

CITY OF WHITEHORSE
REGULAR Council Meeting #2023-11

DATE: Monday June 12, 2023
TIME: 5:30 p.m.

Mayor Laura Cabott
Deputy Mayor Ted Laking
Reserve Deputy Mayor Michelle Friesen

AGENDA

CALL TO ORDER 5:30 p.m.

AGENDA Adoption

PROCLAMATIONS

MINUTES Regular Council meeting dated May 23, 2023

DELEGATIONS

PUBLIC HEARING

STANDING COMMITTEE REPORTS

City Operations Committee – *Councillors Boyd and Curteanu*

Community Services Committee – *Councillors Friesen and Cameron*

1. Modernized Transit Route Implementation Update – For Information Only

Public Health and Safety Committee – *Councillors Curteanu and Murray*

Corporate Services Committee – *Councillors Cameron and Laking*

1. Fees and Charges Bylaw Amendments 2nd Quarter

2. Community Service and Municipal Charges Grant Bylaw

City Planning Committee – *Councillors Laking and Friesen*

Development Services Committee – *Councillors Murray and Boyd*

1. HLDAC Recommendation – YG Agreement for Sale and Title Transfer Requirements

2. FCM Hosting Proposal

NEW AND UNFINISHED BUSINESS

BYLAWS

2023-18 Fees and Charges Bylaw Amendment 2nd Quarter 1st and 2nd Reading

2023-19 Community Service and Municipal Charges Grant Bylaw 1st and 2nd Reading

ADJOURNMENT

MINUTES of **REGULAR** Meeting #2023-10 of the Council of the City of Whitehorse called for 5:30 p.m. on Tuesday, May 23, 2023, in Council Chambers, City Hall.

PRESENT: Mayor *Laura Cabott
Councillors Deputy Mayor Ted Laking
*Dan Boyd
Kirk Cameron
Michelle Friesen
Mellisa Murray

ABSENT: Jocelyn Curteanu

ALSO PRESENT: City Manager Jeff O'Farrell
A/Director of Community Services Mélodie Simard
Director of Corporate Services Valerie Braga
Director of Development Services Mike Gau
Manager of Legislative Services Wendy Donnithorne

*Indicates electronic participation

Deputy Mayor Laking called the meeting to order at 5:30 p.m.

CALL TO ORDER

2023-10-01

It was duly moved and seconded
THAT the Agenda be amended to add Delegate Keith Lay; and
THAT the Agenda be adopted as amended.

Carried Unanimously

AGENDA

2023-10-02

It was duly moved and seconded
THAT the Minutes of the Regular Council meeting dated May 8, 2023
be adopted as presented.

Carried Unanimously

MINUTES

DELEGATE SUBMISSIONS

Keith Lay presented on the proposal to rename McIntyre Subdivision and streets, raising concerns about advancing this initiative ahead of completing others such as the 2020 Trails Plan and 2017 Chadburn Lake Management Plan.

Delegate - Keith Lay

COMMITTEE REPORTS

City Operations Committee

Administration provided an update on the status of Robert Service Way.

New Business – Robert Service Way – *For Information Only*

Administration provided an update on the timing for City road line painting and the planed line painting on Two Mile Hill specifically.

New Business – Road Line Repainting – *For Information Only*

Community Services Committee

There was no report from the Community Services Committee.

No Report

Public Health and Safety Committee

A Committee member requested an update on the City’s readiness for the wildfire season. Administration noted the City continues to work with Yukon Government and emergency measures agencies and implementation of its own Strategy. Additional information was requested about the debris in the Copper Haul Road area from the Yukon Government fire smart project, given the potential fire risk.

New Business – Wildland Fire Readiness – *For Information Only*

Corporate Services Committee

Councillors highlighted the 48th Association of Yukon Communities Annual General Meeting, noting that all Resolutions brought forward by the City were passed, and that Real Stoker, a City of Whitehorse utility systems staff member in Water and Waste Services, was awarded the Linda Rapp Municipal Employee Award for his exceptional work and leadership.

New Business – AYC Annual General Meeting Update – *For Information Only*

City Planning Committee

2023-10-03

It was duly moved and seconded
THAT Council approve the application for Conditional Use to allow
an eating and drinking establishment use at 101 Mount Sima Road.
Carried Unanimously

Public Input Report –
Conditional Use Application
– 101 Mount Sima Road

Development Services Committee

2023-10-04

It was duly moved and seconded
THAT Council direct the 2023-2025 Annual Operating Budget for
Economic Development be amended by adding the Main Street
Town Square project in the amount of \$105,069, funded from the
General Reserve; and
THAT Council bring forward Bylaw 2023-15, a bylaw to close a
portion of Main Street from Front Street to 2nd Avenue and portions
of adjacent lanes under the bylaw process.
Carried Unanimously

Main Street Town Square
Pilot Project

Councillor Friesen gave a Notice of Motion intended to be brought
forward at the next Regular Council meeting scheduled May 23, 2023,
that Administration be directed to work with the Kwanlin Dūn First
Nation in renaming the McIntyre subdivision and streets within.

Notice of Motion – McIntyre
Subdivision Street Names –
For Information Only

NEW AND UNFINISHED BUSINESS

2023-10-05

After detailed discussion, it was duly moved and seconded
THAT Administration be directed to propose that streets in the next
major subdivision of Whitehorse be named after women who have
historically had a positive impact on and continue to influence
Whitehorse and the Yukon.

Carried Unanimously

Motion – Naming New City
Streets – *Mayor Cabott*

This item was removed from the Agenda per Section 108 of Council
Procedures Bylaw 2021-12.

Motion – Naming New
Subdivision Streets –
Councillor Murray

2023-10-06

It was duly moved and seconded
THAT the City of Whitehorse work with Kwanlin Dün First Nation to rename the McIntyre subdivision, and streets within; and

THAT this initiative will be led by Kwanlin Dün First Nation and the City of Whitehorse will support with financial and administrative needs as necessary, such as providing policy and bylaw information pertaining to street naming and securing and installing new signage; and

THAT this initiative be proposed as an agenda item for discussion at the next intergovernmental meeting with Kwanlin Dün First Nation.
Carried Unanimously

Motion – Renaming
McIntyre Subdivision and
Streets – *Councillor Friesen*

BYLAWS

2023-10-07

It was duly moved and seconded
THAT Bylaw 2023-15, a Bylaw to temporarily close a portion of Main Street and adjacent laneway right-of-ways between Front Street and Second Avenue, be given Second Reading.
Carried Unanimously

BYLAW 2023-15
Road Closure Bylaw - 2023
Main Street Town Square
SECOND READING

2023-10-08

It was duly moved and seconded
THAT Bylaw 2023-15 be given Third Reading.
Carried Unanimously

BYLAW 2023-15
Road Closure Bylaw - 2023
Main Street Town Square
THIRD READING

There being no further business, the meeting adjourned at 7:19 p.m.

ADJOURNMENT

Laura Cabott, Mayor

Wendy Donnithorne, City Clerk

ADOPTED by Resolution at Meeting #2023-11



Minutes of the meeting of the City Operations Committee

Date	June 5, 2023	2023-11
Location	Council Chambers, City Hall	
	Councillor Dan Boyd - Chair	
	Mayor Laura Cabott	
Committee Members Present	Councillor Kirk Cameron	
	Councillor Michelle Friesen	
	Deputy Mayor Ted Laking	
	Councillor Mellisa Murray	
Absent	Councillor Jocelyn Curteanu	
	Jeff O'Farrell, City Manager	
	Krista Mroz, Director of Community Services	
Staff Present	Valerie Braga, Director of Corporate Services	
	Lindsay Schneider, Director of People and Culture	
	Mike Gau, Director of Development Services	
	Taylor Eshpeter, A/Director of Operations and Infrastructure	
	Wendy Donnithorne, Manager of Legislative Services	

* Indicates electronic participation

Your Worship, there is no report from the City Operations Committee.



Minutes of the meeting of the Community Services Committee

Date	June 5, 2023	2023-11
Location	Council Chambers, City Hall	
	Councillor Michelle Friesen - Chair	
	Mayor Laura Cabott	
Committee Members Present	Councillor Dan Boyd	
	Councillor Kirk Cameron	
	Deputy Mayor Ted Laking	
	Councillor Mellisa Murray	
Absent	Councillor Jocelyn Curteanu	
	Jeff O'Farrell, City Manager	
	Krista Mroz, Director of Community Services	
Staff Present	Valerie Braga, Director of Corporate Services	
	Lindsay Schneider, Director of People and Culture	
	Mike Gau, Director of Development Services	
	Taylor Eshpeter, A/Director of Operations and Infrastructure	
	Wendy Donnithorne, Manager of Legislative Services	

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Your Worship, the Community Services Committee respectfully submits the following report:

1. Modernized Transit Route Implementation Update – For Information Only

The Committee was provided with an update on the Modernized Transit Route implementation. The update included additional information on timelines for development of new transit stop infrastructure such as shelters and benches, the upcoming study on free transit fares, costs for 2023 and the budget for 2024.

