



**Minutes of the meeting of the  
Development Services Committee**

|                           |   |         |
|---------------------------|---|---------|
| Date                      | December 4, 2023  | 2023-22 |
| Location                  | Council Chambers, City Hall   |         |
|                           | Councillor Dan Boyd - Chair<br>*Mayor Laura Cabott  |         |
| Committee Members Present | Councillor Kirk Cameron<br>Councillor Jocelyn Curteanu<br>Councillor Michelle Friesen<br>Councillor Ted Laking<br>Deputy Mayor Mellisa Murray   |         |
| Staff Present             | Jeff O'Farrell, City Manager<br>Krista Mroz, Director of Community Services<br>Valerie Braga, Director of Corporate Services<br>Lindsay Schneider, Director of People and Culture<br>Mike Gau, Director of Development Services<br>Tracy Allen, Director of Operations and Infrastructure |         |

\* Indicates electronic participation

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Your Worship, the Development Services Committee respectfully submits the following report:

**1. Notice of Motion – Councillor Laking – Federal Funding for Major Infrastructure**

Councillor Ted Laking presented a Notice of Motion to bring forward at the next Regular Council meeting December 11, 2023, proposing the City write to appropriate Ministers requesting clarity on how many homes Whitehorse is expected for help Canada meet its immigration targets and to express the urgency of federal infrastructure funding.



## Minutes of the meeting of the City Operations Committee

|                           |   |         |
|---------------------------|---|---------|
| Date                      | December 4, 2023  | 2023-22 |
| Location                  | Council Chambers, City Hall   |         |
|                           | Councillor Jocelyn Curteanu - Chair<br>Mayor Laura Cabott   |         |
| Committee Members Present | Councillor Dan Boyd<br>Councillor Kirk Cameron<br>Councillor Michelle Friesen<br>Councillor Ted Laking<br>Deputy Mayor Mellisa Murray   |         |
| Staff Present             | Jeff O'Farrell, City Manager<br>Krista Mroz, Director of Community Services<br>Valerie Braga, Director of Corporate Services<br>Lindsay Schneider, Director of People and Culture<br>Mike Gau, Director of Development Services<br>Tracy Allen, Director of Operations and Infrastructure<br>Richard Graham, Manager, Fleet and Transportation<br>Kyle Morrison, Supervisor, Bylaw Services |         |

\* Indicates electronic participation

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Your Worship, the City Operations Committee respectfully submits the following report:

### 1. **Snow and Ice Control – On-Road Accessible Parking Spaces – For Information Only**

In response to Councillor Friesen's Motion on including accessible parking spaces in the Snow and Ice Control Policy, analysis was completed and provided to Council for consideration. Administration responded to questions from Committee members and provided additional information on current operational standards and procedures, enforcement details and data, the plausibility of resizing accessible stalls, and the potential of further research. Answers were also shared on financial items, such as the proposed local area tax and the 2022 snow clearing budget.

### 2. **Delegate Ramesh Ferris – Snow and Ice Removal Policy**

Ramesh Ferris stated that City policies as well as the Operating and Capital Budgets need to ensure everyone has equitable access to services. The delegate suggested the solution is not creating another committee but taking action so that everyone is treated with dignity and respect.

**3. Delegate Eva von Flotow – Snow and Ice Removal Policy**

Delegate Eva von Flotow spoke on personal experiences as someone in a wheelchair and those of senior family members. The delegate explained that changes to the Snow and Ice Control policy and ensuring adequate funding is in place will greatly improve the quality of life for many individuals.

**4. Delegate Marney Paradis, Porter Creek Community Association – Snow and Ice Removal Policy**

Marney Paradis, representing the Porter Creek Community Association, presented statistics from the Canadian Survey on Disability 2022 with Council, and recommended implementing a policy to ensure the 31.4% of Yukoners who reported a disability can move through the City with the same freedom as everyone else.

**5. Delegate Sharon Shorty – Snow and Ice Removal Policy**

Delegate Sharon Shorty shared a personal story of a time when a short walk downtown was unnecessarily dangerous for someone with a mobility disability, pointing out that while bicycle lanes and paths are made safe for cyclists, walkways are often left unsafe. The delegate urged Council to look at the policy and consider everyone coming forward to speak on this issue.

**6. Delegate Zak Endress – Snow and Ice Removal Policy**

Zak Endress spoke to Council about the state of barrier-free accessible parking stalls and bus stops during the winter, stating most do not meeting proper accessibility codes and are unsafe for people with mobility issues.

**7. Delegate Bria Lemoine – Snow and Ice Removal Policy**

Bria Lemoine expressed that Whitehorse is a city of snow, cold temperatures, and ice, and that it isn't fair to those with disabilities to have to work harder than others just to navigate their city.

