

CITY OF WHITEHORSE
REGULAR Council Meeting #2023-18

DATE: Tuesday, October 10, 2023

TIME: 5:30 p.m.

Mayor Laura Cabott
Deputy Mayor Dan Boyd
Reserve Deputy Mayor Michelle Friesen

AGENDA

CALL TO ORDER 5:30 p.m.

AGENDA Adoption

PROCLAMATIONS

MINUTES Regular Council meeting dated September 25, 2023

DELEGATIONS

PUBLIC HEARING

STANDING COMMITTEE REPORTS

City Operations Committee – *Councillors Boyd and Curteanu*

Community Services Committee – *Councillors Friesen and Cameron*

1. 2026 Arctic Winter Games – Host Society Appointments

Public Health and Safety Committee – *Councillors Curteanu and Murray*

Corporate Services Committee – *Councillors Cameron and Laking*

1. Council Renumeration Bylaw – 2024 to 2028 Term of Council

2. 2024 Council Meeting Schedule and Committee Appointments

3. Commencement Report – Selkirk Water Treatment Plant Upgrade

City Planning Committee – *Councillors Laking and Friesen*

1. Zoning Amendment – 68 Mascot Street

Development Services Committee – *Councillors Murray and Boyd*

NEW AND UNFINISHED BUSINESS

1. Motion – Federal Land for Housing Development – *Councillor Laking*

BYLAWS

2023-30 Zoning Amendment – 68 Mascot Street 1st Reading

2023-21 Council Renumeration Bylaw 1st and 2nd Reading

2023-24 Traffic Bylaw Amendment – Active Transportation Initiatives 3rd Reading

ADJOURNMENT

MINUTES of REGULAR Meeting #2023-17 of the Council of the City of Whitehorse
called for 5:30pm on Monday, September 25, 2023, in Council Chambers, City Hall.

PRESENT: Mayor Laura Cabott
Councillors Kirk Cameron
Jocelyn Curteanu
Michelle Friesen
Ted Laking
Mellisa Murray

ABSENT: Councillor Dan Boyd

ALSO PRESENT: City Manager Jeff O'Farrell
A/Director of Community Services Ryan Leef
Director of Corporate Services Valerie Braga
Director of Development Services Mike Gau
Director of People and Culture Lindsay Schneider
Director of Operations and Infrastructure Tracy Allen
Manager of Legislative Services Wendy Donnithorne

Mayor Cabott called the meeting to order at 5:30 P.M.

CALL TO ORDER

AGENDA

2023-17-01

It was duly moved and seconded
THAT the Agenda be adopted as presented.

Carried Unanimously

PROCLAMATIONS

Mayor Laura Cabott announced September 30, 2023, as
National Truth and Reconciliation Day, a day to promote
education on the truth of residential schools and recognize the
impacts they've had, and continue to have on Indigenous
families and communities.

National Day for Truth and
Reconciliation

MINUTES

2023-17-02

It was duly moved and seconded
THAT the Minutes of the Regular Council meeting dated
August 28, 2023, and the Minutes of the Special Council
meeting dated August 31, 2023, be adopted as presented.

Carried Unanimously

DELEGATE SUBMISSIONS

Delegate Diana Rothgeb presented Council with a request to delay the decision on the proposed speed limit reduction on Chilkoot Way through Bylaw 2023-24, and to reconsider the design of the area due to congestion issues.

Diana Rothgeb – Traffic
Bylaw Amendment – Active
Transportation Initiatives

COMMITTEE REPORTS

City Operations Committee

2023-17-03

It was duly moved and seconded
THAT Council approve an amendment to the Traffic Bylaw to reduce the speed limit on Chilkoot Way between Two Mile Hill and Quartz Road to a maximum of 30km per hour.
Carried Unanimously

Traffic Bylaw Amendment -
Active Transportation
Initiatives

A Committee member raised questions about construction work happening on Black Street that has temporarily removed the sidewalk.

New Business – Black Street
Construction

A Committee member requested an update on the Range Road and Mountainview Drive construction. Administration confirmed the project is on schedule and anticipated to be completed by the end of October 2023.

New Business – Range Road
and Mountain View Progress

Community Services Committee

2023-17-04

It was duly moved and seconded
THAT Council enter into an Honourary Sister City relationship with the City of Chortkiv, Ukraine under the Council Sister Cities Relationship Policy.
Carried Unanimously

Sister City – Chortkiv,
Ukraine

A Committee member requested an update on “free transit” initiatives as provided for under the CASA Agreement, and any research on expected costs. Administration advised there have been discussions, but the City is not a party to the CASA, and that the annual costs of transit operations are set out in the City budget documents.

New Business – Transit
CASA Agreement Update

A Committee member thanked the Yukon Family Literacy Centre for their work in the community and asked about City support for the organization.

New Business – Thank You
to Yukon Family Literacy

Public Health and Safety Committee

A Committee member requested an update on a property on Lodgepole Lane. Administration provided information on efforts to date.

