

MINUTES of **REGULAR** Meeting #2023-08 of the Council of the City of Whitehorse called for 5:30 p.m. on Monday, April 24, 2023, in Council Chambers, City Hall.

PRESENT: Mayor Laura Cabott
Councillors *Dan Boyd
Kirk Cameron
Jocelyn Curteanu
Michelle Friesen
Ted Laking
*Mellisa Murray

ALSO PRESENT: City Manager Jeff O'Farrell
Director of Community Services Krista Mroz
Director of Development Services Mike Gau
Director of People and Culture Lindsay Schneider
Director of Operations and Infrastructure Tracy Allen
Manager of Legislative Services Wendy Donnithorne

Mayor Cabott called the meeting to order at 5:30 p.m.

CALL TO ORDER

2023-08-01

AGENDA

It was duly moved and seconded

THAT the Agenda be amended to include delegate Peter Long; and, THAT with all members present and in unanimous agreement, it be amended to add a Motion for discussion and decision to New and Unfinished Business from Councillor Murray, proposing that the City request Yukon Government provide free transit.

Carried Unanimously

PROCLAMATIONS

Mayor Cabott proclaimed the month of May 2023 to be Jewish Heritage Month.

Mayor Cabott proclaimed the month of May 2023 to be Asian Heritage Month.

2023-08-02

MINUTES

It was duly moved and seconded

THAT the Minutes of the Regular Council meeting dated, April 11, 2023 be adopted as presented.

Carried Unanimously

DELEGATE SUBMISSIONS

Peter Long presented on the importance of the escarpment perimeter trail, and offered potential solutions and improvements for the trail.

Delegate – Peter Long –
Escarpment Perimeter Trail

COMMITTEE REPORTS

Community Services Committee

Mayor Cabott proclaimed April 22, 2023 to be Earth Day, a time to celebrate and inspire environmental awareness, and to encourage the conservation, protection, and appreciation of our natural resources.

Proclamation – 2023 Earth
Day

Public Health and Safety Committee

Delegate Florian Boulais presented information to Council about systems theory, and how it relates to potential emergency situations in the Yukon.

Delegate – Florian Boulais

Corporate Services Committee

2023-08-03

It was duly moved and seconded
THAT the 2023 to 2026 Capital Expenditure Program be amended by increasing the 2023 budget for Project 650c00819 – Transfer Station Upgrades, in the amount of \$2,200,000, funded by the Investing in Canada Infrastructure Program.

Budget Amendment – Transfer
Station Upgrades

Carried Unanimously

The Committee was presented with a bi-monthly update for information on forthcoming procurement projects with an anticipated value greater than \$100,000. In response to questions, additional information was provided about the water meter program, and the proposed heating system upgrade for the Whitehorse Operations Building.

Upcoming Procurements (May
and June) – For Information
Only

2023-08-04

It was duly moved and seconded
THAT Council revoke the appointment of Tiffany Eckert-Maret from the Housing and Land Development Advisory Committee, and appoint Natalie Leclerc for the remainder of the two-year term.

Housing and Land
Development Advisory
Committee - Appointments

Carried Unanimously

2023-08-05

It was duly moved and seconded
THAT travel expenses be authorized for Council members to attend the Annual General Meeting and Conference of the Association of Yukon Communities being held in Watson Lake, Yukon from May 11 to 14, 2023, and that any expenses over the individual travel allocations for Council members be allocated from the overall Council travel budget.

Association of Yukon
Communities AGM Council
Travel

Carried Unanimously

City Planning Committee

2023-08-06

It was duly moved and seconded
THAT Council direct that Bylaw 2023-11, a bylaw to amend the zoning of a portion of Lot 55 and the entirety of Lot 335, from FP – Future Planning to IS – Service Industrial and PG – Greenbelt, be brought forward for Second and Third Reading under the bylaw process.

Zoning Amendment – Lot 55,
Mt. Sima Industrial Subdivision

Carried Unanimously

A Committee member requested an update on the anticipated multi-party park planning process for the new McIntyre Creek Park. Administration confirmed that the park planning is in the initial stages of discussion between the City and other responsible governments.

McIntyre Creek Park – For
Information Only

Development Services Committee

2023-08-07

It was duly moved and seconded
THAT Council direct that Bylaw 2023-15, a bylaw to temporarily close a portion of Main Street and adjacent lane right-of-ways, between Front Street and Second Avenue, be brought forward for consideration under the bylaw process.

Road Closure Bylaw – 2023
Main Street Town Square

Carried Unanimously

2023-08-08

It was duly moved and seconded
THAT Section 3.7 of the Lease, Encroachment and Property Use Policy be amended to read as follows:

Lease, Encroachment and
Property Use Policy
Amendments

“3.7 New construction shall not result in encroachments onto a City street and/or lane, unless:

- (1) construction is for the sole purpose of improving energy efficiency in existing buildings through an energy retrofit

that extends no more than 203 mm (8 inches) from the existing building face;

- (2) the City is satisfied that the proposed encroachment does not interfere with the design and use of existing City infrastructure, including sidewalks and lanes; and
- (3) the energy retrofit wall assembly must be approved under Building and Plumbing Bylaw 99-50.”