2. New Business – First Nation Graduates

Councillor Friesen congratulated the 129 First Nation graduates.

3. Proclamation – National Indigenous History Month

Mayor Cabott proclaimed June 2023 to be National Indigenous History Month.

4. Proclamation – Filipino Heritage Month

Mayor Cabott proclaimed June 2023 to be Filipino Heritage Month in the City of Whitehorse.

5. Proclamation – National Pride Month

Mayor Cabott proclaimed June 2023 to be National Pride Month in the City of Whitehorse.

6. Proclamation – World Environment Day (June 5)

June 5, 2023 was proclaimed as World Environment Day in the City of Whitehorse.

7. Proclamation – Motorcycle Ride for Dad Day (June 10)

Mayor Cabott proclaimed June 10, 2023 to be Motorcycle Ride for Dad Day in the City of Whitehorse.



**Minutes of the meeting of the
Public Health and Safety Committee**

Date	June 5, 2023	2023-11
Location	Council Chambers, City Hall	
	Councillor Mellisa Murray - Chair Mayor Laura Cabott	
Committee Members Present	Councillor Dan Boyd Councillor Kirk Cameron Councillor Michelle Friesen Deputy Mayor Ted Laking	
Absent	Councillor Jocelyn Curteanu	
	Jeff O'Farrell, City Manager Krista Mroz, Director of Community Services	
Staff Present	Valerie Braga, Director of Corporate Services Lindsay Schneider, Director of People and Culture Mike Gau, Director of Development Services Taylor Eshpeter, A/Director of Operations and Infrastructure Wendy Donnithorne, Manager of Legislative Services	

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Your Worship, the Public Health and Safety Committee respectfully submits the following report:

1. New Business – Robert Service Way Update

A Committee member requested information on the Robert Service Way closure and status of the escarpment. Administration noted the most recent closure was due to accelerated movement in an area of concern and that due to rainy conditions, more assessment was needed before reopening the road.

2. New Business – Fire Season Update

With unprecedented wildfires in other areas of the country, an update was requested on City preparation for the wildfire season. Administration noted the City continues to focus on preparation for potential fire in the City as an urban area and is working with the Yukon Government's Wildland Fire Management, who is the lead response agency. The City is also working on risk-reduction priorities such as developing a fire smart coordination program which is now funded and underway.



Minutes of the meeting of the Corporate Services Committee

Date	June 5, 2023	2023-11
Location	Council Chambers, City Hall	
	Councillor Kirk Cameron - Chair	
	Mayor Laura Cabott	
Committee Members Present	Councillor Dan Boyd	
	Councillor Michelle Friesen	
	Deputy Mayor Ted Laking	
	Councillor Mellisa Murray	
Absent	Councillor Jocelyn Curteanu	
	Jeff O'Farrell, City Manager	
	Krista Mroz, Director of Community Services	
Staff Present	Valerie Braga, Director of Corporate Services	
	Lindsay Schneider, Director of People and Culture	
	Mike Gau, Director of Development Services	
	Taylor Eshpeter, A/Director of Operations and Infrastructure	
	Wendy Donnithorne, Manager of Legislative Services	

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Your Worship, the Corporate Services Committee respectfully submits the following report:

1. Fees and Charges Bylaw Amendments 2nd Quarter

The Committee was presented with recommended changes to the Fees and Charges Bylaw for the 2nd Quarter of 2023.

Following discussion, the Committee supported excluding the changes to the burning permit fees at this time, and to consider those fees as part of the upcoming program review. Additional information was also requested on false fire alarms.

The Recommendation of the Corporate Services Committee is

THAT Bylaw 2023-18, a bylaw to amend the Fees and Charges Bylaw in accordance with the second quarter review be brought forward for consideration under the bylaw process, excluding changes to burning permit fees; and

THAT the 2023 to 2025 Operating Budget be increased upon adoption of Bylaw 2023-18 in the amounts of \$15,971 for 2023, \$15,971 for 2024, and \$15,971 for 2025, offset by transfers to the General Reserve for the additional revenue.

2. Municipal Charges and Community Services Grant

The Committee was presented with the request for authorization of 2023 Municipal Charges and Community Services Grants, through proposed Bylaw 2023-19.

It was clarified that historically the budget has been sufficient to fully cover the grants, but this year there were additional applicants. The grants budget will continue to be reviewed annually as part of the budget process.

The Recommendation of the Corporate Services Committee is

THAT Council direct that Bylaw 2023-19, a bylaw to authorize Municipal Charges and Community Services Grants in the amount of \$180,000 for the year 2023, be brought forward for consideration under the bylaw process.

3. New Business – Federation of Canadian Municipalities Annual General Meeting

Committee members that attended the Federation of Canadian Municipalities AGM highlighted the opportunities to network with other municipal members, and to raise City of Whitehorse issues also happening nationwide, such as mental health, the opioid crisis, northern challenges for infrastructure and housing concerns.



Minutes of the meeting of the City Planning Committee

Date	June 5, 2023	2023-11
Location	Council Chambers, City Hall	
	Deputy Mayor Ted Laking - Chair	
	Mayor Laura Cabott	
Committee Members Present	Councillor Dan Boyd	
	Councillor Kirk Cameron	
	Councillor Michelle Friesen	
	Councillor Mellisa Murray	
Absent	Councillor Jocelyn Curteanu	
	Jeff O'Farrell, City Manager	
	Krista Mroz, Director of Community Services	
Staff Present	Valerie Braga, Director of Corporate Services	
	Lindsay Schneider, Director of People and Culture	
	Mike Gau, Director of Development Services	
	Taylor Eshpeter, A/Director of Operations and Infrastructure	
	Wendy Donnithorne, Manager of Legislative Services	

* Indicates electronic participation

Your Worship, there is no report from the City Planning Committee.



Minutes of the meeting of the Development Services Committee

Date	June 5, 2023	2023-11
Location	Council Chambers, City Hall	
	Councillor Mellisa Murray - Chair	
	Mayor Laura Cabott	
Committee Members Present	Councillor Dan Boyd	
	Councillor Kirk Cameron	
	Councillor Michelle Friesen	
	Deputy Mayor Ted Laking	
Absent	Councillor Jocelyn Curteanu	
	Jeff O'Farrell, City Manager	
	Krista Mroz, Director of Community Services	
Staff Present	Valerie Braga, Director of Corporate Services	
	Lindsay Schneider, Director of People and Culture	
	Mike Gau, Director of Development Services	
	Taylor Eshpeter, A/Director of Operations and Infrastructure	
	Wendy Donnithorne, Manager of Legislative Services	

* Indicates electronic participation

Your Worship, the Development Services Committee respectfully submits the following report:

1. **Housing and Land Development Advisory Committee – Recommendation on Yukon Government Agreement For Sale Requirements**

Bryony McIntyre, Chair of the Housing and Land Development Advisory Committee (the HLDAC) presented the Committee's first formal recommendation on an issue with the Yukon Government's Agreement for Sale requirements and process, as requested by Council.

In developing its recommendation, HLDAC researched on Yukon Government's policy, the overall building approvals process, and options which could address industry concerns. The recommendation of the HLDAC is:

That the City request the Minister of Energy Mines and Resources of Yukon Government amend the requirement for issuance of title to an earlier stage in the building process; and that the issuance of tile instead commence with approval of the electrical rough-in by YG, and the approval the third inspection by the City under the Section 44(3) of the Building and Plumbing Bylaw.

Development Services Committee members and Administration acknowledged the requirements and process for the Agreement for Sale are within Yukon Government authority, and that the changes recommended not impact the responsibility or processes of the City to ensure building safety requirements are met.

Following discussion, Development Services Committee members recommended that the City also indicate support in principle for HLDAC's Recommendation when referring it to the Yukon Government, recognizing the continued need to respect Government of Yukon's policy jurisdiction over the issue.

The Recommendation of the Development Services Committee is

THAT the City make the Yukon Government aware of the Housing and Land Development Advisory Committee Recommendation and of Council's support for the Recommendation in principle, to address concerns raised by industry by changing the conditions of Agreements for Sale and the commencement of title transfer to an earlier stage in the building process.

2. FCM Hosting Proposal

Administration presented analysis on the City of Whitehorse submitting a proposal to host a future Federation of Canadian Municipalities Board Meeting as requested by Council including required resources and City capacity to provide hosting support.

The Recommendation of the Development Services Committee is

THAT Council authorize Administration to submit a Proposal to host the Federation of Canadian Municipalities September 2025 or 2026 Board of Directors meeting.

There being no further business, the meeting adjourned at 7:24 P.M.

