

MINUTES of REGULAR Meeting #2023-18 of the Council of the City of Whitehorse called for 5:30pm on Tuesday, October 10, 2023, in Council Chambers, City Hall.

PRESENT: Mayor Laura Cabott  
Councillors Dan Boyd  
Kirk Cameron  
Jocelyn Curteanu  
Michelle Friesen  
Ted Laking  
Mellisa Murray

ALSO PRESENT: City Manager Jeff O'Farrell  
A/Director of Community Services Ryan Leef  
Director of Corporate Services Valerie Braga  
Director of People and Culture Lindsay Schneider  
A/Director of Operations and Infrastructure Gareth Earl

Mayor Cabott called the meeting to order at 5:30pm

**CALL TO ORDER**

**AGENDA**

**2023-18-01**

It was duly moved and seconded  
THAT the Agenda be adopted as presented.

Carried Unanimously

**MINUTES**

**2023-18-02**

It was duly moved and seconded  
THAT the Minutes of the Regular Council meeting dated  
September 25, 2023, be adopted as presented.

Carried Unanimously

**COMMITTEE REPORTS**

**City Operations Committee**

Delegate Diana Rothgeb presented public concerns with the Chilkoot Greenway Bicycle Lane, and suggested alternatives that could be considered for a bike lane instead of the current location.

Delegate Diana Rothgeb –  
Chilkoot Greenway Bicycle  
Lane

Committee members requested additional information on the Chilkoot Bicycle Lane. Administration confirmed that there is a snow removal plan in place, jersey barriers are ordered and

New Business – Chilkoot  
Greenway Bicycle Lane

Administration is working to address supplier delays, that businesses were engaged prior to the project launch, and that other design options were explored.

The Committee requested further information on the project budget, engagement process, and the options that had been considered.

**Community Services Committee**

**2023-18-03**

It was duly moved and seconded

THAT Council appoint Tracey Bilsky as the Arctic Winter Games 2026 Host Society President; and

2026 Arctic Winter Games –  
Host Society Appointments

THAT Council appoint Krista Mroz, Director of Community Services, as the City of Whitehorse representative on the 2026 Arctic Winter Games Executive Committee.

Carried Unanimously

Mayor Cabott proclaimed the month of October 2023 as United Way Month in the City of Whitehorse.

Proclamation – United Way  
Month (October)

**Public Health and Safety Committee**

A Committee member recognized the Sisters in Spirit Vigil happening on October 4th in the City of Whitehorse, and invited members of the community to participate in the event.

New Business – Sisters in  
Spirit Vigil

**Corporate Services Committee**

**2023-18-04**

It was duly moved and seconded

THAT sections 17 and 18 of Bylaw 2023-21, a Bylaw to provide for remuneration for the Mayor and Councillors for the 2024 to 2028 Term of Office, be amended to read as follows:

17. Notwithstanding the provisions of Section 16 of this Bylaw, the Mayor will not be required to obtain the prior approval of Council for expenses related to travel outside of Whitehorse provided the total amount is *anticipated to be less than \$1,000. In such circumstances, prior to travel, the Mayor shall submit the expense approval required under the Council Expense Policy and provide notice to Council that they are attending those meetings.*
18. Notwithstanding the provisions of Section 16 of this Bylaw, when Councillors are attending the Association of Yukon Communities (AYC) scheduled meetings that may require travel to other Yukon communities, the Mayor and City Manager may approve request for funding or reimbursement of expenses incurred that are *anticipated to be less than \$1,000. In such circumstances, prior to*

Council Remuneration Bylaw  
– 2024 to 2028 Term of  
Council

*travel, the Councillors shall submit the expense approvals required under the Council Expense Policy and provide notice to Council that they are attending those meetings.*

AND THAT Council direct that Bylaw 2023-21, a Bylaw to provide for remuneration for the Mayor and Councillors for the 2024 to 2028 Term of Office, be brought forward for consideration under the bylaw process as amended.