**8. Delegate Chris Derham – Prioritizing Accessibility**

Delegate Chris Derham expressed that change in policy and the City's approach to accessibility is needed. The delegate suggested the City could and should be doing more to prioritize equal access in the city.



## Minutes of the meeting of the Community Services Committee

|                           |  |         |
|---------------------------|--|---------|
| Date                      | December 4, 2023                                       | 2023-22 |
| Location                  | Council Chambers, City Hall                            |         |
|                           | Councillor Kirk Cameron – Chair                        |         |
|                           | Mayor Laura Cabott                                     |         |
| Committee Members Present | Councillor Dan Boyd                                    |         |
|                           | Councillor Jocelyn Curteanu                            |         |
|                           | Councillor Michelle Friesen                            |         |
|                           | Councillor Ted Laking                                  |         |
|                           | Deputy Mayor Mellisa Murray                            |         |
|                           | Jeff O'Farrell, City Manager                           |         |
|                           | Krista Mroz, Director of Community Services            |         |
| Staff Present             | Valerie Braga, Director of Corporate Services          |         |
|                           | Lindsay Schneider, Director of People and Culture      |         |
|                           | Mike Gau, Director of Development Services             |         |
|                           | Tracy Allen, Director of Operations and Infrastructure |         |

\* Indicates electronic participation

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Your Worship, the Community Services Committee respectfully submits the following report:

### **1. Delegate Julie Frisch, Yukon Anti-Poverty Coalition – Free Public Transit**

Julie Frisch, representing the Yukon Anti-Poverty Coalition, shared concerns about the motion put forward by Councillor Murray on November 27, 2023. The Yukon Anti-Poverty Coalition supports equitable access to free transit for all community members but believes non-government organizations should have been consulted as part of the free transit discussion before placing the burden to distribute the passes on non-government organizations.

### **2. New Business – Free Transit Passes Distribution**

A Committee member requested clarification on Councillor Murray's Motion on Free Transit passes and the MMIWG2S+ Strategy passed on November 27, 2023. It was confirmed that the Motion does not call for any means-testing and that eligibility was left open.

**3. New Business – Accessible Playgrounds**

Committee members posed questions on the accessibility of Shipyards Park playground and washrooms. Administration confirmed that the playground equipment is not maintained during the winter, but that if access to the playground equipment was desired, a carpet could be laid across the ice for safer crossing. It was also noted that facility hours will be provided and access to the washrooms are available via after-hour event bookings.

**4. New Business – Jekyll Playground Replacement**

An update on the Jekyll Playground Replacement was requested; Administration responded that the project was still under assessment.

**5. Proclamation – Human Rights Day (December 10)**

Deputy Mayor Mellisa Murray proclaimed December 10 to be Human Rights Day in the city of Whitehorse.

**6. Proclamation – National Day of Action Against Violence Against Women (December 6)**

Deputy Mayor Mellisa Murray proclaimed December 6 to be National Day of Action Against Violence Against Women in the city of Whitehorse.



**Minutes of the meeting of the  
Public Health and Safety Committee**

|                           |   |         |
|---------------------------|---|---------|
| Date                      | December 4, 2023  | 2023-22 |
| Location                  | Council Chambers, City Hall   |         |
|                           | Deputy Mayor Mellisa Murray - Chair<br>Mayor Laura Cabott   |         |
| Committee Members Present | Councillor Dan Boyd<br>Councillor Kirk Cameron<br>Councillor Jocelyn Curteanu<br>Councillor Michelle Friesen<br>Councillor Ted Laking   |         |
| Staff Present             | Jeff O'Farrell, City Manager<br>Krista Mroz, Director of Community Services<br>Valerie Braga, Director of Corporate Services<br>Lindsay Schneider, Director of People and Culture<br>Mike Gau, Director of Development Services<br>Tracy Allen, Director of Operations and Infrastructure |         |

\* Indicates electronic participation

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Your Worship, there is no report from the Public Health and Safety Committee.



