



## Minutes of the meeting of the Development Services Committee

Date	November 20, 2023	2023-21
Location	Council Chambers, City Hall	
Committee Members Present	Councillor Dan Boyd - Chair Mayor Laura Cabott Councillor Kirk Cameron Councillor Jocelyn Curteanu Councillor Ted Laking	
Absent	Deputy Mayor Mellisa Murray Councillor Michelle Friesen	
Staff Present	Jeff O'Farrell, City Manager Krista Mroz, Director of Community Services Valerie Braga, Director of Corporate Services Lindsay Schneider, Director of People and Culture Mike Gau, Director of Development Services *Tracy Allen, Director of Operations and Infrastructure	

\* Indicates electronic participation

---

Your Worship, the Development Services Committee respectfully submits the following report:

### 1. **New Business – Climate Mitigation Strategy**

A Committee member asked for information on the status of the Climate Mitigation Strategy, to which Administration responded that it is underway and anticipated to be brought forward to Council in summer 2024.

### 2. **New Business – Underutilized Site Project**

An update on the Underutilized Site Project was requested. Administration provided that discussions are in progress and that a Council and Administration Roundtable is planned for January to discuss. Policy changes are expected to begin as early as spring 2024.



## Minutes of the meeting of the City Operations Committee

Date	November 20, 2023	2023-21
Location	Council Chambers, City Hall	
Committee Members Present	Councillor Jocelyn Curteanu - Chair Mayor Laura Cabott Councillor Dan Boyd Councillor Kirk Cameron Councillor Ted Laking	
Absent	Deputy Mayor Mellisa Murray Councillor Michelle Friesen	
Staff Present	Jeff O'Farrell, City Manager Krista Mroz, Director of Community Services Valerie Braga, Director of Corporate Services Lindsay Schneider, Director of People and Culture Mike Gau, Director of Development Services *Tracy Allen, Director of Operations and Infrastructure	

\* Indicates electronic participation

---

Your Worship, the City Operations Committee respectfully submits the following report:

1. **Delegate Brenda Morrison – Traffic in New Whistlebend Areas**

On behalf of residents, delegate Brenda Morrison presented traffic concerns on Eugene Avenue.

2. **New Business – Para-ramp Infill Project**

A Committee member requested an update on the para-ramp infill project, focusing on how many were completed and their locations. Administration provided this information and gave further details about the 2022 and future years' plans. A follow-up will also be done to confirm information on the project budgets from years before 2022.

3. **New Business - Neighbourhood Traffic-Calming**

As requested by a Committee member, details were given on eligibility for the neighbourhood traffic-calming project.



**Minutes of the meeting of the  
Community Services Committee**

Date	November 20, 2023	2023-21
Location	Council Chambers, City Hall	
Committee Members Present	Councillor Kirk Cameron - Chair Mayor Laura Cabott Councillor Dan Boyd Councillor Jocelyn Curteanu Councillor Ted Laking	
Absent	Deputy Mayor Mellisa Murray Councillor Michelle Friesen	
Staff Present	Jeff O'Farrell, City Manager Krista Mroz, Director of Community Services Valerie Braga, Director of Corporate Services Lindsay Schneider, Director of People and Culture Mike Gau, Director of Development Services *Tracy Allen, Director of Operations and Infrastructure	

\* Indicates electronic participation

---

Your Worship, the Community Services Committee respectfully submits the following report:

**1. 2026 Arctic Winter Games Hosting Agreement**

The 2026 Arctic Winter Games Hosting Agreement between the Arctic Winter Games International Committee (AWGIC) and the 2026 Arctic Winter Games Host Society was presented to Council to authorize entering into the agreement. Administration provided further information on the list of included sports, timeframes, ceremonial dignitaries, and potential interaction with other sports events.

**The Recommendation of the Community Services Committee is**

THAT Council authorize the Mayor to sign the Arctic Winter Games Hosting Agreement with the AWGIC and the 2026 Arctic Winter Games Host Society.

**2. Proclamation – Transgender Day of Remembrance**

Mayor Laura Cabott proclaimed November 20, 2023, to be Transgender Day of Remembrance in the city of Whitehorse, a day to honour the memory of lives lost to transphobic violence.

**3. Proclamation – 16 Days of Activism Against Gender-based Violence**

Mayor Laura Cabott proclaimed November 25 to December 10, 2023, to be the 16 Days of Activism against Gender-Based Violence Campaign in the city of Whitehorse, a time to promote action to end violence against women and girls.

**4. New Business – Whistlebend Phase 6 Playground**

Information was requested on the status of the playground planned for the Phase 6 area of Whistlebend. Administration confirmed that the City is waiting for the land transfer from the Yukon Government. This is expected in the fall of 2024 and construction can then begin in 2025. Further details were provided on how amenities and features will be planned in the park.



**Minutes of the meeting of the  
Public Health and Safety Committee**

Date	November 20, 2023	2023-21
Location	Council Chambers, City Hall	
Committee Members Present	Councillor Kirk Cameron – Vice-Chair Mayor Laura Cabott Councillor Dan Boyd Councillor Jocelyn Curteanu Councillor Ted Laking	
Absent	Deputy Mayor Mellisa Murray Councillor Michelle Friesen	
Staff Present	Jeff O'Farrell, City Manager Krista Mroz, Director of Community Services Valerie Braga, Director of Corporate Services Lindsay Schneider, Director of People and Culture Mike Gau, Director of Development Services *Tracy Allen, Director of Operations and Infrastructure Ryan Leef, Manager, Bylaw Services	

\* Indicates electronic participation

---

Your Worship, the Public Health and Safety Committee respectfully submits the following report:

**1. Food for Fines Program**

A report on the approval of the annual 'Food for Fines' program was presented to Council.