Lease, Encroachment and
Property Use Policy
Amendments
(continued)

Carried Unanimously

2023-08-09

It was duly moved and seconded

THAT Council direct that Bylaw 2023-14, a Bylaw to enter into an Encroachment Agreement with the owner of Lot 13, Block 27, Whitehorse, Yukon, Plan 57892 LTO, be brought forward for consideration under the bylaw process; and

Encroachment Agreement –
308 Steele Street

THAT the Encroachment Agreement reflect current liability insurance requirements of \$5,000,000 under the Lease, Encroachment and Property Use Policy.

Carried Unanimously

A Committee member requested an update about the current policies and rules for controlled burning permits, particularly for burning construction materials.

Controlled Burning Permits –
For Information Only

City Operations Committee

Administration provided an update on the escarpment, recent technical briefing, and ongoing monitoring in the area. Work continues to be underway with further updates provided on an ongoing basis.

Escarpment Updates – For
Information Only

NEW AND UNFINISHED BUSINESS

Mayor Cabott provided a Notice of Motion for the next Regular Council meeting that streets in the next major subdivision of Whitehorse be named after women who have had a positive impact and influence on Whitehorse and the Yukon.

Notice of Motion – City Street
Names – Mayor Cabott

2023-08-10

It was duly moved and seconded

THAT Administration be directed to send a formal letter to the Government of Yukon, requesting funds be provided to suspend all bus fares until July 1, 2023.

Motion – Free Transit Request
Councillor Murray

Carried Unanimously

BYLAWS

2023-08-11

It was duly moved and seconded
THAT Bylaw 2023-15, a Bylaw to temporarily close a portion of Main Street and adjacent laneway right-of-ways between Front Street and Second Avenue, be given First Reading.

Carried Unanimously

BYLAW 2023-15
Road Closure Bylaw – 2023
Main Street Town Square
FIRST READING

2023-08-12

It was duly moved and seconded
THAT Bylaw 2023-14, a Bylaw to enter into an Encroachment Agreement with the owner of Lot 13, Block 27, Whitehorse, Yukon, Plan 57892 LTO, be given First Reading.

Carried Unanimously

BYLAW 2023-14
Encroachment Agreement –
308 Steele Street
FIRST READING

2023-08-13

It was duly moved and seconded
THAT Bylaw 2023-14 be given Second Reading.

Carried Unanimously

BYLAW 2023-14
Encroachment Agreement –
308 Steele Street
SECOND READING

2023-08-14

It was duly moved and seconded
THAT Bylaw 2023-17, a Bylaw to amend 2023 to 2026 Capital Expenditure Program by increasing the 2023 budget for Project number 650c00819 – Transfer Station Upgrades, in the amount of \$2,200,000, be given First Reading.

Carried Unanimously

BYLAW 2023-17
Budget Amendment – Transfer
Station Upgrades
FIRST READING

2023-08-15

It was duly moved and seconded
THAT Bylaw 2023-17 be given Second Reading.

Carried Unanimously

BYLAW 2023-17
Budget Amendment – Transfer
Station Upgrades
SECOND READING

2023-08-16

It was duly moved and seconded
THAT Bylaw 2023-11, a Bylaw to amend the zoning of Lots 55 and 335, Mount Sima Industrial Subdivision, be given Second Reading.

Carried Unanimously

BYLAW 2023-11
Zoning Amendment -- Mount
Sima Industrial Subdivision
SECOND READING

2023-08-17

It was duly moved and seconded
THAT Bylaw 2023-11 be given Third Reading.

Carried Unanimously

BYLAW 2023-11
Zoning Amendment – Mount
Sima Industrial Subdivision
THIRD READING

2023-08-18

It was duly moved and seconded
THAT Bylaw 2023-16, a Bylaw to authorize the disposition of an
approximately 2.96 ha portion of land, be given Second Reading.
Carried Unanimously

BYLAW 2023-16
Land Disposition –
Puckett's Gulch
SECOND READING

2023-08-19

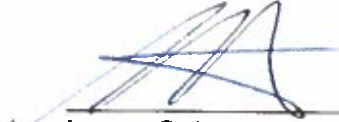
It was duly moved and seconded
THAT Bylaw 2023-16 be given Third Reading.
Carried Unanimously

BYLAW 2023-16
Land Disposition –
Puckett's Gulch
THIRD READING

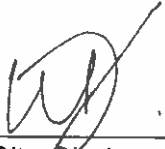
ADJOURNMENT

There being no further business, the meeting adjourned at 6:52 p.m.





Laura Cabott, Mayor



Wendy Donnithorne, City Clerk

ADOPTED by Resolution at Meeting #2023-09