Laura Cabott, Mayor

Wendy Donnithorne, City Clerk

CITY OF WHITEHORSE
BYLAW 2023-18

A Bylaw to amend Fees and Charges Bylaw 2014-36

WHEREAS section 220 of the *Municipal Act* provides that Council may by bylaw amend or vary bylaws; and

WHEREAS all City of Whitehorse municipal fees and charges are consolidated into one bylaw; and

WHEREAS it is deemed desirable that the Fees and Charges Bylaw be amended to reflect changes required as a result of a quarterly review;

NOW THEREFORE the Council of the Municipality of the City of Whitehorse, in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. The Fee Schedule attached to and forming part of Fees and Charges Bylaw 2014-36 is hereby amended by repealing existing Schedules 4, 5, 6 and 10 and substituting therefore new Schedules 4, 5, 6 and 10, attached hereto as Appendix "A" and forming part of this bylaw.
2. This Bylaw shall come into full force and effect on and from final passage thereof.

FIRST and SECOND READING: June 12, 2023

THIRD READING and ADOPTION:

Laura Cabott, Mayor

Wendy Donnithorne, City Clerk

CITY OF WHITEHORSE BYLAW 2023-18

Explanatory Notes:

The attached bylaw amends the Fees and Charges Bylaw to reflect changes required per a quarterly operational review. The changes include new fees, fee increases, deletion of redundant fees, and amendments to fee descriptions to provide clarity. The changes are highlighted and are detailed as follows:

Schedule 4

- Reinstatement charge for Pneumatic Tapping Tool. The charge was removed in error but this equipment is in use and actively charged out.

Schedule 5

- Add a new fee for Kiosk Space rental for For-Profit organizations, effective September 1, 2023. Currently, the non-profit rate is used for all organizations so the intent of this fee is to distinguish between those.
- Add a new fee for Static Display Rental for For-Profit organizations, effective September 1, 2023. Currently, the non-profit rate is used for all organizations so the intent of this fee is to distinguish between those.

Schedule 6

- Increase the fee for the Fireworks permit relating to non-City organized events. This is to account for increased administration costs for processing such permits.
- Increase the Load Occupancy fee. Occupancy loads can be requested by any business, and are time-consuming to calculate. Depending on several factors like the size of the space, number of exits, and dimensions of furniture, each query can take a couple of hours /days to gather all the required information. The increase is to recover the administrative costs associated with such requests.
- Increase the fee for second and third responses to a false alarm within 12 months. The increase is to improve customer compliance and enhance cost recovery while covering administrative costs.
- Increase the fee for field search/ letter to reflect the increased cost of time, resources and internal costs to search and produce the files. File searches are often requested from outside organizations and are generally produced from archived files which are time consuming to research.
- Increase inspection fees to improve cost recovery due to increases in wages, time and travel costs when executing inspections and compiling reports. The change is to better reflect the resources required, type of inspection, and time to complete an inspection.

Schedule 10

- Remove the fee for Utility Service Tie-ins as this service is no longer provided.
- Increase the fee for hydrant meter and backflow assembly setup. Rates have been increased to reflect the actual time, labour and material costs to do the work.
- Amend the description for Sewer and Water fees relating to shut off and turn on as well as turn on for reinstatement to increase the minimum from 2-hour to 4-hour callout. The fees will also be changing to better reflect and recover costs.
- Remove the key deposit fee for bulk water as keys are no longer used at the coin-operated dispenser.

Fees & Charges Manual

Bylaw 2014-36 - Appendix "A"

Consolidated to Bylaw 2023-18

Schedules included herein are an excerpt from the actual Bylaw including
only schedules with rate changes

**City of Whitehorse
Fees and Charges Manual**

**Bylaw 2014-36 Appendix A
Schedule 4 (Equipment)**

DEPARTMENT	FEE TYPE	DESCRIPTION	ADDITIONAL DETAILS	UNIT	BYLAW 2023-05	EFFECTIVE DATE	FEE IF GST APPLICABLE	BYLAW 2023-18	NEW EFFECTIVE DATE	NEW FEE IF GST APPLICABLE
Fleet and Transportation Maintenance	Equipment Charge	Tandem Dump & Tractor	Charge out rate for Tandem Dump Truck & Tractor	per hour	\$ 82.00	1-Apr-23	\$ 86.10	\$ 82.00	1-Apr-23	\$ 86.10
Water & Waste Services	Equipment Charge	Eductors - Vactors	Charge out rate for Eductor - Vactors	per hour	\$ 170.00	1-May-15	\$ 178.50	\$ 170.00	1-May-15	\$ 178.50
Water & Waste Services	Equipment Charge	Pneumatic Tapping Tool		per hour			\$ 50.00	\$ 50.00	1-Jul-23	\$ 52.50
Fleet and Transportation Maintenance	Equipment Charge	Road Grader	Charge out rate for Road Grader	per hour	\$ 113.00	1-Apr-23	\$ 118.65	\$ 113.00	1-Apr-23	\$ 118.65
Fleet and Transportation Maintenance	Equipment Charge	Pickups	Charge out rate for Pickups	per hour	\$ 50.00	1-Apr-23	\$ 52.50	\$ 50.00	1-Apr-23	\$ 52.50
Fleet and Transportation Maintenance	Equipment Charge	One Tons	Charge out rate for One Tons	per hour	\$ 75.00	1-Apr-23	\$ 78.75	\$ 75.00	1-Apr-23	\$ 78.75
Fleet and Transportation Maintenance	Equipment Charge	Loaders	Charge out rate for Loaders	per hour	\$ 116.00	1-Apr-23	\$ 121.80	\$ 116.00	1-Apr-23	\$ 121.80
Fleet and Transportation Maintenance	Equipment Charge	Single Axle 5 Ton	Charge out rate for Single Axle 5 Ton	per hour	\$ 82.00	1-Apr-23	\$ 86.10	\$ 82.00	1-Apr-23	\$ 86.10
Fleet and Transportation Maintenance	Equipment Charge	Track Hoe	Charge out rate for Track Hoe	per hour	\$ 130.00	1-Apr-23	\$ 136.50	\$ 130.00	1-Apr-23	\$ 136.50
Fleet and Transportation Maintenance	Equipment Charge	Street Sweepers	Charge out rate for Street Sweepers	per hour	\$ 185.00	1-Apr-23	\$ 194.25	\$ 185.00	1-Apr-23	\$ 194.25
Fleet and Transportation Maintenance	Equipment Charge	Skid Steer	Charge out rate for Skid Steer	per hour	\$ 50.00	1-Jan-11	\$ 52.50	\$ 50.00	1-Jan-11	\$ 52.50
Water & Waste Services	Equipment Charge	Steamer Truck	Charge out rate for Steamer Truck	per hour	\$ 192.00	1-Jan-11	\$ 201.60	\$ 192.00	1-Jan-11	\$ 201.60
Fleet and Transportation Maintenance	Equipment Charge	Bucket Truck	Charge out rate for Bucket Truck	per hour	\$ 150.00	1-Jan-11	\$ 157.50	\$ 150.00	1-Jan-11	\$ 157.50
Fleet and Transportation Maintenance	Equipment Charge	Vibrator Roller	Charge out rate for Vibrator Roller	per hour	\$ 50.00	1-Jan-11	\$ 52.50	\$ 50.00	1-Jan-11	\$ 52.50
Fleet and Transportation Maintenance	Equipment Charge	Paver	Charge out rate for Paver	per hour	\$ 100.00	1-Jan-11	\$ 105.00	\$ 100.00	1-Jan-11	\$ 105.00
Fleet and Transportation Maintenance	Equipment Charge	Pothole Patcher	Pothole Patcher with 2 Operators	per hour	\$ 600.00	1-Jan-11	\$ 630.00	\$ 600.00	1-Jan-11	\$ 630.00
Fleet and Transportation Maintenance	Equipment Charge	Compressor	Charge out rate for Compressor	per hour	\$ 50.00	1-Jan-11	\$ 52.50	\$ 50.00	1-Jan-11	\$ 52.50
Water & Waste Services	Equipment Charge	Camera	Charge out rate for Camera	per hour	\$ 40.00	1-Jan-11	\$ 42.00	\$ 40.00	1-Jan-11	\$ 42.00
Fleet and Transportation Maintenance	Equipment Charge	Brush Chipper		per hour	\$ 50.00	1-Jan-11	\$ 52.50	\$ 50.00	1-Jan-11	\$ 52.50
Water & Waste Services	Equipment Charge	Water Service Freeze Machine	Charge out rate for Water Service Freeze Machine	per hour	\$ 20.00	1-Jul-13	\$ 21.00	\$ 20.00	1-Jul-13	\$ 21.00
Water & Waste Services	Equipment Charge	Sewer Router	Charge out rate for Sewer Router	per hour	\$ 20.00	1-Jul-13	\$ 21.00	\$ 20.00	1-Jul-13	\$ 21.00
Water & Waste Services	Equipment Charge	Water Service Thaw Machine	Charge out rate for Water Service Thaw Machine	per hour	\$ 20.00	1-Jul-13	\$ 21.00	\$ 20.00	1-Jul-13	\$ 21.00
Water & Waste Services	Equipment Charge	Sewer Camera -Large diameter pipe		per hour	\$ 50.00	1-May-15	\$ 52.50	\$ 50.00	1-May-15	\$ 52.50
Water & Waste Services	Labor Charge	Water & Waste Personnel	Charge out rate for an operator regular weekdays from 7am to 5:30pm, Yukon Local Time, or when scheduled shifts are in place.	per person- per hour	\$ 75.00	1-Apr-23	\$ 78.75	\$ 75.00	1-Apr-23	\$ 78.75
Water & Waste Services	Labor Charge	Water & Waste Personnel	Charge out rate for an operator outside of regular shifts - minimum 4 hours, plus each additional after first 4 hours	per person- per hour	\$ 150.00	1-Apr-23	\$ 157.50	\$ 150.00	1-Apr-23	\$ 157.50
Fleet and Transportation Maintenance	Labor Charge	FTM Personnel Regular Hours	Charge out rate for a FTM personnel regular weekdays from 7am to 5:30pm, Yukon Local Time, or when scheduled shifts are in place.	per person- per hour	\$ 75.00	1-Apr-23	\$ 78.75	\$ 75.00	1-Apr-23	\$ 78.75
Fleet and Transportation Maintenance	Labor Charge	FTM Personnel Outside Regular Hours	Charge out rate for a FTM personnel outside of regular shifts - minimum 4 hours, plus each additional after first 4 hours	per person- per hour	\$ 150.00	1-Apr-23	\$ 157.50	\$ 150.00	1-Apr-23	\$ 157.50
Fleet & Transportation Maintenance	Equipment Charge	Highway Tractor & Trailer	Charge out rate for a Highway Tractor & Trailer, plus Operator	per hour	\$ 164.00	1-Apr-23	\$ 172.20	\$ 164.00	1-Apr-23	\$ 172.20
Water & Waste Services	Equipment Charge	Water/Sewer Pumps	Charge out rates for Water/Sewer Pumps, plus Operator, plus vehicle	per hour	\$ 50.00	1-Apr-23	\$ 52.50	\$ 50.00	1-Apr-23	\$ 52.50
Parks	Equipment Charge	Water Truck	1 Operator & Truck	per Hour	\$ 147.19	1-Jan-20	\$ 154.55	\$ 147.19	1-Jan-20	\$ 154.55