New Business – Lodgepole
Lane

Mayor Laura Cabott gave an official statement on behalf of the City with respect to the “1 Million March 4 Children” rally and provided the City’s strong support for the 2SLGBTQIA+ Community. A Committee member also voiced support for the City’s statement and safety and inclusion of the 2SLGBTQIA+ Community.

New Business – City Release
Against “1 Million March 4
Children” Rally

Corporate Services Committee

2023-17-05

It was duly moved and seconded
THAT Council authorizes amendments totalling \$548,761 to
reduce the 2023-2026 Capital Expenditure Program.

Capital Budget Variance
Reporting – 2nd Quarter

Carried Unanimously

The Committee was presented with the Second Quarter
Operating Budget Variance Report and a forecast of operating
results for the end of the 2023 fiscal year.

Operating Budget Variance
Reporting – 2nd Quarter– For
Information Only

2023-17-06

It was duly moved and seconded
THAT Council amend the 2023-2026 Capital Expenditure Plan
and approve the creation of a new Capital Project in the
amount of \$300,000 to purchase a spare electric pump and
related parts for the Marwell Lift Station, funded by the Water
and Sewer Reserve

Budget Amendment –
Marwell Lift Station Pump

Carried Unanimously

Councillor Mellisa Murray presented a Notice of Motion to bring
forward at the next Regular Council meeting on September 25,
2023, proposing that Council direct Administration to increase
the 2023 Operating Budget under the Council Donation fund
by \$5,000 to support the Arctic Inspiration Prize.

Notice of Motion – Mellisa
Murray – Arctic Inspiration
Prize

City Planning Committee

2023-17-07

It was duly moved and seconded
THAT Council direct that Bylaw 2023-29, a Bylaw to amend the zoning of the Range Point Joint Master Plan site to allow for a diverse mix of housing developments, be brought forward for consideration under the bylaw process.

Zoning Amendment – Range
Point Joint Master Plan

Carried Unanimously

A Committee member asked whether 419 Range Road was included in the federal strategy to divest underutilized properties so that they could be used for housing. Administration indicated they have been advised the property is not eligible as it is still in use as government offices.

New Business – Underutilized
Property (Lot 419 Range
Road)

A Committee member asked about the City initiative to revive underutilized property in the Downtown core. Administration noted that the project is being designed to include different incentive strategies for different circumstances and expects to bring forward new incentives and program amendments in 2024.

New Business – Underutilized
Property (Downtown)

Development Services Committee

A Committee member requested information on the public engagement process for the Main Street Town Square Pilot Project and on initial responses received from the community.

New Business – Main Street
Town Square Public
Engagement

A Committee member raised questions on behalf of youth that attended the Fridays for Futures Yukon climate rally. Administration confirmed that transit services continue to be available on the route to Yukon University and that downtown compost bins are being evaluated.

New Business – Fridays for
Futures Yukon Rally
Concerns

Committee members raised questions on the community housing situation based on the results of the recent Point in Time Survey by Safe at Home. Administration confirmed that the Housing and Land Development Advisory Committee is currently reviewing these issues and recommendations from the Advisory Committee can be expected later this year.

New Business – Point in Time
Survey Results

NEW AND UNFINISHED BUSINESS

2023-17-08

It was duly moved and seconded
THAT Administration be directed to increase the 2023
Operating Budget under the Council Donation fund by \$5,000
to support the Arctic Inspiration Prize.

Motion – Councillor Murray –
Arctic Inspiration Prize

Carried Unanimously

Councillor Ted Laking presented a Notice of Motion to bring
forward at the next Regular Council meeting October 10, 2023,
proposing the City write to the federal Minister of Housing and
Diversity and Inclusion to request federal lands in Whitehorse
be made available for housing development.

Notice of Motion – Councillor
Laking – Federal Land

BYLAWS

2023-17-09

It was duly moved and seconded
THAT Bylaw 2023-29, a Bylaw to amend the zoning of the
Range Point Joint Master Plan site to allow for a diverse mix of
housing developments, be given First Reading.

Carried Unanimously

BYLAW 2023-29

Zoning Amendment –
Range Point Joint Master
Plan
FIRST READING

2023-17-10

It was duly moved and seconded
THAT Bylaw 2023-24, a Bylaw to amend the City Traffic bylaw,
be given First Reading.

Carried Unanimously

BYLAW 2023-24

Traffic Bylaw Amendment
– Active Transportation
Initiatives
FIRST READING

2023-17-11

It was duly moved and seconded
THAT Bylaw 2023-24 be given Second Reading.

Carried Unanimously

BYLAW 2023-24

Traffic Bylaw Amendment
– Active Transportation
Initiatives
SECOND READING

2023-17-12

It was duly moved and seconded
THAT Bylaw 2023-23, a Bylaw to enter into a Lease
Agreement with the Government of Yukon for the lease of
approximately 6.39 hectares of vacant Commissioner's Land
adjacent to Nisutlin Drive in Riverdale, for the purpose of
maintaining City recreation, be given Third Reading.

