

CITY OF WHITEHORSE
REGULAR Council Meeting #2023-14

DATE: Monday, August 14, 2023
TIME: 5:30 p.m.

Mayor Laura Cabott
Deputy Mayor Kirk Cameron
Reserve Deputy Mayor Michelle Friesen

AGENDA

CALL TO ORDER 5:30 p.m.

AGENDA Adoption

PROCLAMATIONS

MINUTES Regular Council meeting dated July 10, 2023

DELEGATIONS

PUBLIC HEARING

STANDING COMMITTEE REPORTS

City Operations Committee – *Councillors Boyd and Curteanu*

Community Services Committee – *Councillors Friesen and Cameron*

Public Health and Safety Committee – *Councillors Curteanu and Murray*

Corporate Services Committee – *Councillors Cameron and Laking*

1. Mayor Travel Expense Authorization

City Planning Committee – *Councillors Laking and Friesen*

1. Public Input Session Report – Range Point Joint Master Plan

Development Services Committee – *Councillors Murray and Boyd*

1. Housing and Land Development Advisory Committee Recommendations - Zoning

2. Subdivision Approval – Phase 1 Copper Ridge West

NEW AND UNFINISHED BUSINESS

BYLAWS

2023-22 Budget Amendment – Transit Hub

3rd Reading

ADJOURNMENT

MINUTES of **REGULAR** Meeting #2023-13 of the Council of the City of Whitehorse called for 5:30 p.m. on Monday, July 10, 2023, in Council Chambers, City Hall.

PRESENT: Mayor Laura Cabott
Councillors Kirk Cameron, Deputy Mayor
Dan Boyd
Jocelyn Curteanu
Michelle Friesen
Ted Laking
*Mellisa Murray

ALSO PRESENT: City Manager Jeff O'Farrell
Director of Community Services Krista Mroz
Director of Corporate Services Valerie Braga
Director of Development Services Mike Gau
Director of People and Culture Lindsay Schneider
A/Director of Operations and Infrastructure Taylor Eshpeter
Manager of Legislative Services Wendy Donnithorne

*Indicates electronic participation

Mayor Cabott called the meeting to order at 5:30 p.m.

CALL TO ORDER

2023-13-01

AGENDA

It was duly moved and seconded
THAT the Agenda be adopted as presented.

Carried Unanimously

2023-13-02

MINUTES

It was duly moved and seconded
THAT the Minutes of the Regular Council meeting dated, June 26,
2023, be adopted as presented.

Carried Unanimously

DELEGATE SUBMISSIONS

President Stacy Lewis and Executive Director Tracey Bilksy of Sport Yukon presented letters received from community groups in support of the opportunity for Whitehorse to host the Arctic Winter Games in 2026.

Stacy Lewis, President, and
Tracey Bilksy Executive
Director, Sport Yukon –
Arctic Winter Games 2026

Tony Grabowski, a resident of the Holly Residential Area, came before Council to speak on the importance of the greenbelt to him, fellow residents, the community, and wildlife.

Tony Grabowski –
Importance of Greenspace
to Residents (Holly
Residential Area Plan)

PUBLIC INPUT SESSION

Mayor Cabott advised that a Public Input Session was scheduled to hear submissions with respect to the Range Point Joint Master Plan. Range Point Joint Master Plan

Sarah Kroon, resident of the Range Point Joint Master Plan area, presented her support for the project. Sarah Kroon

Jane Koepke, on behalf of Kwanlin Dün First Nation, presented details on the proposed design and development of the Range Point Joint Master Plan. Jane Koepke, Kwanlin Dün First Nation

Jane Koepke, on behalf of the Yukon Government, presented information on the design and creation of the Range Point Joint Master Plan and clarified site development approaches and budget plans. Brian Crist and Jane Koepke, Yukon Government

Mayor Cabott declared the Public Input Session for the Range Point Joint Master Plan closed. Public Input Closed