City of Whitehorse
Fees and Charges Manual

Bylaw 2014-36 Appendix A
Schedule 5 (Recreation)

DEPARTMENT	FEE TYPE	DESCRIPTION	ADDITIONAL DETAILS	UNIT	BYLAW 2022-19	EFFECTIVE DATE	FEE IF GST APPLICABLE	BYLAW 2023-18	NEW EFFECTIVE DATE	NEW FEE IF GST APPLICABLE
Recreation Services	Administration	Withdrawal/Change	All Programs	each	\$ 25.00	1-Jul-13	no gst	\$ 30.00	1-Sep-23	no gst
Recreation Services		***non-profit groups charging admission pay the regular rate - this will apply to all non-profit rates ***for profit groups minimum full cost recovery plus negotiated terms by the Department Manager or designate			\$ -	23-Feb-09	no gst	\$ -	23-Feb-09	no gst
Recreation Services					\$ -	1-Mar-11	no gst	\$ -	1-Mar-11	no gst
Recreation Services	Rental, Leisure Ice	Dry-Floor Leisure Ice	1/3 of Dry floor arena rates	1/2 day	\$ -	1-Jan-11	no gst	\$ -	1-Jan-11	no gst
Recreation Services	Damage Deposit	Dry floor rentals or any rentals where liquor is served or consumed-\$500 per booking		per booking	\$ 500.00	1-Jan-10	no gst	\$ 500.00	1-Jan-10	no gst
Recreation Services	Dry Floor (Arenas)	Regular Rate + cost of staff	Plus cost of staff	hour	\$ 172.48	1-Sep-22	\$ 181.10	\$ 177.65	1-Sep-23	\$ 186.55
Recreation Services	Dry Floor (Arenas)	Y/S/D Non-Profit Discount	Plus cost of staff	hour	\$ 79.38	1-Sep-22	\$ 83.35	\$ 81.76	1-Sep-23	\$ 85.85
Recreation Services	Dry Floor (Arenas)	Adult Non-Profit Discount	Plus cost of staff	hour	\$ 118.95	1-Sep-22	\$ 124.90	\$ 122.52	1-Sep-23	\$ 128.65
Recreation Services	Rental, Fieldhouses	Y/S/D Non-profit Discount	Non-Prime Time 6am-3pm Mon-Fri & all summer	hour	\$ 59.52	1-Sep-22	\$ 62.50	\$ 61.31	1-Sep-23	\$ 64.35
Recreation Services	Rental, Fieldhouses	Adult Non-profit Discount	Non-Prime Time 6am-3pm Mon-Fri & all summer	hour	\$ 89.24	1-Sep-22	\$ 93.70	\$ 91.92	1-Sep-23	\$ 96.50
Recreation Services	Rental, Takhini Arena	Mezzanine	Summer(minimum 3 hour Rental)	hour	\$ 66.67	1-Sep-20	\$ 70.00	\$ 68.67	1-Sep-23	\$ 72.10
Recreation Services	Rental, Outdoor Training Field (Takhini Arena)	April 1 - Sept 30 (based on field condition)		each	actual cost	23-Feb-09	actual cost plus GST	actual cost	23-Feb-09	actual cost plus GST
Recreation Services	Rental, Snowball	Maximum 1.5 hours operation	With Leisure Ice rental	each 15 min	\$ 47.62	1-Sep-22	\$ 50.00	\$ 49.05	1-Sep-23	\$ 51.50
Recreation Services	Rental, Parking Lot	Regular Rate	Valid April 1-Sept 30, outside regular season	hour	\$ 44.81	1-Sep-22	\$ 47.05	\$ 46.15	1-Sep-23	\$ 48.45
Recreation Services	Rental, Winter Ice	Adult Discount	Non-Prime Time 6am-3pm Mon-Fri	hour	\$ 131.48	1-Sep-22	\$ 138.05	\$ 135.42	1-Sep-23	\$ 142.20
Recreation Services	Rental, Winter Ice	Y/S/D Discount	Non-Prime Time 6am-3pm Mon-Fri	hour	\$ 83.43	1-Sep-22	\$ 87.60	\$ 85.93	1-Sep-23	\$ 90.25
Recreation Services	Rental, Winter Ice	Adult Non-Profit Discount	Sept -April	hour	\$ 175.43	1-Sep-22	\$ 184.20	\$ 180.69	1-Sep-23	\$ 189.75
Recreation Services	Rental, Winter Ice	Y/S/D Non-Profit Discount	Sept-April	hour	\$ 111.24	1-Sep-22	\$ 116.80	\$ 114.58	1-Sep-23	\$ 120.30
Recreation Services	Rental Ice	Regular rate	January 1-December 31	hour	\$ 224.62	1-Sep-22	\$ 235.85	\$ 231.36	1-Sep-23	\$ 242.95
Recreation Services	Rental, Ice Summer	Non-Profit Discount	May - August	hour	\$ 170.14	1-Sep-22	\$ 178.65	\$ 175.24	1-Sep-23	\$ 184.00
Recreation Services	Storage/Exclusive Use Space	Storage Locker	Less Than 100 Cubic Feet	year	\$ 127.99	1-Sep-21	\$ 134.40	\$ 131.83	1-Sep-23	\$ 138.40
Recreation Services	Storage/Exclusive Use Space	Small areas	100-299 cu ft.	year	\$ 510.87	1-Sep-21	\$ 536.40	\$ 526.20	1-Sep-23	\$ 552.50
Recreation Services	Storage/Exclusive Use Space	Medium areas	300-699 cu ft.	year	\$ 765.97	1-Sep-21	\$ 804.25	\$ 788.95	1-Sep-23	\$ 828.40
Recreation Services	Storage/Exclusive Use Space	Large areas	700-1000 cu ft.	year	\$ 1,019.95	1-Sep-21	\$ 1,070.95	\$ 1,050.55	1-Sep-23	\$ 1,103.10
Recreation Services	Storage/Exclusive Use Space	Other areas	Over 1000 Cubic Feet or has specialized services	year	\$ 1,276.31	1-Sep-21	\$ 1,340.15	\$ 1,314.60	1-Sep-23	\$ 1,380.35
Recreation Services	Office Space	Office space rental		monthly	\$ 230.96	1-Sep-21	\$ 242.50	\$ 237.89	1-Sep-23	\$ 249.80
Recreation Services	Rental	Kiosk Space	Non-Profit	day	\$ 30.95	1-Sep-22	\$ 32.50	\$ 31.88	1-Sep-23	\$ 33.45
Recreation Services	Rental	Kiosk Space	For-Profit	day				\$ 63.76	1-Sep-23	\$ 66.95
Recreation Services	Booking Amendment Fee	Request for changes to their rentals after being firm up		day	\$ 5.00	1-Sep-15	no gst	\$ 10.00	1-Sep-23	no gst
Recreation Services	Rental	Static Display Space	Non-Profit with written approval by Manager	day	\$ 12.14	1-Sep-22	\$ 12.75	\$ 12.50	1-Sep-23	\$ 13.15
Recreation Services	Rental	Static Display Space	For-Profit with written approval by Manager	day				\$ 25.00	1-Sep-23	\$ 26.25
Recreation Services	Rental	Additional Staff	Extra rec staff required for rental or event support	hour	hourly rate + staff	1-Sep-15	hourly rate + staff	hourly rate + staff	1-Sep-15	hourly rate + staff
Recreation Services	Rental, Meeting Space	Large meeting area	Grey Mountain Room, Wellness Studio, Literacy Centre, Mezzanine	hour	\$ 47.62	1-Sep-20	\$ 50.00	\$ 49.05	1-Sep-23	\$ 51.50
Recreation Services	Rental, Meeting Space	Large meeting area-per day (10-24 hour)	Grey Mountain Room, Wellness Studio, Literacy Centre, Mezzanine	day	\$ 476.19	1-Jan-21	\$ 500.00	\$ 490.48	1-Sep-23	\$ 515.00
Recreation Services	Rental, Meeting Space	Small meeting area	Meeting rooms, Kitchen and portion of Concourse	hour	\$ 23.81	1-Sep-20	\$ 25.00	\$ 24.52	1-Sep-23	\$ 25.75
Recreation Services	Rental, Pool	Regular Rate	2 Lifeguards for up to 50 people	hour	\$ 340.95	1-Sep-22	\$ 358.00	\$ 351.18	1-Sep-23	\$ 368.75
Recreation Services	Rental, Pool	Pool-Adult Non-Profit Discount	2 Lifeguards for up to 50 people	hour	\$ 255.71	1-Sep-22	\$ 268.50	\$ 263.38	1-Sep-23	\$ 276.55
Recreation Services	Rental, Pool	Pool - Youth/Senior/Disabled Non-Profit Discount	2 Lifeguards for up to 50 people	hour	\$ 170.48	1-Sep-22	\$ 179.00	\$ 175.59	1-Sep-23	\$ 184.35
Recreation Services	Rental, Pool Lane	Pool Lane	1/8 of Pool Rental Rates	hour	\$ -	1-Jan-11	no gst	\$ -	1-Jan-11	no gst

