O'Farrell, City Manager<br>Krista Mroz, Director of Community Services<br>Valerie Braga, Director of Corporate Services<br>Lindsay Schneider, Director of People and Culture<br>Mike Gau, Director of Development Services<br>Tracy Allen, Director of Operations and Infrastructure<br>Wendy Donnithorne, Manager of Legislative Services<br>Rebecca Webber, Assistant City Clerk<br>Noah Brown, Executive Assistant |         |

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Your Worship, the Corporate Services Committee respectfully submits the following report:

**1. Re-Budgeting Capital Expenditures**

As in previous budget cycles, some Capital Projects budgeted for the 2022 budget fiscal year were not fully completed. Administration has reviewed outstanding Capital Projects and identified those that require re-budgeting. For these projects to be completed, expenditures authorized in 2022 must be re-budgeted into 2023 by amending the Capital Expenditure Program Bylaw.

Administration responded to questions about specific projects regarding timelines, budgets and details regarding the listed projects.

**The Recommendation of the Corporate Services Committee is**

THAT Council direct that Bylaw 2023-13, a bylaw to amend the 2023 to 2026 Capital Expenditure Program by re-budgeting 2022 Capital Expenditures in the amount of \$40,826,094, be brought forward for consideration under the bylaw process.



**Minutes of the meeting of the  
Public Health and Safety Committee**

|                           |  |         |
|---------------------------|--|---------|
| Date                      | Monday March 20, 2023                                  | 2023-06 |
| Location                  | Council Chambers, City Hall                            |         |
|                           | Councillor Jocelyn Curteanu - Chair                    |         |
|                           | Mayor Laura Cabott                                     |         |
| Committee Members Present | Councillor Dan Boyd                                    |         |
|                           | Councillor Kirk Cameron                                |         |
|                           | Deputy Mayor Michelle Friesen                          |         |
|                           | Councillor Ted Laking                                  |         |
|                           | Councillor Mellisa Murray                              |         |
|                           | Jeff O'Farrell, City Manager                           |         |
|                           | Krista Mroz, Director of Community Services            |         |
| Staff Present             | Valerie Braga, Director of Corporate Services          |         |
|                           | Lindsay Schneider, Director of People and Culture      |         |
|                           | Mike Gau, Director of Development Services             |         |
|                           | Tracy Allen, Director of Operations and Infrastructure |         |
|                           | Wendy Donnithorne, Manager of Legislative Services     |         |
|                           | Rebecca Webber, Assistant City Clerk                   |         |

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Your Worship, there is no report from the Public Health and Safety Committee.

**2. Proclamation- International Day for Elimination of Racial Discrimination**

Mayor Cabott proclaimed March 21, 2023 to be International Day for Elimination of Racial Discrimination.

**3. Delegate – Liz Reichenbach**

Delegate Liz Reichenbach presented her concerns with the "Whitehorse North" motorized trail designation. The delegate expressed concern with safety and proposed suggestions for improvements to the trail.



**Minutes of the meeting of the  
Community Services Committee**

|                           |   |         |
|---------------------------|---|---------|
| Date                      | Monday March 20, 2023   | 2023-06 |
| Location                  | Council Chambers, City Hall   |         |
| Committee Members Present | Deputy Mayor Michelle Friesen – Chair<br>Mayor Laura Cabott<br>Councillor Dan Boyd<br>Councillor Kirk Cameron<br>Councillor Jocelyn Curteanu<br>Councillor Ted Laking<br>Councillor Mellisa Murray  |         |
| Staff Present             | Jeff O'Farrell, City Manager<br>Krista Mroz, Director of Community Services<br>Valerie Braga, Director of Corporate Services<br>Lindsay Schneider, Director of People and Culture<br>Mike Gau, Director of Development Services<br>Tracy Allen, Director of Operations and Infrastructure<br>Wendy Donnithorne, Manager of Legislative Services<br>Rebecca Webber, Assistant City Clerk |         |

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Your Worship, the Community Services Committee respectfully submits the following report:

**1. Chortkiv Ukraine Sister City Proposal**

In December, 2022, the Mayor of Chortkiv contacted the City with the aim of establishing new international relations. The City of Chortkiv, Ukraine, population of approximately 36,000 people and located in western Ukraine, requested to establish a "twin city" relationship with the City of Whitehorse.

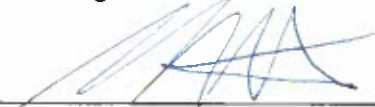
Administration responded to questions raised by Committee members regarding the process for establishing a Sister City Relationship, details around the levels of engagement and questions about potential budget implications.

**The Recommendation of the Public Health and Safety Committee is**

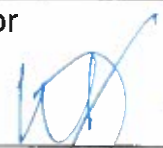
THAT Council approve the initiation of establishing a Sister City Relationship between the City of Whitehorse and the City of Chortkiv, Ukraine under Council's Sister City Relationships Policy.



There being no further business the meeting adjourned at 7:56 P.M.



Laura Cabott, Mayor



Wendy Donnithorne, City Clerk