Carried Unanimously

BYLAW 2023-23

Yukon River Recreation
Lease
THIRD READING

There being no further business, the meeting adjourned at 6:24 p.m. **ADJOURNMENT**

Laura Cabott, Mayor

Wendy Donnithorne, City Clerk

Adopted by Resolution at Meeting #2023-18



Minutes of the meeting of the City Operations Committee

Date	October 3, 2023	2023-18
Location	Council Chambers, City Hall	
	Deputy Mayor Dan Boyd - Chair	
	Mayor Laura Cabott	
Committee Members Present	Councillor Kirk Cameron	
	Councillor Jocelyn Curteanu	
	Councillor Michelle Friesen	
	Councillor Ted Laking	
Absent	Councillor Mellisa Murray	
	Jeff O'Farrell, City Manager	
	Ryan Leef, A/Director of Community Services	
Staff Present	Lindsay Schneider, Director of People and Culture	
	Mike Gau, Director of Development Services	
	Tracy Allen, Director of Operations and Infrastructure	
	Wendy Donnithorne, Manager of Legislative Services	

* Indicates electronic participation

Your Worship, the City Operations Committee respectfully submits the following report:

1. **Delegate Diana Rothgeb – Chilkoot Greenway Bicycle Lane**

Delegate Diana Rothgeb presented issues and public concerns with the Chilkoot Greenway Bicycle Lane, and suggested alternatives that could be considered for a bike lane instead of the current location.

2. **New Business – Chilkoot Greenway Bicycle Lane**

Committee members requested additional information on the Chilkoot Bicycle Lane. Administration confirmed that there is a snow removal plan in place, jersey barriers are ordered and Administration is working to address supplier delays, that businesses were engaged prior to the project launch, and that other design options were explored.

The Committee requested further information on the project budget, engagement process, and the options that had been considered.



Minutes of the meeting of the Community Services Committee

Date	October 3, 2023	2023-18
Location	Council Chambers, City Hall	
	Councillor Michelle Friesen - Chair	
	Mayor Laura Cabott	
Committee Members Present	Deputy Mayor Dan Boyd	
	Councillor Kirk Cameron	
	Councillor Jocelyn Curteanu	
	Councillor Ted Laking	
Absent	Councillor Mellisa Murray	
	Jeff O'Farrell, City Manager	
	Ryan Leef, A/Director of Community Services	
Staff Present	Lindsay Schneider, Director of People and Culture	
	Mike Gau, Director of Development Services	
	Tracy Allen, Director of Operations and Infrastructure	
	Wendy Donnithorne, Manager of Legislative Services	

* Indicates electronic participation

Your Worship, the Community Services Committee respectfully submits the following report:

1. 2026 Arctic Winter Games – Host Society Appointments

The Committee was presented with the appointments proposed for the President of the 2026 Arctic Winter Games Host Society and the City's representative on the Host Society Executive Committee.

The Recommendation of the Community Services Committee is

THAT Council appoint Tracey Bilsky as the Arctic Winter Games 2026 Host Society President; and

THAT Council appoint Krista Mroz, Director of Community Services, as the City of Whitehorse representative on the 2026 Arctic Winter Games Executive Committee.

2. Proclamation – United Way Month (October)

Mayor Cabott proclaimed the month of October 2023 as United Way Month in the City of Whitehorse.



Minutes of the meeting of the Public Health and Safety Committee

Date	October 3, 2023	2023-18
Location	Council Chambers, City Hall	
	Councillor Jocelyn Curteanu - Chair	
	Mayor Laura Cabott	
Committee Members	Deputy Mayor Dan Boyd	
	Councillor Kirk Cameron	
Present	Councillor Michelle Friesen	
	Councillor Ted Laking	
Absent	Councillor Mellisa Murray	
	Jeff O'Farrell, City Manager	
	Ryan Leef, A/Director of Community Services	
Staff	Lindsay Schneider, Director of People and Culture	
Present	Mike Gau, Director of Development Services	
	Tracy Allen, Director of Operations and Infrastructure	
	Wendy Donnithorne, Manager of Legislative Services	

* Indicates electronic participation

Your Worship, the Public Health and Safety Committee respectfully submits the following report:

1. **New Business – Sisters in Spirit Vigil**

A Committee member recognized the Sister in Spirit Vigil happening on October 4th in the City of Whitehorse, and invited members of the community to the event.



Minutes of the meeting of the Corporate Services Committee

Date	October 3, 2023	2023-18
Location	Council Chambers, City Hall	
	Councillor Kirk Cameron - Chair	
	Mayor Laura Cabott	
Committee Members Present	Deputy Mayor Dan Boyd	
	Councillor Jocelyn Curteanu	
	Councillor Michelle Friesen	
	Councillor Ted Laking	
Absent	Councillor Mellisa Murray	
	Jeff O'Farrell, City Manager	
	Ryan Leef, A/Director of Community Services	
Staff Present	Lindsay Schneider, Director of People and Culture	
	Mike Gau, Director of Development Services	
	Tracy Allen, Director of Operations and Infrastructure	
	Wendy Donnithorne, Manager of Legislative Services	

* Indicates electronic participation

Your Worship, the Corporate Services Committee respectfully submits the following report:

1. Council Renumeration Bylaw – 2024 to 2028 Term of Council

The Committee was presented with the proposed Remuneration Bylaw for the next Council Term of 2024 to 2028. Additional information was provided on proposed changes to the method of calculating annual salary adjustments and the travel expense administrative approval process which are used in the current bylaw.

