



Minutes of the meeting of the City Operations Committee

Date	October 3, 2023	2023-18
Location	Council Chambers, City Hall	
	Deputy Mayor Dan Boyd - Chair	
	Mayor Laura Cabott	
Committee Members Present	Councillor Kirk Cameron	
	Councillor Jocelyn Curteanu	
	Councillor Michelle Friesen	
	Councillor Ted Laking	
Absent	Councillor Mellisa Murray	
	Jeff O'Farrell, City Manager	
	Ryan Leef, A/Director of Community Services	
Staff Present	Lindsay Schneider, Director of People and Culture	
	Mike Gau, Director of Development Services	
	Tracy Allen, Director of Operations and Infrastructure	
	Wendy Donnithorne, Manager of Legislative Services	

* Indicates electronic participation

Your Worship, the City Operations Committee respectfully submits the following report:

1. **Delegate Diana Rothgeb – Chilkoot Greenway Bicycle Lane**

Delegate Diana Rothgeb presented issues and public concerns with the Chilkoot Greenway Bicycle Lane, and suggested alternatives that could be considered for a bike lane instead of the current location.

2. **New Business – Chilkoot Greenway Bicycle Lane**

Committee members requested additional information on the Chilkoot Bicycle Lane. Administration confirmed that there is a snow removal plan in place, jersey barriers are ordered and Administration is working to address supplier delays, that businesses were engaged prior to the project launch, and that other design options were explored.

The Committee requested further information on the project budget, engagement process, and the options that had been considered.



Minutes of the meeting of the Community Services Committee

Date	October 3, 2023	2023-18
Location	Council Chambers, City Hall	
	Councillor Michelle Friesen - Chair	
	Mayor Laura Cabott	
Committee Members Present	Deputy Mayor Dan Boyd	
	Councillor Kirk Cameron	
	Councillor Jocelyn Curteanu	
	Councillor Ted Laking	
Absent	Councillor Mellisa Murray	
	Jeff O'Farrell, City Manager	
	Ryan Leef, A/Director of Community Services	
Staff Present	Lindsay Schneider, Director of People and Culture	
	Mike Gau, Director of Development Services	
	Tracy Allen, Director of Operations and Infrastructure	
	Wendy Donnithorne, Manager of Legislative Services	

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Your Worship, the Community Services Committee respectfully submits the following report:

1. **2026 Arctic Winter Games – Host Society Appointments**

The Committee was presented with the appointments proposed for the President of the 2026 Arctic Winter Games Host Society and the City's representative on the Host Society Executive Committee.

The Recommendation of the Community Services Committee is

THAT Council appoint Tracey Bilsky as the Arctic Winter Games 2026 Host Society President; and

THAT Council appoint Krista Mroz, Director of Community Services, as the City of Whitehorse representative on the 2026 Arctic Winter Games Executive Committee.

2. **Proclamation – United Way Month (October)**

Mayor Cabott proclaimed the month of October 2023 as United Way Month in the City of Whitehorse.



**Minutes of the meeting of the
Public Health and Safety Committee**

Date	October 3, 2023	2023-18
Location	Council Chambers, City Hall	
	Councillor Jocelyn Curteanu - Chair	
	Mayor Laura Cabott	
Committee Members Present	Deputy Mayor Dan Boyd	
	Councillor Kirk Cameron	
	Councillor Michelle Friesen	
	Councillor Ted Laking	
Absent	Councillor Mellisa Murray	
	Jeff O'Farrell, City Manager	
	Ryan Leef, A/Director of Community Services	
Staff Present	Lindsay Schneider, Director of People and Culture	
	Mike Gau, Director of Development Services	
	Tracy Allen, Director of Operations and Infrastructure	
	Wendy Donnithorne, Manager of Legislative Services	

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Your Worship, the Public Health and Safety Committee respectfully submits the following report:

1. New Business – Sisters in Spirit Vigil

A Committee member recognized the Sister in Spirit Vigil happening on October 4th in the City of Whitehorse, and invited members of the community to the event.



