



Minutes of the meeting of the City Operations Committee

Date	September 18, 2023	2023-17
Location	Council Chambers, City Hall	
	Councillor Jocelyn Curteanu – Vice-Chair	
	Mayor Laura Cabott	
Committee Members Present	*Deputy Mayor Dan Boyd	
	Councillor Kirk Cameron	
	Councillor Michelle Friesen	
	Councillor Ted Laking	
	Councillor Mellisa Murray	
Staff Present	Jeff O'Farrell, City Manager	
	Krista Mroz, Director of Community Services	
	Valerie Braga, Director of Corporate Services	
	Lindsay Schneider, Director of People and Culture	
	Mike Gau, Director of Development Services	
	Tracy Allen, Director of Operations and Infrastructure	
	Wendy Donnithorne, Manager of Legislative Services	

* Indicates electronic participation

Your Worship, the City Operations Committee respectfully submits the following report:

1. Traffic Bylaw Amendment - Active Transportation Initiatives

The Committee was presented with a proposed amendment to the City's Traffic Bylaw, to support implementation of the Chilkoot Way active transportation corridor between Two Mile Hill and Quartz Road. The amendment would set the maximum speed limit at 30 kilometres per hour on Chilkoot Way in order to provide for increased public safety for all road users.

The Recommendation of the City Operations Committee is

THAT Council approve an amendment to the Traffic Bylaw to reduce the speed limit on Chilkoot Way between Two Mile Hill and Quartz Road to a maximum of 30km per hour.

2. New Business – Black Street Construction

A Committee member raised concerns about construction work happening on Black Street that has removed the sidewalk. Administration confirmed a sidewalk will be installed by the developer, and that snow removal will continue to be maintained by the City. Additional information was requested on the expected duration of the project.

3. New Business – Range Road and Mountain View Progress

A Committee member requested an update on the Range Road and Mountainview Drive construction. Administration confirmed the project is on schedule and anticipated to be completed by the end of October 2023, including the reopening of Range Road. Given the time of season, the compaction and paving of Range Road will be completed in 2024.



Minutes of the meeting of the Community Services Committee

Date	September 18, 2023	2023-17
Location	Council Chambers, City Hall	
	Councillor Michelle Friesen - Chair	
	Mayor Laura Cabott	
Committee Members Present	*Deputy Mayor Dan Boyd	
	Councillor Kirk Cameron	
	Councillor Jocelyn Curteanu	
	Councillor Ted Laking	
	Councillor Mellisa Murray	
	Jeff O'Farrell, City Manager	
	Krista Mroz, Director of Community Services	
Staff Present	Valerie Braga, Director of Corporate Services	
	Lindsay Schneider, Director of People and Culture	
	Mike Gau, Director of Development Services	
	Tracy Allen, Director of Operations and Infrastructure	
	Wendy Donnithorne, Manager of Legislative Services	

* Indicates electronic participation

Your Worship, the Community Services Committee respectfully submits the following report:

1. **Sister City – Chortkiv, Ukraine**

The Committee was presented with a report to consider a formal Honourary Sister City relationship between the City of Whitehorse and the City of Chortkiv, Ukraine. Administration provided information on Honourary and Active Sister City relationships that can be established under the Council Sister Cities Relationship Policy, and an update on communications with the City of Chortkiv and Ukrainian Canadian Association of Yukon.

The Recommendation of the Community Services Committee is

THAT Council enter into an Honourary Sister City relationship with the City of Chortkiv, Ukraine under the Council Sister Cities Relationship Policy.

2. **New Business – Transit (CASA Agreement Update)**

A Committee member requested an update on “free transit” initiatives as provided for under the CASA Agreement, and research on expected costs. Administration advised

there have been discussions, but the City is not a party to the CASA, and that the general costs of operating transit annually are set out in the City's budget documents. Administration confirmed that an RFP for the City's "Free Fare Transit Study" will be released shortly, which will review possible methods to provide for free transit. The study results are expected in early 2024.