A Committee member suggested a higher threshold be considered for travel expense approval requirements to further streamline the approvals process.

The Recommendation of the Corporate Services Committee is

THAT Council direct that proposed Bylaw 2023-21, a Bylaw to provide for remuneration for the Mayor and Councillors for the 2024 to 2028 Term of Office, be brought forward for consideration under the bylaw process.

2. 2024 Council Meeting Schedule and Committee Appointments

The Committee was presented with the 2024 Council Meeting Schedule along with the annual appointments to Standing Committee Chair and Vice-Chair positions, Deputy Mayor and Reserve Deputy Mayor positions, and other committees.

The Recommendation of the Corporate Services Committee is

THAT Council approve the 2024 Council and Standing Committee Meeting Schedule as presented; and

THAT Council approve Council member appointments as presented.

3. Commencement Report – Selkirk Water Treatment Plant Upgrade

The Committee was presented with a Commencement Report for the procurement of the required Selkirk Water Treatment Plant Upgrade design. Additional information was provided on the latest well-water data outlining the changes in water chemistry over the past few years that indicate all of the City's drinking water wells are now likely under the influence of surface water.

Current construction cost estimates to build a facility that provides for additional treatment barriers, redundancy, and meets projected drinking water demands range from \$40M to \$55M, based on the pre-design report. These cost estimates will be further developed through the detailed design process.

A proactive approach is being taken for the design of this critical infrastructure. The objectives will be to provide the additional water treatment to meet all legislated public health and safety requirements, all-season redundancy, and additional capacity to support the City's growth and future water needs to 2040.

The Recommendation of the Corporate Services Committee is

THAT Council authorize Administration to commence the procurement for the design of the Selkirk Water Treatment Plant Upgrade.



Minutes of the meeting of the City Planning Committee

Date	October 3, 2023	2023-18
Location	Council Chambers, City Hall	
	Councillor Ted Laking - Chair	
	Mayor Laura Cabott	
Committee Members	Deputy Mayor Dan Boyd	
Present	Councillor Kirk Cameron	
	Councillor Jocelyn Curteanu	
	Councillor Michelle Friesen	
Absent	Councillor Mellisa Murray	
	Jeff O'Farrell, City Manager	
	Ryan Leef, A/Director of Community Services	
Staff	Lindsay Schneider, Director of People and Culture	
Present	Mike Gau, Director of Development Services	
	Tracy Allen, Director of Operations and Infrastructure	
	Wendy Donnithorne, Manager of Legislative Services	

* Indicates electronic participation

Your Worship, the City Planning Committee respectfully submits the following report:

1. **Zoning Amendment – 68 Mascot Street**

An application to amend the zoning at 68 Mascot Street to allow for development of a living suite was presented to Council. Additional information was provided on the current and proposed zoning classifications and criteria under the bylaw, as well as potential implications for snow removal and parking requirements.

The Recommendation of the City Planning Committee is

THAT Council direct that Bylaw 2023-30, a Bylaw to amend the zoning at 68 Mascot Street to allow for the development of a living suite, be brought forward for consideration under the bylaw process.



Minutes of the meeting of the Development Services Committee

Date	October 3, 2023	2023-18
Location	Council Chambers, City Hall	
	Deputy Mayor Dan Boyd – Vice-Chair	
	Mayor Laura Cabott	
Committee	Councillor Kirk Cameron	
Members	Councillor Jocelyn Curteanu	
Present	Councillor Michelle Friesen	
	Councillor Ted Laking	
Absent	Councillor Mellisa Murray	
	Jeff O'Farrell, City Manager	
	Ryan Leef, A/Director of Community Services	
Staff	Lindsay Schneider, Director of People and Culture	
Present	Mike Gau, Director of Development Services	
	Tracy Allen, Director of Operations and Infrastructure	
	Wendy Donnithorne, Manager of Legislative Services	

* Indicates electronic participation

Your Worship, there is no report from the Development Services Committee.

There being no further business, the meeting adjourned at 7:35 P.M.

Laura Cabott, Mayor

Wendy Donnithorne, City Clerk

Motion

TO: Council

From: Councillor Ted Laking

Date: October 10, 2023 – Regular Council Meeting

Re: Motion – Federal Land for Housing Development

I, Councillor Ted Laking, having given notice at the Regular Council Meeting held September 25, 2023, now move as follows:

WHEREAS Whitehorse is experiencing a shortage of housing; and

WHEREAS the City of Whitehorse believes that every person deserves a safe and affordable space to call home and works to ensure a variety of housing and commercial/industrial land is available and attainable now and into the future; and

WHEREAS key strategic priorities for the City of Whitehorse are to improve the overall housing supply and to increase land development in Whitehorse; and

WHEREAS two actions outlined in the City of Whitehorse's strategic priorities are to explore new and innovative approaches to land development and to evaluate opportunities to purchase and develop property; and

