



## Minutes of the meeting of the City Operations Committee

Date	June 5, 2023	2023-11
Location	Council Chambers, City Hall	
	Councillor Dan Boyd - Chair	
	Mayor Laura Cabott	
Committee Members Present	Councillor Kirk Cameron	
	Councillor Michelle Friesen	
	Deputy Mayor Ted Laking	
	Councillor Mellisa Murray	
Absent	Councillor Jocelyn Curteanu	
	Jeff O'Farrell, City Manager	
	Krista Mroz, Director of Community Services	
Staff Present	Valerie Braga, Director of Corporate Services	
	Lindsay Schneider, Director of People and Culture	
	Mike Gau, Director of Development Services	
	Taylor Eshpeter, A/Director of Operations and Infrastructure	
	Wendy Donnithorne, Manager of Legislative Services	

\* Indicates electronic participation

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Your Worship, there is no report from the City Operations Committee.



**Minutes of the meeting of the  
Community Services Committee**

Date	June 5, 2023	2023-11
Location	Council Chambers, City Hall	
	Councillor Michelle Friesen - Chair Mayor Laura Cabott	
Committee Members Present	Councillor Dan Boyd Councillor Kirk Cameron Deputy Mayor Ted Laking Councillor Mellisa Murray	
Absent	Councillor Jocelyn Curteanu	
	Jeff O'Farrell, City Manager	
Staff Present	Krista Mroz, Director of Community Services Valerie Braga, Director of Corporate Services Lindsay Schneider, Director of People and Culture Mike Gau, Director of Development Services Taylor Eshpeter, A/Director of Operations and Infrastructure Wendy Donnithorne, Manager of Legislative Services	

\* Indicates electronic participation

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Your Worship, the Community Services Committee respectfully submits the following report:

**1. Modernized Transit Route Implementation Update – For Information Only**

The Committee was provided with an update on the Modernized Transit Route implementation. The update included additional information on timelines for development of new transit stop infrastructure such as shelters and benches, the upcoming study on free transit fares, costs for 2023 and the budget for 2024.

**2. New Business – First Nation Graduates**

Councillor Friesen congratulated the 129 First Nation graduates.

**3. Proclamation – National Indigenous History Month**

Mayor Cabott proclaimed June 2023 to be National Indigenous History Month.

**4. Proclamation – Filipino Heritage Month**

Mayor Cabott proclaimed June 2023 to be Filipino Heritage Month in the City of Whitehorse.

**5. Proclamation – National Pride Month**

Mayor Cabott proclaimed June 2023 to be National Pride Month in the City of Whitehorse.

**6. Proclamation – World Environment Day (June 5)**

June 5, 2023 was proclaimed as World Environment Day in the City of Whitehorse.

**7. Proclamation – Motorcycle Ride for Dad Day (June 10)**

Mayor Cabott proclaimed June 10, 2023 to be Motorcycle Ride for Dad Day in the City of Whitehorse.



**Minutes of the meeting of the  
Public Health and Safety Committee**

Date	June 5, 2023	2023-11
Location	Council Chambers, City Hall	
	Councillor Mellisa Murray - Chair	
	Mayor Laura Cabott	
Committee Members Present	Councillor Dan Boyd	
	Councillor Kirk Cameron	
	Councillor Michelle Friesen	
	Deputy Mayor Ted Laking	
Absent	Councillor Jocelyn Curteanu	
	Jeff O'Farrell, City Manager	
	Krista Mroz, Director of Community Services	
Staff Present	Valerie Braga, Director of Corporate Services	
	Lindsay Schneider, Director of People and Culture	
	Mike Gau, Director of Development Services	
	Taylor Eshpeter, A/Director of Operations and Infrastructure	
	Wendy Donnithorne, Manager of Legislative Services	

\* Indicates electronic participation

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Your Worship, the Public Health and Safety Committee respectfully submits the following report:

**1. New Business – Robert Service Way Update**

A Committee member requested information on the Robert Service Way closure and status of the escarpment. Administration noted the most recent closure was due to accelerated movement in an area of concern and that due to rainy conditions, more assessment was needed before reopening the road.

**2. New Business – Fire Season Update**

With unprecedented wildfires in other areas of the country, an update was requested on City preparation for the wildfire season. Administration noted the City continues to focus on preparation for potential fire in the City as an urban area and is working with the Yukon Government's Wildland Fire Management, who is the lead response agency. The City is also working on risk-reduction priorities such as developing a fire smart coordination program which is now funded and underway.



## Minutes of the meeting of the Corporate Services Committee

Date	June 5, 2023	2023-11
Location	Council Chambers, City Hall	
	Councillor Kirk Cameron - Chair	
	Mayor Laura Cabott	
Committee Members Present	Councillor Dan Boyd	
	Councillor Michelle Friesen	
	Deputy Mayor Ted Laking	
	Councillor Mellisa Murray	
Absent	Councillor Jocelyn Curteanu	
	Jeff O'Farrell, City Manager	
	Krista Mroz, Director of Community Services	
Staff Present	Valerie Braga, Director of Corporate Services	
	Lindsay Schneider, Director of People and Culture	
	Mike Gau, Director of Development Services	
	Taylor Eshpeter, A/Director of Operations and Infrastructure	
	Wendy Donnithorne, Manager of Legislative Services	

\* Indicates electronic participation

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Your Worship, the Corporate Services Committee respectfully submits the following report:

### 1. **Fees and Charges Bylaw Amendments 2<sup>nd</sup> Quarter**

The Committee was presented with recommended changes to the Fees and Charges Bylaw for the 2<sup>nd</sup> Quarter of 2023.