COMMITTEE REPORTS

City Operations Committee

A Committee member asked for an update on a project to install accessibility ramps in the city. Administration confirmed that eight locations have been identified in consultation with community partners, and that once the contract has been awarded, the locations be communicated to the public. New Business – Accessibility Ramp Infill Project

A Committee member requested an update regarding a neighbourhood traffic calming pilot project. Administration confirmed locations and potential solutions within current budgets are currently under review. New Business – Traffic Calming Pilot

Committee members raised concerns regarding traffic in Whistlebend expansion areas, requesting information on initial evaluation of traffic impacts and strategies to relieve current pressures. Additional information was requested on the status of Whistlebend Phases 9, 10 and 11. New Business – Whistlebend Expansion Extra Traffic

Delegate Brenda Morrison presented concerns with traffic volumes, related noise and safety from those using Eugene Avenue as a main access road. Delegate – Brenda Morrison – Eugene Avenue to Witch Hazel Drive Traffic Issues

Community Services Committee

2023-13-03

It was duly moved and seconded
THAT Council advise Yukon Government that the City is prepared to host the 2026 Arctic Winter Games, subject to receipt of Yukon Government financial and other commitments by July 28, 2023; and THAT Yukon Government financial commitments to provide funding would be for new funding specific to the Games; and THAT Council authorizes Administration to enter into negotiations with the Arctic Winter Games International Committee to host the 2026 Arctic Winter Games in the Yukon.

Arctic Winter Games 2026
Hosting Opportunity

Carried Unanimously

Administration provided an update on the Inclusivity Advisory Committee.

New Business – Inclusivity
Advisory Committee

Myryja Friesen of Compassion Yukon, presented a follow up report on the outcomes of the Accessibility Olympics held this past spring.

Delegate – Myryja Friesen,
Compassion Yukon –
Accessibility Olympics
Review

Public Health and Safety Committee

A Committee member requested further information on the City’s FireSmart and wildland fire preparedness initiatives including the use of emergency evacuation drills and plans in the community. Administration confirmed that the City has participated in numerous exercises, and work on FireSmart initiatives with partners is ongoing.

New Business –
Community Interest in
FireSmart and Wildland
Fire Preparedness

Delegate Florian Boulais presented on conveying urgency and the importance of FireSmart through focused and innovative public communication methods.

Delegate – Florian Boulais
– Conveying Urgency and
Importance of FireSmart
Work

Corporate Services Committee

The semi-annual procurement update for January – June 2023 was presented.

Semi-Annual Procurement
Report (Jan - Jun 2023) –
For Information Only

2023-13-04

It was duly moved and seconded
THAT Administration be authorized to commence the procurement for the Transit Hub project; and
THAT Council direct that Bylaw 2023-22, a bylaw to amend the 2023 to 2026 Capital Expenditure Program by increasing the 2023 budget for project 360c00923 Transit Hub in the amount of \$1,900,000, funded from the Capital Reserve until external grant funding has been confirmed, be brought forward for consideration under the bylaw process.

Commencement Report
and Budget Amendment –
Transit Hub

Carried Unanimously

2023-13-05

It was duly moved and seconded
THAT Administration be authorized to commence the procurement for the City Hall Energy Efficiencies project.

Commencement Report –
City Hall Energy
Efficiencies

Carried Unanimously

2023-13-06

It was duly moved and seconded
THAT Council amend the 2023-2026 Capital Expenditure Plan and approve the creation of a new capital project for Range Road and McIntyre Creek Crossing Repair in the amount of \$100,000, funded by the Capital Reserve.

Budget Amendment –
Range Road and McIntyre
Creek Crossing Repair

Carried Unanimously

Councillor Friesen presented a Notice of Motion to bring forward at the next Regular Council meeting on July 10, 2023 that Council authorize a donation in the amount of \$5,000 to Blood Ties Four Direction Centre to support local harm reduction and awareness efforts.