WHEREAS the new Official Community Plan aims to direct development efforts to the most suitable locations within the Urban Containment Boundary and to encourage the creation of mixed-use development in areas well-served by transit and in close proximity to the Downtown; and

WHEREAS the Government of Canada currently owns large amounts of unused or underutilized land within the municipal boundaries of Whitehorse that would be suitable for housing development; and

WHEREAS a significant amount of this land is on Range Road, an area well-served by transit and in close proximity to the Downtown, and if it were developed it could provide anywhere from 88 to 594 new homes; and

WHEREAS the Government of Canada committed in 2021 to undertake several initiatives intended to develop vacant and underused lands for housing development including the divestment of federal lands; and

WHEREAS to-date no lands have been divested as part of this initiative in Whitehorse and no timelines for divestment have been provided;

THEREFORE, BE IT RESOLVED that the City of Whitehorse write to the federal Minister of Housing and Diversity and Inclusion requesting that federal lands within the City of Whitehorse, including those on Range Road, be made available for the purposes of housing development; and

BE IT FURTHER RESOLVED that the City of Whitehorse request that a plan and timeline to divest these lands be shared prior to the end of 2023.

CITY OF WHITEHORSE

BYLAW 2023-30

A Bylaw to amend Zoning Bylaw 2012-20

WHEREAS Section 289 of the *Municipal Act* provides that a zoning bylaw may prohibit, regulate and control the use and development of land and buildings in a municipality; and

WHEREAS Section 294 of the *Municipal Act* provides for amendment of the Zoning Bylaw; and

WHEREAS it is deemed desirable that the Whitehorse Zoning Bylaw be amended to allow for the development of a living suite at Lot 590, Plan 108387 CLSR YT, Whistle Bend Subdivision, municipally known as 68 Mascot Street;

NOW THEREFORE the Council of the Municipality of the City of Whitehorse, in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. Section 9.6 of Zoning Bylaw 2012-20 is hereby amended by adding a new subsection 9.6.7 Special Modifications a) as follows:
 - “a) Notwithstanding Section 6.13.3 a) of this bylaw, Lot 590, Plan 108387 CLSR YT, located at 68 Mascot Street in the Whistle Bend Subdivision, is designated RCSx(a) with the special modification being that a living suite is permitted as a secondary use on a lot that is at least 436 m² in area.”
2. The zoning maps attached to and forming part of Zoning Bylaw 2012-20 are hereby amended by changing the zoning of 68 Mascot Street from RCS – Comprehensive Residential Single Family to RCSx(a) – Comprehensive Residential Single Family (modified), as indicated on Appendix A and forming part of this bylaw.
3. This Bylaw shall come into force and effect upon the final passing thereof.

FIRST READING:

October 10, 2023

PUBLIC NOTICE:

PUBLIC HEARING:

SECOND READING:

THIRD READING and ADOPTION:

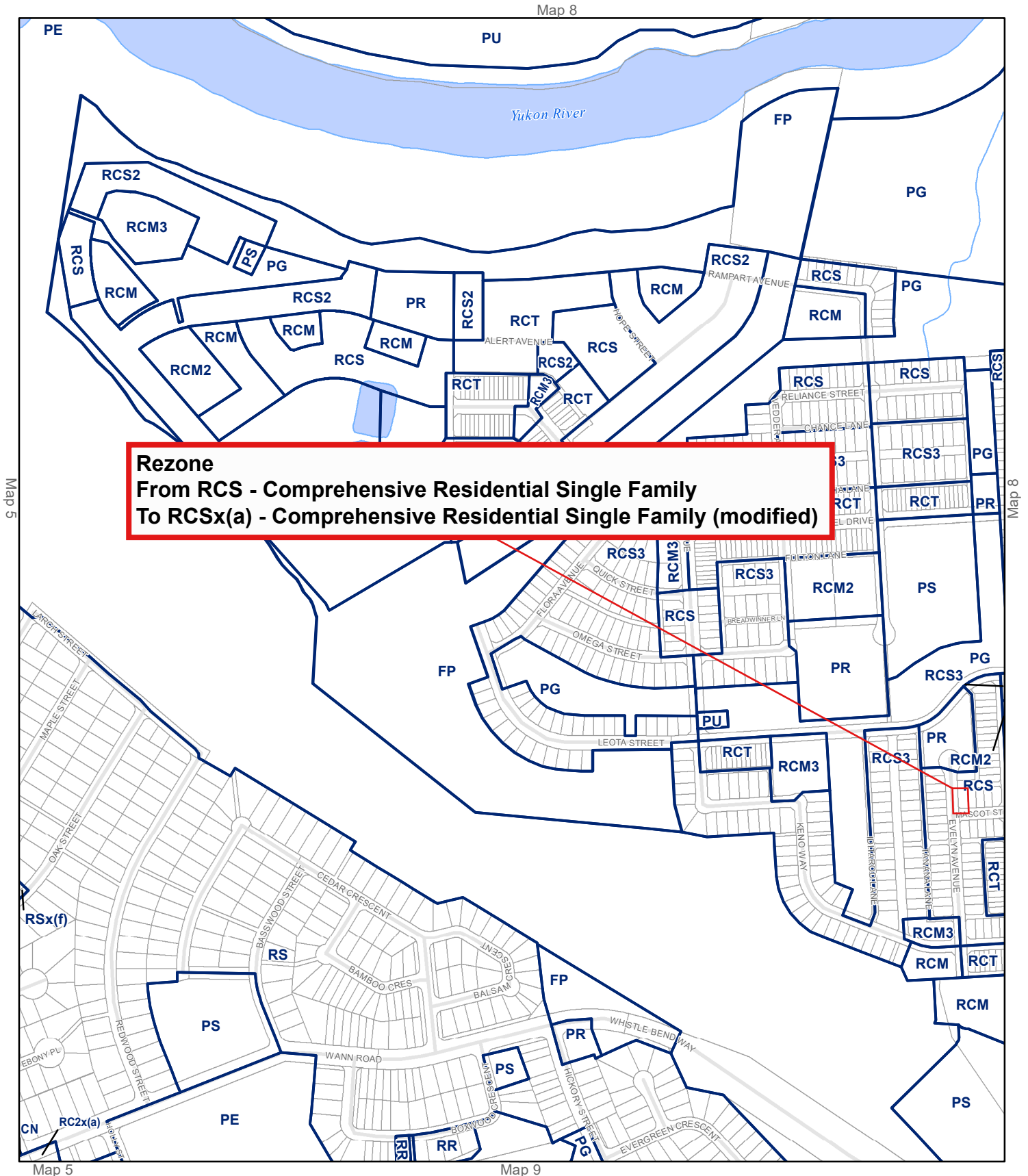
Laura Cabott, Mayor

Wendy Donnithorne, City Clerk

MAP 6

Bylaw 2023-30
Appendix A, Bylaw Map

WHISTLE BEND (WEST)



Where a letter appears in brackets following a zoning designation, e.g. RSx(a), the letter corresponds to the 'special restrictions' subsection for that zone.

0 320
Meters
Projection: NAD 1983 UTM Zone 8

Consolidation date:
June 15, 2023

CITY OF WHITEHORSE

BYLAW 2023-21

A Bylaw to provide for the types, rates and conditions of payments for the Mayor and Councillors for the 2024 to 2028 Term of Office.

WHEREAS Section 173 of the *Municipal Act* (2002) provides that Council may by Bylaw establish the types, rates and conditions of payments to be made to members of Council; and

WHEREAS compensation provided to Council members should be:

- Sufficient to encourage competent and community-minded persons to seek the roles; and
- Reflective of the size of our community and with other comparable Canadian communities;

NOW THEREFORE the Council of the Municipality of the City of Whitehorse, in open meeting assembled, hereby ENACTS AS FOLLOWS:

Short Title

1. This Bylaw may be cited as the “***Council Remuneration Bylaw***”.

Annual Remuneration

2. The basic annual remuneration for the Mayor for the 2024 to 2028 Term of Office shall be \$115,569.69 adjusted by the average Consumer Price Index (CPI) for Whitehorse for the previous two calendar years, effective from November 1, 2024 to December 31, 2028 inclusive, unless that CPI is a negative amount, in which case the rate of adjustment will be zero.
3. The basic annual remuneration for each Councillor during the 2024 to 2028 Term of Office shall be \$41,605.42 adjusted by the average CPI for the previous two calendar years, effective from November 1, 2024 to December 31, 2028 inclusive, unless that CPI is a negative amount, in which case the rate of adjustment will be zero.
4. The annual remuneration shall be paid bi-weekly and, where a member of Council fails for any reason to serve in the respective office for a full twelve months, the remuneration shall be pro-rated on a bi-weekly basis for the period served.

Remuneration Increases

5. Effective November 1, 2024, the base annual salary for all members of Council shall be adjusted by the average change in the CPI for Whitehorse over the previous two calendar years, applied as required annually on November 1, unless that CPI is a negative amount, in which case the rate of adjustment will be zero.

Mayor and Council Remuneration Bylaw 2023-21

Additional Benefits for the Mayor

6. The Mayor is entitled to benefits including Extended Health Care, Dental Care, Short-term Disability, Long-term Disability, Group Life Insurance, Accidental Death and Dismemberment Insurance, and the Employee Assistance Program as detailed herein:
 - (1) Premiums for Extended Health Care, Dental Care, and Group Life Insurance will be paid 90% by the employer and 10% by the Mayor.
 - (2) Dental coverage includes 100% basic unlimited, 50% major restorative to a yearly maximum of \$2,500 per person, and 50% orthodontic to a lifetime maximum of \$1,500 per person.
 - (3) Group Life/Accidental Death and Dismemberment is two times the annual salary rounded up to the next highest thousand.
 - (4) Short Term Disability (Weekly Indemnity) coverage is 100% employer paid. The Mayor qualifies after the third day of illness and a physician's statement is required.
 - (5) The Mayor will pay 100% of the premium for Long Term Disability coverage. Payments will be based upon 65% of the first \$3,500 monthly earnings and 55% of the remaining monthly earnings to a maximum benefit of \$4,000 per month.
 - (6) The Mayor is entitled to time off with pay for periods of absence of three working days or less for bona fide non-occupational illness or accident, for medical, dental and optical appointments, or an illness of a member of the Mayor's immediate family.
7. The Mayor is entitled to the above-noted benefits as per the Management and Confidential Exclusion Bylaw, but is not entitled to any of the other benefits outlined in the Bylaw.
8. With respect to vacation time, the Mayor is permitted to take paid personal leave as they see fit and therefore, at the end of the Mayor's Term of Office, there will not be any entitlement to a vacation pay-out.