## Minutes of the meeting of the Corporate Services Committee

|                           |  |         |
|---------------------------|--|---------|
| Date                      | December 4, 2023   | 2023-22 |
| Location                  | Council Chambers, City Hall  |         |
|                           | Councillor Ted Laking - Chair<br>Mayor Laura Cabott  |         |
| Committee Members Present | Councillor Dan Boyd<br>Councillor Kirk Cameron<br>Councillor Jocelyn Curteanu<br>Councillor Michelle Friesen<br>Deputy Mayor Mellisa Murray  |         |
| Staff Present             | Jeff O'Farrell, City Manager<br>Krista Mroz, Director of Community Services<br>Valerie Braga, Director of Corporate Services<br>Lindsay Schneider, Director of People and Culture<br>Mike Gau, Director of Development Services<br>Tracy Allen, Director of Operations and Infrastructure<br>Svetlana Erickson, Manager, Financial Services<br>Landon Kulych, Manager, Recreation Services |         |

\* Indicates electronic participation

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Your Worship, the Corporate Services Committee respectfully submits the following report:

1. **Housing and Land Development Advisory Committee Work Plan and Update**

An update report and workplan from the Housing and Land Development Advisory Committee were presented. Bryony McIntyre, the chair of the Advisory Committee, responded to questions from Committee members, providing further information on land-trust options, land availability, the Land Development Protocol, and the cost of development in comparison to the market price. Administration will provide information to Council about the process of extending the term of this Advisory Committee.

**The Recommendation of the Corporate Services Committee is**

THAT Council approve the proposed Work Plan from the Housing and Land Development Advisory Committee.

**2. Public Input Report – 2024 – 2027 Capital Budget Bylaw**

The Committee was provided with an overview of the public input received in regards to the 2024 to 2027 Capital Budget Bylaw.

**The Recommendation of the Corporate Services Committee is**

THAT Council direct that Bylaw 2023-27, a bylaw to adopt the 2024 to 2027 Capital Expenditure Program, be brought forward for 2nd and 3rd reading under the bylaw process.

**3. Upcoming Procurements (January/February) – For Information Only**

Administration presented a bi-monthly update on forthcoming procurements with an anticipated value greater than \$100,000 for January and February of 2024. Further information was provided on specific projects. It was also confirmed upcoming procurement information is available to the public via the City website.

**4. Budget Amendment – Building Safer Communities Fund**

A budget amendment to enable the Boys and Girls Club of Yukon to access 2023 funding available to them through the Building Safer Communities Fund agreement with the Federal Government was proposed. Further clarification was given on the funding, and on how the amendment of \$82,967 ties into the full Building Safer Communities Funding Agreement.

**The Recommendation of the Corporate Services Committee is**

THAT Council direct the 2023 operating budget for youth programming grants be increased in the amount of \$82,967 and federal grant revenue be increased in the amount of \$82,967 to allow for funding redistribution to the Boys and Girls Club of Yukon provided by the Building Safer Communities Fund Contribution Agreement.





## Minutes of the meeting of the City Planning Committee

|                           |   |         |
|---------------------------|---|---------|
| Date                      | December 4, 2023  | 2023-22 |
| Location                  | Council Chambers, City Hall   |         |
|                           | Councillor Michelle Friesen - Chair<br>Mayor Laura Cabott   |         |
| Committee Members Present | Councillor Dan Boyd<br>Councillor Kirk Cameron<br>Councillor Jocelyn Curteanu<br>Councillor Ted Laking<br>Deputy Mayor Mellisa Murray   |         |
| Staff Present             | Jeff O'Farrell, City Manager<br>Krista Mroz, Director of Community Services<br>Valerie Braga, Director of Corporate Services<br>Lindsay Schneider, Director of People and Culture<br>Mike Gau, Director of Development Services<br>Tracy Allen, Director of Operations and Infrastructure<br>Peter Duke, Manager, Planning Services |         |

\* Indicates electronic participation

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Your Worship, the City Planning Committee respectfully submits the following report:

### **1. Public Hearing Report – Zoning Amendment – 68 Mascot Street**

Administration presented a report on the results of the Public Hearing for the proposed Zoning Amendment for 68 Mascot Street. Administration provided further information on parking permits and on the Residential Parking Permits Policy.

### **The Recommendation of the City Planning Committee is**

THAT Council direct that Bylaw 2023-30, a bylaw to amend the zoning of 68 Mascot Street from RCS – Comprehensive Residential Single Family to RCSx – Comprehensive Residential Single Family (modified) to allow for the development of a living suite, be brought forward at second and third reading under the bylaw process.

### **2. Zoning Amendment – 1302 Centennial Street**


An application to amend the zoning at 1302 Centennial Street to enable the development of up to 10 dwelling units was presented. Several questions were raised

about the specifics of the proposed zoning; Administration committed to provide responses.

**The Recommendation of the City Planning Committee is**

THAT Council direct that Bylaw 2023-33, a bylaw to amend the zoning of the 1302 Centennial Road to allow for the development of up to 10 dwelling units, be brought forward for consideration under the bylaw process.

There being no further business the meeting adjourned at 9:32 P.M.

  
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Laura Cabott, Mayor

  
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Corporate Services

