



Minutes of the meeting of the City Operations Committee

Date	July 4, 2023	2023-13
Location	Council Chambers, City Hall	
Committee Members Present	Councillor Dan Boyd - Chair Mayor Laura Cabott Deputy Mayor Kirk Cameron Councillor Jocelyn Curteanu Councillor Michelle Friesen Councillor Ted Laking Councillor Mellisa Murray	
Staff Present	Jeff O'Farrell, City Manager Krista Mroz, Director of Community Services Valerie Braga, Director of Corporate Services Lindsay Schneider, Director of People and Culture Mike Gau, Director of Development Services Tracy Allen, Director of Operations and Infrastructure Wendy Donnithorne, Manager of Legislative Services	

* Indicates electronic participation

Your Worship, the City Operations Committee respectfully submits the following report:

1. **New Business – Accessibility Ramp Infill Project**

A Committee member asked for an update on a project to install accessibility ramps in the city. Administration confirmed that eight locations have been identified in consultation with community partners, and that once the contract has been awarded, the locations be communicated to the public.

2. **New Business – Traffic Calming Pilot**

A Committee member requested an update regarding a neighbourhood traffic calming pilot project. Administration confirmed there is a list of locations and potential solutions within current budgets that are currently under review for completion internally or by tender.

3. **New Business – Whistlebend Expansion Extra Traffic**

Committee members raised concerns regarding traffic in Whistlebend expansion areas, requesting information on initial evaluation of traffic impacts, and if there are any strategies to relieve current pressure. Information was provided that the roads in the

subdivision were designed to the national standard to support traffic volumes, but construction timing could lead to unexpected traffic consequences in the interim. It was also noted that the Yukon Government, as the developer, has completed an internal Traffic Impact Analysis and that during the project design process, the City provided input on national standards. After construction is complete, adjustments become the City's responsibility. Additional information was requested on the status of development of Phases 9, 10 and 11 for Whistlebend, given potential traffic issues with the developing phases.

4. Delegate – Brenda Morrison – Eugene Avenue to Witch Hazel Drive Traffic Issues

Delegate Brenda Morrison presented concerns with traffic volumes and related noise and safety with traffic, particularly from those using Eugene Avenue as a main access road, suggesting a closure or modification to the existing road such as speed bumps as a potential solution.



Minutes of the meeting of the Community Services Committee

Date	July 4, 2023	2023-13
Location	Council Chambers, City Hall	
	Councillor Michelle Friesen - Chair Mayor Laura Cabott	
Committee Members Present	Councillor Dan Boyd Deputy Mayor Kirk Cameron Councillor Jocelyn Curteanu Councillor Ted Laking Councillor Mellisa Murray	
Staff Present	Jeff O'Farrell, City Manager Krista Mroz, Director of Community Services Valerie Braga, Director of Corporate Services Lindsay Schneider, Director of People and Culture Mike Gau, Director of Development Services Tracy Allen, Director of Operations and Infrastructure Wendy Donnithorne, Manager of Legislative Services	

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Your Worship, the Community Services Committee respectfully submits the following report:

1. **Arctic Winter Games 2026 Hosting Opportunity**

The Committee was presented with the opportunity to host the Arctic Winter Games for 2026. Administration provided information on the responsibilities of the hosting City, and that a Host Society would be established to deliver the Games.

Recommended commitments required from Yukon Government in order for the City to host include \$4 million in funding, in-kind staff support as required by the Host Society, plus underwriting of any deficit incurred by the Host Society. Additional information was provided on discussions to date with community partners to further gauge community support and interest with partners and agencies.

The Committee agreed that a condition of Yukon Government funding should specify that all Yukon Government funding for the Games be new funding, not funding intended for other City initiatives.