Following discussion, the Committee supported excluding the changes to the burning permit fees at this time, and to consider those fees as part of the upcoming program review. Additional information was also requested on false fire alarms.

### **The Recommendation of the Corporate Services Committee is**

THAT Bylaw 2023-18, a bylaw to amend the Fees and Charges Bylaw in accordance with the second quarter review be brought forward for consideration under the bylaw process, excluding changes to burning permit fees; and

THAT the 2023 to 2025 Operating Budget be increased upon adoption of Bylaw 2023-18 in the amounts of \$15,971 for 2023, \$15,971 for 2024, and \$15,971 for 2025, offset by transfers to the General Reserve for the additional revenue.

**2. Municipal Charges and Community Services Grant**

The Committee was presented with the request for authorization of 2023 Municipal Charges and Community Services Grants, through proposed Bylaw 2023-19.

It was clarified that historically the budget has been sufficient to fully cover the grants, but this year there were additional applicants. The grants budget will continue to be reviewed annually as part of the budget process.

**The Recommendation of the Corporate Services Committee is**

THAT Council direct that Bylaw 2023-19, a bylaw to authorize Municipal Charges and Community Services Grants in the amount of \$180,000 for the year 2023, be brought forward for consideration under the bylaw process.

**3. New Business – Federation of Canadian Municipalities Annual General Meeting**

Committee members that attended the Federation of Canadian Municipalities AGM highlighted the opportunities to network with other municipal members, and to raise City of Whitehorse issues also happening nationwide, such as mental health, the opioid crisis, northern challenges for infrastructure and housing concerns.



## Minutes of the meeting of the City Planning Committee

Date	June 5, 2023	2023-11
Location	Council Chambers, City Hall	
	Deputy Mayor Ted Laking - Chair	
	Mayor Laura Cabott	
Committee Members Present	Councillor Dan Boyd	
	Councillor Kirk Cameron	
	Councillor Michelle Friesen	
	Councillor Mellisa Murray	
Absent	Councillor Jocelyn Curteanu	
	Jeff O'Farrell, City Manager	
	Krista Mroz, Director of Community Services	
Staff Present	Valerie Braga, Director of Corporate Services	
	Lindsay Schneider, Director of People and Culture	
	Mike Gau, Director of Development Services	
	Taylor Eshpeter, A/Director of Operations and Infrastructure	
	Wendy Donnithorne, Manager of Legislative Services	

\* Indicates electronic participation

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Your Worship, there is no report from the City Planning Committee.



## Minutes of the meeting of the Development Services Committee

Date	June 5, 2023	2023-11
Location	Council Chambers, City Hall	
	Councillor Mellisa Murray - Chair	
	Mayor Laura Cabott	
Committee Members	Councillor Dan Boyd	
Present	Councillor Kirk Cameron	
	Councillor Michelle Friesen	
	Deputy Mayor Ted Laking	
Absent	Councillor Jocelyn Curteanu	
	Jeff O'Farrell, City Manager	
	Krista Mroz, Director of Community Services	
Staff Present	Valerie Braga, Director of Corporate Services	
	Lindsay Schneider, Director of People and Culture	
	Mike Gau, Director of Development Services	
	Taylor Eshpeter, A/Director of Operations and Infrastructure	
	Wendy Donnithorne, Manager of Legislative Services	

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Your Worship, the Development Services Committee respectfully submits the following report:

### **1. Housing and Land Development Advisory Committee – Recommendation on Yukon Government Agreement For Sale Requirements**

Bryony McIntyre, Chair of the Housing and Land Development Advisory Committee (the HLDAC) presented the Committee's first formal recommendation on an issue with the Yukon Government's Agreement for Sale requirements and process, as requested by Council.

In developing its recommendation, HLDAC researched on Yukon Government's policy, the overall building approvals process, and options which could address industry concerns. The recommendation of the HLDAC is:

That the City request the Minister of Energy Mines and Resources of Yukon Government amend the requirement for issuance of title to an earlier stage in the building process; and that the issuance of tile instead commence with approval of the electrical rough-in by YG, and the approval the third inspection by the City under the Section 44(3) of the Building and Plumbing Bylaw.



Development Services Committee members and Administration acknowledged the requirements and process for the Agreement for Sale are within Yukon Government authority, and that the changes recommended not impact the responsibility or processes of the City to ensure building safety requirements are met.

Following discussion, Development Services Committee members recommended that the City also indicate support in principle for HLDAC's Recommendation when referring it to the Yukon Government, recognizing the continued need to respect Government of Yukon's policy jurisdiction over the issue.

**The Recommendation of the Development Services Committee is**

THAT the City make the Yukon Government aware of the Housing and Land Development Advisory Committee Recommendation and of Council's support for the Recommendation in principle, to address concerns raised by industry by changing the conditions of Agreements for Sale and the commencement of title transfer to an earlier stage in the building process.

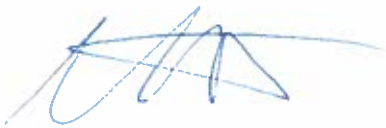
**2. FCM Hosting Proposal**

Administration presented analysis on the City of Whitehorse submitting a proposal to host a future Federation of Canadian Municipalities Board Meeting as requested by Council including required resources and City capacity to provide hosting support.

**The Recommendation of the Development Services Committee is**

THAT Council authorize Administration to submit a Proposal to host the Federation of Canadian Municipalities September 2025 or 2026 Board of Directors meeting.

There being no further business, the meeting adjourned at 7:24 P.M.



Laura Cabott, Mayor



Wendy Donnithorne, City Clerk



