



Minutes of the meeting of the City Operations Committee

Date	August 22, 2023	2023-15
Location	Council Chambers, City Hall	
	Councillor Dan Boyd - Chair Deputy Mayor Kirk Cameron Mayor Laura Cabott	
Committee Members Present	Councillor Jocelyn Curteanu* Councillor Michelle Friesen Councillor Ted Laking Councillor Mellisa Murray	
Staff Present	Jeff O'Farrell, City Manager Krista Mroz, Director of Community Services Lindsay Schneider, Director of People and Culture Mike Gau, Director of Development Services Tracy Allen, Director of Operations and Infrastructure Wendy Donnithorne, Manager of Legislative Services*	

* Indicates electronic participation

Your Worship, the City Operations Committee respectfully submits the following report:

1. **New Business – Green Streets**

A Committee member requested an update on the landscaping and drainage issues in the “green streets” of Whistlebend. Administration noted a recently awarded landscaping tender by Yukon Government that has been issued to mitigate issues.

2. **New Business - Traffic Congestion**

A Committee member highlighted continued traffic congestion issues from Porter Creek to Downtown, seeking potential solutions being explored by the City. Administration provided additional information on measures to address this that are underway, including traffic signal and road adjustments being implemented ahead of broader planning.



Minutes of the meeting of the Community Services Committee

Date	August 22, 2023	2023-15
Location	Council Chambers, City Hall	
Committee Members Present	Councillor Michelle Friesen - Chair Mayor Laura Cabott Councillor Dan Boyd Deputy Mayor Kirk Cameron Councillor Jocelyn Curteanu* Councillor Ted Laking Councillor Mellisa Murray	
Staff Present	Jeff O'Farrell, City Manager Krista Mroz, Director of Community Services Lindsay Schneider, Director of People and Culture Mike Gau, Director of Development Services Tracy Allen, Director of Operations and Infrastructure Wendy Donnithorne, Manager of Legislative Services*	

* Indicates electronic participation

Your Worship, the Community Services Committee respectfully submits the following report:

1. New Business – Construction Waste in Whistlebend

A Committee member raised reports of accumulating construction waste in Whistlebend. Administration provided information of an upcoming fall community clean up event, with focus on Whistlebend.

2. Delegate – Donna Reimchen, Ukrainian Canadian Association of Yukon – Sister City Chortkiv, Ukraine

Delegate Donna Reimchen presented on the Association's request for hosting delegates from Chortkiv, Ukraine. And additional information on the request for a City contribution of \$2,000. The Committee discussed a number of options, including potential private sector support for this proposed October 2023 visit.



**Minutes of the meeting of the
Public Health and Safety Committee**

Date	August 22, 2023	2023-15
Location	Council Chambers, City Hall	
Committee Members Present	Councillor Mellisa Murray - Chair Mayor Laura Cabott Councillor Dan Boyd Deputy Mayor Kirk Cameron Councillor Jocelyn Curteanu* Councillor Michelle Friesen Councillor Ted Laking	
Staff Present	Jeff O'Farrell, City Manager Krista Mroz, Director of Community Services Lindsay Schneider, Director of People and Culture Mike Gau, Director of Development Services Tracy Allen, Director of Operations and Infrastructure Wendy Donnithorne, Manager of Legislative Services*	

* Indicates electronic participation

Your Worship, the Public Health and Safety Committee respectfully submits the following report:

1. New Business – Local Wildfire Readiness

A Committee member emphasized concerns related to wildfires in the north and in BC, and asked if Whitehorse has plans to support Yukon and other communities. Administration indicated that discussions are ongoing and top of mind with YG, and learning from current Yellowknife experiences will inform development of broader plans in collaboration with the governments. Administration also highlighted the public communications and education support underway to emphasize the public responsibilities and preparation in the event of an emergency.

2. New Business – Burn Permits

A Committee member emphasized the importance of the public burning permit process and requirements for the fall season, including the need for clear communications on permit requirements and how to obtain permits from the City of Whitehorse.



Minutes of the meeting of the Corporate Services Committee

Date	August 22, 2023	2023-15
Location	Council Chambers, City Hall	
	Deputy Mayor Kirk Cameron - Chair	
	Mayor Laura Cabott	
Committee Members Present	Councillor Dan Boyd	
	Councillor Jocelyn Curteanu*	
	Councillor Michelle Friesen	
	Councillor Ted Laking	
	Councillor Mellisa Murray	
	Jeff O'Farrell, City Manager	
Staff Present	Krista Mroz, Director of Community Services	
	Lindsay Schneider, Director of People and Culture	
	Mike Gau, Director of Development Services	
	Tracy Allen, Director of Operations and Infrastructure	
	Wendy Donnithorne, Manager of Legislative Services*	

* Indicates electronic participation

Your Worship, the Corporate Services Committee respectfully submits the following report:

1. Upcoming Procurements (September/October) – For Information Only

Administration presented a bi-monthly update on forthcoming procurements with an anticipated value greater than \$100,000 for September and October.

The Committee requested additional information regarding the slope scanner and it was noted that renting provides greater assurance of functionality with more up-to-date technology. Administration also provided information regarding the EV charging stations including that distribution over three years is planned, chargers are for fleet vehicles only at this time, the City expects to explore the use of chargers for public in the future.