The Recommendation of the Community Services Committee is

THAT Council advise Yukon Government that the City is prepared to host the 2026 Arctic Winter Games, subject to receipt of Yukon Government financial and other commitments by July 28, 2023; and

THAT Yukon Government financial commitments to provide funding would be for new funding specific to the Games; and

THAT Council authorizes Administration to enter into negotiations with the Arctic Winter Games International Committee to host the 2026 Arctic Winter Games in the Yukon.

2. New Business – Inclusivity Advisory Committee

Administration provided an update on the Inclusivity Advisory Committee, providing that the committee has currently met four times, and despite awaiting new member recruitment, work plans are in process and will be brought forward soon.

3. Delegate – Myryja Friesen, Compassion Yukon – Accessibility Olympics Review

Myryja Friesen, of Compassion Yukon, presented a follow up report on the outcomes of the Accessibility Olympics held in the city this past spring, and made recommendations on additional improvements to make the city more accessible.



**Minutes of the meeting of the
Public Health and Safety Committee**

Date	July 4, 2023	2023-13
Location	Council Chambers, City Hall	
	Councillor Jocelyn Curteanu - Chair Mayor Laura Cabott	
Committee Members Present	Councillor Dan Boyd Deputy Mayor Kirk Cameron Councillor Michelle Friesen Councillor Ted Laking Councillor Mellisa Murray	
Staff Present	Jeff O'Farrell, City Manager Krista Mroz, Director of Community Services Valerie Braga, Director of Corporate Services Lindsay Schneider, Director of People and Culture Mike Gau, Director of Development Services Tracy Allen, Director of Operations and Infrastructure Wendy Donnithorne, Manager of Legislative Services	

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Your Worship, the Public Health and Safety Committee respectfully submits the following report:

1. New Business – Community Interest in FireSmart and Wildland Fire Preparedness

A Committee member requested further information on the FireSmart and wildland fire preparedness initiatives including the use of emergency evacuation drills and plans in the community. Administration confirmed that the City has participated in numerous exercises, and work on FireSmart initiatives with partners is ongoing. Due to the nature of an evacuation being dependant on the specifics of an event, practice drills are not recommended or widely used, as specific direction would need to be given during an event. It was also noted that the City's new position of FireSmart Coordinator currently open for recruitment will focus on community information and public engagement for increasing fire preparedness and awareness.

2. Delegate – Florian Boulais – Conveying Urgency and Importance of FireSmart Work

Delegate Florian Boulais presented on communicating to convey urgency and the importance of FireSmart to the public through focused and new methods.



**Minutes of the meeting of the
Corporate Services Committee**

Date	July 4, 2023	2023-13
Location	Council Chambers, City Hall	
	Deputy Mayor Kirk Cameron - Chair Mayor Laura Cabott	
Committee Members Present	Councillor Dan Boyd Councillor Jocelyn Curteanu Councillor Michelle Friesen Councillor Ted Laking Councillor Mellisa Murray	
Staff Present	Jeff O'Farrell, City Manager Krista Mroz, Director of Community Services Valerie Braga, Director of Corporate Services Lindsay Schneider, Director of People and Culture Mike Gau, Director of Development Services Tracy Allen, Director of Operations and Infrastructure Wendy Donnithorne, Manager of Legislative Services Svetlana Erickson, Manager of Financial Services Peter O'Blenes, Manager of Property Management	

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Your Worship, the Corporate Services Committee respectfully submits the following report:

1. Semi-Annual Procurement Report (Jan - Jun 2023) – For Information Only

The semi-annual procurement update for January – June 2023 was presented to the Committee. Administration provided details on individual items and was requested to provide additional information on specific snow and ice removal equipment procurements.

2. Commencement Report and Budget Amendment – Transit Hub

The commencement report and a budget amendment for Project 360c00923 Transit Hub was presented to the Committee. Committee members focused on design aspects of the project and shared elements they'd like incorporated including harm-reduction stations, accessible and inclusive public washrooms and architecture, and the importance of consulting First Nations. Administration also provided additional

information on the new budget for the now stand alone project. Future Council involvement should the project move forward, including opportunities for review of the design was also clarified.