**City of Whitehorse
Fees and Charges Manual**

DEPARTMENT	FEE TYPE	DESCRIPTION	ADDITIONAL DETAILS	UNIT	BYLAW 2022-19	EFFECTIVE DATE	FEE IF GST APPLICABLE	BYLAW 2023-18	NEW EFFECTIVE DATE	NEW FEE IF GST APPLICABLE
Recreation Services	Daily Single Admission	Adult	19 - 59 years	each	\$ 8.10	1-Sep-22	\$ 8.50	\$ 8.34	1-Sep-23	\$ 8.75
Recreation Services	Daily Single Admission	Senior/Student	60 yrs. or older, or proof of current post-secondary enrollment	each	\$ 6.57	1-Sep-22	\$ 6.90	\$ 6.77	1-Sep-23	\$ 7.10
Recreation Services	Daily Single Admission	Youth or Disabled	2 to 18 years or permanent disability	each	\$ 4.19	1-Sep-22	\$ 4.40	\$ 4.32	1-Sep-23	\$ 4.55
Recreation Services	Daily Single Admission	Family	2 guardians with up to 5 dependents 18 and under, at the same address	each	\$ 18.67	1-Sep-22	\$ 19.65	\$ 19.23	1-Sep-23	\$ 20.20
Recreation Services	Daily Single Admission	Small Child	Under 2	each	no charge	15-Oct-05	no charge	no charge	15-Oct-05	no charge
Recreation Services	6 Month Membership	Adult	19 - 59 years	per 6 Months	\$ 301.24	1-Sep-22	\$ 316.30	\$ 310.28	1-Sep-23	\$ 325.80
Recreation Services	6 Month Membership	Senior/Student	60 yrs. or older, or proof of current post-secondary enrollment	per 6 Months	\$ 247.71	1-Sep-22	\$ 260.10	\$ 255.14	1-Sep-23	\$ 267.90
Recreation Services	6 Month Membership	Youth or Disabled	2 to 18 years or permanent disability	per 6 Months	\$ 150.62	1-Sep-22	\$ 158.15	\$ 155.14	1-Sep-23	\$ 162.90
Recreation Services	6 Month Membership	1 Adult Family	1 guardian with up to 5 dependents 18 and under, at the same address	per 6 Months	\$ 386.43	1-Sep-22	\$ 405.75	\$ 398.02	1-Sep-23	\$ 417.90
Recreation Services	6 Month Membership	2 Adult Family	2 guardians with up to 5 dependents 18 and under, at the same address	per 6 Months	\$ 657.95	1-Sep-22	\$ 690.85	\$ 677.69	1-Sep-23	\$ 711.55
Recreation Services	1 year Membership	Adult	19 - 59 years	annual	\$ 543.00	1-Sep-22	\$ 570.15	\$ 559.29	1-Sep-23	\$ 587.25
Recreation Services	1 year Membership	Senior/Student	60 yrs. or older, or proof of current post-secondary enrollment	annual	\$ 446.86	1-Sep-22	\$ 469.20	\$ 460.27	1-Sep-23	\$ 483.30
Recreation Services	1 year Membership	Youth or Disabled	2 to 18 years or permanent disability	annual	\$ 277.43	1-Sep-22	\$ 291.30	\$ 285.75	1-Sep-23	\$ 300.05
Recreation Services	1 year Membership	1 Adult Family	1 guardian with up to 5 dependents 18 and under, at the same address	annual	\$ 699.52	1-Sep-22	\$ 734.50	\$ 720.51	1-Sep-23	\$ 756.55
Recreation Services	1 year Membership	2 Adult Family	2 guardians with up to 5 dependents 18 and under, at the same address	annual	\$ 1,194.95	1-Sep-22	\$ 1,254.70	\$ 1,230.80	1-Sep-23	\$ 1,292.35
Recreation Services	30 Day Pass	Adult	19 - 59 years	each	\$ 55.48	1-Sep-22	\$ 58.25	\$ 57.14	1-Sep-23	\$ 60.00
Recreation Services	30 Day Pass	Senior/Student	60 yrs. or older, or proof of current post-secondary enrollment	each	\$ 45.57	1-Sep-22	\$ 47.85	\$ 46.94	1-Sep-23	\$ 49.30
Recreation Services	30 Day Pass	Youth or Disabled	2 to 18 years or permanent disability	each	\$ 27.76	1-Sep-22	\$ 29.15	\$ 28.59	1-Sep-23	\$ 30.00
Recreation Services	30 Day Pass	1 Adult Family	1 guardian with up to 5 dependents 18 and under, at the same address	each	\$ 71.33	1-Sep-22	\$ 74.90	\$ 73.47	1-Sep-23	\$ 77.15
Recreation Services	30 Day Pass	2 Adult Family	2 guardians with up to 5 dependents 18 and under, at the same address	each	\$ 121.86	1-Sep-22	\$ 127.95	\$ 125.52	1-Sep-23	\$ 131.80
Recreation Services	Group Membership	On 6 Month & 1 Year Memberships	10 or more people in a group will receive 10% off individual memberships		\$ -	1-Sep-20	no gst	\$ -	1-Sep-20	no gst
Recreation Services	Adult Programming	Minimum 100% recoverable	Including all partnership Programs	each	See Leisure Guide	1-Jan-10	See Active Living Guide	See Leisure Guide	1-Jan-10	See Leisure Guide
Recreation Services	Children/Youth/Senior/Disabled Programming	Minimum 50% recoverable	Not including day camp	each	See Leisure Guide	1-Jan-10	See Active Living Guide	See Leisure Guide	1-Jan-10	See Leisure Guide
Recreation Services	Day-camp Programming	Minimum 60% recoverable		each	See Leisure Guide	1-Mar-11	See Active Living Guide	See Leisure Guide	1-Mar-11	See Leisure Guide
Recreation Services	10-Day Flex Pass (max 2 year)	Adult	19 - 59 years and it expires in 2 years from the date of purchase	each	\$ 71.33	1-Sep-22	\$ 74.90	\$ 73.47	1-Sep-23	\$ 77.15
Recreation Services	10-Day Flex Pass (max 2 year)	Senior/Student	60 years or older, or proof of current post-secondary enrollment and expires in 2 years from the date of purchase	each	\$ 57.48	1-Sep-22	\$ 60.35	\$ 59.20	1-Sep-23	\$ 62.15
Recreation Services	10-Day Flex Pass (max 2 year)	Child/Youth or Disabled	2 to 18 years or permanent disability and it expires in 2 years from the date of purchase	each	\$ 36.67	1-Sep-22	\$ 38.50	\$ 37.77	1-Sep-23	\$ 39.65
Recreation Services	10-Day Flex Pass (max 2 year)	Family	2 guardians with up to 5 dependents 18 and under, at the same address and it expires in 2 years from the date of purchase	each	\$ 168.43	1-Sep-22	\$ 176.85	\$ 173.48	1-Sep-23	\$ 182.15
Recreation Services	Rental, set up	1/2 of regular rental rate		per booking	1/2 of regular rental rate	1-Jan-10	1/2 of regular rental rate	1/2 of regular rental rate	1-Jan-10	1/2 of regular rental rate
Recreation Services	Rental, Fieldhouses	Y/S/D Non-Profit Discount	Flexihall or Fieldhouse	hour	\$ 79.38	1-Sep-22	\$ 83.35	\$ 81.76	1-Sep-23	\$ 85.85
Recreation Services	Rental, Fieldhouses	Adult Non-Profit Discount	Flexihall or Fieldhouse	hour	\$ 118.95	1-Sep-22	\$ 124.90	\$ 122.52	1-Sep-23	\$ 128.65
Recreation Services	Rental, Fieldhouses	Regular Rate	Flexihall or Fieldhouse	hour	\$ 158.67	1-Sep-22	\$ 166.60	\$ 163.43	1-Sep-23	\$ 171.60
Recreation Services	Rental Sports Equipment	Skate rentals/badminton racquets		per unit	\$ 3.81	1-Sep-22	\$ 4.00	\$ 3.92	1-Sep-23	\$ 4.10