3. New Business – Thank You to Yukon Family Literacy

A Committee member thanked the Yukon Family Literacy Centre for their work in providing programming to families in the community and asked about City support for the organization. Administration confirmed that the City is actively working with the Centre to provide pop-up programming and events, helping to identify temporary storage options, and advocating for the Centre to the Yukon Government.



Minutes of the meeting of the Public Health and Safety Committee

Date	September 18, 2023	2023-17
Location	Council Chambers, City Hall	
	Councillor Jocelyn Curteanu - Chair Mayor Laura Cabott	
Committee Members Present	*Deputy Mayor Dan Boyd Councillor Kirk Cameron Councillor Michelle Friesen Councillor Ted Laking Councillor Mellisa Murray	
Staff Present	Jeff O'Farrell, City Manager Krista Mroz, Director of Community Services Valerie Braga, Director of Corporate Services Lindsay Schneider, Director of People and Culture Mike Gau, Director of Development Services Tracy Allen, Director of Operations and Infrastructure Wendy Donnithorne, Manager of Legislative Services	

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Your Worship, the Public Health and Safety Committee respectfully submits the following report:

1. **New Business – Lodgepole Lane**

A Committee member requested an update on the Lodgepole Lane property. Administration provided information on efforts to date and to resolve an ownership issue that will allow for further progress for the property to be cleaned up. Additional information on fire inspections was also requested as follow up.

2. **New Business – City Release Against “1 Million March 4 Children” Rally**

Mayor Laura Cabott gave an official statement on behalf of the City with respect to the “1 Million March 4 Children” rally and provided the City’s strong support for the 2SLGBTQIA+ Community and for a safer and inclusive city as a whole.

A Committee member also voiced full support for the City’s statement and safety and inclusion of the 2SLGBTQIA+ Community.



Minutes of the meeting of the Corporate Services Committee

Date	September 18, 2023	2023-17
Location	Council Chambers, City Hall	
	Councillor Kirk Cameron - Chair	
	Mayor Laura Cabott	
Committee Members Present	*Deputy Mayor Dan Boyd	
	Councillor Jocelyn Curteanu	
	Councillor Michelle Friesen	
	Councillor Ted Laking	
	Councillor Mellisa Murray	
Staff Present	Jeff O'Farrell, City Manager	
	Krista Mroz, Director of Community Services	
	Valerie Braga, Director of Corporate Services	
	Lindsay Schneider, Director of People and Culture	
	Mike Gau, Director of Development Services	
	Tracy Allen, Director of Operations and Infrastructure	
	Wendy Donnithorne, Manager of Legislative Services	

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Your Worship, the Corporate Services Committee respectfully submits the following report:

1. Capital Budget Variance Reporting – 2nd Quarter

Administration presented the Second Quarter Variance Report on the Capital Budget projections which included a high-level summary of anticipated capital spending and proposed amendments to the 2023-2026 Capital Expenditure Program.

The Recommendation of the Corporate Services Committee is

THAT Council authorizes amendments totalling \$548,761 to reduce the 2023 to 2026 Capital Expenditure Program.

2. Operating Budget Variance Reporting – 2nd Quarter – For Information Only

The Committee was presented with the Second Quarter Operating Budget Variance Report and a forecast of operating results for the end of the 2023 fiscal year. Administration clarified how "vacancy overlay" is calculated and the Town Square budget. Administration was requested to provide additional information on the breakdown of government transfers which have resulted in higher than expected revenues.

3. Budget Amendment – Marwell Lift Station Pump

The Committee was presented with a proposed budget amendment to purchase a spare pump for the Marwell Lift Station to ensure back-up for this critical infrastructure.

The Recommendation of the Corporate Services Committee is

THAT Council amend the 2023-2026 Capital Expenditure Plan and approve the creation of a new Capital Project in the amount of \$300,000 to purchase a spare electric pump and related parts for the Marwell Lift Station, funded by the Water and Sewer Reserve.

4. Notice of Motion – Mellisa Murray – Arctic Inspiration Prize

Councillor Mellisa Murray presented a Notice of Motion to bring forward at the next Regular Council meeting on September 25, 2023, proposing that Council direct Administration to increase the 2023 Operating Budget under the Council Donation fund by \$5,000 to support the Arctic Inspiration Prize.