Additional Benefits for Councillors

9. Councillors are entitled to benefits including Extended Health Care, Dental Care, Weekly Accident Indemnity, Accidental Death and Dismemberment Insurance, a Childcare Allowance, and the Employee Assistance Program as detailed herein:
 - (1) Premiums for Extended Health Care and Dental Care will be paid 90% by the employer and 10% by the Councillor.
 - (2) Dental coverage includes 100% basic unlimited and 50% major restorative to a yearly maximum of \$2,500 per person.

Mayor and Council Remuneration Bylaw 2023-21

- (3) Weekly Accident Indemnity coverage in the amount of \$300 per week is available to Councillors injured in an accident who are gainfully employed on a full-time basis immediately before the date of injury.
- (4) Accidental Death and Dismemberment (\$100,000 Policy) includes 24-hour coverage.
- (5) Councillors with dependents living in their home who are younger than 13 years of age will be eligible to claim a childcare allowance for all official meetings of Council. For the purposes of this Bylaw:
 - (a) The childcare allowance will be set at an hourly rate equal to the established Yukon hourly minimum wage at the time the claim is made; and
 - (b) Official meetings include Standing Committee and Regular Council meetings, Council and Senior Management meetings, training related to City business, and all local meetings, events, or business functions where Council or the Mayor and City Manager requires the attendance of Council members.

Deputy Mayor

- 10. At the beginning of Council's Term of Office and annually thereafter, Council shall appoint Councillors to perform the duties of Deputy Mayor and Reserve Deputy Mayor. A Resolution of Council is required for such appointments.

Funding for Reimbursement of Expenses

- 11. Each year in the annual Operating Budget Council will identify budget dollars to fund or reimburse members of Council for expenses incurred in performing their duties as members of Council. The current allocation of funding is:
 - (1) Mayor's expenses \$10,500
 - (2) Councillor expenses \$34,500
- 12. Eligible expenditures for each Councillor may be funded to a maximum of \$4,750 annually. Councillors are allowed to use up to \$300 of this annual allocation for expenses eligible under this Bylaw, without requiring the approval of the Mayor and City Manager or a Resolution of Council.
- 13. For an expense to be funded it must be incurred to assist members of Council in performing their duties as Council members.
- 14. All costs incurred by a Councillor over their annual allocation will be the personal responsibility of the Councillor unless approval is received authorizing the use of another Councillor's unexpended allocation.
- 15. The \$6,000 balance of the Council expense budget shall be used to reimburse Councillors for expenses incurred when an invitation or obligation of the entire Council is delegated to one or more of its members. Unless agreed otherwise by the Mayor and City Manager or by Council Resolution, where all members of

Mayor and Council Remuneration Bylaw 2023-21

Council have an invitation or obligation to attend a scheduled local meeting or function and no specific Council member is delegated to attend on Council's behalf, no expenses shall be funded.

16. Prior approval of Council is required for funding or reimbursement of expenses incurred in conjunction with travel by members of Council outside of the City of Whitehorse.
17. Notwithstanding the provisions of Section 16 of this Bylaw, the Mayor will not be required to obtain the prior approval of Council for expenses related to travel outside of Whitehorse provided the total amount is less than \$1,000.
18. Notwithstanding the provisions of Section 16 of this Bylaw, when Councillors are attending the Association of Yukon Communities (AYC) scheduled meetings that may require travel to other Yukon communities, the Mayor and City Manager may approve requests for funding or reimbursement of expenses incurred that are less than \$1,000. In such circumstances, the Councillors shall give advance notice to Council that they will be attending those meetings.
19. Funding or reimbursement of travel expenses for all members of Council will be provided in accordance with the City's Travel Expenses Administrative Directive.

Expenses

20. Eligible expenses include but are not limited to mileage, air fare, registration fees, meals, and lodging. Daily stipends for Councillors in accordance with Section 21 of this Bylaw are also considered eligible expenses.
21. Eligible expenditures normally include costs incurred for training, travel, events, functions, promotion, and other direct out-of-pocket expenses. Eligible criteria include training related to City business and expenses related to events or functions that:
 - (1) maintain Council's profile in the community;
 - (2) demonstrate Council's interest in community issues;
 - (3) maintain and/or enhance Council's ability to make informed decisions on community issues;
 - (4) maintain and/or enhance the skills required by individual Council members to effectively serve the community;
 - (5) involve liaising with other elected officials;
 - (6) involve representing the City on City business; and
 - (7) are approved by the Mayor and City Manager or by Council Resolution.