New Business – Notice of
Motion – Council Donation
to Blood Ties

A Committee member requested an update on the clean-up of the Whistlebend Pond. Administration confirmed that the project is currently anticipated to come forward in the September procurement cycle.

New Business –
Whistlebend Pond Cleanup

City Planning Committee

There was no report from the City Planning Committee.

No Report

Development Services Committee

There was no report from the Development Services Committee.

No Report

NEW AND UNFINISHED BUSINESS

2023-13-07

It was duly moved and seconded
THAT Council authorize a Council grant in the amount of \$5,000 to Blood Ties Four Directions Centre to support our local harm reduction and awareness efforts for the health emergency we recognize and acknowledge our community is facing; and
THAT Council approve a budget amendment to the Council Donation fund in the amount of \$5,000 to support the proposed grant.

Motion – Councillor Friesen
– Council Donation to Blood
Ties Four Directions Centre

Defeated (3-4)

Council members discussed a lack of clear policy criteria on the Council Donation account.

IN FAVOUR: Councillors Kirk Cameron, Michelle Friesen and Mellisa Murray

Recorded Vote

OPPOSED: Mayor Cabott, Councillors Dan Boyd, Jocelyn Curteanu and Ted Laking

2023-13-08

Following discussion, it was duly moved and seconded
THAT Council authorize Administration to commence the procurement of planning services for Project 720c00223 Holly Residential Area Master Plan.

Supplemental
Administrative Report –
Holly Residential Area Plan

Defeated (2-5)

IN FAVOUR: Mayor Laura Cabott, and Councillor Dan Boyd

OPPOSED: Councillors Kirk Cameron, Jocelyn Curteanu, Michelle Friesen, Mellisa Murray and Ted Laking

Recorded Vote

BYLAWS

2023-13-09

It was duly moved and seconded
THAT Bylaw 2023-22, a bylaw to amend the 2023 to 2026 Capital Expenditure Program by increasing the 2023 budget for project 360c00923 Transit Hub in the amount of \$1,900,000, funded from the Capital Reserve until external grant funding has been confirmed, be given First Reading

BYLAW 2023-22
Budget Amendment –
Transit Hub
FIRST READING

Carried Unanimously

2023-13-09

It was duly moved and seconded
THAT Bylaw 2023-22 be given Second Reading.

BYLAW 2023-22
Budget Amendment –
Transit Hub
SECOND READING

Carried Unanimously

2023-13-10

It was duly moved and seconded
THAT Bylaw 2023-20, a bylaw to amend the 2023 to 2026 Capital
Expenditure Program by increasing the 2023 budget for Project
100c00122 Landslide in the amount of \$2,200,000, be given Third
Reading.

BYLAW 2023-20
Escarpment Budget
Amendment
THIRD READING

Carried Unanimously

There being no further business, the meeting adjourned at 7:23 p.m.

ADJOURNMENT

Laura Cabott, Mayor

Wendy Donnithorne, City Clerk

ADOPTED by Resolution at Meeting #2023-14



Minutes of the meeting of the City Operations Committee

Date	August 7, 2023	2023-14
Location	Council Chambers, City Hall	
Committee Members Present	Councillor Dan Boyd - Chair Mayor Laura Cabott Deputy Mayor Kirk Cameron Councillor Jocelyn Curteanu Councillor Ted Laking Councillor Mellisa Murray	
Absent	Councillor Michelle Friesen	
Staff Present	Jeff O'Farrell, City Manager Krista Mroz, Director of Community Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Tracy Allen, Director of Operations and Infrastructure Wendy Donnithorne, Manager of Legislative Services	

* Indicates electronic participation

Your Worship, there is no report from the City Operations Committee.