Minutes of the meeting of the Corporate Services Committee

Date	October 3, 2023	2023-18
Location	Council Chambers, City Hall	
	Councillor Kirk Cameron - Chair	
	Mayor Laura Cabott	
Committee Members Present	Deputy Mayor Dan Boyd	
	Councillor Jocelyn Curteanu	
	Councillor Michelle Friesen	
	Councillor Ted Laking	
Absent	Councillor Mellisa Murray	
	Jeff O'Farrell, City Manager	
	Ryan Leef, A/Director of Community Services	
Staff Present	Lindsay Schneider, Director of People and Culture	
	Mike Gau, Director of Development Services	
	Tracy Allen, Director of Operations and Infrastructure	
	Wendy Donnithorne, Manager of Legislative Services	

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Your Worship, the Corporate Services Committee respectfully submits the following report:

1. Council Remuneration Bylaw – 2024 to 2028 Term of Council

The Committee was presented with the proposed Remuneration Bylaw for the next Council Term of 2024 to 2028. Additional information was provided on proposed changes to the method of calculating annual salary adjustments and the travel expense administrative approval process which are used in the current bylaw.

A Committee member suggested a higher threshold be considered for travel expense approval requirements to further streamline the approvals process.

The Recommendation of the Corporate Services Committee is

THAT Council direct that proposed Bylaw 2023-21, a Bylaw to provide for remuneration for the Mayor and Councillors for the 2024 to 2028 Term of Office, be brought forward for consideration under the bylaw process.

2. 2024 Council Meeting Schedule and Committee Appointments

The Committee was presented with the 2024 Council Meeting Schedule along with the annual appointments to Standing Committee Chair and Vice-Chair positions, Deputy Mayor and Reserve Deputy Mayor positions, and other committees.

The Recommendation of the Corporate Services Committee is

THAT Council approve the 2024 Council and Standing Committee Meeting Schedule as presented; and

THAT Council approve Council member appointments as presented.

3. Commencement Report – Selkirk Water Treatment Plant Upgrade

The Committee was presented with a Commencement Report for the procurement of the required Selkirk Water Treatment Plant Upgrade design. Additional information was provided on the latest well-water data outlining the changes in water chemistry over the past few years that indicate all of the City's drinking water wells are now likely under the influence of surface water.

Current construction cost estimates to build a facility that provides for additional treatment barriers, redundancy, and meets projected drinking water demands range from \$40M to \$55M, based on the pre-design report. These cost estimates will be further developed through the detailed design process.

A proactive approach is being taken for the design of this critical infrastructure. The objectives will be to provide the additional water treatment to meet all legislated public health and safety requirements, all-season redundancy, and additional capacity to support the City's growth and future water needs to 2040.

The Recommendation of the Corporate Services Committee is

THAT Council authorize Administration to commence the procurement for the design of the Selkirk Water Treatment Plant Upgrade.



Minutes of the meeting of the City Planning Committee

Date	October 3, 2023	2023-18
Location	Council Chambers, City Hall	
Committee Members Present	Councillor Ted Laking - Chair Mayor Laura Cabott Deputy Mayor Dan Boyd Councillor Kirk Cameron Councillor Jocelyn Curteanu Councillor Michelle Friesen	
Absent	Councillor Mellisa Murray	
Staff Present	Jeff O'Farrell, City Manager Ryan Leef, A/Director of Community Services Lindsay Schneider, Director of People and Culture Mike Gau, Director of Development Services Tracy Allen, Director of Operations and Infrastructure Wendy Donnithorne, Manager of Legislative Services	

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Your Worship, the City Planning Committee respectfully submits the following report:

1. **Zoning Amendment – 68 Mascot Street**

An application to amend the zoning at 68 Mascot Street to allow for development of a living suite was presented to Council. Additional information was provided on the current and proposed zoning classifications and criteria under the bylaw, as well as potential implications for snow removal and parking requirements.

The Recommendation of the City Planning Committee is

THAT Council direct that Bylaw 2023-30, a Bylaw to amend the zoning at 68 Mascot Street to allow for the development of a living suite, be brought forward for consideration under the bylaw process.



**Minutes of the meeting of the
Development Services Committee**

Date	October 3, 2023	2023-18
Location	Council Chambers, City Hall	
	Deputy Mayor Dan Boyd – Vice-Chair	
	Mayor Laura Cabott	
Committee Members Present	Councillor Kirk Cameron	
	Councillor Jocelyn Curteanu	
	Councillor Michelle Friesen	
	Councillor Ted Laking	
Absent	Councillor Mellisa Murray	
	Jeff O'Farrell, City Manager	
	Ryan Leef, A/Director of Community Services	
Staff Present	Lindsay Schneider, Director of People and Culture	
	Mike Gau, Director of Development Services	
	Tracy Allen, Director of Operations and Infrastructure	
	Wendy Donnithorne, Manager of Legislative Services	

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Your Worship, there is no report from the Development Services Committee.

There being no further business, the meeting adjourned at 7:35 P.M.



Laura Cabott, Mayor



Wendy Donnithorne, City Clerk