Mayor and Council Remuneration Bylaw 2023-21

Daily Stipend for Councillors

22. In addition to the annual remuneration provided for in Section 3 of this Bylaw, Councillors are eligible for a daily stipend in accordance with the provisions of this Bylaw.
23. The daily stipend may be claimed for periods when Councillors are engaged in representing the City at a business function or event, attending non-regular meetings related to City business, or participating in training related to City business. The stipend shall be paid as follows:
 - (1) For periods of between one and four hours: \$150
 - (2) For periods of four hours or more \$200
24. No stipend shall be paid to Councillors when they are:
 - (1) Representing the City at a function or event, or attending a meeting or participating in training for periods of less than one hour; or
 - (2) Attending noon hour meetings of Council and/or Senior Management; or
 - (3) Attending regularly scheduled Standing Committee and Council Meetings; or Special Council Meetings; or
 - (4) Attending regularly scheduled meetings of committees to which they are appointed as a representative of Council.
25. The daily stipend provided for in Section 22 of this Bylaw shall be paid only with respect to periods when a Councillor:
 - (1) Represents the City at a business function or event that is authorized or approved in advance by the Mayor and City Manager or by Council Resolution; or
 - (2) Attends a scheduled but non-regular evening or weekend meeting of Council and Senior Management, a strategic planning workshop, a legislative workshop, or a Council training session; or
 - (3) Is required to be absent from the City for six or more hours to represent the City at a business function or event that has been authorized or approved by the Mayor and City Manager or by Council Resolution as required; or
 - (4) Acts as Deputy Mayor when the Mayor is absent.
26. Approval by the Mayor and City Manager for the payment of a daily stipend applies only to Councillors attending local business functions or events as a representative of the City, attending non-regular local meetings related to City business, participating in local training related to City business, or as part of travel expenses under \$1,000. All other approvals require a Resolution of Council.

Mayor and Council Remuneration Bylaw 2023-21

Remuneration for the Next Term of Council

27. Following the completion of 18 months in office, Council shall review the Council Remuneration Bylaw and establish the types, rates and conditions of payments for the Mayor and Councillors for the next term of Council. Review of the Bylaw shall be completed in time for the remuneration for the next term of Council to be established by Bylaw before the current Council begins the final 12 months of their Term of Office.

Bylaw Repeal

28. Bylaw 2020-27, including all amendments thereto, is hereby repealed.

Coming into Force

29. This Bylaw shall come into full force and effect on and **from November 1, 2024.**
30. Notwithstanding Section 29 of this Bylaw, the Mayor and Councillors elected for the 2024 to 2028 Term of Office will be required to attend training and orientation sessions prior to being sworn in as Council members. The daily stipend provisions of Section 21 of this Bylaw shall apply to Councillors-Elect attending such training or orientation sessions.
- (1) In the event that the Mayor-Elect is not the incumbent, the daily stipend provisions of Section 21 of this Bylaw shall also apply to the Mayor-Elect attending such required training or orientation sessions.

FIRST and SECOND READING: October 10, 2023
THIRD READING and ADOPTION:

Laura Cabott, Mayor

Wendy Donnithorne, City Clerk

CITY OF WHITEHORSE

BYLAW 2023-24

A Bylaw to amend Traffic Bylaw 2013-34

WHEREAS Section 124 of the *Motor Vehicles Act* (RSY 2002) provides that a municipality may by bylaw prescribe a maximum speed other than 50 kilometres per hour for all or part of a highway subject to its jurisdiction; and

WHEREAS Section 125 of the *Motor Vehicles Act* provides that a municipality may authorize the placing, erecting, or marking of traffic control devices at any locations considered necessary for controlling highways subject to its jurisdiction; and

WHEREAS it is deemed desirable and expedient that the City of Whitehorse Traffic Bylaw be amended to reduce the maximum speed limit on a specific highway to support implementation of a new active transportation corridor and provide enhanced public safety;

NOW THEREFORE the Council of the municipality of the City of Whitehorse, in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. Traffic Bylaw 2013-34 is hereby amended by adding a new Section 1.(6) to the Operation of Vehicles in the existing Schedule “B” and substituting therefore a new Schedule “B”, attached here as Appendix “A” and forming part of this Bylaw:

OPERATION OF VEHICLES

1. No person shall drive at a greater rate of speed than **30 kilometres per hour** on the following highways between the designated points:
 - (1) on Alsek Road between Duke Road and Blanchard Road;
 - (2) on Mount Sima Road from the ski hill parking lot northward towards the downtown core of the City, for a distance of 600 metres;
 - (3) on Prospector Road from the Alaska Highway to that point where the roadway enters private property;
 - (4) on Sumanik Drive from Hamilton Boulevard to Mount McIntyre Recreation Centre.
 - (5) on Valleyview Drive along its entire length.
 - (6) on Chilkoot Way between Two Mile Hill and Quartz Road.

Traffic Bylaw Amendment Bylaw 2023-24

2. This Bylaw shall come into force and effect upon the final passing thereof.

FIRST and SECOND READING: September 25, 2023
THIRD READING and ADOPTION: October 10, 2023

Laura Cabott, Mayor

Wendy Donnithorne, City Clerk