Minutes of the meeting of the City Planning Committee

Date	September 18, 2023	2023-17
Location	Council Chambers, City Hall	
Committee Members Present	Councillor Ted Laking - Chair Mayor Laura Cabott *Deputy Mayor Dan Boyd Councillor Kirk Cameron Councillor Jocelyn Curteanu Councillor Michelle Friesen Councillor Mellisa Murray	
Staff Present	Jeff O'Farrell, City Manager Krista Mroz, Director of Community Services Valerie Braga, Director of Corporate Services Lindsay Schneider, Director of People and Culture Mike Gau, Director of Development Services Tracy Allen, Director of Operations and Infrastructure Wendy Donnithorne, Manager of Legislative Services	

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Your Worship, the City Planning Committee respectfully submits the following report:

1. **Zoning Amendment – Range Point Joint Master Plan**

The Committee was presented with an application to amend the zoning for the Range Point Joint Master Plan area consisting of Kwanlin Dün First Nation and Yukon Government land to allow for a diverse mix of housing developments as set out in the Joint Master Plan.

The Recommendation of the City Planning Committee is

THAT Council direct that Bylaw 2023-29, a Bylaw to amend the zoning of the Range Point Joint Master Plan site to allow for a diverse mix of housing developments, be brought forward for consideration under the bylaw process.

2. **New Business – Underutilized Property (Lot 419 Range Road)**

A Committee member asked whether 419 Range Road was included in the federal strategy to divest under-utilized properties so that they could be used for housing. Administration indicated that federal staff had confirmed this property was not eligible as it was still in use as government offices, but that another lot in the area may be eligible. Discussions are in progress regarding potential lots and the overall program.

3. New Business – Underutilized Property (Downtown)

A Committee member asked about a City initiative to revive underutilized property in the Downtown core. Administration noted that the project is designed so that different incentive strategies could be made based on consultations with property owners to evaluate the different circumstances. Administration is hoping to bring this information forward to Council in November along with incentives and program amendments in the new year.



Minutes of the meeting of the Development Services Committee

Date	September 18, 2023	2023-17
Location	Council Chambers, City Hall	
	Councillor Mellisa Murray - Chair	
	Mayor Laura Cabott	
Committee Members Present	*Deputy Mayor Dan Boyd	
	Councillor Kirk Cameron	
	Councillor Jocelyn Curteanu	
	Councillor Michelle Friesen	
	Councillor Ted Laking	
Staff Present	Jeff O'Farrell, City Manager	
	Krista Mroz, Director of Community Services	
	Valerie Braga, Director of Corporate Services	
	Lindsay Schneider, Director of People and Culture	
	Mike Gau, Director of Development Services	
	Tracy Allen, Director of Operations and Infrastructure	
	Wendy Donnithorne, Manager of Legislative Services	

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Your Worship, the Development Services Committee respectfully submits the following report:

1. **New Business – Main Street Town Square Public Engagement**

A Committee member requested information on the public engagement process for the Main Street Town Square Pilot Project, and the initial responses. Administration confirmed that the survey was sent out to both businesses and the public, advertised by public service announcements, social media, and radio, and can be completed online, in person, or over the phone. The response to date has been significant.

2. **New Business – Fridays for Futures Yukon Rally Concerns**

Administration provided information in response to a Committee member bringing forward questions and concerns on behalf of youth that attended the Fridays for Futures Yukon climate rally, including to clarify that transit services continue to be available on the route to Yukon University and that downtown compost bins are currently being evaluated.


3. New Business – Point in Time Survey Results

A few Committee members presented questions on the community housing situation based on the results of the recent Point in Time Survey by Safe at Home. Administration confirmed that the Housing and Land Development Advisory Committee is currently discussing some of the issues brought up by the results, including potential incentives to fast-track investment in new affordable rentals, and that Committee recommendations can be expected later this year.

There being no further business the meeting adjourned at 7:25 P.M.



Laura Cabott, Mayor



Wendy Donnithorne, City Clerk