Carried Unanimously

**2023-18-05**

It was duly moved and seconded

THAT Council approve the 2024 Council and Standing Committee Meeting Schedule as follows;

THAT Standing Committee meetings be scheduled on the first and third Mondays of each month and Regular Council meetings be scheduled on the second and fourth Mondays of each month;

THAT when statutory holidays fall on a weekend or a Monday, the meetings be rescheduled to Tuesday;

THAT the first meeting cycle in January be rescheduled to the 8 and 15, and the second meeting cycle of January be rescheduled to the 22 and 29;

THAT the second meeting cycle in July be cancelled to accommodate a summer recess;

THAT there be no meetings scheduled in the month of October to accommodate the Formal Election period;

THAT the second meeting cycle of December be cancelled to accommodate a winter recess;

THAT Council approve Council member appointments for the period from November 1, 2023 to October 31, 2024;

THAT Deputy Mayor and Reserve Deputy Mayor appointments be approved for the period from November 1, 2023 to October 31, 2024; and

THAT Council member appointments to ad hoc committees be approved for the period of November 1, 2023 to October 31 2024 as follows:

Association of Yukon Communities: Councillor Friesen  
Councillor Murray

Crime Stoppers: Councillor Curteanu

Whitehorse Chamber of Commerce: Councillor Cameron

Coalition of Capital Cities Mayor Cabott

Carried Unanimously

2024 Council Meeting  
Schedule and Committee  
Appointments

**2023-18-06**

It was duly moved and seconded

THAT Council authorize Administration to commence the procurement for the design of the Selkirk Water Treatment Plant Upgrade.

Commencement Report –  
Selkirk Water Treatment  
Plant Upgrade

Carried Unanimously

**City Planning Committee**

**2023-18-07**

It was duly moved and seconded

THAT Council direct that Bylaw 2023-30, a Bylaw to amend the zoning at 68 Mascot Street to allow for the development of a living suite, be brought forward for consideration under the bylaw process.

Zoning Amendment – 68  
Mascot Street

Carried Unanimously

**Development Services Committee**

There is no report from the Development Services Committee.

No Report

**NEW AND UNFINISHED BUSINESS**

**2023-18-08**

It was duly moved and seconded

THAT the City of Whitehorse write to the appropriate federal Minister or Ministers requesting that federal lands within the City of Whitehorse, including those on Range Road, be made available for the purposes of housing development; and THAT the City of Whitehorse request that a plan and timeline to divest these lands be shared prior to the end of 2023.

Motion – Councillor Laking –  
Federal Land for Housing  
Development

Carried Unanimously

**BYLAWS**

**2023-18-09**

It was duly moved and seconded

THAT Bylaw 2023-30, a Bylaw to amend the zoning at 68 Mascot Street to allow for the development of a living suite, be given First Reading.

**BYLAW 2023-30**  
Zoning Amendment – 68  
Mascot Street  
FIRST READING

Carried Unanimously

**2023-18-10**

It was duly moved and seconded

THAT Bylaw 2023-21, a Bylaw to provide for remuneration for the Mayor and Councillors for the 2024 to 2028 Term of Office, be given First Reading.

**BYLAW 2023-21**  
Council Remuneration  
Bylaw  
FIRST READING

Carried Unanimously

**2023-18-11**

It was duly moved and seconded  
THAT Bylaw 2023-21 be given Second Reading.  
Carried Unanimously

**BYLAW 2023-21**  
Council Remuneration  
Bylaw  
SECOND READING

**2023-18-12**

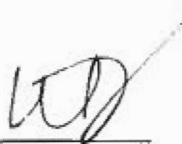
It was duly moved and seconded  
THAT Bylaw 2023-24, a bylaw to amend the City Traffic bylaw,  
be given Third Reading.  
Carried Unanimously

**BYLAW 2023-24**  
Traffic Bylaw Amendment  
– Active Transportation  
Initiatives  
THIRD READING

There being no further business, the meeting adjourned at 6:37p.m. **ADJOURNMENT**



  
\_\_\_\_\_  
Laura Cabott, Mayor

  
\_\_\_\_\_  
Wendy Donnithorne, City Clerk