Minutes of the meeting of the Community Services Committee

Date	August 7, 2023	2023-14
Location	Council Chambers, City Hall	
Committee Members Present	Deputy Mayor Kirk Cameron - Chair Mayor Laura Cabott Councillor Dan Boyd Councillor Jocelyn Curteanu Councillor Ted Laking Councillor Mellisa Murray	
Absent	Councillor Michelle Friesen	
Staff Present	Jeff O'Farrell, City Manager Krista Mroz, Director of Community Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Tracy Allen, Director of Operations and Infrastructure Wendy Donnithorne, Manager of Legislative Services	

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Your Worship, the Community Services Committee respectfully submits the following report:

1. **Proclamation – Yukon Pride Days**

Mayor Cabott proclaimed the month of August 2023 to be Yukon Pride Month in the City of Whitehorse, a time to support and celebrate 2SLGBTQIA+ people and to partake in community events.



**Minutes of the meeting of the
Public Health and Safety Committee**

Date	August 7, 2023	2023-14
Location	Council Chambers, City Hall	
Committee Members Present	Councillor Jocelyn Curteanu - Chair Mayor Laura Cabott Councillor Dan Boyd Deputy Mayor Kirk Cameron Councillor Ted Laking Councillor Mellisa Murray	
Absent	Councillor Michelle Friesen	
Staff Present	Jeff O'Farrell, City Manager Krista Mroz, Director of Community Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Tracy Allen, Director of Operations and Infrastructure Wendy Donnithorne, Manager of Legislative Services	

* Indicates electronic participation

Your Worship, there is no report from the Public Health and Safety Committee.



Minutes of the meeting of the Corporate Services Committee

Date	August 7, 2023	2023-14
Location	Council Chambers, City Hall	
Committee Members Present	Deputy Mayor Kirk Cameron - Chair Mayor Laura Cabott Councillor Dan Boyd Councillor Jocelyn Curteanu Councillor Ted Laking Councillor Mellisa Murray	
Absent	Councillor Michelle Friesen	
Staff Present	Jeff O'Farrell, City Manager Krista Mroz, Director of Community Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Tracy Allen, Director of Operations and Infrastructure Wendy Donnithorne, Manager of Legislative Services	

* Indicates electronic participation

Your Worship, the Corporate Services Committee respectfully submits the following report:

1. **Mayor Travel Expense Approval**

A request for approval by Council Resolution for the Mayor's travel to attend the Skagway Road Relay with Skagway's Mayor Andrew Cremata on September 8, 2023 was presented.

The Recommendation of the Corporate Services Committee is

THAT travel expenses be authorized for Mayor Cabott to attend the Skagway Road Relay events happening on September 8, 2023.



Minutes of the meeting of the City Planning Committee

Date	August 7, 2023	2023-14
Location	Council Chambers, City Hall	
Committee Members Present	Councillor Ted Laking - Chair Mayor Laura Cabott Councillor Dan Boyd Deputy Mayor Kirk Cameron Councillor Jocelyn Curteanu Councillor Mellisa Murray	
Absent	Councillor Michelle Friesen	
Staff Present	Jeff O'Farrell, City Manager Krista Mroz, Director of Community Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Tracy Allen, Director of Operations and Infrastructure Wendy Donnithorne, Manager of Legislative Services	

* Indicates electronic participation

Your Worship, the City Planning Committee respectfully submits the following report:

1. Public Input Report – Range Point Joint Master Plan

Administration presented a report on the results of the Public Input Session held on July 10, 2023 regarding the Range Point Joint Master Plan, and responded to questions regarding potential impacts to transportation and existing traffic pressure, the wildlife corridor and wildlife impact assessment, and relationship of plan elements to upcoming McIntyre Creek Park planning.

Additional information was requested on the developers' Transportation Impact Assessment and City traffic studies for the area.

The Recommendation of the City Planning Committee is

THAT Council approve the Range Point Joint Master Plan, a document providing guidance and a framework for the future development of Yukon Government Lot 262-6 and Kwanlin Dün First Nation Settlement Land Parcel C-15B.