2. Building Signage Policy and Project Scope Amendment

The Committee was presented with the new Council Building Signage Policy for the installation of new Indigenous language signage on City buildings. The proposed policy reflects input from both Taan Kwachan and Kwanlin Dun First Nations, and would formalize recent initiatives at City Hall to reflect the building names of public City buildings with translated versions of the Southern Tutchone language.

Administration committed to follow-up with First Nations regarding elders contributing to the policy for translations and interpretive signage. The policy also reflects input from First Nations to provide that interpretive signage include the history of colonization in the Whitehorse area. The Committee discussed options to further discuss this specific provision as a formal policy criteria, as part of the Council discussion

The Recommendation of the Corporate Services Committee is

THAT Council adopt the new Council Building Signage Policy as proposed; and
THAT Council approve amending the scope of Capital Project 100c00223 Southern Tutchone Place Names – City Buildings to include policy implementation activities.

3. Kulan Snow Storage Facility Expansion and Project Scope Amendment

In preparation for snow storage for Whistle Bend, a change to the scope from Design and Permitting to Temporary Construction of the Kulan Snow Storage Facility Expansion project was proposed to expand and construct the facility in preparation for the longer term.

Administration indicated the planning objective is to include an area within each neighbourhood for snow storage. Administration noted that all of the available snow storage facilities are currently being used to capacity, this proposal is to provide for anticipated needs. It was also noted that most snow hauling is done after peak traffic hours to reduce impact on road congestion and the public.

The Recommendation of the Corporate Services Committee is

THAT Council direct that the 2023 to 2026 Capital Expenditure Plan be amended by changing the scope of the project 240c00323 Kulan Snow Storage Facility Expansion to allow for Phase 1 construction with no change to the budget amount.

4. Council Grant – Family Transit Passes

The Committee was presented with a Council Grant request to provide transit passes for a family of 5 which was sponsored by the United Church. Administration provided additional information confirming the Council Donation account remaining budget of \$2800.

The Committee discussed the need for policy clarity about the use and criteria for submissions to the Council Donation fund ,including this request, along with recent Sister City applications and asked for information on the full request by the family sponsor for this item.

The Recommendation of the Corporate Services Committee is

THAT Council approve a grant of \$1,500 funded from the Council donation account.



Minutes of the meeting of the City Planning Committee

Date	August 22, 2023	2023-15
Location	Council Chambers, City Hall	
	Councillor Ted Laking - Chair Mayor Laura Cabott	
Committee Members Present	Councillor Dan Boyd Deputy Mayor Kirk Cameron Councillor Jocelyn Curteanu* Councillor Michelle Friesen Councillor Mellisa Murray	
Staff Present	Jeff O'Farrell, City Manager Krista Mroz, Director of Community Services Lindsay Schneider, Director of People and Culture Mike Gau, Director of Development Services Tracy Allen, Director of Operations and Infrastructure Wendy Donnithorne, Manager of Legislative Services*	

* Indicates electronic participation

Your Worship, the City Planning Committee respectfully submits the following report:

1. Yukon River Recreation Lease

A lease agreement with the Government of Yukon for the lease of approximately 6.39 hectares of vacant Commissioner's Land for the purpose of maintaining City recreation infrastructure was presented. Administration provided information about potential future land transfers that could include this area.

The Recommendation of the City Planning Committee is

THAT Council direct that Bylaw 2023-23, a Bylaw to enter into a lease agreement with the Government of Yukon for the lease of approximately 6.39 hectares of vacant Commissioner's Land adjacent to Nisutlin Drive in Riverdale, for the purpose of maintaining optimal recreation, be brought forward for due consideration under the bylaw process.

2. New Business – Renaming Streets in McIntyre Subdivision

A Committee member requested an update regarding the renaming of streets in McIntyre from a motion passed in May. Administration reported there have been no recent updates and committed to follow up in council questions.

3. New Business – Request for update on Whistlebend Phases

Committee member asked for detailed updates and timelines on lot development in the community, specifically the Whistle Bend expansions, expressing concerns over Phase 6 B and Phase 8, which were anticipated to come to market by the fall of the previous year. Administration committed to follow up in council questions.



**Minutes of the meeting of the
Development Services Committee**

Date	August 22, 2023	2023-15
Location	Council Chambers, City Hall	
	Councillor Mellisa Murray - Chair	
	Mayor Laura Cabott	
Committee Members Present	Councillor Dan Boyd	
	Deputy Mayor Kirk Cameron	
	Councillor Jocelyn Curteanu*	
	Councillor Michelle Friesen	
	Councillor Ted Laking	
	Jeff O'Farrell, City Manager	
Staff Present	Krista Mroz, Director of Community Services	
	Lindsay Schneider, Director of People and Culture	
	Mike Gau, Director of Development Services	
	Tracy Allen, Director of Operations and Infrastructure	
	Wendy Donnithorne, Manager of Legislative Services*	


* Indicates electronic participation

Your Worship, there is no report from the Development Services Committee.

There being no further business the meeting adjourned at 8:08 P.M.



Laura Cabott, Mayor



Wendy Donnithorne, City Clerk