The Recommendation of the Corporate Services Committee is

THAT Administration be authorized to commence the procurement for the Transit Hub project; and

THAT Council direct that Bylaw 2023-22, a bylaw to amend the 2023 to 2026 Capital Expenditure Program by increasing the 2023 budget for project 360c00923 Transit Hub in the amount of \$1,900,000, funded from the Capital Reserve until external grant funding has been confirmed, be brought forward for consideration under the bylaw process.

3. Commencement Report – City Hall Energy Efficiencies

Administration presented a commencement report for the City Hall Energy Efficiencies project and provided additional information about budget, funding and design queries.

The Recommendation of the Corporate Services Committee is

THAT Administration be authorized to commence the procurement for the City Hall Energy Efficiencies project.

4. Budget Amendment – Range Road and McIntyre Creek Crossing Repair

A proposed budget amendment was presented to repair a critical retaining wall and water chamber of the Range Road and McIntyre Creek Crossing, and to fund an investigation into the premature failure. Administration provided additional information about the potential impacts of the failure, such as shifting infrastructure and threat to a residential water line, and clarified the need for funding to provide additional safety measures, studies, and research to make adequate repairs and prevent future damage.

The Recommendation of the Corporate Services Committee is

THAT Council amend the 2023-2026 Capital Expenditure Plan and approve the creation of a new capital project for Range Road and McIntyre Creek Crossing Repair in the amount of \$100,000, funded by the Capital Reserve.

5. New Business – Notice of Motion – Council Donation to Blood Ties

Councillor Friesen presented a Notice of Motion to bring forward at the next Regular Council meeting on July 10, 2023 that Council authorize a donation in the amount of \$5,000 to Blood Ties Four Direction Centre to support local harm reduction and awareness efforts.

6. New Business – Whistlebend Pond Cleanup

A Committee member requested an update on the clean-up of the Whistlebend Pond. Administration confirmed that the project currently is at the design process stage and anticipated to come forward in the September procurement cycle.



Minutes of the meeting of the City Planning Committee

Date	July 4, 2023	2023-13
Location	Council Chambers, City Hall	
	Councillor Ted Laking - Chair	
	Mayor Laura Cabott	
Committee Members Present	Councillor Dan Boyd	
	Deputy Mayor Kirk Cameron	
	Councillor Jocelyn Curteanu	
	Councillor Michelle Friesen	
	Councillor Mellisa Murray	
	Jeff O'Farrell, City Manager	
	Krista Mroz, Director of Community Services	
Staff Present	Valerie Braga, Director of Corporate Services	
	Lindsay Schneider, Director of People and Culture	
	Mike Gau, Director of Development Services	
	Tracy Allen, Director of Operations and Infrastructure	
	Wendy Donnithorne, Manager of Legislative Services	

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Your Worship, there is no report from the City Planning Committee.



**Minutes of the meeting of the
Development Services Committee**

Date	July 4, 2023	2023-13
Location	Council Chambers, City Hall	
	Councillor Mellisa Murray - Chair	
	Mayor Laura Cabott	
Committee Members Present	Councillor Dan Boyd	
	Deputy Mayor Kirk Cameron	
	Councillor Jocelyn Curteanu	
	Councillor Michelle Friesen	
	Councillor Ted Laking	
	Jeff O'Farrell, City Manager	
	Krista Mroz, Director of Community Services	
Staff Present	Valerie Braga, Director of Corporate Services	
	Lindsay Schneider, Director of People and Culture	
	Mike Gau, Director of Development Services	
	Tracy Allen, Director of Operations and Infrastructure	
	Wendy Donnithorne, Manager of Legislative Services	

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Your Worship, there is no report from the Development Services Committee.

There being no further business the meeting adjourned at 8:29 P.M.



Laura Cabott, Mayor



Wendy Donnithorne, City Clerk