City of Whitehorse
Fees and Charges Manual

Bylaw 2014-36 Appendix A
Schedule 5 (Recreation)

DEPARTMENT	FEE TYPE	DESCRIPTION	ADDITIONAL DETAILS	UNIT	BYLAW 2022-19	EFFECTIVE DATE	FEE IF GST APPLICABLE	BYLAW 2023-18	NEW EFFECTIVE DATE	NEW FEE IF GST APPLICABLE
Recreation Services	Rental	Portable Bleachers	Staff costs	each	actual cost	1-Sep-20	actual cost	actual cost	1-Sep-20	actual cost
Recreation Services	Rental	Mobile Electric Cart	240 Volts	each	\$ 104.24	1-Sep-22	\$ 109.45	\$ 107.37	1-Sep-23	\$ 112.75
Recreation Services	Rental	Basic Equipment	Table, Podium	each	\$ 12.14	1-Sep-21	\$ 12.75	\$ 12.50	1-Sep-23	\$ 13.15
Recreation Services	Rental	Minor Equipment	AV Equipment, Projector, Activity Bag	each	\$ 24.29	1-Sep-21	\$ 25.50	\$ 25.01	1-Sep-23	\$ 26.25
Recreation Services	Rental	Major Equipment	Fitness, High Value or Set of Equipment	each	\$ 72.86	1-Sep-21	\$ 76.50	\$ 75.04	1-Sep-23	\$ 78.80
Recreation Services	Rental	Chairs		each	\$ 2.43	1-Sep-21	\$ 2.55	\$ 2.50	1-Sep-23	\$ 2.65
Recreation Services	Rental	Outside Hours Operation	Charges at Regular Rental Rate, Non-profit discounts do not apply	each	per rental type	1-Sep-20	per rental type	per rental type	1-Sep-20	per rental type
Recreation Services	Floor covering installation	Staff Costs	Full Flexi is 8 hours	actual cost	actual cost	1-Sep-20	actual cost plus GST	actual cost	1-Sep-20	actual cost
Recreation Services	Stage (4' X 8' Risers)	Staff Costs	One Section is one Hour	each	actual cost	1-Sep-20	actual cost plus GST	actual cost	1-Sep-20	actual cost
Recreation Services	Advertising	Board Advertising - CGC	Board advertising for arenas and fieldhouses	annual	\$ 864.76	1-Jan-20	\$ 908.00	\$ 890.70	1-Sep-23	\$ 935.25
Recreation Services	Advertising	Poster Ads	Poster Ads up to 11x17	monthly	\$ 26.67	1-Jan-20	\$ 28.00	\$ 27.47	1-Sep-23	\$ 28.85
Recreation Services	Advertising	4x8 Sign - CGC	4x8 Sign Advertising	annual	\$ 570.48	1-Jan-20	\$ 599.00	\$ 587.59	1-Sep-23	\$ 616.95
Recreation Services	Advertising	Takhini Arena	65% of CGC Advertising rates	annual	65% of CGC rates	1-Jan-20	65% of CGC rates	65% of CGC rates	1-Jan-20	65% of CGC rates
Recreation Services	Advertising	Resurfacer - CGC	1 Side	annual	\$ 1,100.00	1-Jan-20	\$ 1,155.00	\$ 1,133.00	1-Sep-23	\$ 1,189.65
Recreation Services	Advertising	Resurfacer - CGC	2 Sides	annual	\$ 1,650.48	1-Jan-20	\$ 1,733.00	\$ 1,699.99	1-Sep-23	\$ 1,785.00
Recreation Services	Advertising	Resurfacer - CGC	Top	annual	\$ 824.76	1-Jan-20	\$ 866.00	\$ 849.50	1-Sep-23	\$ 892.00
Recreation Services	Advertising	Resurfacer - CGC	Front	annual	\$ 550.48	1-Jan-20	\$ 578.00	\$ 566.99	1-Sep-23	\$ 595.35
Recreation Services	Advertising	Resurfacer - CGC	Rear	annual	\$ 275.24	1-Jan-20	\$ 289.00	\$ 283.50	1-Sep-23	\$ 297.65
Recreation Services	Advertising	Resurfacer - CGC	Entire Machine	annual	\$ 2,200.00	1-Jan-20	\$ 2,310.00	\$ 2,266.00	1-Sep-23	\$ 2,379.30
Recreation Services	Advertising	Ice Logo - CGC	1/2 Centre Ice	annual	\$ 1,650.48	1-Jan-20	\$ 1,733.00	\$ 1,699.99	1-Sep-23	\$ 1,785.00
Recreation Services	Advertising	Ice Logo - CGC	Full Centre Ice	annual	\$ 2,200.00	1-Jan-20	\$ 2,310.00	\$ 2,266.00	1-Sep-23	\$ 2,379.30
Recreation Services	Advertising	Ice Logo - CGC	Neutral Zone, End Zone, Blue Line	annual	\$ 1,100.00	1-Jan-20	\$ 1,155.00	\$ 1,133.00	1-Sep-23	\$ 1,189.65
Recreation Services	Advertising	Ice Logo - CGC	Face Off Dots	annual	\$ 275.24	1-Jan-20	\$ 289.00	\$ 283.50	1-Sep-23	\$ 297.65
Recreation Services	Advertising	Hallway Beams	Takhini Arena Only	annual	\$ 82.86	1-Jan-20	\$ 87.00	\$ 85.35	1-Sep-23	\$ 89.60
Recreation Services	Advertising	Active Living Guide-Non-Profit Organizations	Half Page	each	\$ 87.62	1-Sep-20	\$ 92.00	\$ 90.25	1-Sep-23	\$ 94.75
Recreation Services	Advertising	Active Living Guide-Non-Profit Organizations	Full page	each	\$ 145.71	1-Sep-20	\$ 153.00	\$ 150.08	1-Sep-23	\$ 157.60
Recreation Services	Advertising	Active Living Guide - Profit Organizations	Half Page	each	\$ 145.71	1-Sep-20	\$ 153.00	\$ 150.08	1-Sep-23	\$ 157.60
Recreation Services	Advertising	Active Living Guide - Profit Organizations	Full Page	each	\$ 259.05	1-Sep-20	\$ 272.00	\$ 266.82	1-Sep-23	\$ 280.15
Recreation Services	Advertising	Active Living Guide - Cover Pages	10% off 2 editions, 15% off 3 editions	each	\$ 1,566.24	1-Jan-14	\$ 1,644.55	\$ 1,613.23	1-Sep-23	\$ 1,693.90
Recreation Services	Keys Deposit	All facilities	All facilities	each	\$ 50.00	1-Jan-10	no gst	\$ 50.00	1-Jan-10	no gst
Recreation Services	Wellness Service	Basic Body Comp or Program Design	Individual Member	each	\$ 61.90	1-Sep-21	\$ 65.00	\$ 63.76	1-Sep-23	\$ 66.95
Recreation Services	Wellness Service	Basic Body Comp or Program Design	Individual Non-member	each	\$ 71.43	1-Sep-21	\$ 75.00	\$ 73.57	1-Sep-23	\$ 77.25
Recreation Services	Bag of Pins	Whitehorse Pins	Bag of 25	bag of 25	\$ 9.52	1-Jan-15	\$ 10.00	\$ 9.52	1-Jan-15	\$ 10.00