Minutes of the meeting of the Development Services Committee

Date	August 7, 2023	2023-14
Location	Council Chambers, City Hall	
Committee Members Present	Councillor Mellisa Murray - Chair Mayor Laura Cabott Councillor Dan Boyd Deputy Mayor Kirk Cameron Councillor Jocelyn Curteanu Councillor Ted Laking	
Absent	Councillor Michelle Friesen	
Staff Present	Jeff O'Farrell, City Manager Krista Mroz, Director of Community Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Tracy Allen, Director of Operations and Infrastructure Wendy Donnithorne, Manager of Legislative Services	

* Indicates electronic participation

Your Worship, the Development Services Committee respectfully submits the following report:

1. **Housing and Land Development Advisory Committee Recommendations - Zoning**

Bryony McIntyre, Chair of the Housing and Land Development Advisory Committee, presented recommendations focussed on Zoning amendments to support housing development. These include amendments to the Zoning Bylaw to increase density and housing units that the Committee recommends be implemented immediately.

Administration provided additional information on its recommendation to refer the Committee's immediate amendments to the Zoning Bylaw rewrite process to enable further required analysis on the Committee's recommendations, including feasibility with existing infrastructure limitations, and provide for public input opportunities.

Several Councillors raised questions about the timing recommended by both the Committee and Administration, and expressed an interest in exploring whether some changes recommended by the Committee could be made immediately, without waiting for the Bylaw review.

The Recommendation of the Development Services Committee is

THAT Council direct Administration to refer the Housing and Land Development Advisory Committee Short and Medium-Term Zoning amendment recommendations to the Zoning Bylaw Rewrite process for consideration.

2. Subdivision – Phase 1 Copper Ridge West

The Committee was presented with a subdivision approval for a 1.86 hectare portion of a Kwanlin Dün First Nation Settlement Land parcel in Copper Ridge Subdivision.

Administration provided additional information on the project timeline and current status, along with clarifying the relevant OCP policies and set back requirements. It was noted that in practice these are determined case-by-case, and based on independent, site-specific, geotechnical engineering evaluations.

The proposed subdivision is supported by a geotechnical evaluation. Policy 7.16 of the OCP will be clarified at the soonest opportunity to properly reflect practice, and the provisions of the OCP's other related slope policies.

Note: the Administrative Report and map of proposed subdivision has been updated to correct a mapping error. This is also corrected in the Standing Committee package posted on the public website.

The Recommendation of the Development Services Committee is

THAT Council approve the subdivision of an approximately 1.86 ha portion of Lot 988, Plan 2012-0073 LTO (Kwanlin Dün First Nation Settlement Parcel C-112B-1 in Copper Ridge), for the creation of 24 new residential lots, walkway and buffers, as shown on the proposed subdivision sketch, subject to the condition that the applicant enter into a Development Agreement with the City of Whitehorse for the construction of underground utilities and roads to service the proposed subdivision.

There being no further business the meeting adjourned at 7:22 p.m.

Laura Cabott, Mayor

Wendy Donnithorne, City Clerk

CITY OF WHITEHORSE

BYLAW 2023-22

A bylaw to amend the 2023 to 2026 Capital Expenditure Program Bylaw 2022-41

WHEREAS Section 238 of the *Municipal Act* (R.S.Y. 2002) provides that Council shall by bylaw adopt an Annual Operating Budget and a multi-year Capital Expenditure Program; and

WHEREAS Section 241 of the *Municipal Act* provides that no expenditure shall be made which increases total expenditures above what was approved in the Annual Operating Budget or the Capital Budget unless such expenditure is approved by bylaw; and

WHEREAS it has become necessary to increase the 2023 Capital Budget to provide for funding approved associated with the Transit Hub;

NOW THEREFORE the Council of the Municipality of the City of Whitehorse, in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. The 2023 to 2026 Capital Expenditure Program is hereby amended by increasing the 2023 Capital Budget in the amount of \$1,900,000 to provide additional approved funding for the Transit Hub project.
2. This bylaw shall come into full force and effect upon final passing thereof.

FIRST and SECOND READING:

July 10, 2023

THIRD READING and ADOPTION:

Laura Cabott, Mayor

Wendy Donnithorne, City Clerk