**The Recommendation of the Public Health and Safety Committee is**

THAT the 2023 Food for Fines program be approved; and  
THAT a grant not exceeding \$12,000 for parking meter ticket or two-hour zone fines issued between November 29th and December 13th, 2023, be approved to the Food Bank, Kaushee's Place, and Skookum Jim Friendship Centre as part of the 'Food for Fines' program.

**2. Delegate Angela Sabo, Yukoners Concerned – Dangers of Radon**

Representing Yukoners Concerned, delegate Angela Sabo made an informational presentation on the dangers of radon, its points of entry into human spaces, and how exposure risk can be lessened.



**Minutes of the meeting of the  
Corporate Services Committee**

Date	November 20, 2023	2023-21
Location	Council Chambers, City Hall	
Committee Members Present	Councillor Ted Laking - Chair Mayor Laura Cabott Councillor Dan Boyd Councillor Kirk Cameron Councillor Jocelyn Curteanu	
Absent	Deputy Mayor Mellisa Murray Councillor Michelle Friesen	
Staff Present	Jeff O'Farrell, City Manager Krista Mroz, Director of Community Services Valerie Braga, Director of Corporate Services Lindsay Schneider, Director of People and Culture Mike Gau, Director of Development Services *Tracy Allen, Director of Operations and Infrastructure Svetlana Erickson, Manager, Financial Services Mélodie Simard, Manager, Parks and Community Development	

\* Indicates electronic participation

Your Worship, the Corporate Services Committee respectfully submits the following report:

**1. Capital Budget Variance Reporting (3<sup>rd</sup> Quarter)**

Based on third quarter variance reporting, a high-level summary of anticipated capital spending to year-end, as well as proposed budget amendments totalling a decrease of \$108,456 to the 2023 to 2026 Capital Expenditure Program were presented to Council. Administration provided additional information on specific line items as requested.

**The Recommendation of the Corporate Services Committee is**

THAT Council authorizes amendments totalling \$108,456 to decrease the 2023 to 2026 Capital Expenditure Program bringing the revised total to \$105,255,646.

**2. Operating Budget Variance Reporting (3<sup>rd</sup> Quarter) – For Information Only**

A review of operating expenditure projections and a forecast of operating results to the end of the 2023 fiscal year were provided. Overall department spending is controlled; the projected third quarter variance is under 1% of the City's total operating budget. Clarification was given for the excess in government transfers and on miscellaneous expense details.

**3. Environmental Grant Allocations**

Administration presented the proposed Environmental Grant allocations for 2023 for Council approval and provided information on specific applicants.

**The Recommendation of the Corporate Services Committee is**

THAT Council approve Environmental Grant allocations in the amount of \$24,669.94.

**4. Management and Confidential Exclusion Employment Bylaw**

Council was presented the new proposed Management and Confidential Exclusion Employment Bylaw, Bylaw 2023-35, along with the summary of changes incorporated into the bylaw. Administration responded to questions on the significance of moving from an RRSP to a pension plan.

**The Recommendation of the Corporate Services Committee is**

THAT Council direct that Bylaw 2023-35, a bylaw to provide for the terms and conditions of employment for Management and Confidential Exclusion employees for the period January 1, 2023, to December 31, 2025, be brought forward for consideration under the bylaw process.



## Minutes of the meeting of the City Planning Committee

Date	November 20, 2023	2023-21
Location	Council Chambers, City Hall	
Committee Members Present	Councillor Dan Boyd – Vice-Chair Mayor Laura Cabott Councillor Kirk Cameron Councillor Jocelyn Curteanu Councillor Ted Laking	
Absent	Deputy Mayor Mellisa Murray Councillor Michelle Friesen	
Staff Present	Jeff O'Farrell, City Manager Krista Mroz, Director of Community Services Valerie Braga, Director of Corporate Services Lindsay Schneider, Director of People and Culture Mike Gau, Director of Development Services *Tracy Allen, Director of Operations and Infrastructure Mathieu Marois, Senior Planner, Planning Services	

\* Indicates electronic participation

---

Your Worship, the City Planning Committee respectfully submits the following report:

1. **Public Hearing Report – Zoning Amendment – Range Point Joint Master Plan**

A report on the results of the Range Point Joint Master Plan Public Hearing that happened at the Regular Council Meeting of October 23, 2023, was presented to Council.

**The Recommendation of the City Planning Committee is**

THAT Council direct that Bylaw 2023-29, a bylaw to amend the zoning of the Range Point Joint Master Plan site to allow for a diverse mix of housing developments, be brought forward for second and third reading under the bylaw process.

2. **Delegate John McLeod, Yukoners Concerned – Gladiator Metals' Drilling Program in Cowley Creek**


Delegate John McLeod, on behalf of Yukoners Concerned, addressed Council to bring their attention to land-use conflicts and health and safety concerns arising because of the conflict between the Quartz Mining Act and Gladiator Metals' recent exploration activities. He urged Council to work with the Yukon Government to resolve the land-use issues.



**3. New Business – Population Growth and Valleyview South**

Concerned with population growth preparedness, a Committee member requested an update on the Valleyview South Master Plan. Administration confirmed that discussions with Council will begin in February, and that the adoption of a master plan should happen shortly after.

There being no further business the meeting adjourned at 7:16 P.M.

  
\_\_\_\_\_  
Laura Cabott, Mayor

  
\_\_\_\_\_  
Corporate Services