**City of Whitehorse
Fees and Charges Manual**

**Bylaw 2014-36 Appendix A
Schedule 6 (Fire)**

DEPARTMENT	FEE TYPE	DESCRIPTION	ADDITIONAL DETAILS	UNIT	BYLAW 2022-19	EFFECTIVE DATE	FEE IF GST APPLICABLE	BYLAW 2023-18	NEW EFFECTIVE DATE	NEW FEE IF GST APPLICABLE
Fire	Burning	Burning	Open burning for land clearing purposes	per day	\$ 110.00	23-Feb-09	no gst	\$ 110.00	23-Feb-09	no gst
Fire	Burning	Burning-open burning for other than land	1 week (7 day) permit	each	\$ 22.00	23-Feb-09	no gst	\$ 22.00	23-Feb-09	no gst
Fire	Burning	Burning-open burning for other than land clearing purposes-seasonal permit	Season is October 1 to March 31	per season	\$ 110.00	23-Feb-09	no gst	\$ 110.00	23-Feb-09	no gst
Fire	Confined Space	Confined Space Rescues	Standard 3rd (third) party billing rates for staff & equipment plus \$500.00 for materials used	each event	actual + \$500.00	27-Jan-03	no gst	actual + \$500.00	27-Jan-03	no gst
Fire	Explosives	Explosives Storage for construction purposes		each	\$ 100.00	28-Jan-02	\$ 105.00	\$ 100.00	28-Jan-02	\$ 105.00
Fire	High Hazard Fireworks Display	Fireworks Permit	For non-City organized events fee	each	\$ 250.00	1-Jan-12	no gst	\$ 275.00	1-Jul-23	no gst
Fire	Occupancy Load	Determine Occupancy Load	Determine the occupancy load for any space	each	\$150.00 + \$100.00/hr. after the first 2 hours	1-Apr-20	+ gst	\$250.00 + \$100.00/hr. after the first 2 hours	1-Jul-23	+ gst
Fire	Safety Plan	Review of New Fire Safety Plan	Fee includes cost recovery for applicable wages and benefits	each	actual + \$100.00	1-Jul-18	+ gst	actual + \$100.00	7-Jan-18	+ gst
Fire	Safety Plan	Update of Fire Safety Plan	Review of an updated fire safety plan		\$ 50.00	1-Jan-12	\$ 52.50	\$ 50.00	1-Jan-12	\$ 52.50
Fire	False Alarm	1st Response within 12 months	False alarms due to vandalism, defective alarm systems or equipment, or negligence of building owner, tenant or contractor	each	no charge	1-Oct-20	no gst	no charge	1-Oct-20	no gst
Fire	False Alarm	2nd Response within 12 months	False alarms due to vandalism, defective alarm systems or equipment, or negligence of building owner, tenant or contractor	each	\$ 200.00	1-Oct-20	no gst	\$ 250.00	1-Jul-23	no gst
Fire	False Alarm	3rd and Subsequent Responses within 12 months	False alarms due to vandalism, defective alarm systems or equipment, or negligence of building owner, tenant or contractor	each	\$ 500.00	1-Oct-20	no gst	\$ 550.00	1-Jul-23	no gst
Fire	File search/Letter	Administration Costs	Information request including inspection or investigation reports provided to any person, insurance company or government agency required to prepare by the Fire Department based on the approval of the Fire Chief, Deputy Fire Chief, or Prevention Officer	per request	\$5.00 per page+ \$100.00	1-Apr-20	+ gst	\$350.00 +postage	1-Jul-23	+ gst
Fire	Response	Per Unit responding plus actual cost of incident mitigation, disposal and lost or damage to equipment		unit/hour+	actual + 250.00	1-Jul-18	no gst	actual + \$250.00	1-Jul-18	no gst
Fire	Investigation	Fire or Incident Investigation	Investigation into fire or accident causation factors or any investigation where public safety from fire or accident needs to be determined. Fees will also be levied where ancillary agents are used for investigation purposes including towing, security, storage, specialized photographic or other evidentiary services. travel, accommodation, and other required services	each	actual + \$100.00	1-Jul-18	no gst	actual + \$100.00	1-Jul-18	no gst
Fire	Inspection Fee	Compliance Re-inspection Fee		each	\$ 200.00	1-Jan-12	no gst	\$ 200.00	1-Jan-12	no gst
Fire	Inspections	Inspection Fees for licensing and permitting	Day Home or child centre	each	\$ 50.00	1-Jul-18	no gst	\$ 60.00	1-Jul-23	no gst
Fire	Inspections	Licensing Inspection	Inspecting a premise for purpose of obtaining a liquor license	each	\$ 100.00	1-Jan-12	no gst	\$ 200.00	1-Jul-23	no gst
Fire	Inspections	Special Event Inspections	If no occupancy load calculation is required	each	\$ 100.00	1-Jan-12	no gst	\$ 200.00	1-Jul-23	no gst
Fire	Stand-By	Confined Space	On Site Stand-By. Fee includes cost recovery for applicable wages, benefits and lost or damaged equipment	each	actual + \$500.00	1-Jul-18	no gst	actual + \$500	1-Jul-18	no gst
Fire	Technical Rescue	Technical Rescue response beyond City of Whitehorse limits	Cost recovery for wages, benefits and any loss or damage to fire department equipment	each	actual cost	1-Jul-13	no gst	actual cost	1-Jul-13	no gst
Fire	Property Securement	Securing an abandoned or Vacant property against unauthorized entry	Utilization of a 3rd party contractor to secure a building which is vacant, abandoned or damaged and where normal means of securement (locking doors / windows) has proven to be inadequate to prevent unauthorized entry	each event	actual + \$250.00	1-Jul-22	no gst	actual + \$250.00	1-Jul-22	no gst

City of Whitehorse
Fees and Charges Manual

Bylaw 2014-36 Appendix A
Schedule 10 (Water and Sewer)

DEPARTMENT	FEE TYPE	DESCRIPTION	ADDITIONAL DETAILS	UNIT	BYLAW 2023-05	EFFECTIVE DATE	FEE IF GST APPLICABLE	BYLAW 2023-18	NEW EFFECTIVE DATE	NEW FEE IF GST APPLICABLE
Water and Waste Services	Private Fire Hydrant Servicing	Annual flush, mechanical check, and winterize		each	\$ 180.00	1-Apr-23	no gst	\$ 180.00	1-Apr-23	no gst
Water and Waste Services	Utility Service Tie-Ins	Regular hours - fee + materials + 35% administration fee		per hour	\$ 225.00	1-Jan-12	no gst		REMOVE FEE	
Water and Waste Services	Utility Service Tie-Ins	After hours - fee + materials + 35% administration fee		per hour	\$ 450.00	1-Jan-12	no gst		REMOVE FEE	
Water and Waste Services	Sewer	Flat rate/month	Dwelling: single, multiple, duplex or semi-detached for each unit	month	\$ 18.46	1-Apr-23	no gst	\$ 18.46	1-Apr-23	no gst
Water and Waste Services	Sewer & Water	Flat rate/month - Single family dwelling	Dwelling: single, multiple, duplex or semi-detached for each unit	month	\$ 88.73	1-Apr-23	no gst	\$ 88.73	1-Apr-23	no gst
Water and Waste Services	Sewer & Water	Flat rate/month - Plus 1 suite		month	\$ 133.11	1-Apr-23	no gst	\$ 133.11	1-Apr-23	no gst
Water and Waste Services	Sewer & Water	Flat rate/month - Plus 2 suites		month	\$ 177.40	1-Apr-23	no gst	\$ 177.40	1-Apr-23	no gst
Water and Waste Services	Sewer & Water	Flat rate/month - Plus 3 suites		month	\$ 221.76	1-Apr-23	no gst	\$ 221.76	1-Apr-23	no gst
Water and Waste Services	Sewer & Water	Flat rate/month - Plus 4 suites		month	\$ 354.87	1-Apr-23	no gst	\$ 354.87	1-Apr-23	no gst
Water and Waste Services	Sewer & Water	Flat rate/month - Duplex Dwelling		month	\$ 177.40	1-Apr-23	no gst	\$ 177.40	1-Apr-23	no gst
Water and Waste Services	Sewer & Water	Metered rate - each additional 1000 gallons over minimum	Per 1,000 gallons	1000 gallons	\$ 9.94	1-Apr-23	no gst	\$ 9.94	1-Apr-23	no gst
Water and Waste Services	Sewer & Water	Metered rate - based on 8500 gallons	Minimum charge	month	\$ 88.73	1-Apr-23	no gst	\$ 88.73	1-Apr-23	no gst
Water and Waste Services	Sewer & Water	Metered rate - minimum based on 38.64 cubic meters		month	\$ 88.73	1-Apr-23	no gst	\$ 88.73	1-Apr-23	no gst
Water and Waste Services	Sewer & Water	Metered rate - each additional 1 cubic meter over minimum		cubic meter	\$ 2.35	1-Apr-23	no gst	\$ 2.35	1-Apr-23	no gst
Water and Waste Services	Sewer & Water	Installation, Inspection Fee during regular hours		each	\$ 750.00	23-Feb-09	no gst	\$ 750.00	23-Feb-09	no gst
Water and Waste Services	Sewer & Water	Installation, Inspection Fee after hours and weekends		each	\$ 1,125.00	1-Jan-12	no gst	\$ 1,125.00	1-Jan-12	no gst
Water and Waste Services	Sewer & Water	Installation, Inspection Fee - No Shows (Contractor not ready; cancellations require 24 hours notice)		each	\$ 250.00	1-Jan-12	no gst	\$ 250.00	1-Jan-12	no gst
Water and Waste Services	Sewer & Water	Freeze Protection Testing Fee		each	\$ 250.00	23-Feb-09	no gst	\$ 250.00	23-Feb-09	no gst
Water and Waste Services	Sewer & Water	Install by City; actual cost of installation as determined by the application of third party rates for labour & equipment, plus the full cost of all materials used together with a handling charge of 15%		each	varies	22-Jun-98	no gst	varies	22-Jun-98	no gst
Water and Waste Services	Sewer & Water	Service call not specified		each	actual	1-Apr-23	no gst	actual	1-Apr-23	no gst
Water and Waste Services	Sewer & Water	Hydrant Meter & Backflow assembly set up		per hour	\$ 50.00	1-Jan-17	no gst	\$ 150.00	1-Jul-23	no gst
Water and Waste Services	Sewer & Water	Greasing or removing grease from lines		each	actual	27-Jan-03	no gst	actual	27-Jan-03	no gst
Water and Waste Services	Sewer & Water	Permanent disconnection of service at the main plus restoration		each	actual	22-Jun-98	no gst	actual	22-Jun-98	no gst
Water and Waste Services	Sewer & Water	Shut off & turn on for benefit of customer (other than initial turn on) after normal business hours (minimum of 4 hour callout as per Operator Outside regular hours)		each	actual	22-Jun-98	no gst	actual	22-Jun-98	no gst
Water and Waste Services	Sewer & Water	Shut off & turn on for benefit of customer (other than initial turn on) during normal business hours		each	\$ 120.00	1-Apr-23	no gst	\$ 120.00	1-Apr-23	no gst
Water and Waste Services	Sewer & Water	Thawing or clearing private service		each	actual	22-Jun-98	no gst	actual	22-Jun-98	no gst
Water and Waste Services	Sewer & Water	Turn on for reinstatement (other than initial torn on) after normal business hours (minimum of 4-hour callout as per Operator outside regular hours)		each	\$ 120.00	1-Apr-23	no gst	actual	1-Jul-23	no gst
Water and Waste Services	Sewer & Water	Turn on for reinstatement after shut-off for non-payment during normal business hours		each	\$ 80.00	1-Mar-11	no gst	\$ 120.00	1-Jul-23	no gst
Water and Waste Services	Sewerage Dumping	Flat rate for each truck load dumped	Annual permit must be purchased	each load	\$ 50.00	1-Jan-12	no gst	\$ 50.00	1-Jan-12	no gst
Water and Waste Services	Sewerage Dumping	Airport Sewage Dump Station Fee-discharging sewage from aircraft	Monthly Fee	month	\$ 200.00	1-Apr-15	no gst	\$ 200.00	1-Apr-15	no gst
Water and Waste Services	Sewerage Dumping	Discharge Permit	Annual fee	per year	\$ 100.00	1-Jan-12	no gst	\$ 100.00	1-Jan-12	no gst
Water and Waste Services	Water Bulk	Key Deposit		each	\$ 200.00	23-Feb-04	no gst		REMOVE FEE	
Water and Waste Services	Water Bulk	Coin operated bulk water station	Per 1,000 litres	1000 litres	\$ 2.00	1-Jan-11	no gst	\$ 2.00	1-Jan-11	no gst
Water and Waste Services	Service Cards	Prepare and provide accurate service cards for new privately developed services			\$ 250.00	23-Feb-09	no gst	\$ 250.00	23-Feb-09	no gst
Water and Waste Services	Water meter	Water meter & remote test, repair, supply, or installation		actual	actual	22-Jun-98	no gst	actual	22-Jun-98	no gst
Water and Waste Services	Water meter reading	Special		each	\$ 100.00	1-Apr-23	no gst	\$ 100.00	1-Apr-23	no gst
Water and Waste Services	Water only	Flat rate/month - Single family dwelling, Commercial & Bulk Water-based on 17000 gallons	Dwelling, duplex or semi-detached for each unit	month	\$ 70.27	1-Apr-23	no gst	\$ 70.27	1-Apr-23	no gst
Water and Waste Services	Water only	Metered rate/bulk rate - each additional 1000 gallons over minimum	Per 1,000 gallons	1000 gallons	\$ 8.67	1-Apr-23	no gst	\$ 8.67	1-Apr-23	no gst

CITY OF WHITEHORSE

BYLAW 2023-19

A Bylaw to provide for community service grants and grants for property taxes and other municipal charges for the year 2023

WHEREAS section 245 of the *Municipal Act* (R.S.Y. 2002) provides that Council may by bylaw make grants to any person or association of persons; and

WHEREAS Council adopted a Policy to provide grants with respect to municipal taxes or rent paid in lieu of taxes to charitable, non-profit, recreational and religious Whitehorse organizations that are primarily concerned with providing services to disadvantaged members of the community; and

WHEREAS the Policy also provides for grants with respect to municipal taxes or rent paid in lieu of taxes to eligible Whitehorse organizations that provide general services to the community, including but not limited to animal shelter facilities, museums, and organizations that lease municipally-owned property; and

WHEREAS council has established a policy of granting other specific municipal charges to non-profit charitable and recreational organizations that lease municipally-owned property;

NOW THEREFORE the Council of the Municipality of the City of Whitehorse, in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. Grants for property taxes and other municipal charges of \$180,000 are hereby authorized as detailed in Appendix "A" attached hereto and forming part of this Bylaw.
2. This Bylaw shall come into full force and effect upon the final passing thereof.

FIRST and SECOND READING: June 12, 2023

THIRD READING and ADOPTION:

Laura Cabott, Mayor

Wendy Donnithorne, City Clerk

Community Service & Municipal Charges Grants Bylaw 2023-19
Appendix "A"

Roll Number	Applicant	Eligible Grant	Recommended Grant
3701011150	Biathlon Yukon	\$ 4,062.50	\$ 3,509.45
3011351100	Canadian Mental Health Association, Yukon Division	3,520.25	3,041.00
3011450400	Downtown Urban Gardens Society (DUGS)	490.10	423.35
3011000300	Food Bank Society of Whitehorse	5,184.25	4,478.50
3015060202	Golden Age Society	5,235.15	4,522.45
3100169300	Guild Society	18,681.95	16,138.70
3010380800	Hospice Yukon Society	1,892.85	1,635.15
3460007600	Humane Society Yukon	6,744.30	5,826.15
3015051300	Kaushee's Place Housing Society	13,537.15	11,694.30
3460007500	Learning Disabilities Association Yukon	1,932.85	1,669.70
3010071800	MacBride Museum Society	45,098.45	38,959.10
3011230200	Maryhouse	2,702.80	2,334.85
3010461100	Royal Canadian Legion	10,154.00	8,771.70
3010301400	Société des Immeubles Franco Yukonnais	27,187.90	23,486.75
3110110800	Softball Yukon	25,165.30	25,165.30
3180523100	Softball Yukon: Ball Diamond Robert Service	751.30	751.30
3901174000	Tennis Yukon	207.55	179.25
3010421100	The Victoria Faulkner Women's Center	1,489.55	1,286.75
3900010090	Valleyview Community Association	100.00	86.90
3013050700	Whitehorse Aboriginal Women's Circle	6,145.85	5,309.20
3701011140	Whitehorse Rifle and Pistol Club	5,829.85	5,036.20
3010270700	Yukon Artist at Work Society	4,273.20	3,691.45
3114041200	Yukon Broomball Association	4,790.35	4,138.20
3908000000	Yukon Film Society	308.10	266.15
3015050600	Yukon Women's Transition Home Society	8,795.50	7,598.15
		\$ 204,281.05	\$ 180,000.00